



MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

Finance & Facilities Committee Meeting

FINANCE & FACILITIES COMMITTEE MEMBERS

				
<p>Debra M. Black At-Large Board Member; Term Expires 2026 (June) Limington Residency dblack @bonnyeagle.org 207-637-3162</p>	<p>Kelley C. Heath At-Large Board Member; Term Expires 2024 (June) Hollis Residency kheath @bonnyeagle.org 207-727-4518</p>	<p>Donald G. Marean At-Large Board Member; Committee Vice-Chair Term Expires 2025 (June) Hollis Residency dmarean @bonnyeagle.org 207-727-5527</p>	<p>Cynthia J. Meserve At-Large Board Member; Term Expires 2026 (June) Buxton Residency cymeserve @bonnyeagle.org 207-838-7287</p>	<p>John M. Sargent At-Large Board Member; Committee Chair Term Expires 2026 (June) Standish Residency jsargent @bonnyeagle.org 207-776-9687</p>

Finance & Facilities Meeting Packet

Thursday, January 11, 2024

Finance & Facilities Meeting Agenda

Finance & Facilities Meeting

Thursday, January 11, 2024

3:00 pm - 4:30 pm Central Office
Conference Room

- ITEM 1 Call to Order
 - ITEM 2 Public Comments
 - ITEM 3 Approve Minutes of Previous Finance and Facilities Meeting
-

FINANCE ITEMS

ITEM 4. REVIEW OF A/P & PAYROLL WARRANTS & FINANCIAL REPORTS

- A. - D/A Accounts Payable / Payroll Warrant Summary
- B. - D/ Top 25 Expenditures
- C. - D/ Interim Financial Reports
- D. - D/ Capital Projects (Category 70 Expenditures)
- E. - D/ Capital Reserve Balances

ITEM 5. OTHER FINANCE DISCUSSION/ACTION ITEMS

- A. - D/A Bill King - School Resource Office (SRO)
 - B. - D/A Apple Lease
 - C. - D/A Draft Audit
 - D. - D/A Other Finance Discussion/Action items
-

FACILITIES ITEMS

ITEM 6 FACILITIES DISCUSSION ITEMS

- a. - D/ Facilities Update - Adam Thibodeau

ITEM 7 OTHER FACILITIES DISCUSSION/ACTION ITEMS

- a. - D/A

ITEM 8 ADJOURNMENT

Dawn Pooler
Business Manager of Finance
Operations

Rules for Public Comments at Finance & Facilities Meetings

Public comment from residents of MSAD6 towns will be allowed at the following times during MSAD6 Finance & Facilities meetings in 2023 and 2024

- At the beginning of the meeting.

At other times during the meeting, usually between topics, at the discretion of the Chair. If it appears that progress on the agenda is lagging, the Chair may restrict the times when comments are allowed during the meeting. At any other time when a Committee member asks for and receives unanimous consent for a non-member to speak.

A person who wishes to comment will be asked to state his/her name and town of residence, and the person will be asked to be concise and brief. Comments stated by others should not be repeated, except that expressing agreement is acceptable.

At each comment opportunity, the time limit is 3 minutes per person and 10 minutes in total. The Chair will monitor and call time as may be necessary.

A comment that is a question may or may not receive a response, at the Committee's discretion. It is not the purpose of this public comment opportunity to allow a back-and-forth discussion with a commenter, unless the Committee so desires.

An attempt will be made to fairly record in the meeting minutes the substance of the public comments, but the Committee does not guarantee completeness or accuracy.

The Committee at any time may vote to modify or rescind these public comment rules.

Finance & Facilities Meeting - Minutes

Item 3

Bonny Eagle School District

FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Thursday, December 14, 2023/4:00 p.m.

Central Office Conference Room
94 Main Street, Buxton, ME 04093

Present: Debra Black
Kelley Heath
Don Marean, Vice-Chair of Finance-Facilities (arrived at 4:30 p.m.)
John Sargent, Chair of Finance-Facilities

Excused: Cindy Meserve

Other: Bill Brockman, Business Manager
Clay Gleason, Superintendent
Adam Thibodeau, Director of Facilities
Nathan Carlow, Chair of Board, joined the meeting at 4:13 p.m.

Meeting Packet link: [Finance-Facilities Meeting Packet 12/14/23](#)

1. Ms. Sargent called the meeting to order at 4:01 p.m.

2. **Public Comments**
There were no Public Comments as this time.

3. **Approval of the previous Finance-Facilities Committee Meeting Minutes**

Moved by Ms. Heath: seconded by Mr. Sargent:

To approve the minutes of the November 9, 2023, Finance-Facilities Committee meeting as presented.

VOTED: "Yes," unanimous

4. **Review of A/P and Payroll Warrants and Financial Reports:**

a. Review of the A/P and Payroll Warrants
August warrants: [Warrant Summary November 2023](#)

Approval of the Accounts Payable and Payroll November Warrants

Moved by Mr. Sargent: seconded by Ms. Heath:

To approve the Accounts Payable and Payroll Warrants for November 2023 as presented.

VOTED: "Yes," unanimous

b. The Top 25 Expenditures were reviewed. [Top 25 Expenditures November 2023](#)

c. Financial Report:

Finance & Facilities Meeting - Minutes

Item 3

Mr. Brockman reviewed the Financial Report: link to the report is [Financial Report November 2023](#)
Mr. Brockman noted that revenues are coming in better than expected and expenses are less than anticipated at this point in the fiscal year. He anticipates ending the year with a healthy fund balance that will help mitigate tax implications.

- d. Mr. Brockman provided the committee detailed expenditures for Capital Projects on pages 13-14 of the meeting packet.
- e. The Financial Dashboard was not available for this meeting.

Other Discussion:

Ms. Heath would like to discuss Technology needs/devices in an upcoming Finance-Facilities meeting. Mr. Brockman will have Scott Nason, Technology Director, attend the next meeting to do a presentation.

5. Other Finance Discussion Items:

- a. School Bus Lease/Purchase Program: Mr. Brockman provided information
The committee reviewed proposals from two sources for the Lease/Purchase of 5 school buses:

- 1 Type C Gas Bus
- 1 Type C Propane Bus
- 3 Type A Mini Propane Buses

Gorham Leasing Group proposal is for a total of \$639,000 4-year term lease at a fixed interest rate of 5.45%

Androscoggin Bank proposal is for a total of \$639,000 5-year term lease at a fixed interest rate of 6.65%

The Bus Lease/Purchase Resolution will go before the School Board for their consideration/approval at their next scheduled meeting. The district will use Gorham Leasing Group for financing.

- b. Competitive Energy Services Contract.

Mr. Thibodeau shared that he has secured a one-year contract for electricity procurement that is good through November of 2024. He is exploring with vendors to secure services after November 2024. Working with Competitive Energy will allow them (CES) work search for best pricing on behalf of the district. Mr. Thibodeau felt a one-year contract at this time would be the way to go based on the fluctuating market.

Discussion:

Ms. Heath clarified that CES will lock in best pricing that may occur within the next year but the new pricing won't begin until November of 2024. Mr. Thibodeau confirmed that yes, it would likely be a one-year contract once best pricing is found.

Mr. Carlow inquired as to what the CES contract will cost the district for their services. Mr. Thibodeau noted that cost is based on the number of kilowatt hours consumed within a year. The compensation schedule can be viewed on page 25 of the meeting packet. [Finance-Facilities 12/14/23 meeting packet](#)

Mr. Thibodeau will calculate an anticipated cost for the next meeting based on kilowatt usage.

Finance & Facilities Meeting - Minutes

Item 3

Moved by Ms. Heath; seconded by Ms. Black

To approve the use of services from Competitive Energy Services to procure best pricing for an electricity supplier for FY'2025.

VOTED: "Yes," unanimous

c. **Buxton Police Department Radio Project:**

Mr. Gleason directed the committee to an email he received Buxton Police Chief Collins that can be found on page 28 of the meeting packet.

The police chief is requesting that they be allowed to place radio equipment at the middle school as that area is considered a "dead zone". The police department would cover the cost of installing equipment within a closet located inside the middle school. They would also put the same equipment into two other locations; Buxton Center Elementary and the district's Central Office at 94 Main Street. This will give them 100% radio coverage in the Town of Buxton. They would like a 20 to 25-year agreement put into place so that as Administration may change within the district, their use of having equipment at these sites would not be interrupted during this designated span of time identified within the terms of agreement. Mr. Gleason felt it best to bring this request to this committee before entering into any type of agreement.

Discussion:

Mr. Sargent shared a concern that should Central Office be relocated within the district as part of the Master Facilities Plan than this might be an issue for the town.

Mr. Marean asked if this would also support radios for the fire department as well. Mr. Gleason responded that it would be for all Buxton Public Safety. Mr. Marean also inquired if the district could enter into a lease for that length of time. Mr. Gleason clarified that they are more looking for written permission than an actual lease but he will obtain legal advice before committing into an MOU or something of that nature.

Ms. Heath would like to have legal counsel prior to final approval of moving forward. Mr. Gleason will draft something to be reviewed and bring back to this committee for a future meeting.

6. **Facilities Update**

- a. Facilities Update – Mr. Thibodeau reviewed his Facilities update for the month of November 2023. [Facilities Update November 2023](#)

Additional information:

- Liberty Mutual will have a list of recommendations based on their walk through of the two sites; BEHS & BEMS
- Waste Diversion Grant – targets Food Waste Diversion and will start at BCES. The district will be working with a company called Agri-Cycle and the Ecology School to assist and educate students and staff. This item will go before the School Board in January in order to accept the grant.
- PFAS – Mr. Thibodeau reported that the Federal government is likely to drop their recommendation to 4 ppt (currently at 20ppt). This reduction may impact some sites which are currently testing within compliance levels, specifically BCES. Mr. Thibodeau reported that there are still grant funds that were awarded to the district available that would cover the expense of putting in a remediation system at BCES should it be required.

Finance & Facilities Meeting - Minutes

Item 3

7. Other Facilities Discussion/Action items:
No other item discussion at this time.

8. **Adjournment:**

Moved by Ms. Heath; seconded by Ms. Black
To adjourn the meeting at 5:03 p.m.

VOTED: "Yes," unanimous



MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

Finance & Facilities Committee Meeting

FINANCE & FACILITIES COMMITTEE

Finance Items

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ITEM 5. OTHER FINANCE DISCUSSION/ACTION ITEMS

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- C. - D/A Draft Audit for FY 2023
- D.

Finance & Facilities Meeting Packet

Thursday, January 11, 2024

MAINE SCHOOL ADMINISTRATIVE DISTRICT # 6

Serving the Towns of Buxton, Hollis, Limington, Standish and Frye Island
94 Main Street, Buxton, E 04093 Phone 207-929-3831 | Fax 866-646-9748

Item 4-A

MAINE SCHOOL ADMINISTRATIVE DISTRICT 6 FINANCE & FACILITIES WARRANT SUMMARIES December-23				
WARRANT				
#	TYPE	DATE		AMOUNT
24.12	AP	12/08/23	AP	\$ 459,097.97
24.11	PR	12/01/23	Gross Payroll	\$ 1,640,631.05
	PR		Insurance	
			MainePERS	\$ 280,142.56
SUBTOTAL				\$ 2,379,871.58
24.13	AP	12/22/23	AP	\$ 883,086.70
24.12	PR	12/15/23	Gross Payroll	\$ 1,682,790.42
	PR		Insurance	
SUBTOTAL				\$ 2,565,877.12
24.13	PR	12/29/23	Gross Payroll	\$ 1,719,450.14
GRAND TOTAL				\$ 6,665,198.84

Finance & Facilities Meeting -

Top 25 Expenditures

Item 4-B

Top 25 Expenditures December 2023		Accounts Payable Warrants 24-12 & 24-13 Total: \$1,342,184.67	
Check #	Vendor	Description	Amount
156126	O'CONNOR GMC, INC.	BUS PURCHASE X2/LEASE	\$ 280,500.00
155930	HONEYWELL, INC.	HVAC CONTRACT JULY-DECEMBER	\$ 97,313.00
156117	MSMA WORKERS COMP TRUST	AUDITED PREMIUM FY'23 & JAN 2024 PYMT	\$ 89,094.00
156102	LIBERTY MUTUAL INSURANCE	QUARTERLY INSURANCE PYMT	\$ 87,349.00
155959	PITSTOP FUELS	NOVEMBER & DECEMBER PROPANE	\$ 85,848.41
156094	HONEYWELL, INC.	HVAC CONTRACT JANUARY-MARCH 2024	\$ 55,418.62
156166	SYSCO OF NORTHERN N.E.	NUTRITION SUPPLIES DISTRICT WIDE 24-13	\$ 55,056.37
155983	SYSCO OF NORTHERN N.E.	NUTRITION SUPPLIES DISTRICT WIDE 24-12	\$ 35,603.51
156065	CENTRAL MAINE POWER	ELECTRICITY EXPENSE 24-13	\$ 25,263.40
156114	MARK R. HAMMON	SP-ED CONTRACTED SERVICES	\$ 24,812.85
156138	PITSTOP FUELS, INC.	PROPANE EXPENSE 24-13	\$ 23,886.02
156095	HOPE KING TEACHING RESOURCES	PROFESSIONAL DEVELOPMENT/TITLE II	\$ 22,500.00
155986	THAYER, LIMITED LIABILITY CO.	* Capital Exp PARTIAL ROOF TOP UNIT REPLACEMENT	\$ 21,781.00
156134	PINE TREE SOCIETY	SP-ED CONTRACTED SERVICES 24-13	\$ 16,699.50
155907	CONDENSED CURRICULUM INT.	ADULT ED MEDICAL ASSISTANT COURSE	\$ 15,674.40
155993	WHALLEY COMPUTER ASSOC.	COMPUTERS FOR NUTRTION DEPT	\$ 15,007.00
156106	MAINE BEHAVIORAL HEALTHCARE	SP-ED CONTRACTED SERVICES	\$ 14,796.00
155958	PINE TREE SOCIETY	SP-ED CONTRACTED SERVICES 24-12	\$ 14,195.50
155905	CLEAN-O-RAMA CO., INC.	*Capital Exp CUSTODIAL EQUIP	\$ 13,923.15
155899	BRIGHTLY SOFTWARE, INC.	FACILITIES SOFTWARE	\$ 13,329.36
156178	WIGHT'S SPORTING GOODS	ATHLETIC FIELD SUPPLIES	\$ 13,227.40
156075	DENNIS K. BURKE	FUEL EXPENSE 24-13	\$ 12,015.07
155912	DENNIS K. BURKE	FUEL EXPENSE 24-12	\$ 11,622.51
156056	AMAZON CAPITAL SERVICES	SUPPLIES DISTRICT WIDE 24-13	\$ 10,376.17
156148	QUADBRIDGE, INC.	TECH EQUIPMENT - NUTRITION	\$ 10,078.90
	% OF ALL AP	79.38%	\$1,065,371.14

Item 4-C

FY24 YTD REPORT - DECEMBER

Revenues, Expenditures, and Changes in Fund Balance						
General Fund Summary: Prepared for the January 11th finance committee meeting	ADOPTED / ADJUSTED BUDGET 2023-24	ACTUALS YTD 2023-24 12/31/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2023-24	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2022-23 12/31/2022
STATE SUBSIDY (GPA)	\$22,875,038	\$12,119,134	47.02%	\$22,875,038	\$0	\$11,600,136
BALANCE FORWARD	\$3,500,000	\$3,500,000	0.00%	\$3,500,000	\$0	\$2,350,000
SPECIAL ED REVENUES	\$175,000	\$43,482	75.15%	\$175,000	\$0	\$103,392
MISCELLANEOUS REVENUES	\$51,000	\$339,263	-565.22%	\$500,000	\$449,000	\$229,071
BUILDING USE RECEIPTS	\$0	\$1,207	#DIV/0!	\$1,207	\$1,207	\$0
LOCAL TAX ASSESSMENT	\$33,147,726	\$16,573,863	50.00%	\$33,147,726	\$0	\$15,998,940
REVENUES OVER (UNDER) ESTIMATES	\$59,748,764	\$32,576,949	45.48%	\$60,198,971 A	\$450,207	\$30,281,539
Article 1 - REGULAR INSTRUCTION	\$22,631,418	\$7,588,781	66.47%	\$22,221,111	\$410,308	\$7,623,319
Article 2 - SPECIAL EDUCATION	\$10,765,717	\$3,851,993	64.22%	\$10,570,534	\$195,182	\$3,456,478
Article 3 - CAREER & TECH ED	\$10,000	\$0	100.00%	\$0	\$10,000	\$0
Article 4 - OTHER INSTRUCTION	\$1,079,035	\$445,296	58.73%	\$1,059,472	\$19,563	\$445,866
Article 5 - STUDENT & STAFF SUPPORT	\$5,594,708	\$2,625,041	53.08%	\$5,493,276	\$101,432	\$1,906,883
Article 6 - SYSTEM ADMINISTRATION	\$1,674,400	\$793,829	52.59%	\$1,644,043	\$30,357	\$774,327
Article 7 - SCHOOL ADMINISTRATION	\$2,510,737	\$1,179,066	53.04%	\$2,465,217	\$45,520	\$1,164,594
Article 8 - TRANSPORTATION & BUSES	\$4,509,084	\$2,172,084	51.83%	\$4,427,334	\$81,750	\$1,711,881
Article 9 - FACILITIES MAINTENANCE	\$9,229,055	\$4,612,329	50.02%	\$9,061,732	\$167,323	\$4,022,729
Article 10 - DEBT & OTHER COMMITMENTS	\$1,726,610	\$1,595,551	7.59%	\$1,695,307	\$31,303	\$1,575,070
Article 11 - ALL OTHER EXPENSES	\$18,000	\$724	95.98%	\$17,674	\$326	\$747
EXPENDITURES (OVER) UNDER BUDGET	\$59,748,764	\$24,864,694	58.38%	\$58,655,700 B	\$1,093,064	\$22,681,894
REVENUES OVER / (UNDER) EXPENSES	\$0	\$4,212,255		A + B = C C	\$1,543,271	\$5,249,645
As a % of Approved Budget		41.62%			2.58%	40.12%
PROJECTED CHANGE IN FUND BALANCE (FY24 YEAR END)						
FUND BALANCE BEGINNING OF YEAR					\$12,040,013	
As a % of ENACTED Budget					20.15%	
LESS: FUND BAL Carried Forward FY24					\$3,500,000	
REVENUES OVER / (UNDER) EXPENSES					\$1,543,271	
LESS:						
>Article 9 BALANCE to Capital Reserve					(\$167,323)	
>Article 5 BALANCE to Capital Technology Reserve					(\$75,000)	
> PROJECTED AUDIT ADJUSTMENTS					(\$225,000)	
FUND BALANCE END OF YEAR 23-24					\$9,615,962	
As a % of 23-24 Budget					16.09%	
NET CHANGE IN FUND BALANCE					(\$2,424,052)	
PROJECTED CARRY FORWARD 24-25					\$3,500,000	
FUND BALANCE AVAILABLE FOR FY26					\$6,115,962	
	ADOPTED / ADJUSTED BUDGET 2023-24	ACTUALS YTD 2023-24 12/31/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2023-24	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2022-23 12/31/2022
FOOD SERVICE						
REVENUES	\$2,028,000	\$732,909	63.86%	\$1,991,232	(\$36,768)	\$1,008,536
EXPENDITURES	\$2,028,000	\$1,012,072	50.10%	\$1,991,232	\$36,768	\$1,023,588
BALANCE	\$0	(\$279,162)		\$0	\$0	(\$15,051)
	ADOPTED / ADJUSTED BUDGET 2023-24	ACTUALS YTD 2023-24 12/31/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2023-24	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2022-23 12/31/2022
ADULT EDUCATION						
REVENUES	\$376,650	\$177,356	52.91%	\$369,821	(\$6,829)	\$193,040
EXPENDITURES	\$376,650	\$148,380	60.61%	\$369,821	\$6,829	\$138,831
BALANCE	\$0	\$28,976		\$0	\$0	\$54,209

Finance & Facilities Meeting -

Interim
Financial Reports

Item 4-C FY24 YTD REPORTS - From ADS Profund Accounting System

MSAD 6 / RSU 6

Articles 01-11 GENERAL FUND TOTALS wo/E

Report # 188189

Statement Code: zAT-E

Account Number / Description	Year Before Last 7/1/2021 - 12/31/2021	Last Year Period 7/1/2022 - 12/31/2022	Enacted Budget 7/1/2023 - 6/30/2024	Current Period 12/1/2023 - 12/31/2023	Reported Period 7/1/2023 - 12/31/2023	Amount Remaining	Percent Remaining
01 Article 1 - REGULAR INSTRUCTION	\$6,973,552.74	\$7,623,318.91	\$22,631,418.49	\$2,279,030.19	\$7,588,780.95	\$15,042,637.54	66.47%
02 Article 2 - SPECIAL EDUCATION	\$3,215,453.60	\$3,456,478.47	\$10,765,716.74	\$1,127,597.18	\$3,851,993.10	\$6,913,723.64	64.22%
03 Article 3 - CAREER & TECH ED	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%
04 Article 4 - OTHER INSTRUCTION	\$273,148.00	\$445,866.05	\$1,079,035.34	\$99,256.25	\$445,295.94	\$633,739.40	58.73%
05 Article 5 - STUDENT & STAFF SUPPORT	\$2,245,950.83	\$1,906,882.78	\$5,594,708.23	\$468,788.04	\$2,625,040.54	\$2,969,667.69	53.08%
06 Article 6 - SYSTEM ADMINISTRATION	\$635,706.65	\$774,327.03	\$1,674,399.72	\$172,995.56	\$793,829.20	\$880,570.52	52.59%
07 Article 7 - SCHOOL ADMINISTRATION	\$1,153,227.68	\$1,164,594.28	\$2,510,736.66	\$280,324.14	\$1,179,065.64	\$1,331,671.02	53.04%
08 Article 8 - TRANSPORTATION & BUSES	\$1,581,000.98	\$1,711,880.58	\$4,509,084.10	\$720,654.17	\$2,172,083.70	\$2,337,000.40	51.83%
09 Article 9 - FACILITIES MAINTENANCE	\$3,134,704.58	\$4,022,728.77	\$9,229,054.73	\$859,022.79	\$4,612,328.82	\$4,616,725.91	50.02%
10 Article 10 - DEBT & OTHER COMMITMENTS	\$1,614,093.26	\$1,575,069.92	\$1,726,610.00	\$0.00	\$1,595,551.38	\$131,058.62	7.59%
11 Article 11 - ALL OTHER EXPENSES	\$2,350.00	\$746.75	\$18,000.00	\$0.00	\$724.25	\$17,275.75	95.98%
GRAND TOTAL	\$20,829,188.32	\$22,681,893.54	\$59,748,764.01	\$6,007,668.32	\$24,864,693.52	\$34,884,070.49	58.38%

Finance & Facilities Meeting -

Interim
Financial Reports

Item 4-C FY24 YTD REPORTS - From ADS Profund Accounting System

MSAD 6 / RSU 6

Articles 01-11 GENERAL FUND TOTALS w/E

Report # 188192

Statement Code: zAT+E

Account Number / Description	Year Before Last 7/1/2021 - 12/31/2021	Last Year Period 7/1/2022 - 12/31/2022	Enacted Budget 7/1/2023 - 6/30/2024	Current Period 12/1/2023 - 12/31/2023	Reported Period 7/1/2023 - 12/31/2023	Encumbrances 7/1/2023 - 12/31/2023	Amount Remaining	Percent Remaining 7/1/2023 - 12/31/2023
01 Article 1 - REGULAR INSTRUCTION	\$6,973,552.74	\$7,623,318.91	\$22,631,418.49	\$2,279,030.19	\$7,588,780.95	\$12,787,248.99	\$2,255,388.55	9.96%
02 Article 2 - SPECIAL EDUCATION	\$3,215,453.60	\$3,456,478.47	\$10,765,716.74	\$1,127,597.18	\$3,851,993.10	\$5,678,760.36	\$1,234,963.28	11.47%
03 Article 3 - CAREER & TECH ED	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100.00%
04 Article 4 - OTHER INSTRUCTION	\$273,148.00	\$445,866.05	\$1,079,035.34	\$99,256.25	\$445,295.94	\$193,605.04	\$440,134.36	40.78%
05 Article 5 - STUDENT & STAFF SUPPORT	\$2,245,950.83	\$1,906,882.78	\$5,594,708.23	\$468,788.04	\$2,625,040.54	\$2,441,151.67	\$528,516.02	9.44%
06 Article 6 - SYSTEM ADMINISTRATION	\$635,706.65	\$774,327.03	\$1,674,399.72	\$172,995.56	\$793,829.20	\$544,504.66	\$336,065.86	20.07%
07 Article 7 - SCHOOL ADMINISTRATION	\$1,153,227.68	\$1,164,594.28	\$2,510,736.66	\$280,324.14	\$1,179,065.64	\$1,278,445.21	\$53,225.81	2.11%
08 Article 8 - TRANSPORTATION & BUSES	\$1,581,000.98	\$1,711,880.58	\$4,509,084.10	\$720,654.17	\$2,172,083.70	\$1,497,770.47	\$839,229.93	18.61%
09 Article 9 - FACILITIES MAINTENANCE	\$3,134,704.58	\$4,022,728.77	\$9,229,054.73	\$859,022.79	\$4,612,328.82	\$2,369,173.95	\$2,247,551.96	24.35%
10 Article 10 - DEBT & OTHER COMMITMENTS	\$1,614,093.26	\$1,575,069.92	\$1,726,610.00	\$0.00	\$1,595,551.38	\$0.00	\$131,058.62	7.59%
11 Article 11 - ALL OTHER EXPENSES	\$2,350.00	\$746.75	\$18,000.00	\$0.00	\$724.25	\$0.00	\$17,275.75	95.97%
GRAND TOTAL	\$20,829,188.32	\$22,681,893.54	\$59,748,764.01	\$6,007,668.32	\$24,864,693.52	\$26,790,660.35	\$8,093,410.14	13.54%

Finance & Facilities Meeting -

Capital Project Report

Item 4-D

FY24 YTD CAPITAL PROJECTS

MSAD 6 / RSU 6

Category 70 EXPENDITURE REPORT

Report # 188188

Statement Code: _WB CAT 70

Account Number / Description		Year Before Last	Last Year Period	Enacted Budget	Current Period	Reported Period	Encumbrances	Amount Remaining	Percent Remaining
		7/1/2021 - 12/31/2021	7/1/2022 - 12/31/2022	7/1/2023 - 6/30/2024	12/1/2023 - 12/31/2023	7/1/2023 - 12/31/2023	7/1/2023 - 12/31/2023		7/1/2023 - 12/31/2023
1000-70-0000-2690-54300-010-22-09 SUPPLEMENTAL MAINT CMP HBE		0.00	57,072.35	199,500.00	539.00	89,524.43	104,485.00	5,490.57	2.75%
Current Period									
Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference	Debit	Credit		
12/08/2023	89866	Voucher	446249/166234	1435	1435-CLEAN-O-RAMA CO., INC.	539.00	0.00		
						539.00	0.00		
1000-70-0000-2690-54300-020-22-09 SUPPLEMENTAL MAINT CMP HOLLIS		0.00	7,620.60	88,500.00	0.00	47,919.61	0.00	40,580.39	45.85%
1000-70-0000-2690-54300-060-22-09 SUPPLEMENTAL MAINT CMP BCES		0.00	36,152.80	81,900.00	14,597.00	23,497.00	0.00	58,403.00	71.31%
Current Period									
Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference	Debit	Credit		
12/08/2023	89866	Voucher	445492/166158	1435	1435-CLEAN-O-RAMA CO., INC.	12,997.00	0.00		
12/08/2023	89866	Voucher	2310072/165765	8926	8926-HARRIMAN ASSOCIATES	1,600.00	0.00		
						14,597.00	0.00		
1000-70-0000-2690-54300-080-22-09 SUPPLEMENTAL MAINT CMP EDNA		0.00	7,643.50	124,000.00	1,380.00	11,139.66	0.00	112,860.34	91.01%
Current Period									
Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference	Debit	Credit		
12/22/2023	90023	Voucher	0010806/166211	7883	7883-GORHAM FENCE COMPANY	1,380.00	0.00		
						1,380.00	0.00		
1000-70-0000-2690-54300-090-22-09 SUPPLEMENTAL MAINT CMP GEJ		0.00	22,707.50	107,271.33	0.00	632.43	0.00	106,638.90	99.41%
1000-70-0000-2690-54300-100-22-09 SUPPLEMENTAL MAINT CMP SF		0.00	237.50	95,500.00	0.00	0.00	94,225.00	1,275.00	1.33%
1000-70-0000-2690-54300-110-22-09 SUPPLEMENTAL MAINT CMP BEMS		0.00	63,122.01	379,600.00	0.00	321,380.43	50,805.00	7,414.57	1.95%
1000-70-0000-2690-54300-300-22-09 SUPPLEMENTAL MAINT CMP BEHS		0.00	136,017.96	193,028.67	21,781.00	189,028.67	4,000.00	0.00	0.00%
Current Period									
Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference	Debit	Credit		
12/08/2023	89866	Voucher	5298-02	56420	56420-THAYER, LIMITED LIABILITY COMP	21,781.00	0.00		
						21,781.00	0.00		
1000-70-0000-2690-54300-915-22-09 SUPPLEMENTAL CENTRAL OFFICE		0.00	0.00	22,200.00	0.00	22,082.50	0.00	117.50	0.52%
1000-70-0000-2690-54300-925-22-09 SUPPLEMENTAL JACK MEMORIAL		0.00	0.00	88,400.00	0.00	88,387.84	0.00	12.16	0.01%
1000-70-0000-2690-54300-930-22-09 SUPPLEMENTAL MAINT CMP TRANSPOR		0.00	5,829.60	61,500.00	3,621.56	34,097.42	15,700.00	11,702.58	19.02%
Current Period									
Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference	Debit	Credit		
12/08/2023	89866	Voucher	17890/166235	56338	56338-CROWN ENERGY SOLUTIONS	3,621.56	0.00		
						3,621.56	0.00		
1000-70-0000-2690-54300-940-22-09 SUPPLEMENTAL FJ		0.00	0.00	18,000.00	0.00	14,000.00	0.00	4,000.00	22.22%

Finance & Facilities Meeting - Capital Project Report

Item 4-D

FY24 YTD CAPITAL EXPENDITURES

MSAD 6 / RSU 6

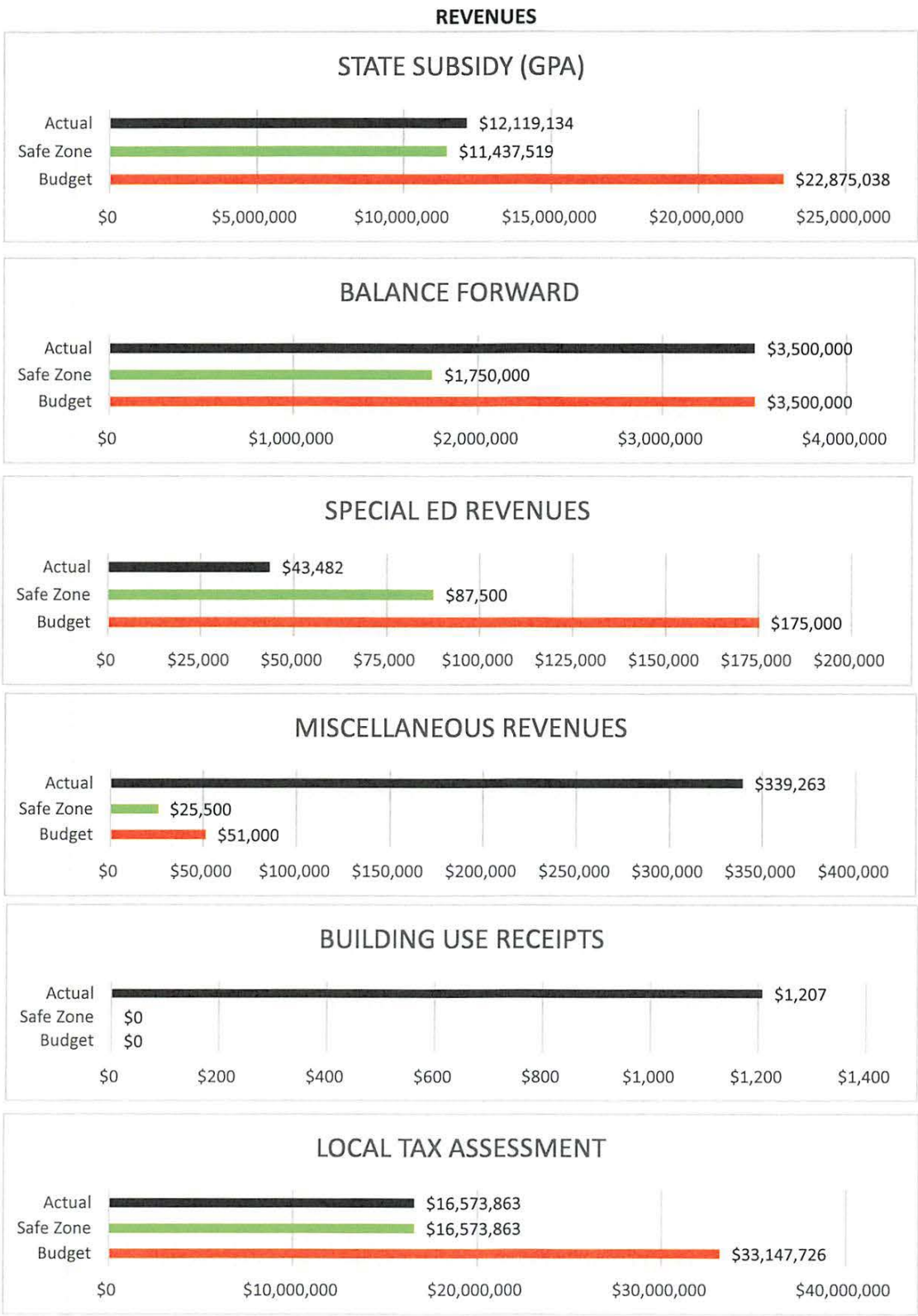
Category 70 EXPENDITURE REPORT

Report # 188188

Account Number / Description	Year Before Last 7/1/2021 - 12/31/2021	Last Year Period 7/1/2022 - 12/31/2022	Enacted Budget 7/1/2023 - 6/30/2024	Current Period 12/1/2023 - 12/31/2023	Reported Period 7/1/2023 - 12/31/2023	Encumbrances 7/1/2023 - 12/31/2023	Amount Remaining	Percent Remaining 7/1/2023 - 12/31/2023
1000-70-0000-2690-54300-945-22-09 SUPPLEMENTAL - MAINT BLDG	0.00	0.00	40,600.00	0.00	39,012.01	1,135.28	452.71	1.11%
GRAND TOTAL	\$0.00	\$336,403.82	\$1,500,000.00	\$41,918.56	\$880,702.00	\$270,350.28	\$348,947.72	23.26%

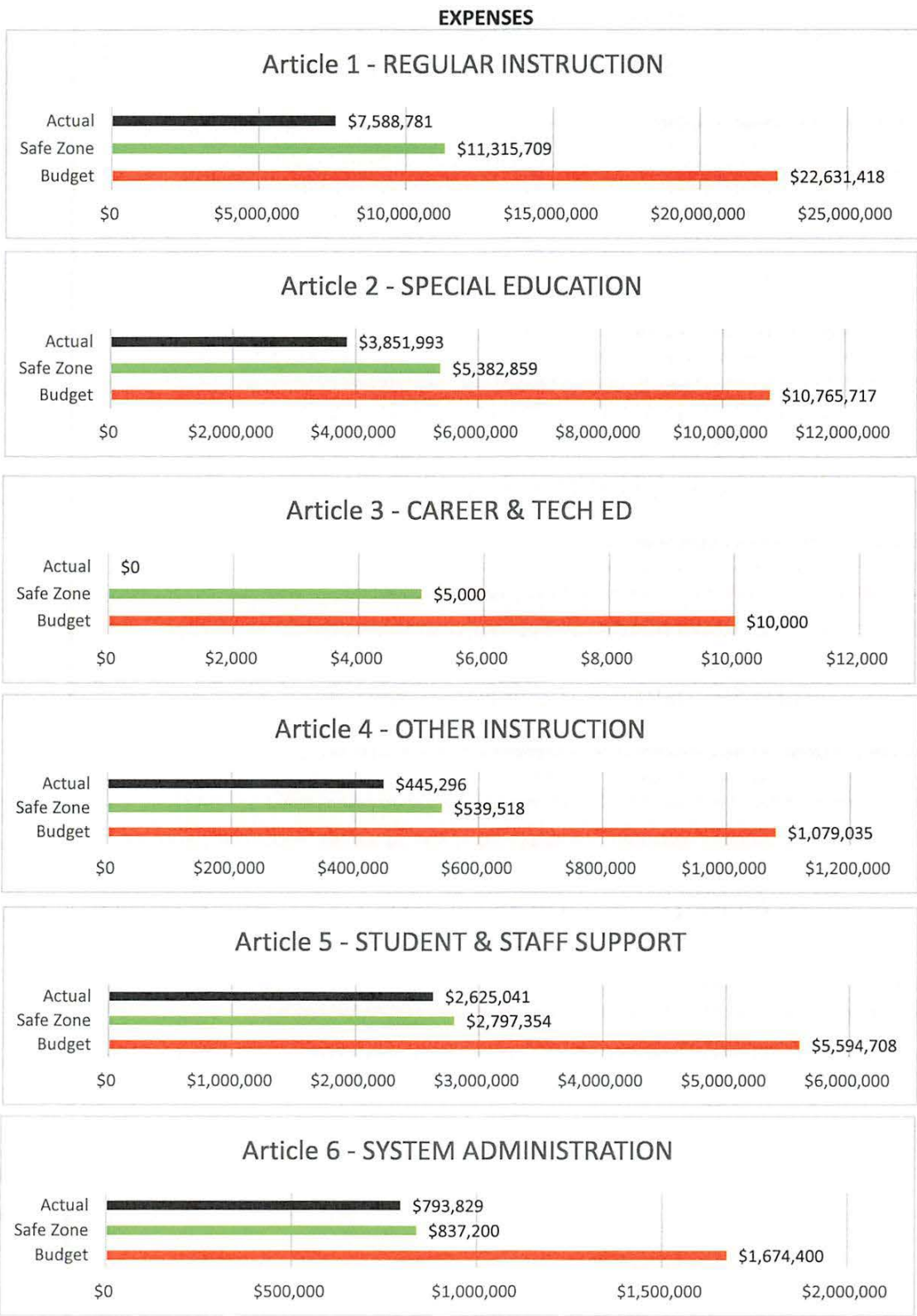
Finance & Facilities Meeting - Financial Dashboards

GENERAL FUND - SAFE ZONES & MONTHLY EXPENDITURES FOR 2023-2024



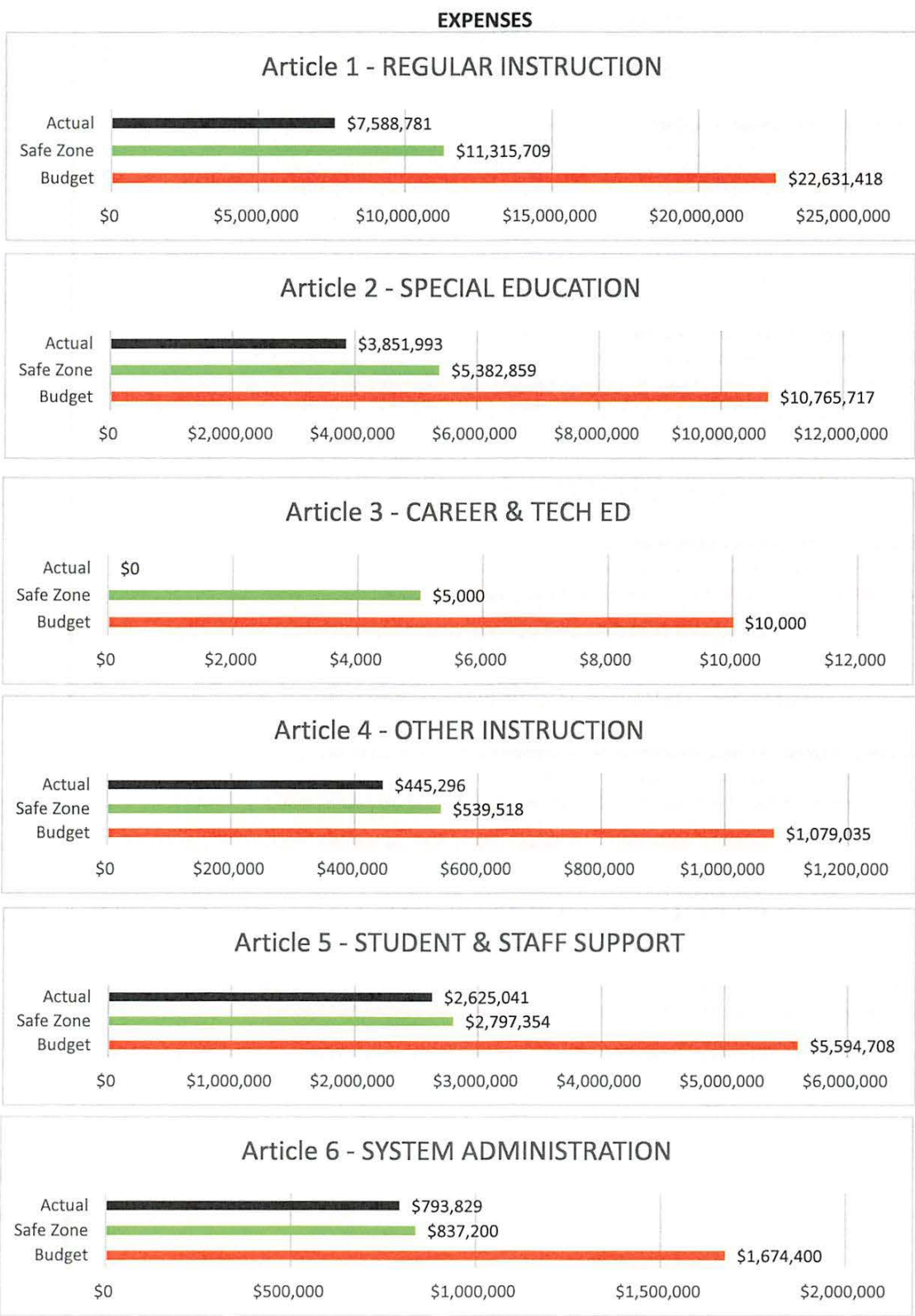
Finance & Facilities Meeting - Financial Dashboards

GENERAL FUND - SAFE ZONES & MONTHLY EXPENDITURES FOR 2023-2024



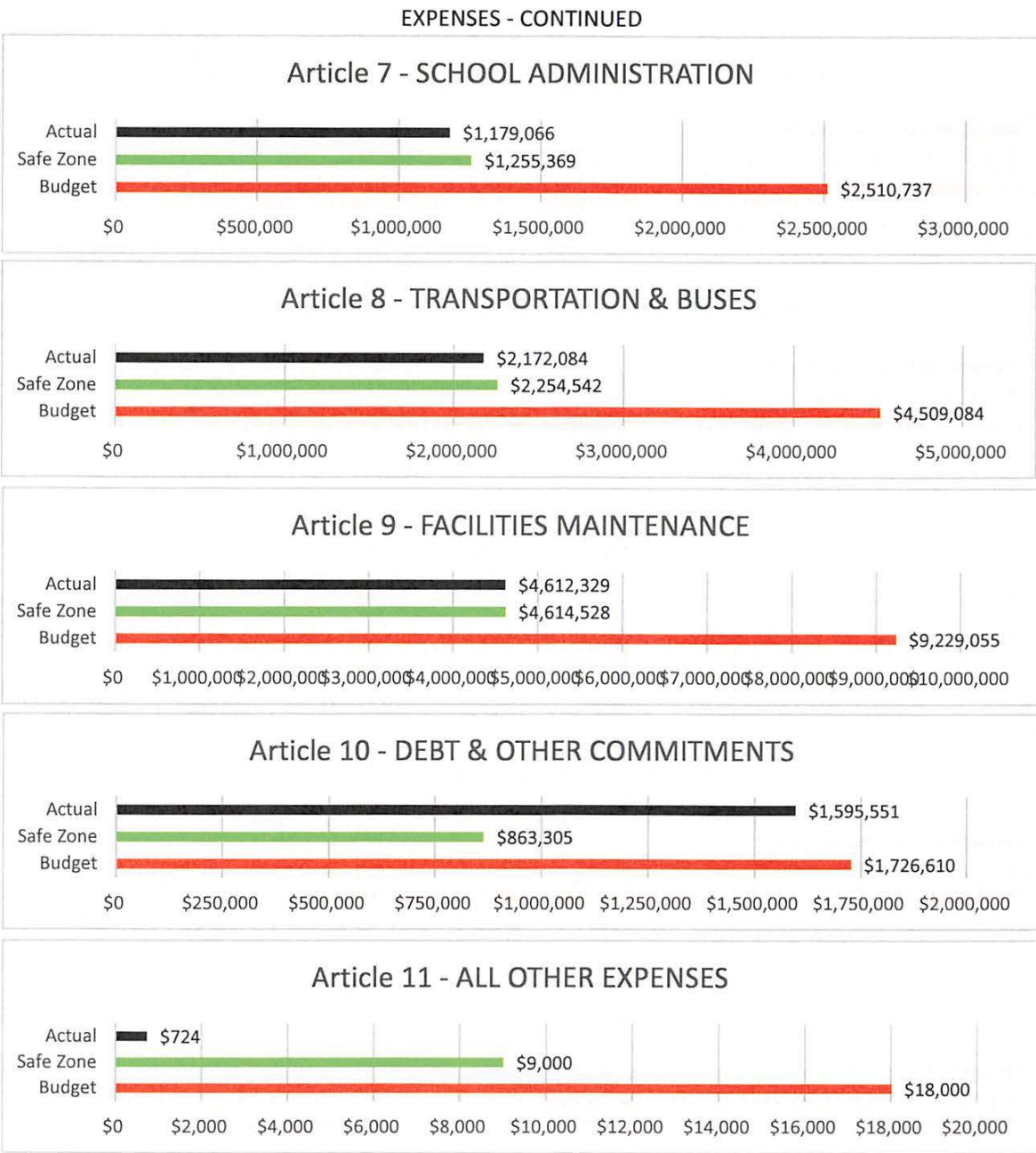
Finance & Facilities Meeting - Financial Dashboards

GENERAL FUND - SAFE ZONES & MONTHLY EXPENDITURES FOR 2023-2024



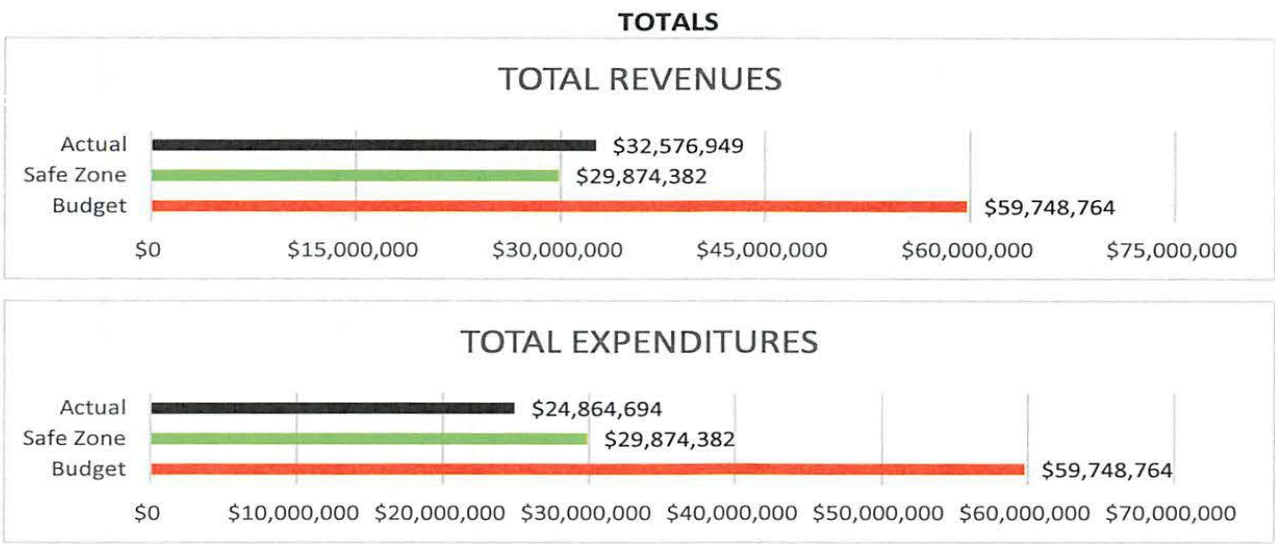
Finance & Facilities Meeting - Financial Dashboards

GENERAL FUND - SAFE ZONES & MONTHLY EXPENDITURES FOR 2023-2024



Finance & Facilities Meeting - Financial Dashboards

GENERAL FUND - SAFE ZONES & MONTHLY EXPENDITURES FOR 2023-2024



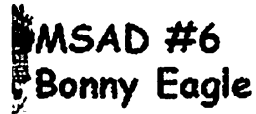
Facilities Capital Reserve as of 12/31/23
\$2,341,033.99
Technology Capital Reserve as of 12/31/23
\$1,088,459.17

Finance & Facilities Meeting - SRO - School Resource Officer

Item 5-A

1/3/24, 12:34 PM

MSAD #6 Mail - Re: conversation - follow up



Clay Gleason <cgleason@bonnyeagle.org>

Re: conversation - follow up

16 messages

William L King <wlking@yorkcountymaine.gov>
To: Clay Gleason <cgleason@bonnyeagle.org>
Cc: Gregory T Zinser <gtzinser@yorkcountymaine.gov>

Sat, Nov 4, 2023 at 8:54 AM

Hi Mr. Gleason,

On Thursday, the York County Sheriff's office learned that we were awarded \$375K in a COPS (Community Oriented Policing Services) grant. The grant expands over a three-year period and allows us to hire three additional school resource officers (SRO). This will allow us to contribute \$42K annually toward the cost of each new school resource officer.

Last April (see email below) you expressed an interest in exploring the opportunity for an SRO and I thought I would give you this opportunity to supplement the cost of an SRO for the H. P. Emery School. For your budgeting purposes, state law prohibits a county from using public funds to supplement a deputy to serve a particular town or entity. This grant will be used to cover the deputy's salary and benefits during the time school is not in session (summer months.)

Deputies' pay range varies greatly, however, if we hire a new deputy for this position, his compensation package would be estimated at \$104K annually. This would mean that the school would have to cover the remaining salary and benefits, which is around \$63K. Any numbers I provide are contingent with the approval of the County Manager, but I think these numbers will serve to initiate a discussion. Also, if the school is desirous of a seasoned deputy, the contribution by the school will be greater.

As you may be aware, the sheriff's office no longer has a contract deputy assigned to Limington. I realize that when Deputy Tranque was in the town, he stopped in regularly as his presence was well recieved. Having an SRO will provide full attention to the school and would fill the gap left by Deputy Tranque for the school. I would also suggest that you contact the town for financial assistance as the deputy will be conducting traffic control during the commencement of the school day as well as at the end of the school day.

Please let me know your thoughts as we need to accept these grants and want to do so with your school district.

I would be receptive to meeting with the School Board to socialize the idea of having an SRO to gauge their interest in adding it to the next budget. Please let me know your thoughts.

<https://mail.google.com/mail/u/0/?ik=07c578598f&view=pt&search=all&permthid=thread-f:1781638088693128847&simpl=msg-f:1781638088693128847&simpl...> 1/13

Finance & Facilities Meeting - BAC Membership:

Item 5-A

School Resources Officer

1/3/24, 12:34 PM

MSAD #6 Mail - Re: conversation - follow up

I include the County Manager, Greg Zinser, in this email as he is the grant manager and would be better able to let us know when the grant commences. We will need some sort of a commitment from your district so we can accept the grant.

Greg, if I missed anything pertinent, please chime in.

I look forward to a future collaboration,

William L. King Jr.
York County Sheriff
1 Layman Way
Alfred, Maine 04001
Desk - 207-459-2205

From: Clay Gleason <cgleason@bonnyeagle.org>
Sent: Thursday, April 13, 2023 1:26 PM
To: William L King <wlking@yorkcountymaine.gov>
Cc: Gregory T Zinser <gtzinser@yorkcountymaine.gov>; Allyssa Spates <allyssadspates@gmail.com>
Subject: Re: conversation

Thanks for reaching out. SAD 6 is interested in pursuing this York County SRO opportunity. Let me know how I can help.

Regards,

Clay Gleason
Superintendent of Schools
Bonny Eagle School District
cgleason@bonnyeagle.org
(207) 929-3831 (office)
(207) 292-8646 (cell)

"Be somebody who makes everyone feel like somebody!" - unknown

The information transmitted herein is intended only for the person or entity to which it is addressed and may contain confidential material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and delete the e-mail and any attachments from any computer.

MSAD #6 - Bonny Eagle Schools
Buxton - Hollis - Limington - Standish - Frye Island, Maine
BE Proud

<https://mail.google.com/mail/u/0/?ik=07c578598f&view=pt&search=all&permthid=thread-f:1781638088693128847&simpl=msg-f:1781638088693128847&simpl...> 2/13

Finance & Facilities Meeting - Apple Lease

Item 5-B

• Apple Lease



Confidential Proposal
RSU 6

\$1 Purchase Option

Thank you for considering Apple Financial Services to fund your technology plan. Please find your \$1 Purchase Option financing proposal below.

Financed Amount	Annual Payments in Advance	Lease Term
\$1,000,000.00	\$250,000.00	4 Years
<i>Apple Quote No. TBD</i> <i>Budgetary pricing provided at 0% Promotional APR</i> <i>Promotional pricing assumes order placement on or before 3/22/2024</i>		

What is a \$1 Purchase Option?

This is a financing option designed for equipment ownership at the end of the financed term. The \$1 Purchase Option creates predictable payments while enabling universities and schools to deploy years’ worth of equipment today using budgeted funds.

Why use a \$1 Purchase Option?

This option is usually recommended for educational institutions that know they want to own equipment at the end of term. Once the financed term ends, ownership will enable flexibility: continue using the equipment or trade it in to recover value toward new gear.

What are my options at the end of the financed term?

End of term options will be detailed in the final documents. The options include:

1. Purchase the equipment at end of term for \$1.
2. Trade in equipment for value toward a new purchase or financed term.

Overall, the \$1 Purchase Option enables administrators to buy more equipment today, while providing the flexibility that ownership allows.

Please do not hesitate to call or email me at the contact information below with any questions.

Amanda Curran

Northeast Area Finance Manager–North US | Apple Financial Services
T: 610.392.3629 | E: amandac@apple.com

Pricing Notes and Conditions

This proposal is for informational purposes and does not constitute a legally binding obligation of either party. Subject to the satisfactory completion of the Lessor’s standard credit approval process and the completion of documentation acceptable to the Lessor, Apple Financial Services is not a financial advisor and does not have a fiduciary duty to you under federal securities laws. Consult with your financial advisor regarding the options offered.

Lease Discount Disclosure Statement: Apple Inc. through the Apple Financial Services program may provide an equipment discount to certain third-party investors. The discount may be applied to facilitate a lease rate discount. The actual interest rate paid on any resulting lease may be reflected in an amortization table provided with lease documents. The quoted payment amount does not include amounts that may be due for taxes or fees, if applicable.

The lease charge portion of the payments can be determined by applying to the total adjusted cost the rate which will amortize the total adjusted cost down to the purchase option amount. The lease charge rate may be higher than the actual annual interest rate because of the amortization of certain costs and fees incurred by the third-party investor. Rates may be subject to verification that the Lessee is a state or political subdivision as defined in Sec. 103 of the IRS Code, 1986.

01/03/2024

Finance & Facilities Meeting - School Bus Purchase Program

Item 5-B

01/03/2024 3:11 PM

Compounding Period: Annual

Nominal Annual Rate: 0.000%

Cash Flow Data - Loans and Payments

	Event	Date	Amount	Number	Period	End Date
1	Loan	04/15/2024	1,000,000.00	1		
2	Payment	04/15/2024	250,000.00	4	Annual	04/15/2027

TValue Amortization Schedule - Normal, 365 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	04/15/2024				1,000,000.00
1	04/15/2024	250,000.00	0.00	250,000.00	750,000.00
2024 Totals		250,000.00	0.00	250,000.00	
2	04/15/2025	250,000.00	0.00	250,000.00	500,000.00
2025 Totals		250,000.00	0.00	250,000.00	
3	04/15/2026	250,000.00	0.00	250,000.00	250,000.00
2026 Totals		250,000.00	0.00	250,000.00	
4	04/15/2027	250,000.00	0.00	250,000.00	0.00
2027 Totals		250,000.00	0.00	250,000.00	
Grand Totals		1,000,000.00	0.00	1,000,000.00	

ANNUAL PERCENTAGE RATE	FINANCE CHARGE	Amount Financed	Total of Payments
The cost of your credit as a yearly rate.	The dollar amount the credit will cost you.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.
0.000%	\$0.00	\$1,000,000.00	\$1,000,000.00

Finance & Facilities Meeting - School Bus Purchase Program

Item 5-C DRAFT AUDIT FY'23



November 28, 2023

School Board
Regional School Unit No. 6
94 Main Street
Buxton, Maine 04093

MANAGEMENT LETTER

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Regional School Unit No. 6 as of and for the year ended June 30, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered the Unit's internal control. We did so to determine our auditing procedures for the purpose of expressing an opinion on the financial statements, but not for expressing our opinion on the effectiveness of Regional School Unit No. 6's internal control over financial reporting or compliance.

During our audit we became aware of a couple of matters referred to as "management letter comments" that offer opportunities for strengthening internal control and improving operating efficiencies of the Regional School Unit No. 6. The following pages summarize our comments and suggestions on those matters.

This report is intended solely for the information and use of the School Board, management, others within the entity, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

These matters do not modify our opinion on the financial statements for the year ended June 30, 2023, where we expressed an unmodified opinion on our independent auditor's report dated November 28, 2023.

Wage Rate Requirements:

While performing the audit for the above-mentioned fiscal year, we noted that the bid and contract documentation for a construction project did not contain the full language required by federal regulations. We also noted that some payroll certifications were not verified on a weekly basis. We recommend that the Unit review and revise its purchasing procedures to follow all applicable federal regulations in order to help ensure compliance with all requirements.

We would like to thank Bill, Dawn, Tina, and the entire staff at Regional School Unit No. 6 for their cooperation throughout this audit process.

If there are any questions regarding this letter, please do not hesitate to call.

3 Old Orchard Road, Buxton, Maine 04093
T. 800.300.7708 | 207.929.4606 | F. 207.929.4609
www.rhrsmith.com

Finance & Facilities Meeting - Audit FY'23

Item 5-C

Regional School Unit No. 6 | Page 2

Very Best,

“Draft”

RHR Smith & Company, CPAs

Finance & Facilities Meeting - Audit FY'23

Item 5-C



Bonny Eagle School District MSAD 6 / RSU 6

94 Main Street
Buxton, Maine 04093

(207) 929-3831
(207) 642-2480
(866) 646-9748 FAX
(207) 929-4992 TTY

<https://www.bonnyeagle.org>

Clay A. Gleason
Superintendent of Schools

Lori A. Napolitano
Assistant Superintendent

Dawn Pooler
Business Manager of Finance
and Operations

Theodore A. Finn
Principal, BEHS

James A. Hand
Principal, BEMS

Craig V. Pendleton
Elementary Principal

Charlotte W. Regan
Elementary Principal

Jennifer M. Slabbinck
Elementary Principal

Danielle P. Harris
Elementary Principal

Kathryn M. Hawes
Director of Special Services

Krista K. Poulin
Curriculum Coordinator, PK-5

Erin L. Maguire
Curriculum Coordinator, 6-12

Linda A. Winton
Director of Adult Education

CORRECTIVE ACTION PLAN

Concerning Finding 2023-001

December 5, 2023

Contact Person Responsible for Corrective Action:

Dawn Pooler

Business Manager

Correction Action:

MSAD 6 / RSU 6 will take the following actions to address finding 2023-001:

- All construction proposals and contracts more than \$2,000 will be reviewed by the Business Manager to determine if the prevailing wage rate clause is needed.
- Each project will be reviewed along with the grant application to determine if there is a need to include a prevailing wage rate clause.
- MSAD will add the 'Davis-Bacon Prevailing Wage Law and Federal Grants: Quick Reference Guide' to its Federal Procurement Documentation Form to ensure that all criteria and requirements are met for future purchases using federal grants. See enclosure.

Anticipated Completion Date:

December 5, 2023. Ongoing review.

Respectfully,

Dawn Pooler

Business Manager

MSAD 6 / RSU 6

Enclosure (1)

The mission of the Bonny Eagle School District is to help all students reach their full potential.

Finance & Facilities Meeting - Audit FY'23

Item 5-C

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 6 Federal Procurement Documentation Form

For Purchases Made With Federal Funds

(Including IDEA-B, CFP, Title I, Title IIA, School-wide Programs, Title IV, Homeless, Pre-K Expansion,
Child Nutrition, ESSER, CRF)

Vendor Name: _____

Fiscal Year: _____

Description and purpose of the purchase: _____

Procurement Method (check one): *see ACSD Federal Procurement Procedure for additional details on the methods of procurement*

____ Micro-Purchase (\$0 - \$10,000)

____ Small Purchase (\$0 - \$250,000)

____ Sealed Bid

____ Competitive Proposal

____ Non-Competitive Proposal (if selected, indicate reason why below)

____ The item is available only from a single source

____ A public emergency

____ Received authorization from pass-through entity (AOE)

____ Competition is determined to be inadequate (after solicitation)

If the purchase is over \$15,000, contact the Business Manager to ensure the ME Bid Law is followed.

Reasons for selecting the vendor (check all that apply): *does not apply to micro-purchase method*

____ Lowest Price

____ Availability

____ Accessibility

____ Expertise

____ Reputation

____ Continuity of Services

____ Location (venue)

____ Bid process/State contract

____ Other considerations: _____

Vendor Cost/Price Comparison: *Minimum of 2 required - does not apply to micro-purchase method.*

Vendor Name	Total Cost	Comments
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Attach supporting documentation identifying potential vendors to this form. This may include quotes, internet research, telephone calls, advertisement, email or written requests for information, etc.

Evidence of Distribution Among Qualified Vendors: *Applies to micro-purchase method*

____ Different Vendor Used for This Type of Purchase Previously and/or

Comments: _____

Suspension/Debarment Check: check www.sam.gov to ensure the vendor has not been suspended/debarred from receiving Federal funds. Completed - _____ (initials)

CRF Invoice #: _____ I certify, to the best of my knowledge, all expenses included in this request for reimbursement are for allowable CRF expenses associated with COVID-19 and were not previously budgeted for:

Signature of individual who completed procurement Date Grant/Investment

Finance & Facilities Meeting - Audit FY'23

Item 5-C

Davis-Bacon Prevailing Wage Law and Federal Grants: Quick Reference Guide

Reminder: Davis-Bacon Prevailing Wage law applies to all facilities contracts more than \$2,000 paid in whole or in part with federal grant dollars

Please be sure to include federal (Davis-Bacon) contract provisions for prevailing wages for any contract:

1. For the construction, alteration, or repair (including painting and decorating) of public buildings or public works, and
2. When the contract amounts to greater than \$2,000, *and*
3. The contract is paid in whole or in part using federal grant funds

Important Reminders about Davis-Bacon and Federal Grants

1. Paying prevailing wages under Maine law is not sufficient.
2. Where a project receives both federal and state/local funding, the project may be subject to both Davis-Bacon prevailing wage requirements *and* state or local laws that similarly require payment of prevailing wage rates set by the state or locality.
3. Where both federal and state/local prevailing wage requirements apply, contractors must pay whichever rate is higher for each job classification and meet whichever requirements are more protective of workers.
4. Davis-Bacon prevailing wage rates are set by county and can be found on <https://sam.gov> (see guidance on how to find applicable federal wage rates [here](#)).
5. Davis-Bacon requires that districts receive certified payroll records weekly and other monitoring of contractors/subcontractors to ensure accurate weekly payment of required wage rates and retention of those records, among other responsibilities.

Additional Resources

U.S. Department of Labor

- [Fact Sheet #66: The Davis-Bacon and Related Acts \(DBRA\)](#)
- [Government Contracts Compliance Assistance | U.S. Department of Labor \(dol.gov\)](#)
- [Prevailing Wage Resource Book May 2015 | U.S. Department of Labor \(dol.gov\)](#)

U.S. Department of Education

- [Davis-Bacon Overview \(April 26, 2023\)](#)



MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

Finance & Facilities Committee Meeting

FINANCE & FACILITIES COMMITTEE

Facilities Items

FACILITIES ITEMS

ITEM 6. FACILITIES DISCUSSION ITEMS

A - D/ Facilities Update – Adam Thibodeau

ITEM 7. OTHER FACILITIES DISCUSSION/ACTION ITEMS

A. – D/A

Finance & Facilities Meeting Packet
Thursday, January 11, 2024

MAINE SCHOOL ADMINISTRATIVE DISTRICT # 6

Serving the Towns of Buxton, Hollis, Limington, Standish and Frye Island
94 Main Street, Buxton, E 04093 Phone 207-929-3831 | Fax 866-646-9748

Finance & Facilities Meeting - Facilities Update

Item 6-A

Facilities Update - 1/11/24 Meeting

- Wind Storm Update
- Custodial Supplies - New Vendor
- Building Use Request - New online service to manage requests
- Hollis - Motion sensor replacement
- BEHS - Replace water pressure tanks
- BEHS - Abate floor tile. Future epoxy install (Feb Break)
- BEMS - Installed new dust collector (See photo)
- Transportation - Diesel Canopy Light Upgrade (LED)
- 2023 Waste Diversion Grants Program - Award Notice - \$40k
- PFAS - BEHS/BEMS Well Drilling - Currently out to Bid

Finance & Facilities Meeting -

Item 5-C



Transportation - Diesel Canopy Light Upgrade (LED)





MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

Finance & Facilities Committee Meeting

FINANCE & FACILITIES COMMITTEE

Adjournment

ITEM 5. D / A Other Finance Discussion/Action Items
ITEM 7. D / A Other Facilities Discussion/Action Items

ITEM 8. ADJOURNMENT

Respectfully submitted
Dawn Pooler
Business Manager of Finance & Operations

Finance & Facilities Meeting Packet

Thursday, January 11, 2024

MAINE SCHOOL ADMINISTRATIVE DISTRICT # 6

Serving the Towns of Buxton, Hollis, Limington, Standish and Frye Island
94 Main Street, Buxton, E 04093 Phone 207-929-3831 | Fax 866-646-9748

**Thank you
For
your participation**

**Any
Questions?**

Finance & Facilities Meeting CALENDAR for FY24

All REGULAR FINANCE AND FACILITIES MEETINGS will be held on the 2nd Thursday of the Month at the Central Office beginning at 3:00 pm

Warrant Preparation Dates:	Meeting Dates & Times	Warrant Review Dates:
07/07 - Warrants #23-27 Prepared 07/07 - Warrant #24-01 Prepared	Wednesday, JULY 12TH 4:00 pm- 5:30 pm	7/12 - Warrants for JUNE FY23 Reviewed (#23-24/#23-25/#23-26/#23-27)
07/21 - Warrant #23-28 Prepared 07/21 - Warrant #24-02 Prepared 08/04 - Warrant #24-03 Prepared	Thursday, AUG 17TH 3:00 pm- 4:30 pm	8/17 - Final Warrant for FY23 Reviewed Warrants for JULY FY24 Reviewed (#23-28/#24-01/#24-02/#24-03)
08/18 - Warrant #24-04 Prepared 09/01 - Warrant #24-05 Prepared	Thursday, SEPT 14TH 3:00 pm- 4:30 pm	9/14 - Warrants for AUG FY24 Reviewed (#24-04/#24-05)
09/15 - Warrant #24-06 Prepared 09/29 - Warrant #24-07 Prepared	Thursday, OCT 12TH 3:00 pm- 4:30 pm	10/12 - Warrants for SEPT FY24 Reviewed (#24-06/#24-07)
10/13 - Warrant #24-08 Prepared 10/27 - Warrant #24-09 Prepared	Thursday, NOV 9TH 3:00 pm- 4:30 pm	11/09 - Warrants for OCT FY24 Reviewed (#24-08/#24-09)
11/09 - Warrant #24-10 Prepared 11/22 - Warrant #24-11 Prepared	Thursday, DEC 14TH 3:00 pm- 4:30 pm	12/14 - Warrants for NOV FY24 Reviewed (#24-10/#24-11)
12/08 - Warrant #24-12 Prepared 12/22 - Warrant #24-13 Prepared	Thursday, JAN 11TH 3:00 pm- 4:30 pm	01/11 - Warrants for DEC FY24 Reviewed (#24-12/#24-13)
01/05 - Warrant #24-14 Prepared 01/19 - Warrant #24-15 Prepared	Thursday, FEB 8TH 3:00 pm- 4:30 pm	02/08 - Warrants for JAN FY24 Reviewed (#24-14/#24-15)
02/02 - Warrant #24-16 Prepared 02/16 - Warrant #24-17 Prepared	Thursday, MAR 14TH 3:00 pm- 4:30 pm	03/14 - Warrants for FEB FY24 Reviewed (#24-16/#24-17)
03/01 - Warrant #24-18 Prepared 03/15 - Warrant #24-19 Prepared 03/29 - Warrant #24-20 Prepared	Thursday, APR 11TH 3:00 pm- 4:30 pm	04/11 - Warrants for MAR FY24 Reviewed (#24-18/#24-19/#24-20)
04/12 - Warrant #24-21 Prepared 04/26 - Warrant #24-22 Prepared	Thursday, MAY 9TH 3:00 pm- 4:30 pm	05/09 - Warrants for APR FY24 Reviewed (#24-21/#24-22)
05/10 - Warrant #24-23 Prepared 05/24 - Warrant #24-24 Prepared	Thursday, JUNE 13TH 3:00 pm- 4:30 pm	06/13 - Warrants for MAY FY24 Reviewed (#24-23/#24-24)
06/07 - Warrant #24-25 Prepared 06/21 - Warrant #24-26 Prepared 07/05 - Warrant #24-27 Prepared 07/05 - Warrant #25-01 Prepared	Thursday, JULY 11TH 3:00 pm- 4:30 pm	07/11 - Warrants for JUNE FY24 Reviewed (#24-25/#24-26/#24-27/#25-01)

