

Bonny Eagle School District

FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Thursday, March 14, 2024/3:00 p.m.

Central Office Conference Room
94 Main Street, Buxton, ME 04093

- Present: Kelley Heath
Don Marean, Vice-Chair of Finance-Facilities
John Sargent, Chair of Finance-Facilities
- Excused: Debra Black
Cindy Meserve
- Other: Clay Gleason, Superintendent
Dawn Pooler, Business Manager
Jan and Brent Hill, Buxton Hollis Historical Society

Meeting Packet link: [Finance-Facilities Meeting Packet 3/14/24](#)

1. Mr. Sargent called the meeting to order at 3:03 p.m.

2. **Public Comments:**
There were no Public Comments as this time.

7. **Other Facilities Discussion/Action items:**
Buxton Hollis Historical Society

Mr. Gleason requested that this item be moved up on the agenda to accommodate the presence of Jan and Brent Hill from the Historical Society who requested to provide an update for the Finance-Facilities Committee. The committee agreed to move this item up on the agenda.

Jan Hill shared with the committee that the Historical Society has had discussions with the Town of Buxton Selectmen who have given their support in pursuing acquiring the 1912 Administrative Building from the district. This would involve the process of surveying the area and carving out a nonconforming lot as well as addressing the shared areas e.g. water, septic and parking.

The committee is in support of exploring this option further and Mr. Gleason will attend an upcoming Buxton Selectmen meeting for further discussion. The Historical Society will engage the services of Maine Boundary Consultants for any necessary surveying.

Moved by Mr. Marean; seconded by Ms. Heath

To move forward with the Superintendent meeting with the Buxton Selectmen for further discussion on the feasibility of offering the 1912 Administrative Building to the Town of Buxton.

VOTED: "Yes," unanimous

3. **Approval of the previous Finance-Facilities Committee Meeting Minutes**
Moved by Mr. Marean; seconded by Ms. Heath:

To approve the minutes of the February 8, 2024, Finance-Facilities Committee meeting as presented.

VOTED: “Yes,” unanimous

4. **Review of A/P and Payroll Warrants and Financial Reports:**

- a. Review of the A/P and Payroll Warrants warrants: [Warrant Summary February 2024](#)
- b. The Top 25 Expenditures were reviewed. [Top 25 Expenditures February 2024](#)
- c. Financial Report:
Ms. Pooler reviewed the Financial Report: link to the report is [Financial Report February 2024](#)
Ms. Pooler shared that the 11 Articles continue to be in good shape at this point in the school year.
- d. Ms. Pooler provided the committee detailed expenditures for Capital Projects on pages 12 of the meeting packet. To date, there is a remaining balance of approximately \$332,586.18.
- e. Additional Financial Documents:
Ms. Pooler reviewed the Revenue and Expense report as well as bank balances for the Facilities and Technology Capital Reserve Funds. Links to these reports can be accessed below:
 - [Revenue and Expense](#)
 - [Capital Reserve Balances as of 2/29/24](#)

Upon review of the Revenue and Expense report, Ms. Pooler noted that expenditures and revenues are tracking as expected at this point in the fiscal year. The Miscellaneous Revenues are higher than anticipated due to higher interest rates on the district’s interest-bearing accounts. Ms. Pooler anticipates this will carry on into the next fiscal year as well.

Ms. Pooler shared with the committee that the Technology Director, Scott Nason, will attend the April meeting to make a Technology Capital Request to use a portion of these funds. More information will be provided for the April meeting.

5. **Other Finance Discussion Items**

- a. Mr. Gleason shared with the committee that he will be notifying the Budget Advisory Committee that he is pulling the School Resource Officer position request from Supplemental. Mr. Gleason noted that the grant funds that were initially considered will not be a viable source of funding. He has had discussions with the police chief of Buxton in regards to adding an additional SRO through his department but that is tabled at the moment and will be discussed again in the following year.

6. **Facilities Update**

- a. Facilities Update – Ms. Pooler reviewed the Facilities update for the month of February 2024. [Facilities Update February 2024](#)

8. **Adjournment:**

Moved by Mr. Marean; seconded by Ms. Heath

To adjourn the meeting at 3:53 p.m.

VOTED: “Yes,” unanimous