

Bonny Eagle School District

FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Thursday, February 8, 2024/3:00 p.m.

Central Office Conference Room
94 Main Street, Buxton, ME 04093

Present: Debra Black
Kelley Heath
Don Marean, Vice-Chair of Finance-Facilities
Cindy Meserve

Excused: John Sargent, Chair of Finance-Facilities

Other: Clay Gleason, Superintendent
Dawn Pooler, Business Manager
Adam Thibodeau, Director of Facilities

Meeting Packet link: [Finance-Facilities Meeting Packet 2/8/24](#)

1. Mr. Marean called the meeting to order at 3:00 p.m.

2. **Public Comments**
There were no Public Comments as this time.

3. **Approval of the previous Finance-Facilities Committee Meeting Minutes
Moved by Ms. Heath: seconded by Ms. Black:**
To approve the minutes of the January 11, 2024, Finance-Facilities Committee meeting as presented.

VOTED: "Yes," unanimous

4. **Review of A/P and Payroll Warrants and Financial Reports:**

a. Review of the A/P and Payroll Warrants
warrants: [Warrant Summary January 2024](#)

b. The Top 25 Expenditures were reviewed. [Top 25 Expenditures January 2024](#)

c. Financial Report:
Ms. Pooler reviewed the Financial Report: link to the report is [Financial Report January 2024](#)
Ms. Pooler shared that the 11 Articles are in good shape at this point in the school year.

d. Ms. Pooler provided the committee detailed expenditures for Capital Projects on pages 14 of the meeting packet. To date, there is a remaining balance of approximately \$341,360.55 that will soon be encumbered for additional facility related projects.

e. Additional Financial Documents:
Ms. Pooler reviewed the Revenue and Expense report as well as bank balances for the Facilities and Technology Capital Reserve Funds. Links to these reports can be accessed below:

- [Revenue and Expense](#)
- [Capital Reserve Balances as of 1/31/24](#)

Upon review of the Revenue and Expense report, Ms. Pooler noted that Article 10 Debt & Other Commitments, reflects the principal and interest payments made in the fall for the bond for Buxton Center Elementary School. Special Education Revenues are below where they should be as the district is awaiting reimbursement from the State for MaineCare reimbursement as well as State Agency client.

- f. Quarterly Covid Update – As of 1/31/24 the district has expended \$6,448,895 in total for the various Covid funding sources and have received reimbursement in the same amount. Several of the sources have already ended. Those that have not already ended will be done by September 30, 2024.

[Covid Funding Update](#)

5. **Other Finance Discussion Items**

- a. BAC update – Ms. Pooler reported out that the Budget Advisory Committee has been meeting on a bi-weekly basis and were reviewing the baseline budget. The BAC would soon be reviewing supplemental requests and tax impacts for each town.

6. **Facilities Update**

- a. Facilities Update – Mr. Thibodeau reviewed the Facilities update for the month of January 2024. [Facilities Update January 2024](#)

Additional information:

- BEMS new well drilling went down approximately 818 feet to reach a viable water source. The next step will be to have it tested for PFAS and any other contaminants which is standard procedure before it can be an approved water source.

7. **Other Facilities Discussion/Action items:**

- Mr. Gleason reported that the district held a Master Facilities Plan Community Forum in January which was sparsely attended. After the Community Forum feedback was solicited from the community through ThoughtExchange. Harriman Associates will be doing a presentation at the school board meeting scheduled for March 18, 2024.
- Ms. Heath thanked Ms. Pooler and staff for the reassuring Auditor report that was given to the School Board at their recent meeting. The auditor, Ron Smith, reported that based on the recently completed audit, the district is in a favorable financial position.
- Mr. Gleason shared with the committee the possibility of adding an additional Finance-Facilities meeting in the near future that would be needed to review the BAC recommended budget.

8. **Adjournment:**

Moved by Ms. Meserve; seconded by Ms. Black

To adjourn the meeting at 3:56 p.m.

VOTED: “Yes,” unanimous