

Bonny Eagle School District

## FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Wednesday, November 9, 2022/4:00 p.m.

Central Office Conference Room  
94 Main Street, Buxton, ME 04093

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Present: Erika Creutz  
Don Marean  
John Sargent, Finance-Facilities Committee Chair  
Nathan Carlow, Board Chair  
Riley McKinley, Student Representative

Other: Bill Brockman, Business Manager  
Clay Gleason, Superintendent  
Dawn Pooler, Finance Manager  
Adam Thibodeau, Facilities Director

Meeting Packet link: [Finance-Facilities Meeting packet 11/9/22](#)

1. Mr. Sargent called the meeting to order at 4:03 p.m.

2. **Public Comments**  
No public comments.

3. **Approval of the previous Finance-Facilities Committee Meeting Minutes**

**Moved by Ms. Creutz seconded by Mr. Marean:**

To approve the minutes of the October 12, 2022 Finance-Facilities Committee meeting as presented.

**VOTED: "Yes," Unanimous**

4. **Review of A/P and Payroll Warrants and Financial Reports:**

a. Review of the A/P and Payroll Warrants  
October warrants [Warrant Summary October 2022](#)

b. The Top 25 Expenditures were reviewed  
October 2022 Top 25 Expenditures: [Top 25 Expenditures October 2022](#)

c. Financial Report:  
Mr. Brockman and Ms. Pooler reviewed the Financial Reports for October 2022: [Financial Report October 2022](#)

d. Mr. Brockman shared with the committee the Dashboard for the month of October 2022. These can be found within the meeting packet on pages 12 through 15. [Meeting packet 11/9/22](#)

Mr. Brockman has revised the parameters of the Dashboard to include previous months history. This will provide a better overall view of year to date expenditures and revenues. He noted that all categories continue to in good standing. New Debt service has not had any expenditures yet as the bus lease has not been done as this point in time.

- e. COVID Funding Update: [Covid Funding Update October 2022](#) Ms. Pooler reviewed the funding update.

5. **Other Finance Discussion Items:**

- a. FY'22 Audit – Audit has been completed with copies being distributed to committee members. An electronic copy will be made available on the District website at: [FY'22 MSAD 6 Audit](#)

Ms. Pooler reported to the committee an audit adjustment had been made to clear out unallowed expenditures and older balances on various grant lines. Some were from FY'22 and others were from older fiscal years.

6. **Facilities Update**

- a. [Facilities Update/Photos](#) - Mr. Thibodeau reviewed the items within the Facilities update: [Facilities Update October 2022](#)

- The water sample from the Hanson well came back after testing at over 20 parts per trillion which makes this not a viable source for Frank Jewett. The engineering firm the district is working with is developing treatment solutions to address a full spectrum of contaminants as well as PFAS. Mr. Thibodeau reported that it is looking like it will be closer to July of 2023 to implement system(s).

7. **Other Facilities Discussion/Action Items**

- a. [Facility Master Plan RFQ](#)

Mr. Brockman shared with the committee that he has received three inquiries in regards to the RFQ advertisement but only one submitted a proposal. This came from Harriman. Mr. Brockman also noted that the State is discussing creating a new list for School Construction Funding within the next couple of years. If the district wants to be considered for financing for a school construction project a comprehensive plan and application will need to be developed soon. The Business Office will schedule Harriman to attend the next Finance-Facilities meeting on Wednesday, December 14<sup>th</sup> to do a presentation for the committee. After the presentation the committee will decide whether to move forward with Harriman's proposal or go back and advertise again for other RFQ's.

Questions for Harriman will be developed by Mr. Brockman, Mr. Thibodeau, Mr. Gleason and the Finance-Facilities Committee members.

- b. [SRRF Application](#)

The application has been submitted to the State and includes HVAC upgrades at the middle school, Frank Jewett, HB Emery and Jack Memorial. Notification of awards should be announced February 1, 2023.

SRRF Grant portion of 50.84%	\$2,548,841
SRRF Local Share portion 49.16%	<u>\$2,465,516</u>
Total cost of proposed upgrades is	\$5,014,357

- c. [Warehouse and Fueling Station](#)

Construction continues with the area being cleared and propane tank has been installed.

d. Underground Fuel Storage Tanks

The new propane tanks have been installed at HB Emery.

e. Cross Easement Update

There is a proposed meeting that would include the Town of Standish, Mr. Cross and MSAD 6 representatives to discuss Quail Ridge becoming a public road. Mr. Gleason informed district attorneys that the district would not be attending this meeting at this point in time. It is the district's opinion that the discussion of the road becoming public is between the Town of Standish and Mr. Cross. Should Quail's Ridge becoming a public road then the district would be happy to meet with Mr. Cross to discuss land easement options.

8. **Adjournment:**

**Moved by Ms. Creutz: seconded by Mr. Marean**

To adjourn the meeting at 5:48 p.m.

**VOTED:** "Yes," Unanimously