

Bonny Eagle School District

FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Thursday, October 12, 2023/3:00 p.m.

Central Office Conference Room
94 Main Street, Buxton, ME 04093

Present: Debra Black
Kelley Heath
Cindy Meserve
Don Marean, Vice-Chair of Finance-Facilities

Excused: John Sargent, Chair of Finance-Facilities

Other: Nathan Carlow, Chair, School Board
Bill Brockman, Business Manager
Clay Gleason, Superintendent
Dawn Pooler, Finance Manager
Adam Thibodeau, Director of Facilities

Meeting Packet link: [Finance-Facilities Meeting Packet 10/12/23](#)

1. Mr. Marean called the meeting to order at 3:00 p.m.

2. **Public Comments**
There were no Public Comments as this time.

3. **Approval of the previous Finance-Facilities Committee Meeting Minutes**

Moved by Ms. Black: seconded by Ms. Heath:

To approve the minutes of the September 14, 2023, Finance-Facilities Committee meeting as presented.

**VOTED: "Yes," 3 with Mr. Marean abstaining as he did not attend the 9/14/23 meeting.
Minutes are approved by majority.**

4. **Review of A/P and Payroll Warrants and Financial Reports:**

a. Review of the A/P and Payroll Warrants
August warrants: [Warrant Summary September 2023](#)

b. The Top 25 Expenditures were reviewed. [Top 25 Expenditures September 2023](#)

Discussion:

- Ms. Pooler noted that items with an asterisk (*) represent expenditures using capital and/or supplemental funds.

c. Financial Report:

Ms. Pooler reviewed the Financial Report: link to the report is [Financial Report September 2023](#)

Ms. Pooler noted that there were three Accounts Payable warrants for the month of September. All articles look good at this point in time.

- d. Mr. Brockman provided the committee detailed expenditures for Capital Projects on pages 17 through 20 of the meeting packet.
- e. Mr. Brockman reviewed the Financial Dashboard on pages 21 to 23 of the meeting packet. Expended year to date is at \$10,662,752 with a percent expended of 17.85%.

5. **Other Finance Discussion Items:**

- a. Discussion Item – Article: Schools that Switch to Propane Have Done Their Homework. Mr. Brockman provided an article of interest within the packet on pages 24-25 which discusses school bus fleets that have changed from diesel to propane buses.
- b. Other – Mr. Marean asked for an update on the Budget Advisory Committee. Mr. Brockman and Ms. Pooler reported that a few application has come in. The deadline to submit an application is Thursday, November 2nd. This is item will be on the November agenda for the Finance-Facilities meeting on November 9th.

6. **Facilities Update**

- a. Facilities Update – Mr. Thibodeau reviewed his Facilities update [Facilities Update September 2023](#)

Mr. Thibodeau reported that they will begin having meetings to include the Athletic Director, Finance Office and the Superintendent to look at the athletic needs of the high school and middle school. This is in addition to the Facilities Master Planning that is ongoing. Should State funds become available to the district those funds could not be used for athletic purposes.

7. Other Facilities Discussion/Action items:

- A. Policy KF/KF-R Non-School Use of MSAD 6 Facilities: Mr. Thibodeau put forth before the Finance-Facilities Committee the consideration of charging recreation departments for their use and associated wear and tear on the buildings. Mr. Thibodeau thought that perhaps a flat annual fee would be easier for town recreation departments to budget for rather than sending them invoices throughout the year.

Which towns have recreation departments using the buildings? All the towns with the exception of Frye Island. All elementary schools are being utilized by recreation departments.

The committee is open to further discussion on this item. They shared their concern that this would be a sensitive issue to towns and will need to navigate any future conversations with thoughtfulness noting that impacts to budgets is a sensitive concern. Mr. Thibodeau will work on this more and bring more information back to the committee at a future meeting.

- B. Article – Why School Referenda Fail: Mr. Brockman shared this article with the committee to read and to keep in mind while the district begins the budget development process for the 2024-2025 school year.

Discussion:

- Is there in update for the Board on the Facilities Master Plan? Mr. Marean reported that the Facilities Master Planning committee continues to meet once a month and that the committee has been focused on information gathering.

To date there have been two (2) public forums and Harriman has also utilized ThoughtExchange as a mechanism to collect feedback. At this point they are working on firming up details in order to be able to submit an application for State funding consideration when that process opens up.

C. Other Discussion items:

Mr. Gleason notified the committee that he would be setting up a meeting with the Buxton Hollis Historical Committee to convey the outcome of on-going lease discussions.

8. **Adjournment:**

The meeting adjourned at 4:18 p.m.