



FINANCE & FACILITIES COMMITTEE

Committee Members

Debra M. Black	Limington	Term expires June 2026
Kelley C. Heath	Hollis	Term expires June 2024
Donald G. Marean (Vice-Chair)	Hollis	Term expires June 2025
Cynthia J. Meserve	Buxton	Term expires June 2026
John M. Sargent (Chair)	Standish	Term expires June 2026

Meeting Packet

Thursday, April 11, 2024

AGENDA

Finance & Facilities Meeting

Thursday, April 11, 2024

3:00 pm – 4:30 pm/*Central Office*

- Item 1 Call to Order
 - Item 2 Public Comments
 - Item 3 Approve Minutes of Previous Finance & Facilities Meeting
March 14, 2024 & March 28, 2024
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FINANCE ITEMS

- Item 4 Review of A/P & Payroll Warrants & Financial Reports
 - A. D/A Accounts Payable / Payroll Warrant Summary
 - B. D/ Top 25 Expenditures
 - C. D/ Interim Financial Reports
 - D. D/ Capital Projects (Category 70 Expenditures)
 - E. D/ Dashboard
 - F. D/ Capital Reserve Balances
 - G. D/

 - Item 5 Other Finance Discussion/Action Items
 - A. D/ Technology Capital Reserve – Request
 - B. D/ Health Insurance Rate 2024-2025
 - C. D/A Other Finance Discussion/Action items
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FACILITIES ITEMS

- Item 6 Facilities Discussion Items
 - A. D/ Facilities Update – Adam Thibodeau
- Item 7 Other Facilities Discussion/Action Items
 - A. D/
- Item 8 Adjournment

RULES FOR PUBLIC COMMENT At Finance & Facilities Meetings

Public comment from residents of MSAD 6 towns will be allowed at the following times during MSAD 6 Finance & Facilities meetings in 2023 and 2024

- At the beginning of the meeting.

At other times during the meeting, usually between topics, at the discretion of the Chair, if it appears that progress on the agenda is lagging, the Chair may restrict the times when comments are allowed during the meeting. At any other time when a Committee member asks for and receives unanimous consent for a non-member to speak.

A person who wishes to comment will be asked to state his/her name and town of residence, and the person will be asked to be concise and brief. Comments stated by others should not be repeated, except that expressing agreement is acceptable.

At each comment opportunity, the time limit is 3 minutes per person and 10 minutes in total. The Chair will monitor and call time as may be necessary.

A comment that is a question may or may not receive a response, at the Committee's discretion. It is not the purpose of this public comment opportunity to allow a back-and-forth discussion with a commenter, unless the Committee so desires.

An attempt will be made to fairly record in the meeting minutes the substance of the public comments, but the Committee does not guarantee completeness or accuracy.

The Committee at any time may vote to modify or rescind these public comments.

Item 3 - Minutes

Bonny Eagle School District

FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Thursday, March 14, 2024/3:00 p.m.

Central Office Conference Room
94 Main Street, Buxton, ME 04093

Present: Kelley Heath
Don Marean, Vice-Chair of Finance-Facilities
John Sargent, Chair of Finance-Facilities

Excused: Debra Black
Cindy Meserve

Other: Clay Gleason, Superintendent
Dawn Pooler, Business Manager
Jan and Brent Hill, Buxton Hollis Historical Society

Meeting Packet link: [Finance-Facilities Meeting Packet 3/14/24](#)

1. Mr. Sargent called the meeting to order at 3:03 p.m.

2. **Public Comments:**
There were no Public Comments as this time.

7. **Other Facilities Discussion/Action items:**
Buxton Hollis Historical Society

Mr. Gleason requested that this item be moved up on the agenda to accommodate the presence of Jan and Brent Hill from the Historical Society who requested to provide an update for the Finance-Facilities Committee. The committee agreed to move this item up on the agenda.

Jan Hill shared with the committee that the Historical Society has had discussions with the Town of Buxton Selectmen who have given their support in pursuing acquiring the 1912 Administrative Building from the district. This would involve the process of surveying the area and carving out a nonconforming lot as well as addressing the shared areas e.g. water, septic and parking.

The committee is in support of exploring this option further and Mr. Gleason will attend an upcoming Buxton Selectmen meeting for further discussion. The Historical Society will engage the services of Maine Boundary Consultants for any necessary surveying.

Moved by Mr. Marean; seconded by Ms. Heath

To move forward with the Superintendent meeting with the Buxton Selectmen for further discussion on the feasibility of offering the 1912 Administrative Building to the Town of Buxton.

VOTED: "Yes," unanimous

3. **Approval of the previous Finance-Facilities Committee Meeting Minutes**
Moved by Mr. Marean; seconded by Ms. Heath:

Item 3 - Minutes

To approve the minutes of the February 8, 2024, Finance-Facilities Committee meeting as presented.

VOTED: "Yes," unanimous

4. **Review of A/P and Payroll Warrants and Financial Reports:**

- a. Review of the A/P and Payroll Warrants
warrants: [Warrant Summary February 2024](#)
- b. The Top 25 Expenditures were reviewed. [Top 25 Expenditures February 2024](#)
- c. Financial Report:
Ms. Pooler reviewed the Financial Report: link to the report is [Financial Report February 2024](#)
Ms. Pooler shared that the 11 Articles continue to be in good shape at this point in the school year.
- d. Ms. Pooler provided the committee detailed expenditures for Capital Projects on pages 12 of the meeting packet. To date, there is a remaining balance of approximately \$332,586.18.
- e. Additional Financial Documents:
Ms. Pooler reviewed the Revenue and Expense report as well as bank balances for the Facilities and Technology Capital Reserve Funds. Links to these reports can be accessed below:
 - [Revenue and Expense](#)
 - [Capital Reserve Balances as of 2/29/24](#)

Upon review of the Revenue and Expense report, Ms. Pooler noted that expenditures and revenues are tracking as expected at this point in the fiscal year. The Miscellaneous Revenues are higher than anticipated due to higher interest rates on the district's interest-bearing accounts. Ms. Pooler anticipates this will carry on into the next fiscal year as well.

Ms. Pooler shared with the committee that the Technology Director, Scott Nason, will attend the April meeting to make a Technology Capital Request to use a portion of these funds. More information will be provided for the April meeting.

5. **Other Finance Discussion Items**

- a. Mr. Gleason shared with the committee that he will be notifying the Budget Advisory Committee that he is pulling the School Resource Officer position request from Supplemental. Mr. Gleason noted that the grant funds that were initially considered will not be a viable source of funding. He has had discussions with the police chief of Buxton in regards to adding an additional SRO through his department but that is tabled at the moment and will be discussed again in the following year.

6. **Facilities Update**

- a. Facilities Update – Ms. Pooler reviewed the Facilities update for the month of February 2024.
[Facilities Update February 2024](#)

8. **Adjournment:**

Moved by Mr. Marean; seconded by Ms. Heath
To adjourn the meeting at 3:53 p.m.

VOTED: "Yes," unanimous

Item 3 – 3/28/24 Special Meeting

Bonny Eagle School District

FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Thursday, March 28, 2024/3:00 p.m.

Central Office Conference Room
94 Main Street, Buxton, ME 04093

Present: Debra Black
Kelley Heath
Don Marean, Vice-Chair of Finance-Facilities
John Sargent, Chair of Finance-Facilities

Excused: Cindy Meserve

Other: Clay Gleason, Superintendent
Dawn Pooler, Business Manager

Meeting Packet link: [Finance-Facilities Meeting Packet 3/28/24](#)

1. Mr. Sargent called the meeting to order at 3:02 p.m.
2. **Public Comments**
There were no public comments as this time.
3. Review of Proposed 2024-2025 School Budget and the Finance-Facilities Committee Resolution:

Ms. Pooler and Mr. Gleason provided an overview of the 2024-2025 School Budget that was supported by the Budget Advisory Committee on March 14, 2024. The Proposed Budget break out is as follows:

General Fund	\$62,759,857.35
Adult Education	\$ 390,241.61
Nutrition	<u>\$ 2,378,724.88</u>

Total Proposed FY'25 Budget **\$65,528,823.84**

Finance-Facilities Committee reviewed and discussed the MSAD 6 2024-2025 Proposed School Budget.

- Ms. Pooler and Mr. Gleason reminded the committee that this year’s budget reflects a focus on Salaries and Benefits whereas all other categories of the budget have remained mostly flat funded.
- Are there concerns with the fund balance for FY'27? Ms. Pooler responded that this is something that should be watched closely and will be dependent on the amount that will be able to be moved into the fund balance and the end of the next two fiscal years.
- What are we anticipating for Health Insurance increase? Ms. Pooler responded that there is a 6% placeholder. The district should know in early April what this percentage will be.
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Moved by Mr. Marean; seconded by Ms. Heath

To move the MSAD 6 2024-2025 Proposed School Budget in the amount of \$65,528,823.84 to the full School Board for their consideration and approval.

Item 3 – 3/28/24 Special Meeting continued

Voted
4-0 all in favor

8. **Adjournment:**

Moved by Mr. Marean; seconded by Ms. Black
To adjourn the meeting at 3:43 p.m.

VOTED: "Yes," unanimous

FINANCE ITEMS

Item 4 Review of A/P & Payroll Warrants & Financial Reports

- A. D/A Accounts Payable / Payroll Warrant Summary
- B. D/ Top 25 Expenditures
- C. D/ Interim Financial Reports
- D. D/ Capital Projects (Category 70 Expenditures)
- E. D/ Dashboard
- F. D/ Capital Reserve Balances
- G. D/

Item 5. Other Finance Discussion/Action Items

- A. D/ Technology Capital Reserve Request
- C. D/ Health Insurance Rate 2024-2025
- B. D/A Other Finance Discussion/Action items

Item 4-A Warrant Summaries

MAINE SCHOOL ADMINISTRATIVE DISTRICT 6 FINANCE & FACILITIES WARRANT SUMMARIES March-24				
WARRANT				
#	TYPE	DATE		AMOUNT
24.18	AP	03/01/24	AP	\$ 666,754.03
24.18	PR	03/08/24	Gross Payroll	\$ 1,735,101.54
	PR		Insurance	
			MainePERS	\$ 267,577.13
SUBTOTAL				\$ 2,669,432.70
<hr/>				
24.19	AP	03/15/24	AP	\$ 509,865.21
24.19	PR	03/22/24	Gross Payroll	\$ 1,665,530.33
	PR		Insurance	\$ 858,610.43
				\$ -
SUBTOTAL				\$ 3,034,005.97
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24.20	AP	03/29/21	AP	\$ 430,266.03
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GRAND TOTAL				\$ 6,133,704.70

Item 4-B Top 25 Expenditures

Top 25 Expenditures
March 2024

Accounts Payable
Warrants 24-18, 24-19 & 24-20
Total: \$1,606,885.27

Check #	Vendor	Description	Amount
157358	LIBERTY MUTUAL INSURANCE	QUARTERLY PROPERTY & LIABILITY	\$ 80,982.00
157232	PITSTOP FUELS, INC.	PROPANE EXPENSE 24-19	\$ 72,329.24
157182	GOODWIN WELL & WATER, INC.	PFAS REMEDIATION - STATE FUNDS	\$ 66,010.50
157416	SYSCO OF NORTHERN NEW ENG	NUTRITION SUPPLIES - DISTRICT WIDE 24-20	\$ 56,791.27
157189	HONEYWELL, INC.	SERVICE CONTRACT PAYMENT	\$ 48,656.50
157169	CENTRAL MAINE POWER	ELECTRICITY EXPENSE 24-19	\$ 42,127.96
157373	MSMA WORKERS COMP TRUST	MONTHLY WORKERS COMP PREMIUM	\$ 36,738.00
157256	SYSCO OF NORTHERN NEW ENG	NUTRITION SUPPLIES - DISTRICT WIDE 24-19	\$ 26,956.10
157209	MINUTEMAN SECURITY TECH.	BCES/SF Replacement Cameras	\$ 22,380.20
157370	MEMCO, INC.	*70 Capital - Fuel Storage Tanks @ Transportation	\$ 22,090.74
157199	MAINE BEHAVIORAL HEALTHCARE	SP-ED CONTRACTED SERVICES	\$ 19,114.29
157396	PITSTOP FUELS, INC.	PROPANE EXPENSE 24-20	\$ 17,542.16
157326	AMAZON CAPITAL SERVICES	SUPPLIES - DISTRICT WIDE 24-20	\$ 16,862.51
157203	MARK R HAMMOND	SP-ED CONTRACTED SERVICES	\$ 15,375.70
157153	AMAZON CAPITAL SERVICES	SUPPLIES - DISTRICT WIDE 24-19	\$ 15,286.73
157337	CENTRAL MAINE POWER	ELECTRICITY EXPENSE 24-20	\$ 15,194.70
157245	SEVEE & MAHER ENGINEERS, INC.	PFAS REMEDIATION - STATE FUNDS	\$ 12,758.50
157334	BANGOR/PORTLAND CHINESE SCHOOL	1/2 PROGRAM PAYMENT	\$ 12,000.00
157174	DENNIS K. BURKE	FUEL EXPENSE 24-19	\$ 11,586.38
157393	PINE TREE SOCIETY FOR HANDIC	SP-ED CONTRACTED SERVICES	\$ 11,399.00
157179	EMERY AGGREGATES	SNOW REMOVAL CONTRACT	\$ 11,292.08
157342	DENNIS K. BURKE	FUEL EXPENSE 24-20	\$ 11,074.58
157387	OTELCO, INC.	PHONE EXPENSE 24.20	\$ 10,664.08
157394	PINE TREE WASTE INC.	TRASH REMOVAL 24-20	\$ 9,691.45
157237	QBS, LLC	SP-ED CONTRACTED SERVICES	\$ 9,516.00
	% OF ALL AP	41.97%	\$674,420.67

Item 4-C Interim Financial Report

Revenues, Expenditures, and Changes in Fund Balance							
General Fund Summary: Prepared for the April 11th finance committee meeting	ADOPTED / ADJUSTED BUDGET 2023-24	ACTUALS YTD 2023-24 03/31/2024	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2023-24	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2022-23 03/31/2023	
	STATE SUBSIDY (GPA)	\$22,875,038	\$17,400,702	23.93%	\$22,820,862	(\$54,177)	\$16,642,781
BALANCE FORWARD	\$3,500,000	\$3,500,000	0.00%	\$3,500,000	\$0	\$2,350,000	
SPECIAL ED REVENUES	\$175,000	\$125,590	28.23%	\$175,000	\$0	\$150,124	
MISCELLANEOUS REVENUES	\$51,000	\$514,276	-908.38%	\$500,000	\$449,000	\$374,035	
BUILDING USE RECEIPTS	\$0	\$1,207	#DIV/0!	\$1,207	\$1,207	\$0	
LOCAL TAX ASSESSMENT	\$33,147,726	\$24,860,794	25.00%	\$33,147,726	\$0	\$23,998,410	
REVENUES OVER (UNDER) ESTIMATES	\$59,748,764	\$46,402,569	22.34%	\$60,144,794 A	\$396,030	\$43,515,350	
Article 1 - REGULAR INSTRUCTION	\$22,631,418	\$12,962,234	42.72%	\$22,221,111	\$410,308	\$12,460,731	
Article 2 - SPECIAL EDUCATION	\$10,765,717	\$6,200,783	42.40%	\$10,570,534	\$195,182	\$5,724,333	
Article 3 - CAREER & TECH ED	\$10,000	\$0	100.00%	\$0	\$10,000	\$0	
Article 4 - OTHER INSTRUCTION	\$1,079,035	\$693,984	35.68%	\$1,059,472	\$19,563	\$651,348	
Article 5 - STUDENT & STAFF SUPPORT	\$5,594,708	\$3,671,300	34.38%	\$5,493,276	\$101,432	\$2,890,634	
Article 6 - SYSTEM ADMINISTRATION	\$1,674,400	\$1,103,342	34.11%	\$1,644,043	\$30,357	\$1,093,069	
Article 7 - SCHOOL ADMINISTRATION	\$2,510,737	\$1,773,660	29.36%	\$2,465,217	\$45,520	\$1,718,323	
Article 8 - TRANSPORTATION & BUSES	\$4,509,084	\$3,019,154	33.04%	\$4,427,334	\$81,750	\$2,635,998	
Article 9 - FACILITIES MAINTENANCE	\$9,229,055	\$6,565,280	28.86%	\$9,061,732	\$167,323	\$6,003,864	
Article 10 - DEBT & OTHER COMMITMENTS	\$1,726,610	\$1,595,551	7.59%	\$1,695,307	\$31,303	\$1,575,070	
Article 11 - ALL OTHER EXPENSES	\$18,000	\$724	95.98%	\$17,674	\$326	\$1,497	
EXPENDITURES (OVER) UNDER BUDGET	\$59,748,764	\$37,586,012	37.09%	\$58,655,700 B	\$1,093,064	\$34,754,865	
REVENUES OVER / (UNDER) EXPENSES	\$0	\$5,316,557		A + B = C C	\$1,489,094	\$6,410,485	
As a % of Approved Budget		62.91%			2.49%	61.47%	
PROJECTED CHANGE IN FUND BALANCE (FY24 YEAR END)							
FUND BALANCE BEGINNING OF YEAR					\$10,741,385		
As a % of ENACTED Budget					17.98%		
LESS: FUND BAL Carried Forward FY24					\$3,500,000		
REVENUES OVER / (UNDER) EXPENSES					\$1,489,094		
LESS:							
>Article 9 BALANCE to Capital Reserve					(\$167,323)		
>Article 5 BALANCE to Capital Technology Reserve					(\$75,000)		
> PROJECTED AUDIT ADJUSTMENTS					(\$225,000)		
FUND BALANCE END OF YEAR 23-24					\$8,263,156		
As a % of 23-24 Budget					13.83%		
NET CHANGE IN FUND BALANCE					(\$2,478,229)		
PROJECTED CARRY FORWARD 24-25					\$3,500,000		
FUND BALANCE AVAILABLE FOR FY26					\$4,763,156		
FOOD SERVICE							
	ADOPTED / ADJUSTED BUDGET 2023-24	ACTUALS YTD 2023-24 03/31/2024	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2023-24	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2022-23 03/31/2023	
REVENUES	\$2,028,000	\$1,787,492	11.86%	\$1,991,232	(\$36,768)	\$1,711,506	
EXPENDITURES	\$2,028,000	\$1,689,566	16.69%	\$1,991,232	\$36,768	\$1,608,216	
BALANCE	\$0	\$97,926		\$0	\$0	\$103,291	
ADULT EDUCATION							
	ADOPTED / ADJUSTED BUDGET 2023-24	ACTUALS YTD 2023-24 03/31/2024	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2023-24	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2022-23 03/31/2023	
REVENUES	\$376,650	\$237,687	36.89%	\$369,821	(\$6,829)	\$248,740	
EXPENDITURES	\$376,650	\$218,673	41.94%	\$369,821	\$6,829	\$198,513	
BALANCE	\$0	\$19,014		\$0	\$0	\$50,227	

Item 4-C Financial Report / General Fund without Encumbrances

MSAD 6 / RSU 6 Articles 01-11 GENERAL FUND TOTALS wo/E

Account Number / Description	Last Year Period	Enacted Budget	Current Period	Reported Period	Amount Remaining	Percent Remaining
	7/1/2022 - 3/31/2023	7/1/2023 - 6/30/2024	3/1/2024 - 3/31/2024	7/1/2023 - 3/31/2024		
01 Article 1 - REGULAR INSTRUCTION	\$12,460,730.79	\$22,631,418.49	\$2,004,627.60	\$12,962,233.68	\$9,669,184.81	42.72%
02 Article 2 - SPECIAL EDUCATION	\$5,724,332.55	\$10,765,716.74	\$843,754.42	\$6,200,782.77	\$4,564,933.97	42.40%
03 Article 3 - CAREER & TECH ED	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%
04 Article 4 - OTHER INSTRUCTION	\$651,347.51	\$1,079,035.34	\$133,159.24	\$693,983.75	\$385,051.59	35.68%
05 Article 5 - STUDENT & STAFF SUPPORT	\$2,890,634.17	\$5,594,708.23	\$367,195.41	\$3,671,300.44	\$1,923,407.79	34.38%
06 Article 6 - SYSTEM ADMINISTRATION	\$1,093,068.60	\$1,674,399.72	\$101,888.64	\$1,103,342.19	\$571,057.53	34.11%
07 Article 7 - SCHOOL ADMINISTRATION	\$1,718,322.99	\$2,510,736.66	\$201,849.06	\$1,773,660.17	\$737,076.49	29.36%
08 Article 8 - TRANSPORTATION & BUSES	\$2,635,998.01	\$4,509,084.10	\$367,432.93	\$3,019,153.57	\$1,489,930.53	33.04%
09 Article 9 - FACILITIES MAINTENANCE	\$6,003,863.71	\$9,229,054.73	\$745,591.12	\$6,565,280.01	\$2,663,774.72	28.86%
10 Article 10 - DEBT & OTHER COMMITMENTS	\$1,575,069.92	\$1,726,610.00	\$0.00	\$1,595,551.38	\$131,058.62	7.59%
11 Article 11 - ALL OTHER EXPENSES	\$1,496.75	\$18,000.00	\$0.00	\$724.25	\$17,275.75	95.98%
GRAND TOTAL	\$34,754,865.00	\$59,748,764.01	\$4,765,498.42	\$37,586,012.21	\$22,162,751.80	37.09%

Item 4-C Financial Report / General Fund with Encumbrances

MSAD 6 / RSU 6
Articles 01-11 GENERAL FUND TOTALS w/E

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Account Number / Description	Last Year Period 7/1/2022 - 3/31/2023	Enacted Budget 7/1/2023 - 6/30/2024	Current Period 3/1/2024 - 3/31/2024	Reported Period 7/1/2023 - 3/31/2024	Encumbrances 7/1/2023 - 3/31/2024	Amount Remaining	Percent Remaining 7/1/2023 - 3/31/2024
01 Article 1 - REGULAR INSTRUCTION	\$12,460,730.79	\$22,631,418.49	\$2,004,627.60	\$12,962,233.68	\$8,245,943.39	\$1,423,241.42	6.28%
02 Article 2 - SPECIAL EDUCATION	\$5,724,332.55	\$10,765,716.74	\$843,754.42	\$6,200,782.77	\$3,431,928.77	\$1,133,005.20	10.52%
03 Article 3 - CAREER & TECH ED	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100.00%
04 Article 4 - OTHER INSTRUCTION	\$651,347.51	\$1,079,035.34	\$133,159.24	\$693,983.75	\$129,972.63	\$255,078.96	23.63%
05 Article 5 - STUDENT & STAFF SUPPORT	\$2,890,634.17	\$5,594,708.23	\$367,195.41	\$3,671,300.44	\$1,533,418.67	\$389,989.12	6.97%
06 Article 6 - SYSTEM ADMINISTRATION	\$1,093,068.60	\$1,674,399.72	\$101,888.64	\$1,103,342.19	\$300,648.51	\$270,409.02	16.14%
07 Article 7 - SCHOOL ADMINISTRATION	\$1,718,322.99	\$2,510,736.66	\$201,849.06	\$1,773,660.17	\$705,873.09	\$31,203.40	1.24%
08 Article 8 - TRANSPORTATION & BUSES	\$2,635,998.01	\$4,509,084.10	\$367,432.93	\$3,019,153.57	\$801,105.77	\$688,824.76	15.27%
09 Article 9 - FACILITIES MAINTENANCE	\$6,003,863.71	\$9,229,054.73	\$745,591.12	\$6,565,280.01	\$1,656,732.37	\$1,007,042.35	10.91%
10 Article 10 - DEBT & OTHER COMMITMENTS	\$1,575,069.92	\$1,726,610.00	\$0.00	\$1,595,551.38	\$0.00	\$131,058.62	7.59%
11 Article 11 - ALL OTHER EXPENSES	\$1,496.75	\$18,000.00	\$0.00	\$724.25	\$0.00	\$17,275.75	95.97%
GRAND TOTAL	\$34,754,865.00	\$59,748,764.01	\$4,765,498.42	\$37,586,012.21	\$16,805,623.20	\$5,357,128.60	8.96%

Maine School Administrative District 6

Item 4-D Capital Expenditures / Category 70

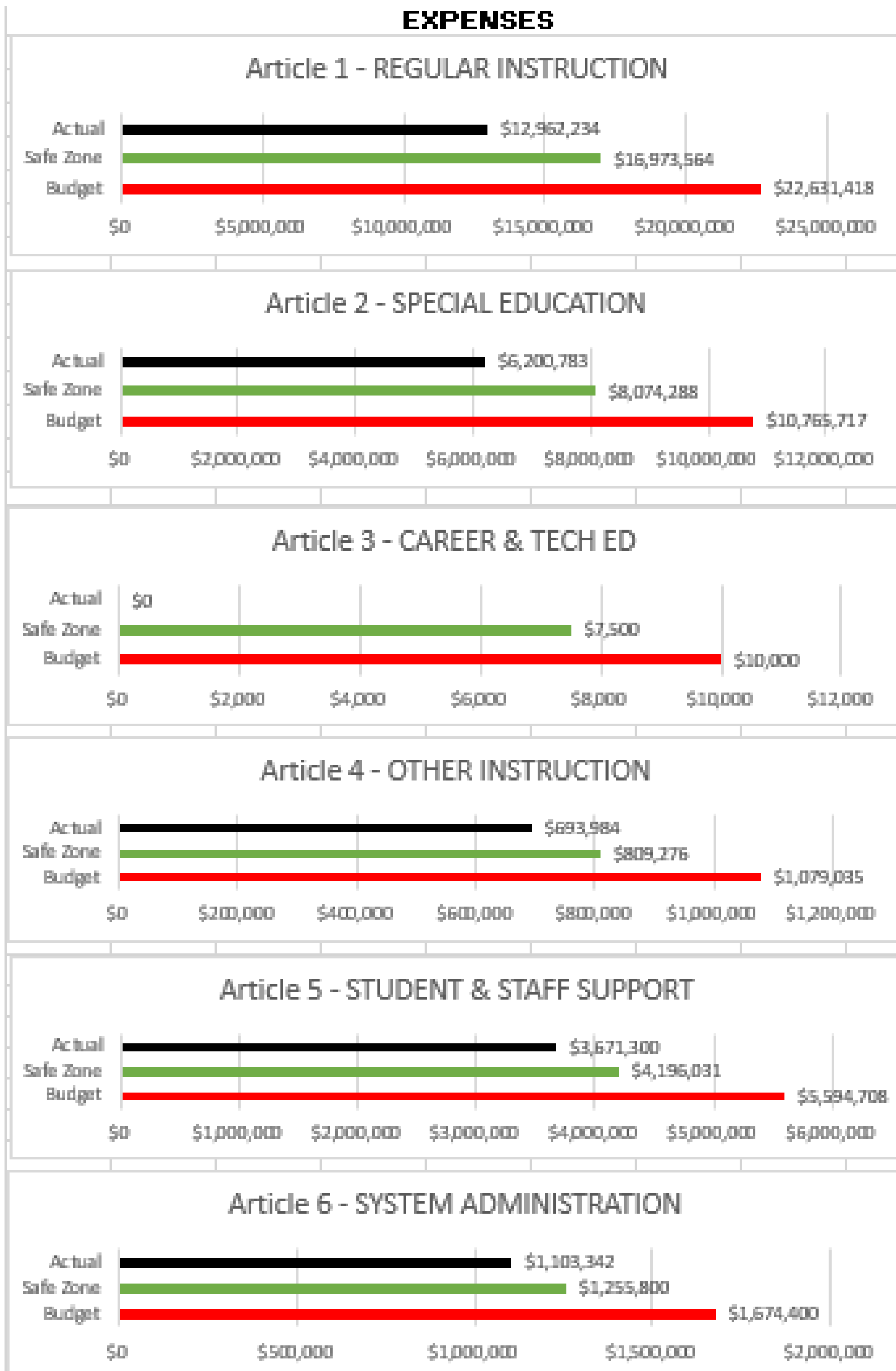
MSAD 6 / RSU 6 Categories 70 FACILITIES

Report # 191278

Statement Code: FF Capital

Account Number / Description	Enacted Budget 7/1/2023 - 6/30/2024	Current Period 3/1/2024 - 3/31/2024	Reported Period 7/1/2023 - 3/31/2024	Encumbrances 7/1/2023 - 3/31/2024	Amount Remaining 7/1/2023 - 3/31/2024		
70 Category 70 - SUPPLEMENTAL - Capital							
54300 REPAIR & MAINT SERVICES							
1000-70-0000-2690-54300-010-22-09 SUPPLEMENTAL MAINT CMP HBE	194,009.43	0.00	89,524.43	104,485.00	0.00		
1000-70-0000-2690-54300-020-22-09 SUPPLEMENTAL MAINT CMP HOLLIS	49,769.19	0.00	47,919.61	0.00	1,849.58		
1000-70-0000-2690-54300-060-22-09 SUPPLEMENTAL MAINT CMP BCES	34,685.50	0.00	23,497.00	0.00	11,188.50		
1000-70-0000-2690-54300-080-22-09 SUPPLEMENTAL MAINT CMP EDNA	31,779.66	0.00	11,139.66	20,640.00	0.00		
1000-70-0000-2690-54300-090-22-09 SUPPLEMENTAL MAINT CMP GEJ	5,612.43	0.00	632.43	4,980.00	0.00		
1000-70-0000-2690-54300-100-22-09 SUPPLEMENTAL MAINT CMP SF	94,225.00	0.00	0.00	94,225.00	0.00		
1000-70-0000-2690-54300-110-22-09 SUPPLEMENTAL MAINT CMP BEMS	498,091.29	0.00	378,166.97	119,924.32	0.00		
1000-70-0000-2690-54300-300-22-09 SUPPLEMENTAL MAINT CMP BEHS	204,848.67	9,500.00	203,408.67	1,440.00	0.00		
<u>Current Period</u>							
Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference	Debit	Credit
03/01/2024	90729	Voucher	269/166057	59606	59606-KILBRETH MANAGEMENT, INC	4,000.00	0.00
03/01/2024	90729	Voucher	269/166448	59606	59606-KILBRETH MANAGEMENT, INC	5,500.00	0.00
						9,500.00	0.00
1000-70-0000-2690-54300-900-22-09 SUPPLEMENTAL MAINT CMP CO	45,000.00	0.00	0.00			45,000.00	0.00
1000-70-0000-2690-54300-915-22-09 SUPPLEMENTAL CENTRAL OFFICE	23,500.00	1,409.65	23,492.15			0.00	7.85
<u>Current Period</u>							
Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference	Debit	Credit
03/15/2024	90860	Voucher	19158/166467	1939	1939-BANA CORP	1,409.65	0.00
						1,409.65	0.00
1000-70-0000-2690-54300-925-22-09 SUPPLEMENTAL JACK MEMORIAL	88,400.00	0.00	88,387.84			0.00	12.16
1000-70-0000-2690-54300-930-22-09 SUPPLEMENTAL MAINT CMP TRANSPOR	175,931.54	24,925.74	64,433.16			104,040.73	7,457.65
<u>Current Period</u>							
Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference	Debit	Credit
03/15/2024	90860	Voucher	19165/166093	1939	1939-BANA CORP	2,835.00	0.00
03/29/2024	91037	Voucher	00032418/166505	59806	59806-MEMCO, INC	22,090.74	0.00
						24,925.74	0.00
1000-70-0000-2690-54300-940-22-09 SUPPLEMENTAL FJ	14,000.00	0.00	14,000.00			0.00	0.00
1000-70-0000-2690-54300-945-22-09 SUPPLEMENTAL - MAINT BLDG	40,147.29	0.00	40,147.29			0.00	0.00
TOTAL 54300 REPAIR & MAINT SERVICES	\$1,500,000.00	\$35,835.39	\$984,749.21			\$494,735.05	\$20,515.74
TOTAL 70 Category 70 - SUPPLEMENTAL - Capital	\$1,500,000.00	\$35,835.39	\$984,749.21			\$494,735.05	\$20,515.74
GRAND TOTAL	\$1,500,000.00	\$35,835.39	\$984,749.21			\$494,735.05	\$20,515.74

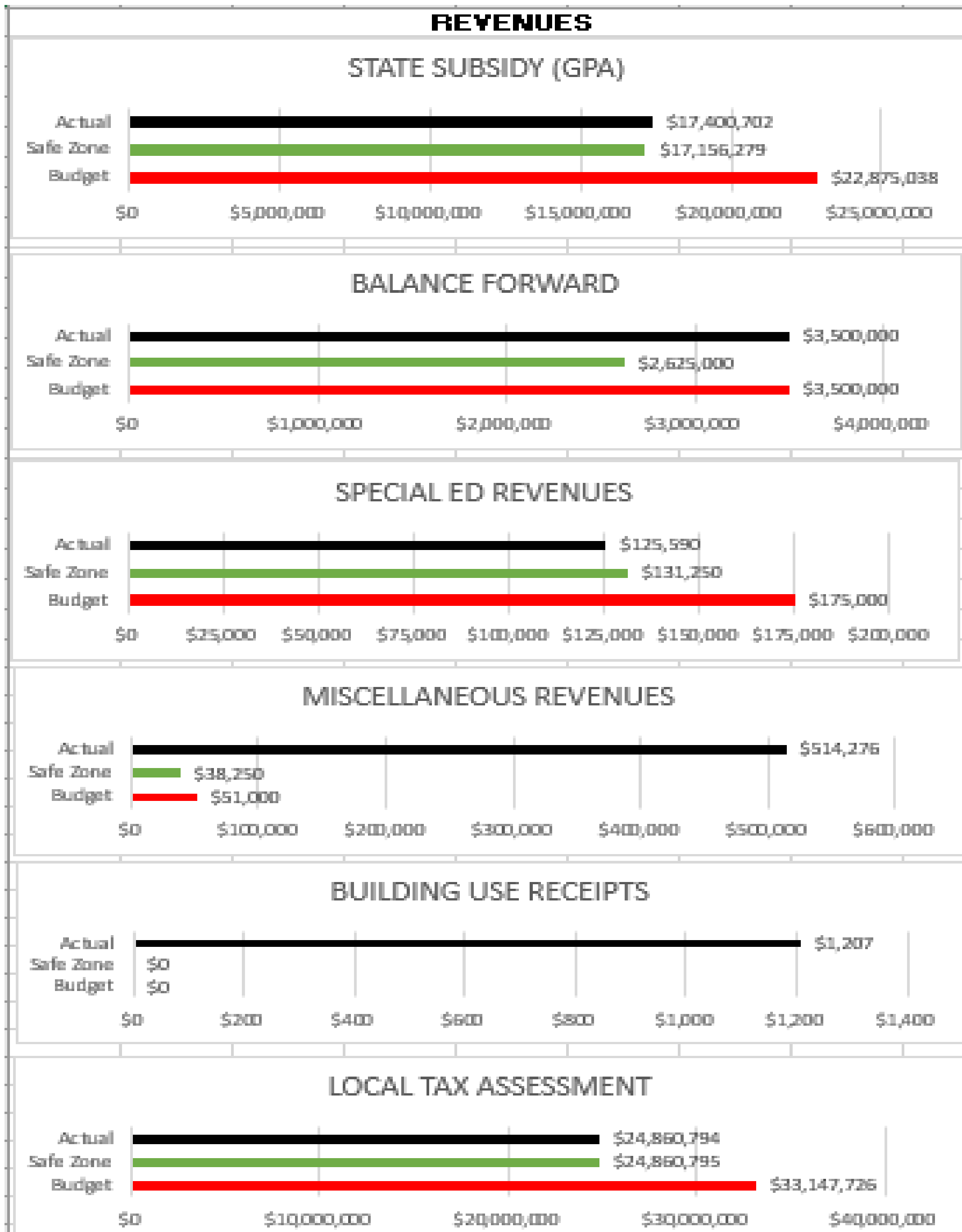
Item 4-F Dashboard Expenses



Item 4-F Dashboard Expenses



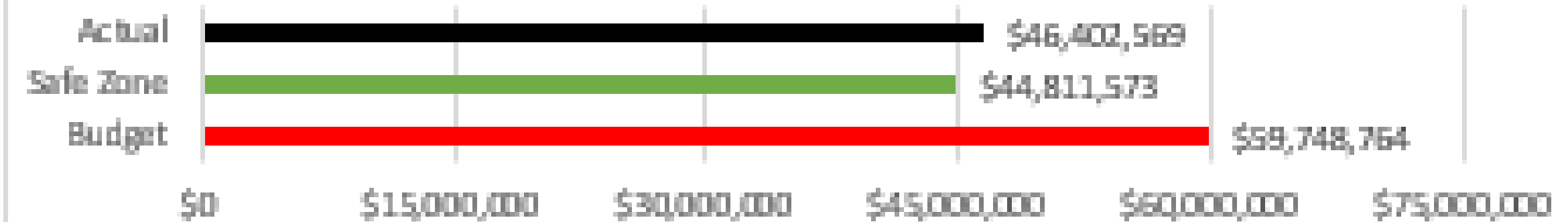
Item 4-F Dashboard Revenues



Item 4-F Dashboard Totals

TOTALS

TOTAL REVENUES



TOTAL EXPENDITURES



Item 4-E Capital Reserve Balances

Facilities Capital Reserve as of 3/31/24

\$2,371,705.37

Technology Capital Reserve as of 3/31/24

\$1,102,719.76

MSAD 6 Technology Department

Server Environment Refresh

April 1, 2024

Overview

With a mind to cybersecurity and good technology hygiene, it has become evident our current hardware is no longer able to meet the newer requirements and demands of the district's needs.

Most of the hardware we use to host the district's servers and local services have reached a point where they can no longer be updated or upgraded, leaving us vulnerable to attacks from outside and from within.

Currently, two of the district's virtualization environments are running on hardware that is approaching 13 years of age, while a third one is running on hardware that is 10 years of age. These three machines are responsible for running over half of the district's critical infrastructure software. Due to the age of these machines they can no longer receive the latest security updates and replacement parts, should something fail. Additionally, many of the newer software versions of software currently used in the district require more allocated resources than these aging machines are able to provide. Consequently, some newer software cannot be installed or operated on these outdated machines, as they do not meet certain companies security standards.

Request

In light of these challenges, I am requesting to use \$41,725.72 from the Technology Capital Reserve account for the replacement of our server environment.

MSAD 6 Technology Department

Network Switch Refresh

April 1, 2024

Overview

Network switches are the backbone of any data network, but like any technology, they eventually become outdated or inadequate for current needs. Here are some key reasons why you might need to replace your network switches:

- **End-of-Life (EOL) or End-of-Service (EOS):** Manufacturers eventually stop selling and supporting older switch models. This can leave you vulnerable to security risks and make it difficult to find replacement parts if something breaks.
- **Insufficient Bandwidth:** Network traffic keeps growing as users rely on more data-intensive applications like video conferencing and cloud storage. If your switches can't handle the increased traffic, you'll experience slowdowns, bottlenecks, and performance issues.
- **Limited Functionality:** Older switches may lack features that are essential for modern networks, such as Quality of Service (QoS) for prioritizing critical traffic, Power over Ethernet (PoE) for powering devices like VoIP phones, or advanced security features.
- **Scalability Limitations:** If your network is expanding or you anticipate future growth, your switches need to accommodate that. Replacing them with models that offer more ports or stacking capabilities can ensure you're not limited by outdated equipment.
- **Security Concerns:** Newer switch models often have improved security features like VLANs for segmenting your network and robust access control lists (ACLs) to restrict unauthorized access.

Request

I am requesting to use \$93,987.31 from the Technology Capital Reserve account for the replacement of our network switching equipment..

Maine School Administrative District 6



Rate notice: July 1, 2024 – June 30, 2025

To: School Superintendents, Business Managers, Headmasters, and Directors

Date: April 2024

RE: SAD 6 RSU 6

The rates below are effective for your school district on July 1, 2024. They reflect a continuation of the modified risk pool methodology introduced in 2013. This methodology allows school districts with 51 or more eligible employees (including retirees) to benefit from good experience (low/standard claims utilization or a favorable medical loss ratio), while protecting them from unfortunate events.

Rate change for member school districts.

The MEABT and Anthem Blue Cross and Blue Shield continue to work closely to deliver high-quality benefits at an affordable price. Medical and pharmacy trends continue to rise due to increases in provider reimbursements, increased cost and utilization of prescription drugs, including high cost and specialty medications used to treat complex diseases, state mandated benefits, and overall inflation. Any care that was delayed or deferred as a result of COVID is now being provided, alongside current care, resulting in increases in utilization. These pressures are expected to continue throughout the July 1, 2024 – June 30, 2025, plan year. This combination of higher costs and more utilization of services is already impacting the current plan year, with claims exceeding what was projected when the premiums were set.

In response to these pressures, the Trust will be implementing plan benefit changes, which are outlined in this letter. These plan benefit changes reduced the total impact to the premiums from 14.81% to 12.31%. Additionally, the Trust will again use savings achieved in prior years from reduced claims experience to further reduce the underlying average rate increase. This year, the MEABT used these savings to buy-down the average rate increase from 12.31% to 6.5%, resulting in a rate increase range for districts of 1.5% to 11.5%.

Rate changes for school districts with 51 or more eligible employees (including retirees) are based on modified experience. With the modified risk pool, school districts may have a change in rates from last year's contract year ranging from 1.5% for schools with better-than-average claims utilization to an increase of up to 11.5% for schools with worse-than-average claims utilization. School districts with fewer than 51 eligible employees (including retirees) will have a "community" rate increase of 6.5%. All Anthem Medicare Preferred (PPO) with Senior RX Plus members are rated as a single pool and will receive the rate reflected below.

As always, the MEABT will continue its efforts to moderate the impact of trend on member rates.

Monthly rates for your school district

Adoption of the MEA Standard 500 Plan and the MEA Standard 1000 Plan may be subject to collective bargaining.

Anthem Blue Cross and Blue Shield is the trade name of Anthem Health Plans of Maine, Inc. Independent licensee of the Blue Cross and Blue Shield Association. ANTHEM is a registered trademark of Anthem Insurance Companies, Inc. The Blue Cross and Blue Shield names and symbols are registered marks of the Blue Cross and Blue Shield Association.

36503MEEENABS 03/24 Band 112

Maine School Administrative District 6

The monthly rates for the July 1, 2024 through June 30, 2025, plan year are as follows:

Benefit plan	Single	Two adults	Family	Adult and child(ren)
MEA Choice Plus	\$916.33	\$2,065.25	\$2,513.69	\$1,621.71
MEA Standard Plan	\$989.52	\$2,230.46	\$2,714.79	\$1,751.44
MEA Standard 500 Plan	\$870.51	\$1,961.99	\$2,388.00	\$1,540.63
MEA Standard 1000 Plan	\$830.20	\$1,871.12	\$2,277.40	\$1,469.27
Anthem Medicare Preferred (PPO) with Senior RX Plus*	\$356.17	\$712.34	N/A	N/A

*Medicare-eligible retirees will have access to the Anthem Medicare Preferred (PPO) with Senior RX Plus that includes prescription drug and vision benefits. Retiree and spouse will be set up on their own plan.

Benefit changes for the 2024-2025 benefit year.

The following changes will take effect on July 1, 2024.

- MEA Choice Plus Plan and MEA Standard Plan:
 - The coinsurance percentage for most services will change from 85% to 80% for the referred and in-network level and 65% to 60% for the self-referred and out-of-network level.
 - The annual coinsurance limit will increase from \$1,000 to \$1,500 per individual.
 - The annual copayment maximum will decrease from \$7,900 per individual to \$7,750 per individual.
 - The PCP copayment will increase from \$15 to \$20; the specialist copayment will increase from \$25 to \$30.
 - The emergency room copayment will increase from \$200 to \$300.
 - New Benefits:
 - State mandate requires coverage for medically necessary fertility services. Limits apply.
 - State mandate requires coverage of one recreational prosthetic device that meets the medical needs of a participant under age 18.
 - State mandate requires coverage for certain dental procedures for a member who has been diagnosed with cancer.
 - Coverage for over-the-counter hearing aids through Anthem's provider partner TruHearing.

- MEA Standard 500 Plan:
 - The coinsurance percentage for most services will change from 80% to 75% for the in-network level and 60% to 55% for the out-of-network level.
 - The annual coinsurance limit will increase from \$2,000 to \$2,500 per individual.
 - The annual copayment maximum will decrease from \$6,600 per individual to \$6,450 per individual.
 - The PCP copayment will increase from \$20 to \$25; the specialist copayment will increase from \$30 to \$35.
 - The emergency room copayment will increase from \$200 to \$300.
 - New Benefits:
 - State mandate requires coverage for medically necessary fertility services. Limits apply.
 - State mandate requires coverage of one recreational prosthetic device that meets the medical needs of a participant under age 18.
 - State mandate requires coverage for certain dental procedures for a member who has been diagnosed with cancer.
 - Coverage for over-the-counter hearing aids through Anthem's provider partner TruHearing.

Maine School Administrative District 6

- MEA Standard 1000 Plan:
 - The coinsurance percentage for most services will change from 80% to 75% for the in-network level and 60% to 55% for the out-of-network level.
 - The annual coinsurance limit will increase from \$2,000 to \$2,500 per individual.
 - The annual copayment maximum will decrease from \$6,100 per individual to \$5,950 per individual.
 - The PCP copayment will increase from \$20 to \$25; the specialist copayment will increase from \$30 to \$35.
 - The emergency room copayment will increase from \$200 to \$300.
 - New Benefits:
 - State mandate requires coverage for medically necessary fertility services. Limits apply.
 - State mandate requires coverage of one recreational prosthetic device that meets the medical needs of a participant under age 18.
 - State mandate requires coverage for certain dental procedures for a member who has been diagnosed with cancer.
 - Coverage for over-the-counter hearing aids through Anthem's provider partner TruHearing.

Questions or concerns?

Please feel free to contact us and we'll be happy to help you:

MEA Benefits Trust
Jennifer Kent
1-888-622-4418, ext. 2238

Anthem Blue Cross and Blue Shield
Patty Whitcomb
1-888-399-8706

FACILITIES ITEMS

Item 6 Facilities Discussion Items

A. D/ Facilities Update – Adam Thibodeau

B. D/

Item 7 Other Facilities Discussion/Action Items

A. D/

B. D/A Other Finance Discussion/Action items

FACILITIES UPDATE – 4/11/24

- BEHS - Removed old lockers from corridor - Art Dept/Mural
- BEHS Stadium - Removed old dead pine and oak trees behind Stadium home bleachers
- BEHS - Repaired leaking hot water main in kitchen storage room
- BEMS - Removed leaning pine tree from soccer field area. Wind storm damage.
- BEMS - New well drilled. Water @ 818'. O&M sample taken-PFAS Free. Sample results indicate the presence of Radon and slight presence of PFAS (well below the EPA and State reg).
- BEMS/BEHS/BCES - Continued design of next phase for PFAS after drilling is complete
- BEHS - Epoxy floor of (2) classrooms in shop area.
- Continued event set-up
- Continued storm clean-up
- Spring Sports Season prep - Infields, pitchers mound repairs, fertilizer, seed, etc.
- Purchase (3) carpet extractors for custodial.

FACILITIES UPDATE – 4/11/24



BEHS Room 4 Classroom - Epoxy Floor
(Denico Classroom Similar)

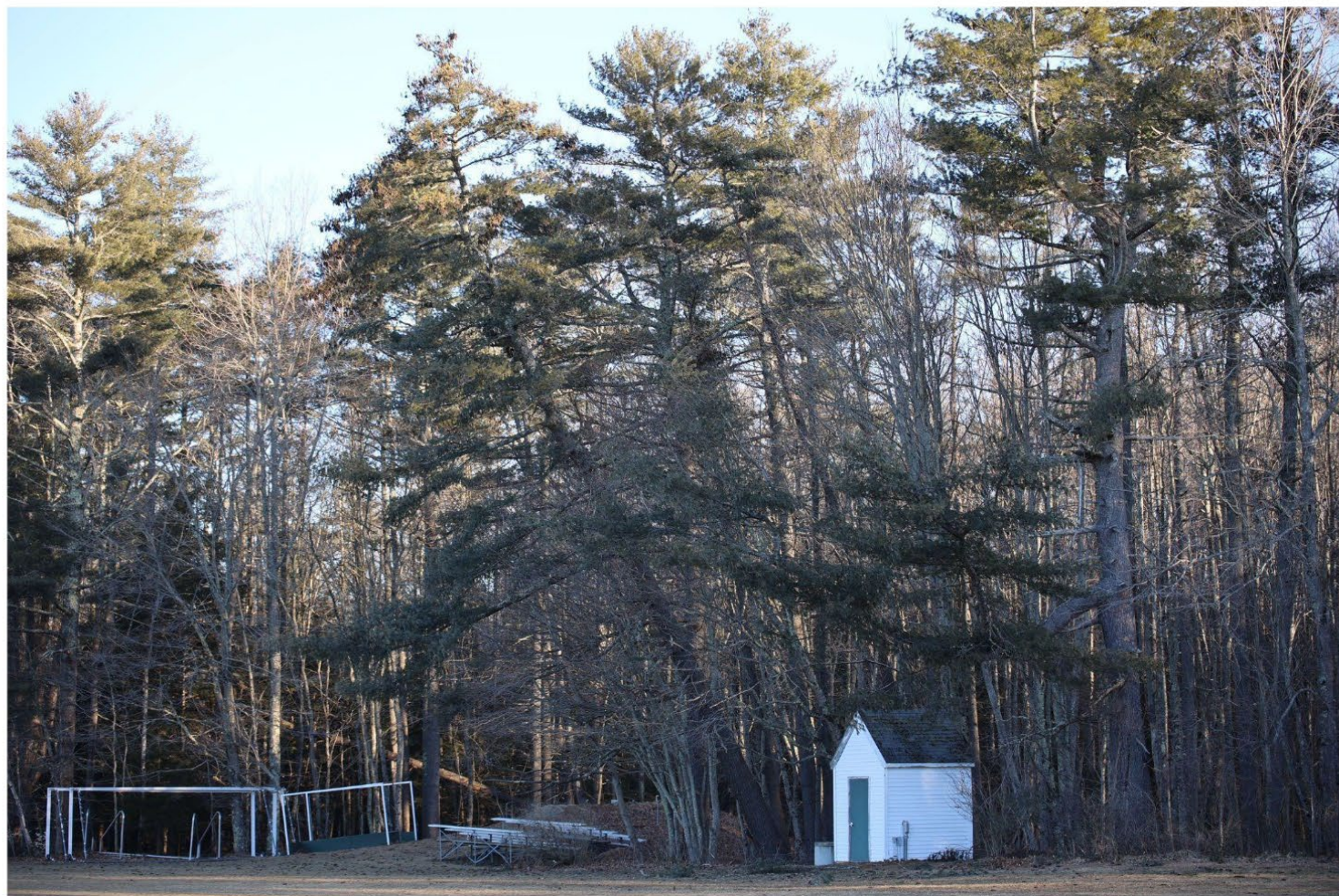
FACILITIES UPDATE – 4/11/24



FACILITIES UPDATE – 4/11/24



BEHS Demo Lockers - Wall space for Art Dep't Mural



BEMS - Tree Demo from Wind Storm

FACILITIES UPDATE – 4/11/24



BEHS Stadium - Tree Demo at Press Box/Seating

Adjournment

Item 5 D / A Other Finance Discussion/Action items

Item 7 D / A Other Facilities Discussion/Action Items

Item 8 Adjournment

**Meeting Dates and Times:
3:00 pm – 4:30 pm at Central Office**

1. ~~Thursday, July 12, 2023~~
2. ~~Thursday, August 17, 2023~~
3. ~~Thursday, September 14, 2023~~
4. ~~Thursday, October 12, 2023~~
5. ~~Thursday, November 9, 2023~~
6. ~~Thursday, December 14, 2023~~
7. ~~Thursday, January 11, 2024~~
8. ~~Thursday, February 8, 2024~~
9. ~~Thursday, March 14, 2024~~
10. **Thursday, April 11, 2024**
11. Thursday, May 9, 2024
12. Thursday, June 13, 2024
13. Thursday, July 11, 2024

THANK YOU FOR PARTICIPATING!

