



MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

Finance & Facilities Committee Meeting

FINANCE & FACILITIES COMMITTEE MEMBERS

				
Debra M. Black At-Large Board Member; Term Expires 2026 (June) Limington Residency dblack @bonnyeagle.org 207-637-3162	Kelley C. Heath At-Large Board Member; Term Expires 2024 (June) Hollis Residency kheath @bonnyeagle.org 207-727-4518	Donald G. Marean At-Large Board Member; Committee Vice-Chair Term Expires 2025 (June) Hollis Residency dmarean @bonnyeagle.org 207-727-5527	Cynthia J. Meserve At-Large Board Member; Term Expires 2026 (June) Buxton Residency cymeserve @bonnyeagle.org 207-838-7287	John M. Sargent At-Large Board Member; Committee Chair Term Expires 2026 (June) Standish Residency jsargent @bonnyeagle.org 207-776-9687

Finance & Facilities Meeting Packet

Thursday, October 12, 2023

MAINE SCHOOL ADMINISTRATIVE DISTRICT # 6
Serving the Towns of Buxton, Hollis, Limington, Standish and Frye Island
94 Main Street, Buxton, E 04093 Phone 207-929-3831 | Fax 866-646-9748

Finance & Facilities Meeting Agenda

Finance & Facilities Meeting

Thursday, October 12, 2023

3:00 pm – 4:30 pm Central Office Conference
Room

- ITEM 1 Call to Order
 - ITEM 2 Public Comments
 - ITEM 3 Approve Minutes of Previous Finance and Facilities Meeting
-

FINANCE ITEMS

- ITEM 4. REVIEW OF A/P & PAYROLL WARRANTS & FINANCIAL REPORTS
 - A. - D/A Accounts Payable / Payroll Warrant Summary
 - B. - D/ Top 25 Expenditures
 - C. - D/ Interim Financial Report
 - D. - D/ Capital Projects (Category 70 Expenditures)
 - E. - D/ Financial Dashboards (General Fund Revenues & Expenditures)
 - ITEM 5. OTHER FINANCE DISCUSSION/ACTION ITEMS
 - A. – D/ ARTICLE - Schools that Switch to Propane Have Done Their Homework
 - B. – D/ Other Discussion Items:
-

FACILITIES ITEMS

- ITEM 6. FACILITIES DISCUSSION ITEMS
 - A - D/ Facilities Update – Adam Thibodeau
 - ITEM 7. OTHER FACILITIES DISCUSSION/ACTION ITEMS
 - A. – D/A Policy: KF / KF-R Non-School Use of MSAD 6 Facilities
 - B. – D/ ARTICLE - Why School Referenda Fail:
 - C. – D/ Other Discussion Items:
 - ITEM 8. ADJOURNMENT
-

Respectfully submitted
William Brockman
Business Manager of Finance & Operations

Rules for Public Comments at Finance & Facilities Meetings

Public comment from residents of MSAD6 towns will be allowed at the following times during MSAD6 Finance & Facilities meetings in 2023 and 2024

- At the beginning of the meeting.

At other times during the meeting, usually between topics, at the discretion of the Chair. If it appears that progress on the agenda is lagging, the Chair may restrict the times when comments are allowed during the meeting. At any other time when a Committee member asks for and receives unanimous consent for a non-member to speak.

A person who wishes to comment will be asked to state his/her name and town of residence, and the person will be asked to be concise and brief. Comments stated by others should not be repeated, except that expressing agreement is acceptable.

At each comment opportunity, the time limit is 3 minutes per person and 10 minutes in total. The Chair will monitor and call time as may be necessary.

A comment that is a question may or may not receive a response, at the Committee's discretion. It is not the purpose of this public comment opportunity to allow a back-and-forth discussion with a commenter, unless the Committee so desires.

An attempt will be made to fairly record in the meeting minutes the substance of the public comments, but the Committee does not guarantee completeness or accuracy.

The Committee at any time may vote to modify or rescind these public comment rules.

Finance & Facilities Meeting - Minutes

Item 3

Bonny Eagle School District

FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Thursday, September 14, 2023/3:00 p.m.

Central Office Conference Room
94 Main Street, Buxton, ME 04093

Present: Debra Black
Kelley Heath
Cindy Meserve
John Sargent, Chair of Finance-Facilities

Excused: Don Marean, Vice-Chair of Finance-Facilities

Other: Bill Brockman, Business Manager
Clay Gleason, Superintendent
Dawn Pooler, Finance Manager
Adam Thibodeau, Director of Facilities
Nathan Carlow (arrived after meeting began)

Meeting Packet link: [Finance-Facilities Meeting Packet 9/14/23](#)

1. Mr. Sargent called the meeting to order at 3:04 p.m.

2. **Public Comments**
There were no Public Comments as this time.

3. **Approval of the previous Finance-Facilities Committee Meeting Minutes**

Moved by Ms. Heath; seconded by Ms. Black:

To approve the minutes of the August 17, 2023, Finance-Facilities Committee meeting as presented.

**VOTED: "Yes," 3 with Mr. Sargent abstaining as he did not attend the 8/17/23 meeting.
Minutes are approved by majority.**

5a. **Request for Gate Funds to Replace Discus Cage:**

Mr. Brockman requested that this item be moved up in the agenda and the committee agreed.

Mr. Curtis, Athletic Director of the High School, attending the meeting to request the use of Gate Funds to replace the aged discus cage. The estimated cost of replacement is \$6,482.00. The Facilities department can take care of the installation of a new cage. Mr. Brockman has increased this request to \$7,500.00 in order to cover any additional installation costs that might occur. Gate funds are collected from Football and Basketball game entry fees.

Moved by Ms. Black; seconded by Ms. Meserve

To approve the request of \$7,500 from Gate Funds to replace the Discus Cage.

VOTED: "Yes" Unanimous

Finance & Facilities Meeting - Minutes

Item 3

4. Review of A/P and Payroll Warrants and Financial Reports:

- a. Review of the A/P and Payroll Warrants
August warrants: [Warrant Summary August 2023](#)

- b. The Top 25 Expenditures were reviewed. [Top 25 Expenditures August 2023](#)

Discussion:

- Ms. Black inquired about the lease payment associated with tractor. Mr. Thibodeau responded that this is for a large Kubota tractor that his department has.
- Ms. Black inquired about the Harriman payment and what is the status of the Facilities Master Planning. Mr. Thibodeau responded that they continue to meeting with district shareholders and are in the process of developing on-site plans specific to schools to options for each location. Mr. Gleason added that they will be bringing in community input as well.
- Mr. Sargent asked about the forklift and if this is for the new warehouse. Mr. Thibodeau confirmed that yes it resides at the new warehouse and is for Facilities and Transportation use as needed.
- Ms. Heath requested that in future top 25 Reports, items that were approved as part of Capital projects be identified.

- c. Financial Report:

Ms. Pooler reviewed the Financial Report: link to the report is [Financial Report August 2023](#)

Ms. Pooler noted that it is very early in the new fiscal year and as such all articles look good.

Mr. Brockman added two additional Financial Reports on page 12 of the meeting packet, which show year to date totals and ending balances broken out by Articles 1 through 11 and also by Categories 10 through 80. The categories being:

- 10 – Salaries
- 20 – Benefits
- 30 – Per Pupil Allocations
- 40 – Recurring Costs
- 50 – Debt Service
- 60 -- Supplemental
- 70 – Capital
- 80 – New Debt

These show expenditures and at the next meeting he will include encumbrances for these lines as well.

- d. Mr. Brockman shared with the committee the Dashboard for FY'24 ending balances. These provide an overview of expenditures and revenues by category, which can be found on pages 13.
- e. Ms. Heath asked for clarification of the Warrant Summary and whether these figures (page 12 of meeting packet) included revenues. Mr. Brockman responded that the Warrant Summary is only expenditures.
- e. COVID Funding Update:
Ms. Pooler reviewed the funding update provided in the link above Ms. Pooler noted that there is \$645,639 of available funds left to spend. A new report was provided on page 14 of the meeting

Finance & Facilities Meeting - Minutes

Item 3

packet which shows where MSAD 6 is in spending Covid Funding in comparison to surrounding districts. Ms. Pooler asked the committee what they would like to see on this as the district is nearing the end of funds and those ESSER related grants will be ending. The district will also have an update on these funds after the audit is completed. Mr. Sargent suggests reporting out quarterly moving forward. The other committee members agreed to quarterly reports moving forward.

5. **Other Finance Discussion Items:**

- a. Discussion Item – Article: Saving ESSER Funded Efforts. Mr. Brockman provided an article of interest within the packet on pages 15 through 18.

6. **Facilities Update**

- a. Facilities Update – Mr. Thibodeau reviewed his Facilities update meeting that covered the summer months of July and August on pages 22 through 24 of the meeting packet.

Facilities Update August 2023

Discussion

- Classroom moves at HB Emery were due to moving those classrooms that were previously in the portable into the building. The principal relocated music to the Portable which isn't held every day and also rotates the students having to go out to the portable. It was noted that there were a lot of classroom relocations throughout the district this summer as many were trying to pull students back into the building.
- Ms. Black inquired about the HB Emery vandalism and if it was covered under the insurance. Mr. Thibodeau responded that yes it was and a claim has been made.

7. **Other Facilities Discussion/Action items:**

- A. Review: Electricity 101 Maine Power Options (MPO) synopsis and anticipated new Electricity Contract w/ Constellation New Energy through MPO.

Mr. Brockman reviewed pages 26 through 36 of the meeting packet which describes the current delivery of electricity to the district by using CMP as a delivery mechanism and Constellation Energy and the Supplier of electricity. The current contract expires in the fall of this year and the district pays \$0.0678 . Prices have increased considerably. If we had decided not to seek a competitive offer, the default price would have been the "Standard Offer" default rate of 0.1763 per kwh.

The new contract will be for 12 months and continues with Maine Power Options (MPO) and uses Constellations as the Supplier and Central Maine Power will continue to deliver electricity. Mr. Brockman added that he hopes next year to use a broker to find best pricing when renewing the contract.

New fixed rate in the proposed contract is \$10.54/kwh which expires in November, 2024. Mr. Thibodeau will engage with a broker in the spring to begin the process for the next contract to find the best option for the district.

- B. Review Correspondence from Bill Stockmeyer re: Buxton Hollis Historical Society lease of old Administrative Office Building.

The memorandum provided by Bill Stockmeyer on pages 37 through 42 of the meeting packet identify the changes that the BHHS are requesting and Mr. Stockmeyer's recommendations to MSAD 6 on how to respond to requested changes to the current lease.

- the extension of the lease to 40 years (a 20-year lease that would renew for another 20 years)

Finance & Facilities Meeting - Minutes

Item 3

- the elimination of the termination without cause provision
- a purchase option or right of first refusal
- and transfer of responsibility for maintenance and capital costs to MSAD 6.

Mr. Stockmeyer does not recommend the district include any of the above-mentioned requested amendments to a new lease. Mr. Sargent is in agreement that these four items not be included in any new lease revisions as they do not protect the district adequately. Mr. Gleason concurs and is concerned with the ongoing legal costs as the lease terms are negotiated.

Mr. Sargent recommends waiting until the full Facilities Master Planning report is available. The current four-year lease is still active. The committee is in agreement to table this item for future consideration.

8. **Adjournment:**
The meeting adjourned at 4:48 p.m.



MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

Finance & Facilities Committee Meeting

FINANCE & FACILITIES COMMITTEE

Finance Items

ITEM 4. REVIEW OF A/P & PAYROLL WARRANTS & FINANCIAL REPORTS

- A. - D/A Accounts Payable / Payroll Warrant Summary
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- D. - D/ Capital Projects (Category 70 Expenditures)
- E. - D/ Financial Dashboards (General Fund Revenues & Expenditures)

ITEM 5. OTHER FINANCE DISCUSSION/ACTION ITEMS

- A. - D/ ARTICLE - Schools that Switch to Propane Have Done Their Homework
- B. - D/ Other Discussion Items:

Finance & Facilities Meeting Packet

Thursday, October 12, 2023

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Item 4-A

**MAINE SCHOOL ADMINISTRATIVE DISTRICT 6
FINANCE & FACILITIES
WARRANT SUMMARIES
September-23**

WARRANT			
#	TYPE	DATE	AMOUNT
24.05	AP	09/01/23	\$ 479,957.23
24.05	PR	09/08/23	Gross Payroll \$ 1,587,579.60
		September	Health/Dental/Life \$ 789,520.18
			MainePERS \$ 229,194.07
SUBTOTAL			\$ 3,086,251.08
24.06	AP	09/15/23	\$ 520,992.17
24.06	PR	09/22/23	Gross Payroll \$ 1,688,835.29
		October	Health/Dental/Life \$ 838,662.25
			MainePERS \$ -
SUBTOTAL			\$ 3,048,489.71
24.07	AP	09/29/23	\$ 1,008,981.11
SUBTOTAL			\$ 1,008,981.11
GRAND TOTAL			\$ 7,143,721.90

Finance & Facilities Meeting - Top 25 Expenditures

Item 4-B

Top 25 Expenditures September 2023		Accounts Payable Warrants 24-05, 06 & 07 Total: \$2,009,930.51	
* Indicates use of supplemental funds ** Indicates us of capital reserve funds			
Check #	Vendor	Description	Amount
102	GORHAM SAVINGS LEASING GROUP, LLC	LEASES (BUSES AND MAINT VEHICLES)	149,713.37
154737	VODAVI TECHNOLOGIES, LLC	** TECH RELATED HARDWARE	118,889.69
155059	VODAVI TECHNOLOGIES, LLC	TECH RELATED HARDWARE (ESSER SWITCH)	104,433.42
154945	AIR & WATER QUALITY INC.	INSTALLATION ION EXCHANGE (PFAS GRANT)	89,780.00
154992	LIBERTY MUTUAL INSURANCE COMPANY	INSURANCE BLDGS & CONTENTS	87,349.00
154798	GAUDET'S DOOR, INC	* LABOR & MATERIAL SECURITY LOCKS	85,107.65
155058	US BANK CORP TRUST BOSTON	BOND PAYMENT BCES	84,232.06
154727	SMR INC.	* BEMS ROOFING	78,934.00
154757	AMAZON CAPITAL SERVICES, INC	SUPPLIES	56,623.79
155003	MCGRAW-HILL SCHOOL EDUCATION	CURRICULUM BOOKS	54,892.83
154982	HARRIMAN ASSOCIATES	FACILITIES MASTER PLAN CONSULTING	42,830.00
155050	SYSCO OF NORTHERN NEW ENGLAND	NUTRITION SUPPLIES	37,353.25
154697	MSMA WORKERS COMP TRUST	WORKERS COMP	36,738.00
155007	MSMA WORKERS COMP TRUST	WORKERS COMP	36,738.00
154879	SYSCO OF NORTHERN NEW ENGLAND	NUTRITION SUPPLIES	36,138.12
154781	CENTRAL MAINE POWER	ELECTRICITY	28,924.31
154964	CLEAN-O-RAMA CO INC.	JANITORIAL EQUIPMENT AND SUPPLIES	27,350.77
154808	JOBS FOR MAINE'S GRADUATES	EDUCATION SERVICE	27,000.00
154817	MAINE BEHAVIORAL HEALTHCARE	SPED CONTRACTED SERVICES	22,605.00
154946	AMAZON CAPITAL SERVICES, INC	SUPPLIES	22,571.01
154895	ZONAR SYSTEMS, INC.	TRANSPORTATION GPS	21,938.40
154983	HEADLIGHT AUDIO VISUAL, INC.	AUDIO INSTALL WIRELESS MICS (ESSER)	21,700.28
154667	E A BURNS FENCING INC.	* MATERIAL & INSTALLATION FENCING (PREK GRANT)	20,490.00
154988	JAMF SOFTWARE, LLC	SOFTWARE	20,147.70
154780	CDW GOVERNMENT INC.	WORKSPACE ANNUAL SERVICE (ESSER)	17,740.00
	% OF ALL AP	52.82%	\$1,061,617.59

Finance & Facilities Meeting -

Interim Financial Report

Item 4-C

FY24 YTD REPORT - September

Revenues, Expenditures, and Changes in Fund Balance							
2022-2023 GENERAL FUND BUDGET	General Fund Summary: Prepared for the October 12th finance committee meeting	ADOPTED / ADJUSTED BUDGET 2023-24	ACTUALS YTD 2023-24 9/30/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2023-24	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2022-23 9/30/2022
	STATE SUBSIDY (GPA)	\$22,875,038	\$5,049,140	77.93%	\$22,875,038	\$0	\$6,546,578
	BALANCE FORWARD	\$3,500,000	\$3,500,000	0.00%	\$3,500,000	\$0	\$2,350,000
	SPECIAL ED REVENUES	\$175,000	\$6,702	96.17%	\$175,000	\$0	\$22,775
	MISCELLANEOUS REVENUES	\$51,000	\$132,476	-159.76%	\$500,000	\$449,000	\$97,576
	BUILDING USE RECEIPTS	\$0	\$1,207	#DIV/0!	\$1,207	\$1,207	\$0
	LOCAL TAX ASSESSMENT	\$33,147,726	\$7,511,100	77.34%	\$33,147,726	\$0	\$7,999,470
	REVENUES OVER (UNDER) ESTIMATES	\$59,748,764	\$16,200,625	72.89%	\$60,198,971 A	\$450,207	\$17,016,399
	Article 1 - REGULAR INSTRUCTION	\$22,631,418	\$1,934,793	91.45%	\$22,221,111	\$410,308	\$2,187,576
	Article 2 - SPECIAL EDUCATION	\$10,765,717	\$1,131,736	89.49%	\$10,570,534	\$195,182	\$860,210
	Article 3 - CAREER & TECH ED	\$10,000	\$0	100.00%	\$0	\$10,000	\$0
	Article 4 - OTHER INSTRUCTION	\$1,079,035	\$164,421	84.76%	\$1,059,472	\$19,563	\$162,791
	Article 5 - STUDENT & STAFF SUPPORT	\$5,594,708	\$1,441,419	74.24%	\$5,493,276	\$101,432	\$813,529
	Article 6 - SYSTEM ADMINISTRATION	\$1,674,400	\$399,851	76.12%	\$1,644,043	\$30,357	\$369,370
	Article 7 - SCHOOL ADMINISTRATION	\$2,510,737	\$503,554	79.94%	\$2,465,217	\$45,520	\$499,721
CHANGE IN FUND BALANCE	Article 8 - TRANSPORTATION & BUSES	\$4,509,084	\$862,366	80.87%	\$4,427,334	\$81,750	\$658,986
	Article 9 - FACILITIES MAINTENANCE	\$9,229,055	\$2,628,836	71.52%	\$9,061,732	\$167,323	\$2,211,509
	Article 10 - DEBT & OTHER COMMITMENTS	\$1,726,610	\$1,595,551	7.59%	\$1,695,307	\$31,303	\$1,575,070
	Article 11 - ALL OTHER EXPENSES	\$18,000	\$224	98.75%	\$17,674	\$326	\$500
	EXPENDITURES (OVER) UNDER BUDGET	\$59,748,764	\$10,662,752	82.15%	\$58,655,700 B	\$1,093,064	\$9,339,262
	REVENUES OVER / (UNDER) EXPENSES	\$0	\$2,037,873		A + B = C C	\$1,543,271	\$5,327,137
	As a % of Approved Budget		17.85%			2.58%	16.52%
	PROJECTED CHANGE IN FUND BALANCE (FY24 YEAR END)						
	FUND BALANCE BEGINNING OF YEAR					\$12,040,013	
	As a % of ENACTED Budget					20.15%	
	LESS: FUND BAL Carried Forward FY24					\$3,500,000	
	REVENUES OVER / (UNDER) EXPENSES					\$1,543,271	
	LESS:						
	>Article 9 BALANCE to Capital Reserve					(\$167,323)	
	>Article 5 BALANCE to Capital Technology Reserve					(\$75,000)	
	> PROJECTED AUDIT ADJUSTMENTS					(\$225,000)	
	FUND BALANCE END OF YEAR 23-24					\$9,615,962	
	As a % of 22-23 Budget					16.09%	
	NET CHANGE IN FUND BALANCE					(\$2,424,052)	
	PROJECTED CARRY FORWARD 24-25					\$3,500,000	
	FUND BALANCE AVAILABLE FOR FY25					\$6,115,962	
FOOD SERVICE		ADOPTED / ADJUSTED BUDGET 2023-24	ACTUALS YTD 2023-24 9/30/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2023-24	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2022-23 9/30/2022
	REVENUES	\$2,028,000	\$145,721	92.81%	\$1,991,232	(\$36,768)	\$128,384
	EXPENDITURES	\$2,028,000	\$262,024	87.08%	\$1,991,232	\$36,768	\$275,153
	BALANCE	\$0	(\$116,303)		\$0	\$0	(\$146,768)
		ADOPTED / ADJUSTED BUDGET 2023-24	ACTUALS YTD 2023-24 9/30/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2023-24	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2022-23 9/30/2022
	REVENUES	\$376,650	\$44,816	88.10%	\$369,821	(\$6,829)	\$54,069
	EXPENDITURES	\$376,650	\$65,503	82.61%	\$369,821	\$6,829	\$53,289
	BALANCE	\$0	(\$20,687)		\$0	\$0	\$780

Finance & Facilities Meeting -

Interim Financial Reports

Item 4-C FY24 YTD REPORTS - From ADS Profund Accounting System

MSAD 6 / RSU 6

Report # 185865

Articles 01-11 GENERAL FUND TOTALS wo/E

Statement Code: zAT-E

Account Number / Description	Year Before Last 7/1/2021 - 9/30/2021	Last Year Period 7/1/2022 - 9/30/2022	Enacted Budget 7/1/2023 - 6/30/2024	Current Period 9/1/2023 - 9/30/2023	Reported Period 7/1/2023 - 9/30/2023	Amount Remaining	Percent Remaining
01 Article 1 - REGULAR INSTRUCTION	\$1,761,852.94	\$2,187,575.75	\$22,631,418.48	\$1,724,439.28	\$1,934,792.52	\$20,696,625.96	91.45%
02 Article 2 - SPECIAL EDUCATION	\$874,508.77	\$860,210.27	\$10,765,716.74	\$758,589.38	\$1,131,735.81	\$9,633,980.93	89.49%
03 Article 3 - CAREER & TECH ED	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%
04 Article 4 - OTHER INSTRUCTION	\$41,934.20	\$162,791.30	\$1,079,035.34	\$104,192.31	\$164,421.16	\$914,614.18	84.76%
05 Article 5 - STUDENT & STAFF SUPPORT	\$953,701.72	\$813,528.77	\$5,594,708.23	\$608,540.36	\$1,441,419.05	\$4,153,289.18	74.24%
06 Article 6 - SYSTEM ADMINISTRATION	\$312,182.48	\$369,370.33	\$1,674,399.72	\$122,136.50	\$399,850.56	\$1,274,549.16	76.12%
07 Article 7 - SCHOOL ADMINISTRATION	\$507,656.70	\$499,720.58	\$2,510,736.66	\$184,836.98	\$503,554.33	\$2,007,182.33	79.94%
08 Article 8 - TRANSPORTATION & BUSES	\$549,492.58	\$658,985.52	\$4,509,084.10	\$465,616.47	\$862,366.49	\$3,646,717.61	80.87%
09 Article 9 - FACILITIES MAINTENANCE	\$1,771,884.82	\$2,211,509.48	\$9,229,054.73	\$804,373.19	\$2,628,836.48	\$6,600,218.25	71.52%
10 Article 10 - DEBT & OTHER COMMITMENTS	\$0.00	\$1,575,069.92	\$1,726,610.00	\$1,595,551.38	\$1,595,551.38	\$131,058.62	7.59%
11 Article 11 - ALL OTHER EXPENSES	\$1,800.00	\$500.00	\$18,000.00	\$0.00	\$224.25	\$17,775.75	98.75%
GRAND TOTAL	\$6,775,014.21	\$9,339,261.92	\$59,748,764.00	\$6,368,275.85	\$10,662,752.03	\$49,086,011.97	82.15%

Finance & Facilities Meeting -

Interim Financial Reports

Item 4-C FY24 YTD REPORTS - From ADS Profund Accounting System

MSAD 6 / RSU 6

Report # 185868

Articles 01-11 GENERAL FUND TOTALS w/E

Statement Code: zAT+E

Account Number / Description	Year Before Last 7/1/2021 - 9/30/2021	Last Year Period 7/1/2022 - 9/30/2022	Enacted Budget 7/1/2023 - 6/30/2024	Current Period 9/1/2023 - 9/30/2023	Reported Period 7/1/2023 - 9/30/2023	Encumbrances 7/1/2023 - 9/30/2023	Amount Remaining	Percent Remaining 7/1/2023 - 9/30/2023
01 Article 1 - REGULAR INSTRUCTION	\$1,761,852.94	\$2,187,575.75	\$22,631,418.48	\$1,724,439.28	\$1,934,792.52	\$20,886,750.46	\$(190,124.50)	(0.84)%
02 Article 2 - SPECIAL EDUCATION	\$874,508.77	\$860,210.27	\$10,765,716.74	\$758,589.38	\$1,131,735.81	\$8,095,606.30	\$1,538,374.63	14.28%
03 Article 3 - CAREER & TECH ED	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100.00%
04 Article 4 - OTHER INSTRUCTION	\$41,934.20	\$162,791.30	\$1,079,035.34	\$104,192.31	\$164,421.16	\$273,625.88	\$640,988.30	59.40%
05 Article 5 - STUDENT & STAFF SUPPORT	\$953,701.72	\$813,528.77	\$5,594,708.23	\$608,540.36	\$1,441,419.05	\$3,626,594.17	\$526,695.01	9.41%
06 Article 6 - SYSTEM ADMINISTRATION	\$312,182.48	\$369,370.33	\$1,674,399.72	\$122,136.50	\$399,850.56	\$946,409.05	\$328,140.11	19.59%
07 Article 7 - SCHOOL ADMINISTRATION	\$507,656.70	\$499,720.58	\$2,510,736.66	\$184,836.98	\$503,554.33	\$2,020,376.82	\$(13,194.49)	(0.52)%
08 Article 8 - TRANSPORTATION & BUSES	\$549,492.58	\$658,985.52	\$4,509,084.10	\$465,616.47	\$862,366.49	\$2,171,244.39	\$1,475,473.22	32.72%
09 Article 9 - FACILITIES MAINTENANCE	\$1,771,884.82	\$2,211,509.48	\$9,229,054.73	\$804,373.19	\$2,628,836.48	\$3,264,856.29	\$3,335,361.96	36.13%
10 Article 10 - DEBT & OTHER COMMITMENTS	\$0.00	\$1,575,069.92	\$1,726,610.00	\$1,595,551.38	\$1,595,551.38	\$0.00	\$131,058.62	7.59%
11 Article 11 - ALL OTHER EXPENSES	\$1,800.00	\$500.00	\$18,000.00	\$0.00	\$224.25	\$0.00	\$17,775.75	98.75%
GRAND TOTAL	\$6,775,014.21	\$9,339,261.92	\$59,748,764.00	\$6,368,275.85	\$10,662,752.03	\$41,285,463.36	\$7,800,548.61	13.05%

Finance & Facilities Meeting -

Interim Financial Reports

Item 4-C FY24 YTD REPORTS - From ADS Profund Accounting System

MSAD 6 / RSU 6 Categories 10-80 GENERAL FUND TOTALS wo/E

Report # 185870

Statement Code: zCT--E

Account Number / Description	Year Before Last 7/1/2021 - 9/30/2021	Last Year Period 7/1/2022 - 9/30/2022	Enacted Budget 7/1/2023 - 6/30/2024	Current Period 9/1/2023 - 9/30/2023	Reported Period 7/1/2023 - 9/30/2023	Amount Remaining	Percent Remaining
10 Category 10 - SALARIES	\$3,436,419.78	\$3,649,467.10	\$35,047,062.00	\$2,594,163.40	\$4,087,892.14	\$30,959,169.86	88.34%
20 Category 20 - BENEFITS	\$1,131,738.36	\$1,175,660.94	\$11,109,381.00	\$820,703.60	\$1,318,300.84	\$9,791,080.16	88.13%
30 Category 30 - PPALLOCATIONS	\$491,829.63	\$660,576.99	\$3,130,900.00	\$516,904.90	\$949,804.28	\$2,181,095.72	69.66%
40 Category 40 - RECURRING COST	\$908,578.31	\$1,457,338.51	\$5,730,820.00	\$476,521.13	\$969,743.02	\$4,761,076.98	83.08%
50 Category 50 - DEBT SERICE	\$806,448.13	\$2,228,283.45	\$3,170,601.00	\$1,752,174.87	\$2,754,030.54	\$416,570.46	13.14%
70 Category 70 - SUPPLEMENTAL- Capital	\$0.00	\$167,934.93	\$1,500,000.00	\$207,807.95	\$582,981.21	\$917,018.79	61.13%
80 Category 80 - NEWDEBT	\$0.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$60,000.00	100.00%
GRAND TOTAL	\$6,775,014.21	\$9,339,261.92	\$59,748,764.00	\$6,368,275.85	\$10,662,752.03	\$49,086,011.97	82.15%

Finance & Facilities Meeting -

Interim Financial Reports

Item 4-C FY24 YTD REPORTS - From ADS Profund Accounting System

MSAD 6 / RSU 6

Report # 185871

Categories 10-80 GENERAL FUND TOTALS w/E

Statement Code: ZCT+E

Account Number / Description	Year Before Last 7/1/2021 - 9/30/2021	Last Year Period 7/1/2022 - 9/30/2022	Enacted Budget 7/1/2023 - 6/30/2024	Current Period 9/1/2023 - 9/30/2023	Reported Period 7/1/2023 - 9/30/2023	Encumbrances 7/1/2023 - 9/30/2023	Amount Remaining	Percent Remaining 7/1/2023 - 9/30/2023
10 Category 10 - SALARIES	\$3,436,419.78	\$3,649,467.10	\$35,047,062.00	\$2,594,163.40	\$4,087,892.14	\$26,996,288.36	\$3,962,881.50	11.30%
20 Category 20 - BENEFITS	\$1,131,738.36	\$1,175,660.94	\$11,109,381.00	\$820,703.60	\$1,318,300.84	\$13,025,194.64	\$(3,234,114.48)	(29.11)%
30 Category 30 - PPALLOCATIONS	\$491,829.63	\$660,576.99	\$3,130,900.00	\$516,904.90	\$949,804.28	\$270,477.10	\$1,910,618.62	61.02%
40 Category 40 - RECURRING COST	\$908,578.31	\$1,457,338.51	\$5,730,820.00	\$476,521.13	\$969,743.02	\$801,912.40	\$3,959,164.58	69.08%
50 Category 50 - DEBT SERICE	\$806,448.13	\$2,228,283.45	\$3,170,601.00	\$1,752,174.87	\$2,754,030.54	\$0.00	\$416,570.46	13.13%
70 Category 70 - SUPPLEMENTAL- Capital	\$0.00	\$167,934.93	\$1,500,000.00	\$207,807.95	\$582,981.21	\$180,585.00	\$736,433.79	49.09%
80 Category 80 - NEWDEBT	\$0.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	100.00%
GRAND TOTAL	\$6,775,014.21	\$9,339,261.92	\$59,748,764.00	\$6,368,275.85	\$10,662,752.03	\$41,274,457.50	\$7,811,554.47	13.07%

Finance & Facilities Meeting - Capital Project Report

Item 4-C

FY24 YTD CAPITAL PROJECTS

MSAD 6 / RSU 6

Report # 185687

Category 70 - CAPITAL EXPENDITURES w/E

Statement Code: zC70D

Account Number / Description	Year Before Last	Last Year Period	Enacted Budget	Current Period	Reported Period	Encumbrances	Amount Remaining	Percent Remaining
	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	9/1/2023 - 9/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024		7/1/2023 - 6/30/2024
70 Category 70 - SUPPLEMENTAL - Capital								
1000-70-0000-2690-54300-010-22-09 SUPPLEMENTAL MAINT CMP HB	0.00	78,877.47	122,500.00	61,661.43	85,946.43	7,825.00	28,728.57	23.45%
<u>Reported Period</u>								
<u>Posting Date</u>	<u>Batch #</u>	<u>Document Type</u>	<u>Document #</u>	<u>Doc. Code</u>	<u>Reference</u>	<u>Debit</u>	<u>Credit</u>	
07/21/2023	87789	Voucher	0000816/165747	11091	11091-ADVANCED PAINTING INC.	14,930.00	0.00	
08/18/2023	88070	Voucher	4122/165853	56021	56021-RISING REVOLUTION STUDIO	3,610.00	0.00	
08/18/2023	88070	Voucher	1250/165878	1439	1439-C.W. FOSTER & SON ENTERPRISE	5,745.00	0.00	
09/15/2023	88712	Voucher	6083	56128	56128-GAUDET'S DOOR, INC	43,617.48	0.00	
09/15/2023	88712	Voucher	33958/165979	852	852-SMR INC.	2,886.00	0.00	
09/15/2023	88712	Voucher	202301318/165895	5376	5376-MAINE ACCESSIBILITY CORPOR ^A	14,600.00	0.00	
09/15/2023	88712	Voucher	18925/165961	1939	1939-BANA CORP	557.95	0.00	
						85,946.43	0.00	
<u>Encumbrances</u>								
<u>Posting Date</u>	<u>Batch #</u>	<u>P.O. # / Ext. P.O.</u>	<u>Vendor Code</u>	<u>Balance</u>				
* 08/10/2023	88164	165895	5376	\$2,950.00				
* 09/20/2023	88889	166006	56010	\$4,875.00				
				7,825.00				
1000-70-0000-2690-54300-020-22-09 SUPPLEMENTAL MAINT CMP HO	0.00	20,636.60	185,500.00	0.00	43,339.00	4,580.61	137,580.39	74.16%
<u>Reported Period</u>								
<u>Posting Date</u>	<u>Batch #</u>	<u>Document Type</u>	<u>Document #</u>	<u>Doc. Code</u>	<u>Reference</u>	<u>Debit</u>	<u>Credit</u>	
07/21/2023	87789	Voucher	CAFE/TILE FLOOR56237		56237-C10 ABATEMENT, LLC	14,839.00	0.00	
08/04/2023	87959	Voucher	0000817/165782	11091	11091-ADVANCED PAINTING INC.	10,600.00	0.00	
08/18/2023	88070	Voucher	237/165778	59606	59606-KILBRETH MANAGEMENT, INC	17,900.00	0.00	
						43,339.00	0.00	
<u>Encumbrances</u>								
<u>Posting Date</u>	<u>Batch #</u>	<u>P.O. # / Ext. P.O.</u>	<u>Vendor Code</u>	<u>Balance</u>				
* 09/22/2023	88919	166021	55564	\$700.00				
* 09/20/2023	88904	166014	56128	\$3,880.61				
				4,580.61				
1000-70-0000-2690-54300-060-22-09 SUPPLEMENTAL MAINT CMP BCI	0.00	46,794.85	106,500.00	0.00	2,500.00	8,000.00	96,000.00	90.14%
<u>Reported Period</u>								
<u>Posting Date</u>	<u>Batch #</u>	<u>Document Type</u>	<u>Document #</u>	<u>Doc. Code</u>	<u>Reference</u>	<u>Debit</u>	<u>Credit</u>	
08/18/2023	88070	Voucher	091417/165865	59611	59611-PREMIUM CONCRETE FLOORS L	2,500.00	0.00	
						2,500.00	0.00	
<u>Encumbrances</u>								

9/25/2023 11:20:22AM

* Denotes Encumbrance Detail

Page 1 of 4

Finance & Facilities Meeting - Capital Project Report

Item 4-C

FY24 YTD CAPITAL EXPENDITURES

MSAD 6 / RSU 6

Report # 185687

Category 70 - CAPITAL EXPENDITURES w/E

Account Number / Description		Year Before Last	Last Year Period	Enacted Budget	Current Period	Reported Period	Encumbrances	Amount Remaining	Percent Remaining
		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	9/1/2023 - 9/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024		7/1/2023 - 6/30/2024
Posting Date	Batch #	P.O. # / Ext. P.O.	Vendor Code	Balance					
* 07/07/2023	87733	165765	8926	\$8,000.00					
				8,000.00					
1000-70-0000-2690-54300-080-22-09	SUPPLEMENTAL MAINT CMP EDI	0.00	101,232.06	187,500.00	0.00	9,759.66	0.00	177,740.34	94.79%
Reported Period									
Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference	Debit	Credit		
07/21/2023	87789	Voucher	671335/EDNA FLO633		533-HANDYMAN EQUIPMENT RENTAL	424.90	0.00		
07/21/2023	87789	Voucher	421191/165768	59605	59605-HODGE EXCAVATING & TRANSP	7,590.00	0.00		
08/04/2023	87959	Voucher	SI535905/165828	7819	7819-KAMCO SUPPLY COMPANY	1,414.76	0.00		
08/18/2023	88070	Voucher	SI541794/165894	7819	7819-KAMCO SUPPLY COMPANY	330.00	0.00		
						9,759.66	0.00		
1000-70-0000-2690-54300-090-22-09	SUPPLEMENTAL MAINT CMP GE.	0.00	36,811.75	177,800.00	282.43	632.43	0.00	177,167.57	99.64%
Reported Period									
Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference	Debit	Credit		
08/04/2023	87959	Voucher	0000819/165816	11091	11091-ADVANCED PAINTING INC.	350.00	0.00		
09/15/2023	88712	Voucher	18927/165960	1939	1939-BANA CORP	282.43	0.00		
						632.43	0.00		
1000-70-0000-2690-54300-100-22-09	SUPPLEMENTAL MAINT CMP SF	0.00	4,499.86	75,500.00	0.00	0.00	0.00	75,500.00	100.00%
1000-70-0000-2690-54300-110-22-09	SUPPLEMENTAL MAINT CMP BEI	0.00	218,790.59	360,500.00	95,905.71	292,192.85	63,600.00	4,707.15	1.30%
Reported Period									
Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference	Debit	Credit		
08/18/2023	88070	Voucher	8809/165868	11600	11600-TRICO MILLWORK, INC.	1,995.00	0.00		
08/18/2023	88070	Voucher	10727/165814	7965	7965-PETROLEUM MAINTENANCE SYS	44,100.00	0.00		
08/18/2023	88070	Voucher	7324/165790	56235	56235-DIXON HEATING AND COOLING	29,164.00	0.00		
08/18/2023	88070	Voucher	0000825/165872	11091	11091-ADVANCED PAINTING INC.	10,800.00	0.00		
08/18/2023	88070	Voucher	0000827/165872	11091	11091-ADVANCED PAINTING INC.	1,800.00	0.00		
08/18/2023	88070	Voucher	0000826/165881	11091	11091-ADVANCED PAINTING INC.	7,250.00	0.00		
08/18/2023	88070	Voucher	33893/165844	852	852-SMR INC.	100,000.00	0.00		
08/18/2023	88070	Voucher	4123/165815	56021	56021-RISING REVOLUTION STUDIO	1,178.14	0.00		
09/01/2023	88406	Voucher	27713/165787	59508	59508-E.A. BURNS' FENCING INC	11,200.00	0.00		
09/01/2023	88406	Voucher	27730/165786	59508	59508-E.A. BURNS' FENCING INC	4,295.00	0.00		
09/01/2023	88406	Voucher	33496/165844	852	852-SMR INC.	77,648.00	0.00		
09/01/2023	88406	Voucher	18907/165937	1939	1939-BANA CORP	1,476.71	0.00		
09/01/2023	88406	Voucher	33947/165941	852	852-SMR INC.	1,286.00	0.00		
						292,192.85	0.00		
Encumbrances									

9/25/2023 11:20:22AM

* Denotes Encumbrance Detail

Page 2 of 4

Finance & Facilities Meeting - Capital Project Report

Item 4-C

FY24 YTD CAPITAL EXPENDITURES

MSAD 6 / RSU 6

Report # 185687

Category 70 - CAPITAL EXPENDITURES w/E

					Year Before Last	Last Year Period	Enacted Budget	Current Period	Reported Period	Encumbrances	Amount Remaining	Percent Remaining
Account Number / Description					7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	9/1/2023 - 9/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024		7/1/2023 - 6/30/2024
	Posting Date	Batch #	P.O. # / Ext. P.O.	Vendor Code	Balance							
	* 09/11/2023	88792	165982	59616	\$50,805.00							
	* 09/22/2023	88919	166022	15540	\$7,500.00							
	* 08/30/2023	88460	165952	56021	\$420.00							
	* 09/20/2023	88889	166006	56010	\$4,875.00							
					<u>63,600.00</u>							
1000-70-0000-2690-54300-300-22-09 SUPPLEMENTAL MAINT CMP BEI					0.00	148,203.06	187,500.00	1,750.00	59,502.46	0.00	127,997.54	68.26%
	Reported Period											
	Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference	Debit		Credit			
	07/21/2023	87789	Voucher	421191/165768	59605	59605-HODGE EXCAVATING & TRANSP	1,025.00		0.00			
	08/04/2023	87959	Voucher	0000819/165816	11091	11091-ADVANCED PAINTING INC.	3,035.00		0.00			
	08/04/2023	87959	Voucher	0000823/165829	11091	11091-ADVANCED PAINTING INC.	15,000.00		0.00			
	08/18/2023	88070	Voucher	10715/165813	7965	7965-PETROLEUM MAINTENANCE SYS	35,317.46		0.00			
	08/18/2023	88070	Voucher	130365/165869	59612	59612-SHAW BROTHERS CONSTRUCTI	3,375.00		0.00			
	09/15/2023	88712	Voucher	0000829/165955	11091	11091-ADVANCED PAINTING INC.	1,750.00		0.00			
							<u>59,502.46</u>		<u>0.00</u>			
1000-70-0000-2690-54300-915-22-09 SUPPLEMENTAL CENTRAL OFFIC					0.00	0.00	22,200.00	22,082.50	22,082.50	0.00	117.50	0.52%
	Reported Period											
	Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference	Debit		Credit			
	09/15/2023	88712	Voucher	6086/165775	56128	56128-GAUDET'S DOOR, INC	21,696.67		0.00			
	09/15/2023	88712	Voucher	18791/165966	1939	1939-BANA CORP	82.50		0.00			
	09/15/2023	88712	Voucher	4154/165953	56021	56021-RISING REVOLUTION STUDIO	303.33		0.00			
							<u>22,082.50</u>		<u>0.00</u>			
1000-70-0000-2690-54300-930-22-09 SUPPLEMENTAL MAINT CMP TR					0.00	7,677.13	19,500.00	9,978.97	9,978.97	9,395.30	125.73	0.64%
	Reported Period											
	Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference	Debit		Credit			
	09/15/2023	88712	Voucher	6085/165776	56128	56128-GAUDET'S DOOR, INC	9,887.50		0.00			
	09/15/2023	88712	Voucher	4154/165953	56021	56021-RISING REVOLUTION STUDIO	91.47		0.00			
							<u>9,978.97</u>		<u>0.00</u>			
	Encumbrances											
	Posting Date	Batch #	P.O. # / Ext. P.O.	Vendor Code	Balance							
	* 08/03/2023	88004	165858	7883	\$7,455.00							
	* 09/20/2023	88904	166014	56128	\$1,940.30							
					<u>9,395.30</u>							
1000-70-0000-2690-54300-940-22-09 SUPPLEMENTAL FJ					0.00	0.00	18,000.00	0.00	14,000.00	2,510.00	1,490.00	8.27%

Finance & Facilities Meeting - Capital Project Report

Item 4-CFY24 YTD CAPITAL EXPENDITURES

MSAD 6 / RSU 6
Category 70 - CAPITAL EXPENDITURES w/E

Report # 185687

						Year Before Last	Last Year Period	Enacted Budget	Current Period	Reported Period	Encumbrances	Amount Remaining	Percent Remaining
Account Number / Description						7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	9/1/2023 - 9/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024		7/1/2023 - 6/30/2024
<u>Reported Period</u>													
Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference				Debit		Credit		
08/18/2023	88070	Voucher	237/165778	59606	59606-KILBRETH MANAGEMENT, INC				14,000.00		0.00		
									<u>14,000.00</u>		<u>0.00</u>		
<u>Encumbrances</u>													
Posting Date	Batch #	P.O. # / Ext. P.O.	Vendor Code		Balance								
* 09/20/2023	88889	166006	56010		\$2,510.00								
					<u>2,510.00</u>								
1000-70-0000-2690-54300-945-22-09 SUPPLEMENTAL - MAINT BLDG						0.00	0.00	37,000.00	9,906.00	36,806.00	0.00	194.00	0.52%
<u>Reported Period</u>													
Posting Date	Batch #	Document Type	Document #	Doc. Code	Reference				Debit		Credit		
08/04/2023	87959	Voucher	PS158935/165772	9496	9496-W.D. MATTHEWS MACHINERY CC				26,900.00		0.00		
09/15/2023	88712	Voucher	6084/165774	56128	56128-GAUDET'S DOOR, INC				9,906.00		0.00		
									<u>36,806.00</u>		<u>0.00</u>		
1000-70-0000-2680-54500-300-15-09 FACILITIES-BEHS ROOF REPLAC.						197,188.45	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL 70 Category 70 - SUPPLEMENTAL - Capital						<u>\$197,188.45</u>	<u>\$663,523.37</u>	<u>\$1,500,000.00</u>	<u>\$201,567.04</u>	<u>\$576,740.30</u>	<u>\$95,910.91</u>	<u>\$827,348.79</u>	<u>55.15%</u>
GRAND TOTAL						<u>\$197,188.45</u>	<u>\$663,523.37</u>	<u>\$1,500,000.00</u>	<u>\$201,567.04</u>	<u>\$576,740.30</u>	<u>\$95,910.91</u>	<u>\$827,348.79</u>	<u>55.15%</u>

Finance & Facilities Meeting - Financial Dashboards

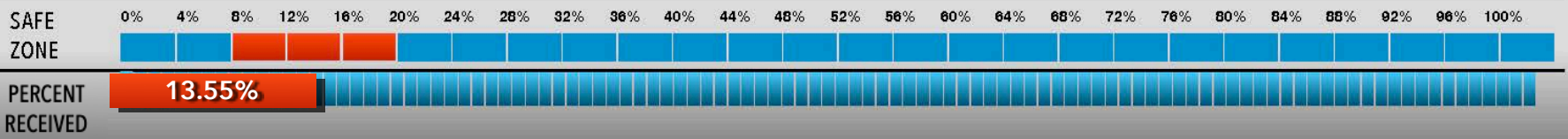
GENERAL FUND - SAFE ZONES & MONTHLY EXPENDITURES FOR 2023-2024

GENERAL FUND EXPENDITURES		EXPENDED THIS MONTH		PERCENTAGE EXPENDED THIS MONTH		EXPENDED YTD		PERCENTAGE EXPENDED YTD		YTD BALANCE REMAINING		YTD PERCENT REMAINING													
JULY 2023		2023-2024 BUDGET																							
		\$59,748,764		\$2,113,881		3.54%		\$2,113,881		3.54%		\$57,634,883		96.46%											
SAFE ZONE		<div><div></div></div>																							
PERCENT EXPENDED		<div><div></div></div>																							
GENERAL FUND EXPENDITURES		EXPENDED THIS MONTH		PERCENTAGE EXPENDED THIS MONTH		EXPENDED YTD		PERCENTAGE EXPENDED YTD		YTD BALANCE REMAINING		YTD PERCENT REMAINING													
AUGUST 2023		2023-2024 BUDGET																							
		\$59,748,764		\$2,221,721		3.72%		\$4,335,602		7.26%		55,413,162		92.74%											
SAFE ZONE		<div><div></div></div>																							
PERCENT EXPENDED		<div><div></div></div>																							
GENERAL FUND EXPENDITURES		EXPENDED THIS MONTH		PERCENTAGE EXPENDED THIS MONTH		EXPENDED YTD		PERCENTAGE EXPENDED YTD		YTD BALANCE REMAINING		YTD PERCENT REMAINING													
SEPTEMBER 2023		2023-2024 BUDGET																							
		\$59,748,764		\$6,327,150		10.59%		\$10,662,752		17.85%		\$49,086,012		82.15%											
SAFE ZONE		<div><div></div></div>																							
PERCENT EXPENDED		<div><div></div></div>																							
GENERAL FUND EXPENDITURES		EXPENDED THIS MONTH		PERCENTAGE EXPENDED THIS MONTH		EXPENDED YTD		PERCENTAGE EXPENDED YTD		YTD BALANCE REMAINING		YTD PERCENT REMAINING													
OCTOBER 2023		2023-2024 BUDGET																							
		\$59,748,764		\$0		0%		\$0		0%		\$0		0%											
SAFE ZONE		<div><div></div></div>																							
PERCENT EXPENDED		<div><div></div></div>																							
GENERAL FUND EXPENDITURES		EXPENDED THIS MONTH		PERCENTAGE EXPENDED THIS MONTH		EXPENDED YTD		PERCENTAGE EXPENDED YTD		YTD BALANCE REMAINING		YTD PERCENT REMAINING													
NOVEMBER 2023		2023-2024 BUDGET																							
		\$59,748,764		\$0		0%		\$0		0%		\$0		0%											
SAFE ZONE		<div><div></div></div>																							
PERCENT EXPENDED		<div><div></div></div>																							
GENERAL FUND EXPENDITURES		EXPENDED THIS MONTH		PERCENTAGE EXPENDED THIS MONTH		EXPENDED YTD		PERCENTAGE EXPENDED YTD		YTD BALANCE REMAINING		YTD PERCENT REMAINING													
DECEMBER 2023		2023-2024 BUDGET																							
		\$59,748,764		\$0		0%		\$0		0%		\$0		0%											
SAFE ZONE		<div><div></div></div>																							
PERCENT EXPENDED		<div><div></div></div>																							

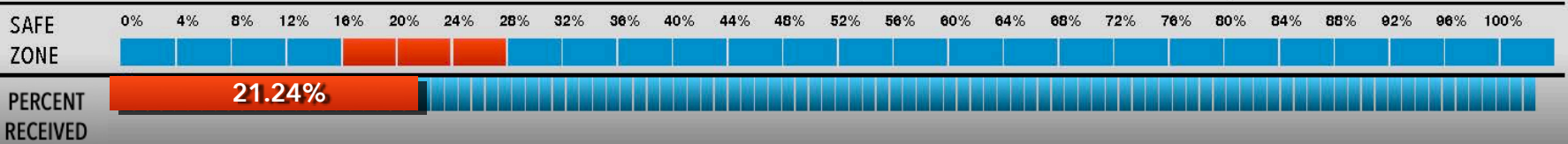
Finance & Facilities Meeting - Financial Dashboards

GENERAL FUND - SAFE ZONES & MONTHLY REVENUES FOR 2023-2024

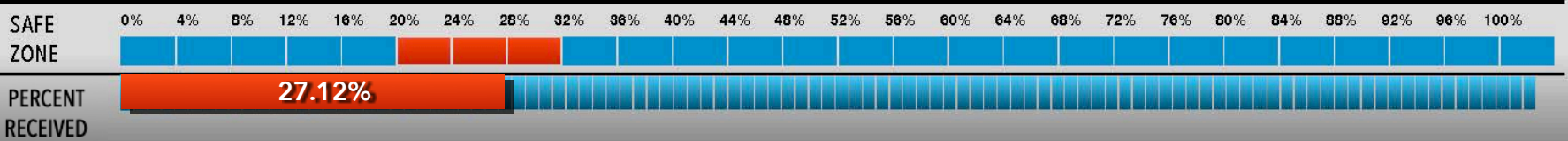
GENERAL FUND REVENUES		RECEIVED THIS MONTH	PERCENTAGE RECEIVED THIS MONTH	RECEIVED YTD	PERCENTAGE RECEIVED YTD	YTD BALANCE REMAINING	YTD PERCENT REMAINING
JULY 2023	2023-2024 BUDGET						
	\$59,748,764	\$8,096,253	13.55%	\$8,096,253	13.55%	\$51,652,511	86.45%



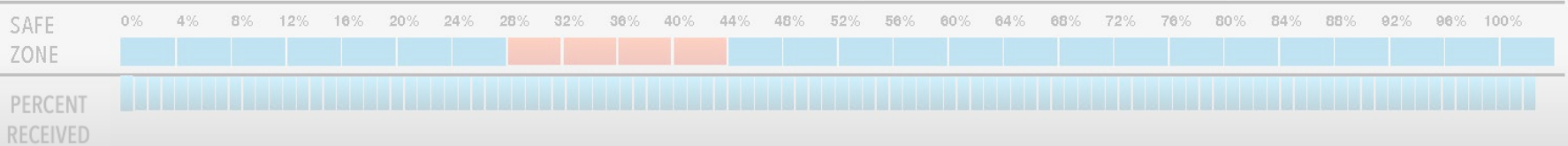
GENERAL FUND REVENUES		RECEIVED THIS MONTH	PERCENTAGE RECEIVED THIS MONTH	RECEIVED YTD	PERCENTAGE RECEIVED YTD	YTD BALANCE REMAINING	YTD PERCENT REMAINING
AUGUST 2023	2023-2024 BUDGET						
	\$59,748,764	\$4,592,653	7.69%	\$12,688,906	21.24%	\$47,059,858	78.76%



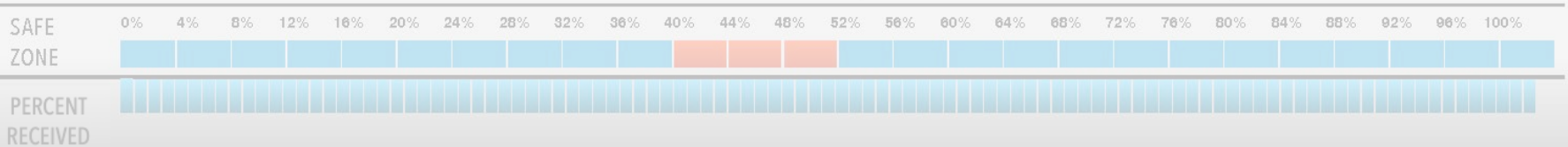
GENERAL FUND REVENUES		RECEIVED THIS MONTH	PERCENTAGE RECEIVED THIS MONTH	RECEIVED YTD	PERCENTAGE RECEIVED YTD	YTD BALANCE REMAINING	YTD PERCENT REMAINING
SEPTEMBER 2023	2023-2024 BUDGET						
	\$59,748,764	\$3,511,719	5.88%	\$16,200,625	27.12%	\$43,548,139	72.88%



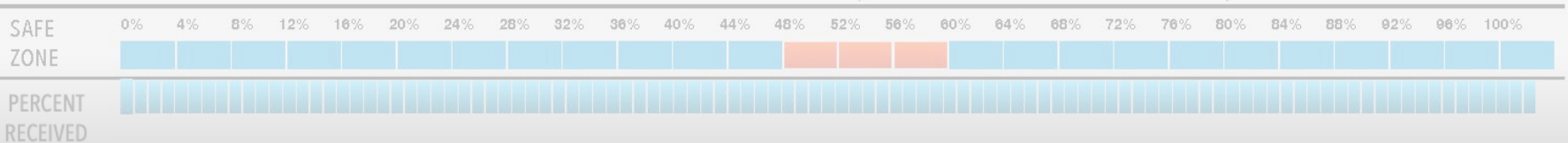
GENERAL FUND REVENUES		RECEIVED THIS MONTH	PERCENTAGE RECEIVED THIS MONTH	RECEIVED YTD	PERCENTAGE RECEIVED YTD	YTD BALANCE REMAINING	YTD PERCENT REMAINING
OCTOBER 2023	2023-2024 BUDGET						
	\$59,748,764						



GENERAL FUND REVENUES		RECEIVED THIS MONTH	PERCENTAGE RECEIVED THIS MONTH	RECEIVED YTD	PERCENTAGE RECEIVED YTD	YTD BALANCE REMAINING	YTD PERCENT REMAINING
NOVEMBER 2023	2023-2024 BUDGET						
	\$59,748,764						

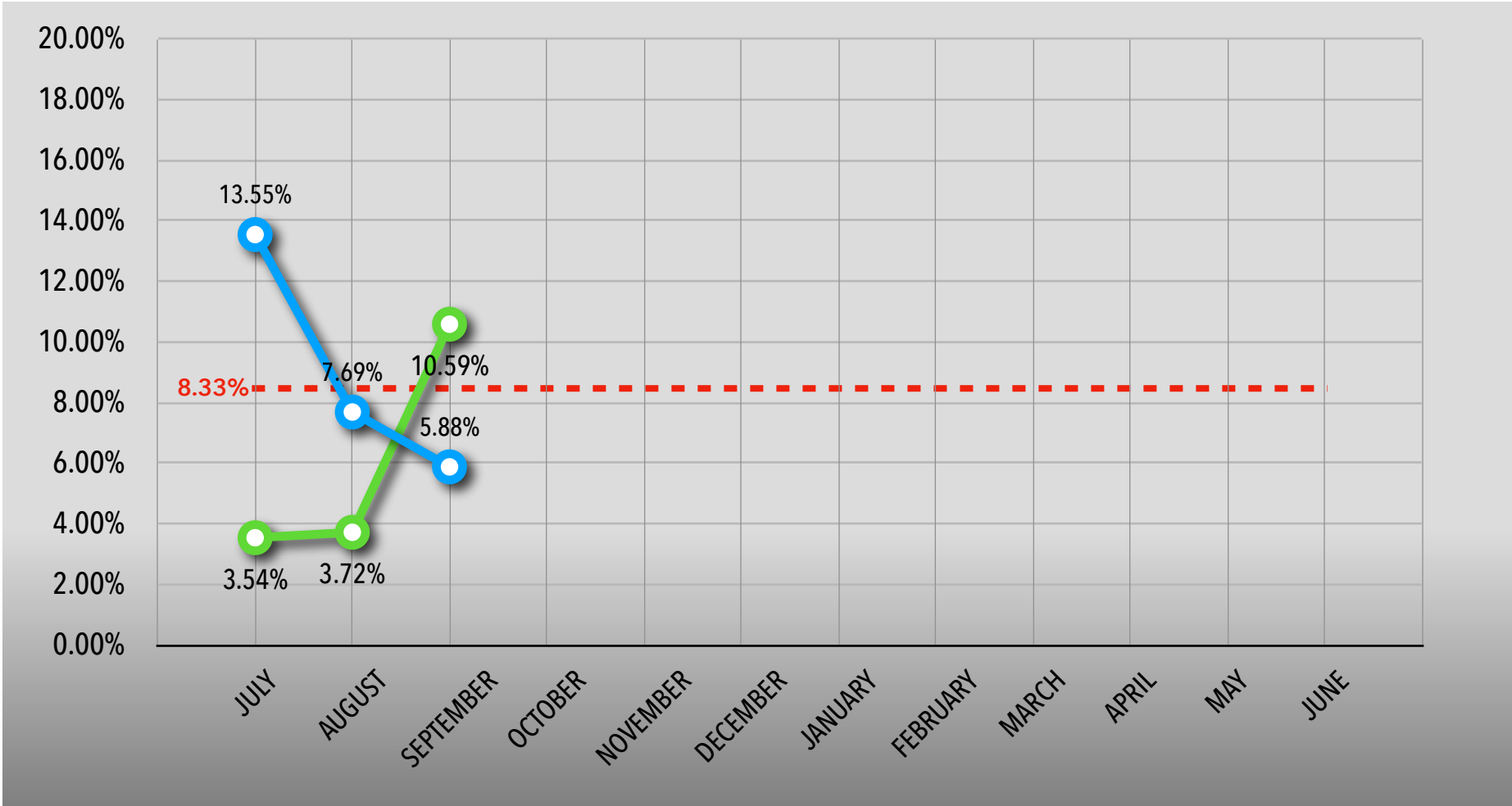


GENERAL FUND REVENUES		RECEIVED THIS MONTH	PERCENTAGE RECEIVED THIS MONTH	RECEIVED YTD	PERCENTAGE RECEIVED YTD	YTD BALANCE REMAINING	YTD PERCENT REMAINING
DECEMBER 2023	2023-2024 BUDGET						
	\$59,748,764						

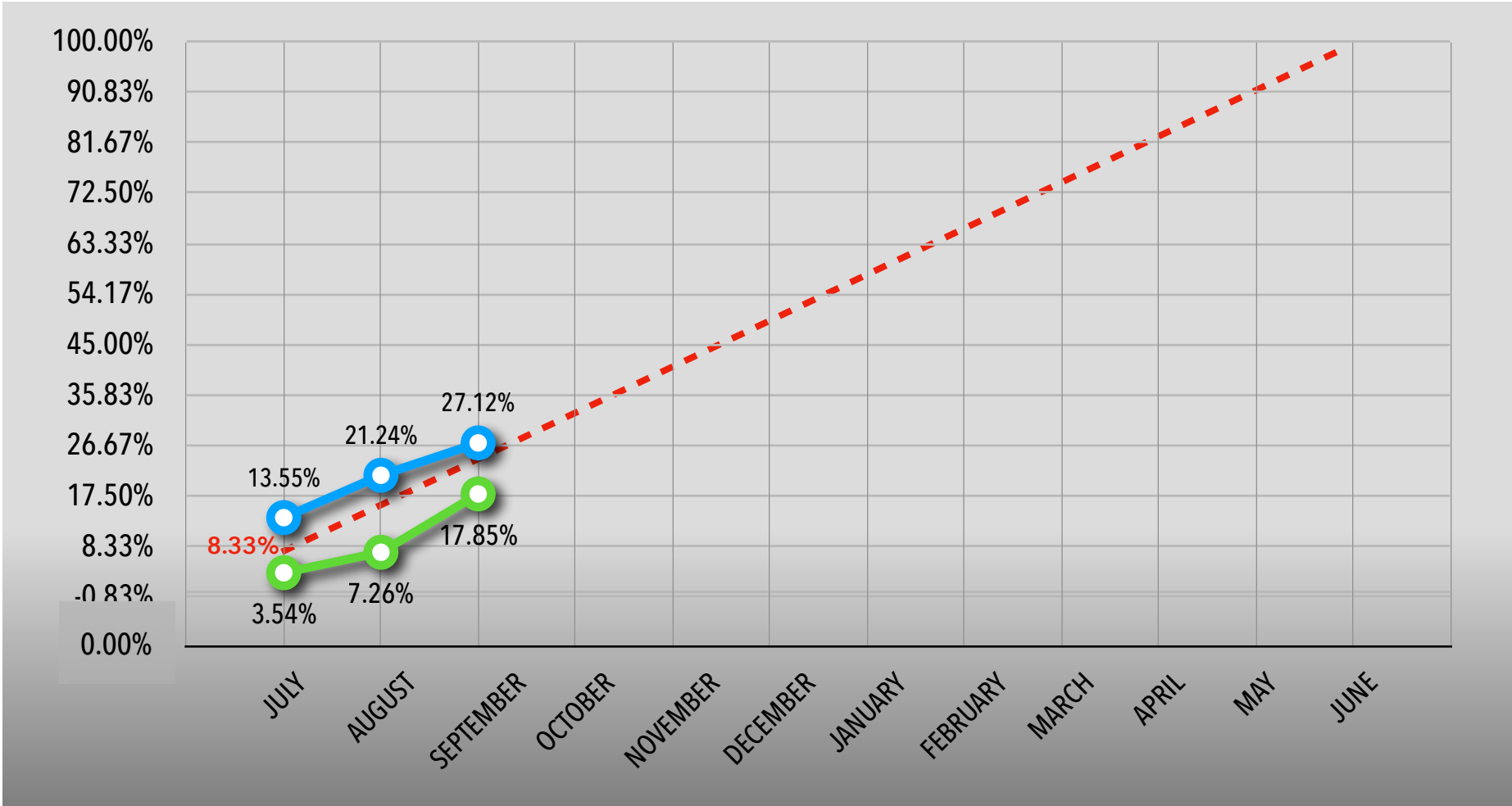


Finance & Facilities Meeting - Financial Dashboards

GENERAL FUND - MONTHLY REVENUES & EXPENDITURES FOR 2023-2024



GENERAL FUND - YEAR TO DATE REVENUES & EXPENDITURES FOR 2023-2024



Item 5-B

School Transportation[®] News

October 1, 2023

Schools that Switch to Propane Have Done Their Homework

This content is brought to you by the Propane Education & Research Council.

When many of us think of back-to-school season, we picture crisp fall weather, shiny apples, new school supplies, and bright yellow school buses. Nothing ruins that wholesome scene more than a cloud of smelly black exhaust trailing behind your child's school bus as it picks them up for their first day.



Unfortunately, this exhaust cloud is unavoidable with diesel buses. The good news? There are environmentally friendly alternatives with no black cloud, like [propane buses](#), that ensure children arrive at school happy and ready to learn.

For transportation directors, propane school buses provide immediate opportunities to meet operational needs while remaining on budget. Scalable, affordable, and available, propane autogas is helping school transportation budgets go further.

Item 5-B

Lowest Total Cost of Ownership

School districts can expect fuel costs of propane buses to be up to 50 percent less than diesel. And propane autogas saves in maintenance too: eliminating the need for costly filters and fluids needed on new diesel buses.

Lower Acquisition Cost

New propane buses cost a third of the price of new electric buses, allowing districts to purchase more vehicles within budget.

Lower Infrastructure Costs

Grid-free autogas refueling stations – which can be public, private, or even temporary stations – are a fraction of the cost of tying a new charging station into the electric grid.

Cleaner Performance

Today's propane engines are 90 percent cleaner than mandated EPA standards, helping school districts meet sustainability goals while keeping their passengers healthier and their communities safer.

Proven Technology

Propane autogas is the most widely used alternative fuel for school buses, reliably helping districts run routes without worrying about recharging or range restrictions.

Available Incentives

In addition to the EPA Clean School Bus funding, many states offer incentives to help fleets save on the upfront purchases of propane autogas buses. [See what's offered in your state.](#)

Districts around the country have used these fleet savings and operational efficiencies to afford more teachers, classroom supplies, and extracurricular activities. It's no wonder fleet managers and transportation directors are switching to propane.

For more information on propane autogas and the benefits to school transportation, visit propane.com.



MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

Finance & Facilities Committee Meeting

FINANCE & FACILITIES COMMITTEE

Facilities Items

ITEM 6. FACILITIES DISCUSSION ITEMS

A - D/ Facilities Update – Adam Thibodeau

ITEM 7. OTHER FACILITIES DISCUSSION/ACTION ITEMS

A. – D/A Policy: KF / KF-R Non-School Use of MSAD 6 Facilities

B. – D/ ARTICLE - Why School Referenda Fail:

C. – D/ Other Discussion Items:

Finance & Facilities Meeting Packet

Thursday, October 12, 2023

MAINE SCHOOL ADMINISTRATIVE DISTRICT # 6

Serving the Towns of Buxton, Hollis, Limington, Standish and Frye Island

94 Main Street, Buxton, E 04093 Phone 207-929-3831 | Fax 866-646-9748

Finance & Facilities Meeting - Facilities Update

Item 6-A

Facilities Update - 10/12/23 Meeting

- BEHS - Schedule installation of new air handler to serve athletes and clinic area.
- BEHS - Installed new well pressure tank in mech room
- BEMS - Repaired a failed check valve on hot water main.
- Stadium Field - Repairs to failed lighting capacitors
- Hollis - Installed new aluminum ramp on portable
- PFAS - Discussions with State for permanent installations at BEHS and BEMS
- Lead and Copper sampling ongoing. BEHS, BCES, Hollis, HBE - All passed
- Organics, Herbicide, Pesticide Sampling ongoing
- Bacteria Sampling - Ongoing - No concerns
- Custodial Equipment Upgrades
 - BEHS, BEMS, EL - New Floor Scrubber - District - Floor Stripper
- Paving - Treatment plant, FJ lower entry, FM Office
- FJ/Hollis - PFAS Sampling (Quarterly) - Non-Detect
- Building Heat - Time to turn on!!
- Fall Sports - Continued field prep
- Winter Prep - Sanders, plow, snowblowers, etc.
- Athletics Upgrades - BEHS/BEMS
- Building Use Policy Updates - Charges

Finance & Facilities Meeting - Facilities Update

Item 6-A

Facilities Update - 10/12/23 Meeting



BEMS Propane Tanks



HBE Portable Ramp

Finance & Facilities Meeting - Facilities Update

Item 6-A

Facilities Update - 10/12/23 Meeting



Treatment Plant Paving



Bus Garage/FM Lot Pavement Patch

Finance & Facilities Meeting - Facilities Update

Item 6-A

Facilities Update - 10/12/23 Meeting



Jack Memorial - Generator / Transfer Switch



Frank Jewett Lower Entrance

Finance & Facilities Meeting - Review Policy:KF / KF-R

Item 7-A

NEPM/NSBA Code KF

Non-School Use of MSAD 6 Facilities

It is the policy of the Maine School Administrative District No. 6 (MSAD #6) Board of Directors to make available to the community the Board's school buildings, facilities and grounds, parking lots, playing fields, and fixed equipment provided such use does not conflict with regular school use, and is economically feasible. The MSAD #6 Board of Directors permits use of its school facilities for education, recreational, social, civil, philanthropic, and like purposes as it deems to be in the best interest of the community. In granting permission to use school facilities, the School District is not assuming any responsibility for the conduct of the activity or any liability for injuries or other claims arising from the activity. The district will require proof of appropriate insurance.

Fees for usage of MSAD 6 facilities will be assessed based on an organization or group status, facility required, and time of use. A list of fees and criteria for determination of an organization/group status can be acquired through the Superintendent's office. Any change in fee structure and/or criteria will be approved by the Board.

PRIORITY ORDER OF USE of school buildings and facilities is:

1. Municipal Activities;
2. Buxton, Hollis, Limington, Standish, Frye Island Non-Profit Youth Organizations;
3. Buxton, Hollis, Limington, Standish, Frye Island Non-Profit Organizations;
4. MSAD #6 School Groups Involved in Fundraising;
5. Non-School, Non-Profit Organizations/Groups Engaged in the Sale of Goods and/or Services for Fundraising;
6. For Profit Organizations.

Facilities are available by reservations through the appropriate personnel responsible for assigning building or facility use for each MSAD #6 venue. Scheduling order is according to priority use order and sports seasons. Exceptions may occur due to extenuating circumstances upon the discretion of personnel responsible for assigning building or facility use.

In season sports will receive priority use of facilities. Out-of-season users must complete appropriate forms to reserve facility requested.

The Facilities Manager in collaboration with the Activities Director, reserve the right to close any field for maintenance purposes. Appropriate notice will be provided to the community.

The following provisions apply to community use:

- A. A certificate of insurance shall be required as appropriate to the particular use;
- B. No alcoholic beverages may be brought onto school property at any time;

Finance & Facilities Meeting - Review Policy:KF / KF-R

Item 7-A

NEPM/NSBA Code KF

- C. Tobacco, vaping and/or any other drugs, is not allowed on school property;
- D. School facilities may not be used for any illegal purposes;
- E. Community adults and children are free to use outdoor grounds and facilities for recreation whenever not otherwise scheduled. However, formal approval of buildings and grounds use will only be granted to recognized organizations and groups;
- F. Any approval of the use of school facilities is to require the signing of Facility Use Agreement setting forth the conditions of use;
- G. Application for use is to be made through the principal, with final approval determined by the Superintendent; and
- H. Repeat use may be denied to any group which has not demonstrated appropriate conduct and care.

Cross Reference:

KF-A - Non-School Use of Building and Grounds (Form)
KF-R - Non-School Use of MSAD 6 Facilities (AR)
KFA - Grounds Policy

First Reading: February 5, 2007
Adopted: August, 1980
Reviewed: May, 1989, April 26, 1999, September 3, 2002, October 7, 2002;
October 5, 2020; May 17, 2021
Revised: December 1992, June 20, 1994, February 2, 1998, October 21, 2002;
March 5, 2007; June 21, 2021

Finance & Facilities Meeting - Review Policy:KF / KF-R

Item 7-A

NEPN/NSBA Code: KFA

Grounds Policy

It will be the policy of MSAD 6 to post signage on all school property to prevent the use of the school property by recreational vehicles, e.g., ATV's, dirt bikes, snowmobiles, motorcycles, roller blades, skateboards, and other potentially damaging items.

It will be the policy of MSAD 6 not to allow vehicles, excepting emergency vehicles and maintenance vehicles, to travel across or park on any field that may be damaged by such activity.

An established local club may request, through a Non-School Use of Buildings and Grounds form (KF-A), access to school property. The school administration will accommodate reasonable access to school property giving foremost consideration to health and safety of all users of school property and protection of school grounds and associated infrastructures.

Cross Reference:

KF - Non-School Use of MSAD 6 Facilities
KF-A - Non-School Use of Building and Grounds (Form)
KF-R - Non-School Use of MSAD 6 Facilities (AR)

Adopted: July 16, 2001
Revised: March 5, 2007, November 5, 2012, December 5, 2022
Reviewed: April 2, 2018

Page 1 of 1

MSAD 6

Finance & Facilities Meeting - Review Policy:KF / KF-R

Item 7-A

NEPN/NSBA Code: KF-R
AR - Non School Use of MSAD 6 Facilities

Administrative Rule

Intent

The MSAD #6 Board of Directors permits use of its school facilities for education, recreational, social, civil, philanthropic, and like purposes as it deems to be in the best interest of the community.

Requests for permission for use of the facilities will be considered only when such uses will not interfere with the educational or extracurricular programs of the public school students. The fee schedule encourages the use of buildings and grounds during normal hours of operation.

Cancellation of Application/Permits

The MSAD #6 School Board reserves the right to cancel an application/permit if, after issuance, the school finds it necessary to use the accommodation for school use. As much notice as possible will be given to the user -- preferably two weeks. Cancellation of application/permits will be made only as a last recourse when no alternative is available.

Application requests for usage must be approved 21 days prior to the activity through the individual in each building responsible for assigning facilities and the Facilities Manager. Applications will not be completed until all terms are met. In all District Elementary Schools and the Middle School, the building Principal is designated to assign space. At the High School, the Assistant Principal/ Activities Director assumes the role. Applications may be obtained during regular school hours (7:30 AM - 3:00 PM) Monday through Friday of each week during the school year. Completed applications, rental fees, proof of insurance, and set up of equipment requests must be completed and returned to the school prior to approval. Final approval of rental request will then be confirmed by the person assigning the facility. The renter must be at least 21 years of age and assumes responsibility for appropriateness of activity, supervision, and adherence to all policies. Activities and spaces are limited to those requests cited on the Non-School Use of Buildings and Grounds form (Policy KF, KF-A).

Security

Proper use of the Building and Equipment is the responsibility of the user/renter. School equipment and/or furnishings may be moved only with prior approval and must be returned to their original locations prior to departure.

1. Exterior doors may not be propped open without an attendant present. The user/renter will notify the custodian at the end of the event that the building may be secured.

Insurance/Supervision/Liability

Liability for Non-school activities are not covered by the school insurance policies. Groups/organizations must obtain their own liability coverage for risks associated with said activity(ies) and must provide, upon application, a certificate of insurance to the limit of one million dollars naming MSAD #6 School District and School Board of Directors as an additional

Finance & Facilities Meeting - Review Policy:KF / KF-R

Item 7-A

NEPN/NSBA Code: KF-R
AR - Non School Use of MSAD 6 Facilities

Insured. In accordance with the rates outlined below, the number of custodians needed for the activity will be set and determined by the District. All organizations requesting to use kitchen facilities will be charged the cost of having at least one food service employee on duty. MSAD #6 will not be responsible for personal injury or damage, or for the loss of theft of clothing or equipment of the applicant, or anyone attending the activity or any other claims arising from the activity.

Fee Schedule

Facility use for hours outside regular custodial shifts require the user to pay custodial fees.

Status 1: MSAD #6 Municipal Activities, Non-profit Youth Organizations and Non-profit Organizations

There will be no charge for organizations from 7:00 AM to 9:30 PM on days in which school is in session. At other times, there will be no building use charge. Non-profits must provide IRS Non-Profit Status Verification.

Status 2: MSAD #6 School Groups Involved in Fund Raising, Non-School, Non-Profit Organizations/Groups Engaged in the Sale of Goods and/or Services for Fund Raising
The minimum charge will be one custodian's pay at time and a half plus twenty percent.

Status 3: For Profit Organizations or Groups

For Profit Organizations or Groups will be charged at the minimum rate of one custodian's pay at time and a half plus twenty percent. If more than one custodian is needed, the organization will be charged at the actual rate for each. All rates listed are for three hours of use, including all rehearsal & set-up/take-down times. Rates for each additional hour follow.

<u>Space</u>	<u>Status 3</u>	<u>Additional Hour</u>
Gymnasium	\$150.00	\$40.00
Auditorium	\$65.00	\$12.00
Cafeteria	\$40.00	\$12.00
Kitchen	\$40.00	\$12.00
Library	\$40.00	\$12.00
Classroom	\$40.00	\$12.00
Fields/Grounds	\$40.00	\$12.00

All organizations wishing to use kitchen facilities will be charged the cost of having at least one food service employee on duty.

General Expectations:

Finance & Facilities Meeting - Review Policy:KF / KF-R

Item 7-A

NEPN/NSBA Code: KF-R

AR - Non School Use of MSAD 6 Facilities

1. The use and possession of tobacco, vaping, alcohol, and/or other drugs on school grounds is prohibited.
2. Use of school equipment must be specifically requested in writing. Where rules so specify, no item of equipment may be used except by a qualified operator. Respect for equipment, the facility and grounds is expected at all times. If damage occurs, please report it to the person responsible for assigning that facility. The cost for any damage will be assessed to the user/renter.
3. Groups will be adequately supervised by an adult(s) at all times. The name of that person will be stated on the application form. Report all accidents or injuries to the person responsible for assigning that facility as soon as practicable.
4. Cleanup is the responsibility of the user/renter. The facility and/or grounds should look as good as, if not better than, it looked when you entered it. All trash should be deposited in the appropriate trash receptacles. If appropriate cleanup is not done, a cleanup fee will be charged to the organization.
5. All groups or organizations must ensure that all activities adhere to prevailing laws and that all necessary licenses, permits, etc., are obtained.
6. Security officers may be required at the discretion of the administration, the cost of which will be borne by the user.

Failure to comply with these expectations will jeopardize approval of future requests.

Area Specific Regulations:

1. User must provide own equipment.
2. Basketball hoops are not to be altered, nor is hanging on the rims allowed.
3. No moving or tampering with the gym dividing doors.
4. Court shoes are the only acceptable footwear on any gym floor.
5. Fields—no unauthorized vehicles are allowed on fields

Cross Reference:

KF - Non-School Use of MSAD 6 Facilities

KF-A-Non-School Use of Buildings and Grounds (Form)

KFA - Grounds Policy

POLICY: Non-School Use of MSAD 6 Facilities

Reviewed: January 2, 2007; October 5, 2020, November 21, 2022

Revised: January 2, 2007; October 5, 2020

Finance & Facilities Meeting - Review Policy:KF / KF-R

Item 7-A

Bonny Eagle School Department - MSAD #6

KF-A

NON-SCHOOL USE OF BUILDINGS AND GROUNDS

FACILITY REQUESTED _____ ROOM/FIELD/GYM REQUESTED _____

DATE/TIME OF REQUEST – PLEASE COMPLETE FORM BELOW

ACTIVITY TO TAKE PLACE _____

ORGANIZATION’S NAME _____ ☐ PROFIT ☐ NON-PROFIT

IRS CERTIFICATION # _____ ☐ YES (If YES, please attach). ☐ NO

PERSON(S) RESPONSIBLE _____

BILLING ADDRESS (full address) _____

TELEPHONE NUMBERS: _____ (H) _____ (W) _____ (C)

EMAIL ADDRESS: _____

INSURANCE LIABILITY CERTIFICATE _____ ☐ YES ☐ NO
(Please attach a copy – must list your organization as an insured as well as start/end date of policy. Policy must be to the limit of One Million Dollars and include MSAD 6 and Board of Directors as an additional Insured.)

FURNITURE NEEDED _____
(i.e. tables, chairs, microphone, video screen, etc.)

WILL KITCHEN BE USED* ☐ YES ☐ NO ACTIVITY _____
*IF ENTERING KITCHEN FOR ANY REASON, FOOD SERVICE HELP MUST BE ON SITE

TECHNOLOGY SERVICES REQUESTED ☐ Projector ☐ Microphone(s) ☐ Screen ☐ Speakers ☐ Internet Connection
How many computers/devices connected _____

TIME OF ACTUAL EVENT FROM: _____ AM/PM TO: _____ AM/PM

ACTUAL TIME NEEDED, TO INCLUDE SETUP AND TAKE DOWN FROM: _____ AM/PM TO: _____ AM/PM

LIST EACH DATE AND TIME BELOW THAT IS BEING REQUESTED – MUST BE LISTED AS “EACH” DAY (i.e., cannot be listed as January 1st to May 17th)

DATE	TIME	DATE	TIME

Respect for equipment, the facility and grounds is expected at all times. If damage occurs, please report it to the person responsible for assigning that facility. Any damage will be charged to the user/renter. The district reserves the right to cancel any event due to potential health, safety, or property damage risk. See KF-R (General Expectations, No. 2)

I have read Policy [KF](#) and [KF-R](#) which outlines the Administrative Rules for Non-School Use of a facility in MSAD #6.

SIGNATURE _____ DATE _____
(Minimum 21 days in advance)

Finance & Facilities Meeting - Review Policy:KF / KF-R

Item 7-A

KF-A

ACTION BY PRINCIPAL, ATHLETIC DIRECTOR, FACILITIES MANAGER, FOOD SERVICE MANAGER, & TECHNOLOGY DIRECTOR

High School AD or Middle School/Elementary Principal Approved _____ Disapproved _____

Date _____ Signature: _____

Final Action by Food Services Manager (If Applicable) Approved _____ Disapproved _____

Date _____ Signature: _____

Final Action by Technology Director (If Applicable) Approved _____ Disapproved _____

Date _____ Signature: _____

Final Action by Facilities Manager Approved _____ Disapproved _____

Date _____ Signature: _____

District Personnel Required: _____

BUSINESS OFFICE USE:

DATE RECEIVED: _____

	<u>ACTUAL HOURS</u>	<u>RATE</u>	<u>TOTAL CHARGE</u>
CUSTODIAL	_____	_____	_____
KITCHEN	_____	_____	_____
RENT	_____	_____	_____
SECURITY	_____	_____	_____
TECHNOLOGY	_____	_____	_____
OTHER CHARGES _____		TOTAL CHARGES _____	_____

INVOICE SENT? ☐ YES ☐ NO AMOUNT _____ CHECK NO./DATE RECEIVED _____

☐ User ☐ Principal ☐ Business Office ☐ Food Service ☐ Technology ☐ Maintenance

Item 7-B

Why School Referenda Fail: **Research and Best Practices for Success**

Results of tax referenda over time vary significantly from state to state for a variety of reasons. In any given year, however, upwards of 50% of all school referenda seeking operating money or bonding are unsuccessful.

Some factors such as demographics, the economy, anti-tax politics, and the presence of organized opposition are contributing factors and out of a district's control. Other factors, including harnessing research-based best practices and understanding how to capture and effectively use available data sets are mostly or fully within control of leadership and the school board. Below are 10 key research-based factors associated with unsuccessful referenda. And if you are wondering why not the "Top 10 Tips for Winning," read on after going through the list below!

1. Lack of unanimity and support from school board

Finance & Facilities Meeting - Why School Referenda Fail:

Item 7-B

Split school boards, factions of the school board working against the referendum, or perceptions that the school board is not united and supportive negatively impact referenda. Split school boards give the uninformed within the community a reason to oppose.

2. Lack of alignment in ballot proposal

Alignment in a school district's ballot proposal has two dimensions: (1) how the new money is going to be used; and (2) the tax impact associated with the requested investment in the public schools. It is critically important that the school board and administration get both components of alignment right. One way to inform the decision about the ballot proposal is to use a well-designed scientific, random-sample survey.

3. Failure to demonstrate a compelling need and consequences (positive and negative) of the referendum

Unlike political campaigns, in which voters can identify with party affiliation and perceptions about the past record and qualifications of the candidate, school referenda are reliant on information alone:

Finance & Facilities Meeting - Why School Referenda Fail:

Item 7-B

- 1. What is being proposed?
- 2. How will the money be used?
- 3. Why is it necessary?
- 4. How much will it cost me?

To convince voters to voluntarily raise their taxes to invest in public schools requires clear and compelling information. No voter should go to the polls uninformed.

4. Controversy, lack of trust, or “climate” issues within the school district and between the school district and the community

Contentious issues are part and parcel to the business of running a school district and can be more problematic in times of financial stress. It is incumbent on the school board, administration, and staff to be mutually supportive, proactively anticipate and solve problems before they become unmanageable, initiate quality control systems, and work to strengthen relationships internally and within the community to offset the negative impact of inevitable distractions.

5. Poor public relations, communications, or hostile local media

Item 7-B

Research clearly demonstrates the importance of effective and ongoing communications and public engagement as a foundation from which to launch a successful referendum. Maintaining a respectful and positive relationship with local media is also linked to success over time.

6. Referendum conducted prematurely

It takes the time it takes to get it right. Waiting until the school district is ready, with the prerequisite foundation in place, is best practice if the school board has the luxury of having a legitimate choice about moving forward now or waiting until the school district is better prepared and positioned for success.

7. Inadequate planning, execution, and commitment of resources (time, talent, and treasure) by school district

Executing successful referenda is complex, challenging, and dependent on good planning and the commitment of human and financial resources. Coordination between the school district's administration of the referendum and the advocacy work of the campaign committee is paramount.

Item 7-B

8. Inadequate planning, execution, and commitment resources (time, talent, and treasure) by campaign committee

Most successful school referenda are dependent upon a grassroots advocacy group organized to support the referendum proposal in coordination with the school district. Planning and executing a winning campaign requires commitment, expertise, and sufficient resources, particularly in the "Big Three": communications, canvassing, and GOTV (Get Out the Vote). Poor execution of GOTV, resulting in lower than optimal turnout of key voter targets, is often a contributing factor to defeat.

9. Demographics and socioeconomic factors

There are many demographic and socioeconomic factors that affect the outcome of referenda. In terms of demographics, parents of school-age children typically make up only 15-25% of registered voters in the average school district. Aging of the baby boomers is also impactful with the count of folks over 65 years-old now greater than the total number of all K-12 students. Economic conditions and consumer confidence are also important drivers in referendum

Finance & Facilities Meeting - Why School Referenda Fail:

Item 7-B

success rates. Conditions of high inflation and low consumer confidence steepen the challenge leading up to Election Day.

10. Critical or unexpected events

Factors totally outside the control of the school district can occur and adversely affect the outcome of a referendum. These critical or unexpected events could range from a stock market crash to the invasion of Ukraine to global pandemics to political polarization around such controversies as critical race theory. The timing and severity of such events have the potential to encourage organized opposition and torpedo even a well-planned referendum campaign.

So inquiring minds want to know...

Why emphasize these ten research-based factors associated with unsuccessful school referenda rather than focusing on the positive in terms of the "Top 10 Tips for Winning" as referenced in the opening paragraph?

Two reasons:

First, while the professional literature is replete with such "how to" lists (including some I have authored!),

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Item 7-B

the tips are often anecdotal rather than research-based, and they tend to be tactical (e.g., our teachers took out an advertisement in the local paper) rather than “big picture” strategic.

Second, experience over time has taught me that starting with broad factors associated with unsuccessful referenda motivates school leaders to process how each factor will or could influence a future referendum in their unique environment, and then to strategically plan to eliminate or minimize the potential negative impact of a given factor. The challenge and opportunity for school leaders is to understand and analyze contextual factors (e.g., wealth, age, education level) not within the district’s control and then to act strategically on the mirror images of the factors listed above, developing a comprehensive referendum plan on a foundation of research and best practice.

Developing a winning strategy for your referendum is greatly enhanced when school leaders understand how to access and use voter data obtained from public and commercial sources in order to identify a campaign target structure that extends beyond just parents. Your voter target structure can then be

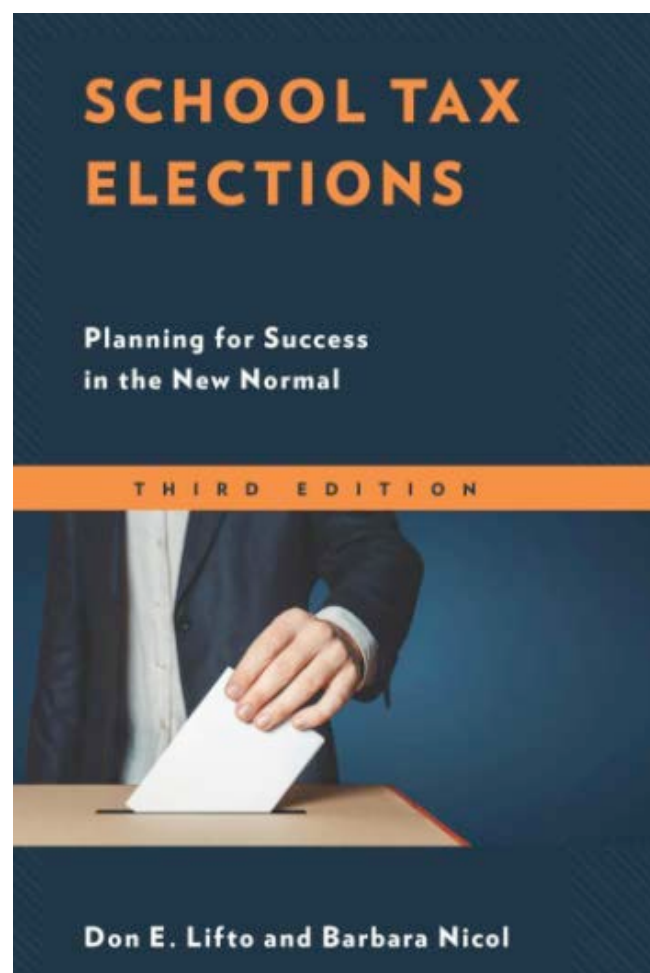
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Item 7-B

harnessed by powerful geovisual software tools to support execution of canvassing, communications, and GOTV.

Dr. Don Lifto

Dr. Don Lifto consults through School Election Strategies (St. Paul, MN) providing school districts with referendum feasibility surveys and referendum planning support. He is a Director with Baker Tilly and previously served as a public school superintendent for 25 years. He is the coauthor of School Tax Elections: Planning for Success in the New Normal, 3rd Edition.





MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

Finance & Facilities Committee Meeting

FINANCE & FACILITIES COMMITTEE

Adjournment

ITEM 5. OTHER FINANCE DISCUSSION/ACTION ITEMS
ITEM 7. OTHER FACILITIES DISCUSSION/ACTION ITEMS

ITEM 8. ADJOURNMENT

Respectfully submitted
William Brockman
Business Manager of Finance & Operations

Finance & Facilities Meeting Packet

Thursday, October 12, 2023

MAINE SCHOOL ADMINISTRATIVE DISTRICT # 6

Serving the Towns of Buxton, Hollis, Limington, Standish and Frye Island
94 Main Street, Buxton, E 04093 Phone 207-929-3831 | Fax 866-646-9748

Finance & Facilities Meeting

**Thank you
For
your participation**

**Any
Questions?**

Finance & Facilities Meeting CALENDAR for FY24

All REGULAR FINANCE AND FACILITIES MEETINGS will be held on the 2nd Thursday of the Month at the Central Office beginning at 3:00 pm

Warrant Preparation Dates:	Meeting Dates & Times	Warrant Review Dates:
07/07 - Warrants #23-27 Prepared 07/07 - Warrant #24-01 Prepared	Wednesday, JULY 12TH 4:00 pm- 5:30 pm	7/12 - Warrants for JUNE FY23 Reviewed (#23-24/#23-25/#23-26/#23-27)
07/21 - Warrant #23-28 Prepared 07/21 - Warrant #24-02 Prepared 08/04 - Warrant #24-03 Prepared	Thursday, AUG 17TH 3:00 pm- 4:30 pm	8/17 - Final Warrant for FY23 Reviewed Warrants for JULY FY24 Reviewed (#23-28/#24-01/#24-02/#24-03)
08/18 - Warrant #24-04 Prepared 09/01 - Warrant #24-05 Prepared	Thursday, SEPT 14TH 3:00 pm- 4:30 pm	9/14 - Warrants for AUG FY24 Reviewed (#24-04/#24-05)
09/15 - Warrant #24-06 Prepared 09/29 - Warrant #24-07 Prepared	Thursday, OCT 12TH 3:00 pm- 4:30 pm	10/12 - Warrants for SEPT FY24 Reviewed (#24-06/#24-07)
10/13 - Warrant #24-08 Prepared 10/27 - Warrant #24-09 Prepared	Thursday, NOV 9TH 3:00 pm- 4:30 pm	11/09 - Warrants for OCT FY24 Reviewed (#24-08/#24-09)
11/09 - Warrant #24-10 Prepared 11/22 - Warrant #24-11 Prepared	Thursday, DEC 14TH 3:00 pm- 4:30 pm	12/14 - Warrants for NOV FY24 Reviewed (#24-10/#24-11)
12/08 - Warrant #24-12 Prepared 12/22 - Warrant #24-13 Prepared	Thursday, JAN 11TH 3:00 pm- 4:30 pm	01/11 - Warrants for DEC FY24 Reviewed (#24-12/#24-13)
01/05 - Warrant #24-14 Prepared 01/19 - Warrant #24-15 Prepared	Thursday, FEB 8TH 3:00 pm- 4:30 pm	02/08 - Warrants for JAN FY24 Reviewed (#24-14/#24-15)
02/02 - Warrant #24-16 Prepared 02/16 - Warrant #24-17 Prepared	Thursday, MAR 14TH 3:00 pm- 4:30 pm	03/14 - Warrants for FEB FY24 Reviewed (#24-16/#24-17)
03/01 - Warrant #24-18 Prepared 03/15 - Warrant #24-19 Prepared 03/29 - Warrant #24-20 Prepared	Thursday, APR 11TH 3:00 pm- 4:30 pm	04/11 - Warrants for MAR FY24 Reviewed (#24-18/#24-19/#24-20)
04/12 - Warrant #24-21 Prepared 04/26 - Warrant #24-22 Prepared	Thursday, MAY 9TH 3:00 pm- 4:30 pm	05/09 - Warrants for APR FY24 Reviewed (#24-21/#24-22)
05/10 - Warrant #24-23 Prepared 05/24 - Warrant #24-24 Prepared	Thursday, JUNE 13TH 3:00 pm- 4:30 pm	06/13 - Warrants for MAY FY24 Reviewed (#24-23/#24-24)
06/07 - Warrant #24-25 Prepared 06/21 - Warrant #24-26 Prepared 07/05 - Warrant #24-27 Prepared 07/05 - Warrant #25-01 Prepared	Thursday, JULY 11TH 3:00 pm- 4:30 pm	07/11 - Warrants for JUNE FY24 Reviewed (#24-25/#24-26/#24-27/#25-01)

