



# MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

## Finance & Facilities Committee

### FINANCE & FACILITIES COMMITTEE MEMBERS

				
Debra M. Black At-Large Board Member; Term Expires 2026 (June) Limington Residency <a href="#">dblack</a> <a href="#">@bonnyeagle.org</a> 207-637-3162	Kelley C. Heath At-Large Board Member; Term Expires 2024 (June) Hollis Residency <a href="#">kheath</a> <a href="#">@bonnyeagle.org</a> 207-727-4518	Donald G. Marean At-Large Board Member; Committee Vice-Chair Term Expires 2025 (June) Hollis Residency <a href="#">dmarean</a> <a href="#">@bonnyeagle.org</a> 207-727-5527	Cynthia J. Meserve At-Large Board Member; Term Expires 2026 (June) Buxton Residency <a href="#">cymeserve</a> <a href="#">@bonnyeagle.org</a> 207-838-7287	John M. Sargent At-Large Board Member; Committee Chair Term Expires 2026 (June) Standish Residency <a href="#">jsargent</a> <a href="#">@bonnyeagle.org</a> 207-776-9687

## Finance & Facilities Meeting Packet

### Thursday, August 17, 2023



# Finance & Facilities Meeting Agenda

## Finance & Facilities Meeting

Thursday, August 17, 2023

3:00 pm – 4:30 pm Central Office  
Conference Room

- ITEM 1      Call to Order
  - ITEM 2      Public Comments
  - ITEM 3      Approve Minutes of Previous Finance and Facilities Meeting
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### **SURPLUS VEHICLE BIDS**

- ITEM 4. BIDS RECEIVED- Vehicles for Sale by Bid
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### **FINANCE ITEMS**

- ITEM 5. REVIEW OF A/P & PAYROLL WARRANTS & FINANCIAL REPORTS
    - A. - D/A   Accounts Payable / Payroll Warrant Summary
    - B. - D/    Top 25 Expenditures
    - C. - D/    Interim Financial Report
    - D. - D/    Financial Dashboards
    - E. - D/    Covid Funding Update
  - ITEM 6. OTHER FINANCE DISCUSSION/ACTION ITEMS
    - A. - D/    Article: Bonny Eagle Transportation makes the Big(ger) stage  
                 with *School Transportation News*   Click Link: [STN Article](#)
    - B. - D/    Other Discussion Items:
- 

### **FACILITIES ITEMS**

- ITEM 7.   FACILITIES DISCUSSION ITEMS
    - A - D/    Facilities Update – Adam Thibodeau
  - ITEM 8. OTHER FACILITIES DISCUSSION/ACTION ITEMS
    - A. – D/    Other Discussion Items:
- 

- ITEM 9.   ADJOURNMENT

Respectfully submitted  
William Brockman  
Business Manager of Finance & Operations

# Finance & Facilities Meeting - Public Comments

## **Rules for Public Comments at Finance & Facilities Meetings**

Public comment from residents of MSAD6 towns will be allowed at the following times during MSAD6 Finance & Facilities meetings in 2023 and 2024

- At the beginning of the meeting.

At other times during the meeting, usually between topics, at the discretion of the Chair. If it appears that progress on the agenda is lagging, the Chair may restrict the times when comments are allowed during the meeting. At any other time when a Committee member asks for and receives unanimous consent for a non-member to speak.

A person who wishes to comment will be asked to state his/her name and town of residence, and the person will be asked to be concise and brief. Comments stated by others should not be repeated, except that expressing agreement is acceptable.

At each comment opportunity, the time limit is 3 minutes per person and 10 minutes in total. The Chair will monitor and call time as may be necessary.

A comment that is a question may or may not receive a response, at the Committee's discretion. It is not the purpose of this public comment opportunity to allow a back-and-forth discussion with a commenter, unless the Committee so desires.

An attempt will be made to fairly record in the meeting minutes the substance of the public comments, but the Committee does not guarantee completeness or accuracy.

The Committee at any time may vote to modify or rescind these public comment rules.

# Finance & Facilities Meeting - Minutes

## Item 3

Bonny Eagle School District

### FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Wednesday, July 12, 2023/4:00 p.m.

Central Office Conference Room  
94 Main Street, Buxton, ME 04093

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Present: Debra Black  
Kelley Heath  
Cindy Meserve  
John Sargent

Excused: Don Marean

Other: Bill Brockman, Business Manager  
Clay Gleason, Superintendent  
Dawn Pooler, Finance Manager Adam  
Thibodeau, Facilities Director

Meeting Packet link: [Finance-Facilities Meeting Packet 7/12/23](#)

1. Mr. Sargent called the meeting to order at 4:03 p.m.

2. **Public Comments**  
There were no Public Comments as this time.

3. **Election of Finance-Facilities Chair/Vice Chair**

Moved by Ms. Heath, seconded by Ms. Black

**To Nominate Mr. Sargent as Chair of the Finance-Facilities Committee for the 2023-2024 School Year.**

Second Chair nomination was Moved by Mr. Sargent; seconded by Ms. Meserve

**To Nominate Mr. Marean as Chair of the Finance-Facilities Committee for the 2023-2024 School Year.**

**The first round of voting went to the first nomination for Mr. Sargent as Chair of the Finance-Facilities by show of hands to elect Mr. Sargent as Chair of Finance-Facilities**

**VOTED: "Yes," Unanimously**

*As it was unanimous vote the committee did not move to second nomination voting.*

Moved by Mr. Sargent; seconded by Ms. Meserve

**To Nominate Mr. Marean as Vice Chair of the Finance-Facilities Committee for the 2023-2024 School Year.**

**VOTED: "Yes," Unanimously**

4. **Meeting Dates/Time for 2023-2024**



# Finance & Facilities Meeting - Minutes

## Item 3

The Business Office requested that the meeting dates be moved to Thursday (2<sup>nd</sup> Thursday each month) which will help align with Budget Advisory Committee meetings. Additionally, the Business Office Staff asked if the meetings could begin a little earlier than 4:00 to allow time to transition from Finance-Facilities meeting into the Budget Advisory meetings on the dates that they both reside on the same evening.

The Finance Committee approved the following meeting dates on Thursdays at 3:00 p.m. The first meeting date was adjusted to August 17<sup>th</sup> to accommodate committee members' schedule.

August 17, 2023  
September 14, 2023  
October 12, 2023  
November 9, 2023  
December 14, 2023

January 11, 2024  
February 8, 2024  
March 14, 2024  
April 11, 2024  
May 9, 2024  
June 13, 2024

### 5. Approval of the previous Finance-Facilities Committee Meeting Minutes

**Moved by Mr. Sargent; seconded by Ms. Heath:**

To approve the minutes of the June 14, 2023 Finance-Facilities Committee meeting as presented.

**VOTED: "Yes," Unanimously**

### 6. Review of A/P and Payroll Warrants and Financial Reports:

#### a. Review of the A/P and Payroll Warrants

June warrants: [Warrant Summary June 2023](#)

#### b. The Top 25 Expenditures were reviewed. [Top 25 Expenditures June 2023](#)

Discussion:

- Is there an anticipated date that the FY'2023 year-end balances will be available? Mr. Brockman responded that FY'23 year-end will be available for the next meeting on August 17, 2023.

#### c. Financial Report:

Ms. Pooler reviewed the Financial Report: link to the report is [Financial Report June 2023](#)

There is one additional warrant on Friday, July 21, 2023 that will close on the fiscal year and ending balances will be available in the August report. Ms. Pooler noted that at the next Board meeting on July 17, 2023 there is an agenda item for Board approval to move the Propane Fueling Station expenses out of Article 9 and into the Capital Reserve. If approved, this will increase the amount remaining in Article 9.

- d. Mr. Brockman shared with the committee a Dashboard that provides an overview of expenditures and revenues by category, which can be found on pages 17 through 21 of the meeting packet. Mr. Brockman noted that these figures will not be complete until the final FY'23 warrant is run on Friday, July 21, 2023. Overall he feels the district will end the year in good fiscal standing. [Meeting Packet 7/12/23](#)

# Finance & Facilities Meeting - Minutes

## Item 3

- Ms. Heath asked if moving forward balances of the Capital Reserve and Technology Reserve funds could be available in future meeting packets. Mr. Brockman will add this information moving forward.
- It was noted that the Transportation accounts were very close to being all expended. Is this a concern for the next budget year? Mr. Brockman responded that due to negotiated salary increases (which were retroactive) and overtime costs the FY'23 Transportation accounts were stretched. He does not expect this to happen in the 2023-2024 budget year and feels that there are appropriate budgeted funds within these lines. Mr. Brockman also noted that the bus drivers are close to being fully staffed which will help alleviate the need for the amount of overtime that was needed in FY'23.
- Where does interest earned go? Mr. Brockman responded that it goes into the unallocated fund reserve.
- e. COVID Funding Update: [June 2023 Covid Funding Update](#)  
Ms. Pooler reviewed the funding update provided in the link above. Ms. Pooler noted that there is \$645,705 of available funds left to spend. The majority of funds waiting for reimbursement is through ESSER 3 and can mostly be attributed to the district waiting on delivery of technology items that have been paid for but not yet received.

## 7. Other Finance Discussion Items:

- a. Discussion Item – *Article Staffing has surged in Schools but Enrollment is falling. What's next?*  
Mr. Brockman provided an article for the committee to review and can be found in detail on pages 23-26 of the meeting packet. The article discusses staffing surges in schools due to the availability of Covid funding but now Covid funding is ending and how will schools deal with loss of funding and declining enrollments.

## 8. Facilities Update

- a. Facilities Update - Mr. Thibodeau reviewed the items within the Facilities update:  
[Facilities Update 7/13/22](#)

### Additional Facilities highlights:

- Mr. Thibodeau added that they had received no bids for the BEHS/BEMSs PFAS Project that State has allowed the district to temporarily install remediation systems into these two sites for the next school year and then re-bid the project for the summer of 2024. After completion of project, the system(s) at BEMS/BEHS can be relocated to another site as needed.
- Ms. Black asked if there had been any issues given the significant amount of rain over the last month, Mr. Thibodeau responded that no, not overall. Mostly just ground saturation and increased mowing.
- Ms. Heath thanked Mr. Thibodeau for all his work on PFAS in researching and resolving the implications to the district.
- Mr. Gleason added that there are surplus instruments on the agenda for the next School Board meeting and confirmed that he feels the value fall within the policy threshold. The district is looking at trading them in for services and repairs to existing instruments.
- Mr. Gleason informed the committee that after the propane event recently held he had been asked to speak at a trade event being held in Reno, Nevada to promote propane bus fleets and will be traveling there this week to do so.
- Mr. Gleason informed the committee that Edna Libby has some kindergarten number fluctuations right now that he and the building principal are monitoring as they are edging close to 18 or 19 students per classroom. If the numbers go up anymore there may be a need to add another classroom.



# Finance & Facilities Meeting - Minutes

## Item 3

9. **Adjournment:**

**Moved by Ms. Black: seconded by Ms. Heath**

To adjourn the meeting at 5:18 p.m.

**VOTED:** "Yes," Unanimously

DRAFT



# Finance & Facilities Meeting - BID OPENING

## Item 4

### BID OPENING

ITEM 4. BID OPENING - Vehicles for Sale by Bid



Tina Plummer  
MSAD 6  
Attn Accounts Payable  
94 Main Street  
Buxton  
ME  
04093  
+1 (207) 929-2318  
apdept@bonnyeagle.org

Thank you for placing your advertisement with us.

Your order information and a preview of your advertisement are attached below for your review. If there are changes or questions, please contact the classified department at (207) 791-6100

Thank you

(207) 791-6100

jjensen@mainetoday.com

Monday – Friday 8:00 am – 5 pm

Order Number	0440675	Order Price	\$452.58
Sales Rep.	Joan Jensen	PO No.	Vehicles for Sale by Bid / Tina Plummer
Account	8827	Payment Type	Invoice
Publication	Portland Press Herald	Number of dates	1
First Run Date	07/09/2023	Last Run Date	07/09/2023
Publication	Online Upsell PPH	Number of dates	1
First Run Date	07/09/2023	Last Run Date	07/09/2023

# Finance & Facilities Meeting - BID OPENING

## Item 4

### BID OPENING

ITEM 4. BID OPENING - Surplus Transportation Vehicles

**Public Notice**

**MSAD 6 Vehicles for Sale by Bid**

<b>Buses</b>			
<u>Year</u>	<u>Capacity</u>	<u>Miles</u>	<u>Bus #</u>
2006	43+ 3WC	174,040	18
2004	72	172,000	28
2010	72	134,872	30
2010	72	184,725	31
2010	72	129,421	50
2010	72	152,498	51
2010	72	193,535	52
2011	72	118,710	54
2011	72	112,149	55
2004	78	201,080	70
2011	14	155,151	125
2011	14	198,635	126
2012	14	126,106	136

Please contact Mechanic Foreman, Doug Havu at 207-929-9153 or [dhavu@bonnyeagle.org](mailto:dhavu@bonnyeagle.org) for information. Bids must be submitted in a sealed envelope clearly marked "Vehicle Bids" and be received no later than August 10, 2023 by 3:00 p.m. Bids will be opened by the Finance Committee on August 10, 2023.

MSAD 6 – Business Office  
"Vehicle Bids"  
94 Main Street  
Buxton, ME 04093



## MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

Finance & Facilities Committee Website

### FINANCE & FACILITIES COMMITTEE

# Finance Items

#### ITEM 5. REVIEW OF A/P & PAYROLL WARRANTS & FINANCIAL REPORTS

- A. - D/A Accounts Payable / Payroll Warrant Summary
- B. - D/ Top 25 Expenditures
- C. - D/ Interim Financial Report
- D. - D/ Financial Dashboards
- E. - D/ Covid Funding Update

#### ITEM 6. OTHER FINANCE DISCUSSION/ACTION ITEMS

- A. - D/ Article: Bonny Eagle Transportation makes the Big(ger) stage with *School Transportation News* [STN Article](#)
- B. - D/ Other Discussion Items:

## Finance & Facilities Meeting Packet

Thursday, August 17, 2023

### MAINE SCHOOL ADMINISTRATIVE DISTRICT # 6

Serving the Towns of Buxton, Hollis, Limington, Standish and Frye Island  
94 Main Street, Buxton, E 04093 Phone 207-929-3831 | Fax 866-646-9748



# Finance & Facilities Meeting - Warrant/Payroll Summary

## Item 5-A

### MAINE SCHOOL ADMINISTRATIVE DISTRICT 6 FINANCE & FACILITIES WARRANT SUMMARIES July-23

#### WARRANT

#	TYPE	DATE		AMOUNT
23.27 & 24.01	AP	07/07/23		\$ 1,198,538.80
24.01	PR	07/14/23	Gross Payroll	\$ 1,208,869.19
	PR	07/05/23	Insurance	\$ 844,208.17
	PR		MainePERS	\$ 387,749.03
<b>SUBTOTAL</b>				<b>\$ 3,639,365.19</b>
23.28 & 24.02	AP	07/21/23		\$ 671,600.35
24.02	PR	07/28/23	Gross Payroll	\$ 1,336,892.21
	PR	07/28/23	Insurance	\$ 846,671.02
			MainePERS	
<b>SUBTOTAL</b>				<b>\$ 2,855,163.58</b>
<b>GRAND TOTAL</b>				<b>\$ 6,494,528.77</b>



# Finance & Facilities Meeting - Top 25 Expenditures

## Item 5-B

Top 25 Expenditures July 2023		Accounts Payable Warrants 23-25 & 23-26 Total: \$1,870,139.15	
Check #	Vendor	Description	Amount
154210	BANC OF AMERICA LEASING	LEASING PAYMT FOR ENERGY EFFICIENT	410,702.42
154165	SMR INC	ROOFING WORK BEMS, REMOVED DECK AT EDNA	138,668.00
154216	WELLS FARGO VENDOR FINANCIAL SERV	PAYMENT FOR EQUIPMENT LOAN	129,641.67
154211	CUMBERLAND COUNTY FINANCE OFFICE	SHERIFF /BENEFITS FOR 23-24	93,210.43
ACH	LIBERTY MUTUAL INSURANCE COMPANY	INSURANCE FOR 23-24	84,014.00
154346	VODAVI TECHNOLOGIES, LLC	RENEWAL BARRACUDA CLOUD BACKUP 23-24	66,977.27
154212	FRONTLINE TECHNOLOGIES GROUP LLC	ABSENCE /APPLE TRACKING 23-24	49,523.37
154111	APPLE INC	COMPUTERS/SUPPLIES 23-24	48,230.00
154252	PATCO CONSTRUCTION, INC	WAREHOUSE BUILDING	46,840.95
154128	HARRIMAN ASSOCIATES	FACILITIES MASTER PLANNING SERVICES	41,310.00
154135	MINUTEMAN SECURITY TECHNOLOGIES I	WAVE PROFESSIONAL LICENSE SUPPLIES CAMERAS	37,801.26
154280	WIGHT'S SPORTING GOODS	BACKBOARD REPLACEMENTS/HURDLES	37,597.00
154257	PITSTOP FUELS INC.	PROPANE EXPENSE 23-24	33,174.50
154123	FULCRUM MANAGEMENT SOLUTIONS INC	THOUGHT EXCHANGE	29,172.15
154344	TYLER TECHNOLOGIES INC	ANNUAL HOSTING 23-24	28,709.44
154222	BANA CORP	BEMS TECHNOLGY UPGRADE	28,088.00
154177	VODAVI TECHNOLOGIES, LLC	ITCH PROJECT, NETWORK CONNT TO STORAGE	27,359.46
154126	HAMMOND LUMBER CO	CONTROL DEVICE/EQUIPMENT	22,438.98
154224	CENTRAL MAINE POWER	ELECTRICITY EXPENSE 23-24	19,761.96
154247	MINUTEMAN SECURITY TECHNOLOGIES I	ORAGE BUILDING INSTALL CONTROLS CAMERA	17,413.75
154289	ADVANCED PAINTING INC	PAINTING HBE SCHOOL WALLS	14,930.00
154296	C10 ABATEMENT LLC	ASBESTOS REMOVAL FLOORS HOLLIS	14,839.00
154215	TYLER TECHNOLOGIES INC	ADS MODULES 23-24	14,829.94
154114	CENTRAL MAINE POWER	ELECTRICITY EXPENSE 23-24	14,741.05
154233	HEADLIGHT AUDIO VISUAL, INC.	TECHNOLOGY EQUIPMENT	14,600.00
	% OF ALL AP	78.31%	\$1,464,574.60



# Finance & Facilities Meeting - Interim Financial Report

## Item 5-C FY23 YEAR END REPORT (UNAUDITED)

Revenues, Expenditures, and Changes in Fund Balance							
2022-2023 GENERAL FUND BUDGET	General Fund Summary: Prepared for the August 17th finance committee meeting	ADOPTED / ADJUSTED BUDGET 2022-23	ACTUALS YTD 2022-23 6/30/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2022-23	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2021-22 6/30/2022
	STATE SUBSIDY (GPA)	\$21,947,907	\$21,881,413	0.30%	\$21,881,413	(\$66,494)	\$23,466,710
	BALANCE FORWARD	\$2,350,000	\$2,350,000	0.00%	\$2,350,000	\$0	\$1,375,000
	SPECIAL ED REVENUES	\$200,000	\$197,523	1.24%	\$197,523	(\$2,477)	\$189,610
	MISCELLANEOUS REVENUES	\$40,000	\$554,505	#####	\$554,505	\$514,505	\$198,016
	BUILDING USE RECEIPTS	\$0	\$0	#DIV/0!	\$0	\$0	\$0
	LOCAL TAX ASSESSMENT	\$31,997,879	\$31,997,879	0.00%	\$31,997,879	\$0	\$28,877,694
	REVENUES OVER (UNDER) ESTIMATES	\$56,535,786	\$56,981,320	-0.79%	\$56,981,320	A \$445,534	\$54,107,030
	Article 1 - REGULAR INSTRUCTION	\$21,989,114	\$20,660,132	6.04%	\$20,660,132	\$1,328,982	\$19,503,914
	Article 2 - SPECIAL EDUCATION	\$9,712,670	\$9,028,792	7.04%	\$9,028,792	\$683,878	\$8,496,885
	Article 3 - CAREER & TECH ED	\$10,000	\$0	100.00%	\$0	\$10,000	\$0
	Article 4 - OTHER INSTRUCTION	\$1,002,459	\$993,213	0.92%	\$993,213	\$9,246	\$762,915
	Article 5 - STUDENT & STAFF SUPPORT	\$5,570,928	\$4,470,464	19.75%	\$4,470,464	\$1,100,464	\$4,656,569
	Article 6 - SYSTEM ADMINISTRATION	\$1,588,558	\$1,461,653	7.99%	\$1,461,653	\$126,905	\$1,281,380
	Article 7 - SCHOOL ADMINISTRATION	\$2,815,945	\$2,388,113	15.19%	\$2,388,113	\$427,831	\$2,408,293
	Article 8 - TRANSPORTATION & BUSES	\$3,866,082	\$3,766,920	2.56%	\$3,766,920	\$99,162	\$3,278,067
	Article 9 - FACILITIES MAINTENANCE	\$8,159,441	\$7,378,011	9.58%	\$7,378,011	\$781,430	\$6,464,015
Article 10 - DEBT & OTHER COMMITMENTS	\$1,803,690	\$1,803,689	0.00%	\$1,803,689	\$1	\$1,880,816	
Article 11 - ALL OTHER EXPENSES	\$16,900	\$14,125	16.42%	\$14,125	\$2,776	\$16,000	
EXPENDITURES (OVER) UNDER BUDGET	\$56,535,786	\$51,965,111	8.08%	\$51,965,111	B \$4,570,675	\$48,748,854	
REVENUES OVER / (UNDER) EXPENSES	\$0	\$2,666,208		A + B = C	C \$2,666,208	\$3,983,175	
As a % of Approved Budget		4.72%			4.72%	7.63%	
PROJECTED CHANGE IN FUND BALANCE (FY23 YEAR END)							
CHANGE IN FUND BALANCE	FUND BALANCE BEGINNING OF YEAR					\$9,395,381	
	As a % of ENACTED Budget					16.62%	
	LESS: FUND BAL Carried Forward FY22					(\$2,350,000)	
	REVENUES OVER / (UNDER) EXPENSES					\$2,666,208	
	LESS:						
	>Article 9 BALANCE to Capital Reserve					(\$781,430)	
	>Article 5 BALANCE to Capital Technology Reserve					(\$460,000)	
	> PROJECTED AUDIT ADJUSTMENTS					(\$225,000)	
	FUND BALANCE END OF YEAR 22-23					\$8,245,158	
	As a % of 22-23 Budget					14.58%	
	NET CHANGE IN FUND BALANCE					(\$1,150,222)	
	PROJECTED CARRY FORWARD 23-24					\$3,500,000	
FUND BALANCE AVAILABLE FOR FY25					\$4,745,158		
		ADOPTED / ADJUSTED BUDGET 2022-23	ACTUALS YTD 2022-23 6/30/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2022-23	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2021-22 6/30/2022
FOOD SERVICE							
REVENUES		\$1,935,150	\$2,682,220	-38.61%	\$2,682,220	\$747,070	\$2,501,567
EXPENDITURES		\$1,935,150	\$2,298,124	-18.76%	\$2,298,124	(\$362,974)	\$1,995,846
BALANCE		\$0	\$384,096		\$384,096	\$384,096	\$505,722
		ADOPTED / ADJUSTED BUDGET 2022-23	ACTUALS YTD 2022-23 6/30/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2022-23	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2021-22 6/30/2022
ADULT EDUCATION							
REVENUES		\$359,400	\$297,000	17.36%	\$297,000	(\$62,400)	\$269,900
EXPENDITURES		\$359,400	\$293,953	18.21%	\$293,953	\$65,447	\$252,923
BALANCE		\$0	\$3,047		\$3,047	\$3,047	\$16,977



# Finance & Facilities Meeting - Interim Financial Report

## Item 5-C

FY23 YR END (UNAUDITED)

### MSAD 6 Articles 01-11 GENERAL FUND TOTALS

Report # 184006

Statement Code: \_WB 01-11T

Account Number / Description	Year Before Last 7/1/2020 - 6/30/2021	Last Year Period 7/1/2021 - 6/30/2022	Enacted Budget 7/1/2022 - 6/30/2023	Current Period 6/1/2023 - 6/30/2023	Reported Period 7/1/2022 - 6/30/2023	Encumbrances 7/1/2022 - 6/30/2023	Amount Remaining	Percent Remaining 7/1/2022 - 6/30/2023
01 Article 1 - REGULAR INSTRUCTION	\$19,090,778.12	\$19,503,914.12	\$21,989,113.81	\$5,040,259.66	\$20,660,131.57	\$0.00	\$1,328,982.24	6.04%
02 Article 2 - SPECIAL EDUCATION	\$8,577,230.42	\$8,496,884.92	\$9,712,669.60	\$1,806,470.72	\$9,028,791.53	\$0.00	\$683,878.07	7.04%
03 Article 3 - CAREER & TECH ED	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100.00%
04 Article 4 - OTHER INSTRUCTION	\$607,226.13	\$762,915.30	\$1,002,459.27	\$230,145.69	\$993,213.36	\$0.00	\$9,245.91	0.92%
05 Article 5 - STUDENT & STAFF SUPPORT	\$4,524,819.92	\$4,656,569.35	\$5,570,928.02	\$909,387.79	\$4,470,464.15	\$0.00	\$1,100,463.87	19.75%
06 Article 6 - SYSTEM ADMINISTRATION	\$1,158,234.66	\$1,281,379.63	\$1,588,557.52	\$156,466.10	\$1,461,652.61	\$0.00	\$126,904.91	7.98%
07 Article 7 - SCHOOL ADMINISTRATION	\$2,351,550.53	\$2,408,292.95	\$2,815,944.72	\$292,617.52	\$2,388,113.33	\$0.00	\$427,831.39	15.19%
08 Article 8 - TRANSPORTATION & BUSES	\$2,907,181.29	\$3,278,066.83	\$3,866,081.77	\$379,449.58	\$3,766,920.26	\$0.00	\$99,161.51	2.56%
09 Article 9 - FACILITIES MAINTENANCE	\$5,697,468.63	\$6,464,015.19	\$8,159,441.29	\$494,414.35	\$7,378,010.88	\$0.00	\$781,430.41	9.57%
10 Article 10 - DEBT & OTHER COMMITMENTS	\$2,040,184.77	\$1,880,815.87	\$1,803,690.00	\$0.00	\$1,803,689.30	\$0.00	\$0.70	0.00%
11 Article 11 - ALL OTHER EXPENSES	\$15,800.00	\$16,000.00	\$16,900.00	\$12,627.75	\$14,124.50	\$0.00	\$2,775.50	16.42%
GRAND TOTAL	\$46,970,474.47	\$48,748,854.16	\$56,535,786.00	\$9,321,839.16	\$51,965,111.49	\$0.00	\$4,570,674.51	8.08%

FY24 YTD / JULY wo/encmb

### MSAD 6 Articles 01-11 GENERAL FUND TOTALS

Report # 184015

Statement Code: \_WB 01-11E

Account Number / Description	Year Before Last 7/1/2021 - 6/30/2022	Last Year Period 7/1/2022 - 6/30/2023	Enacted Budget 7/1/2023 - 6/30/2024	Current Period 7/1/2023 - 7/31/2023	Reported Period 7/1/2023 - 6/30/2024	Amount Remaining	Percent Remaining
01 Article 1 - REGULAR INSTRUCTION	\$19,503,914.12	\$20,660,131.57	\$22,631,418.48	\$60,237.53	\$67,239.83	\$22,564,178.65	99.70%
02 Article 2 - SPECIAL EDUCATION	\$8,496,884.92	\$9,028,791.53	\$10,765,716.74	\$145,387.67	\$154,646.08	\$10,611,070.66	98.56%
03 Article 3 - CAREER & TECH ED	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%
04 Article 4 - OTHER INSTRUCTION	\$762,915.30	\$993,213.36	\$1,079,035.34	\$28,291.68	\$34,326.56	\$1,044,708.78	96.82%
05 Article 5 - STUDENT & STAFF SUPPORT	\$4,656,569.35	\$4,470,464.15	\$5,594,708.23	\$432,545.52	\$449,491.98	\$5,145,216.25	91.97%
06 Article 6 - SYSTEM ADMINISTRATION	\$1,281,379.63	\$1,461,652.61	\$1,674,399.72	\$139,361.23	\$148,698.32	\$1,525,701.40	91.12%
07 Article 7 - SCHOOL ADMINISTRATION	\$2,408,292.95	\$2,388,113.33	\$2,510,736.66	\$156,874.29	\$159,262.72	\$2,351,473.94	93.66%
08 Article 8 - TRANSPORTATION & BUSES	\$3,278,066.83	\$3,766,920.26	\$4,509,084.10	\$248,299.45	\$260,023.66	\$4,249,060.44	94.23%
09 Article 9 - FACILITIES MAINTENANCE	\$6,464,015.19	\$7,378,010.88	\$9,229,054.73	\$902,763.89	\$1,102,141.61	\$8,126,913.12	88.06%
10 Article 10 - DEBT & OTHER COMMITMENTS	\$1,880,815.87	\$1,803,689.30	\$1,726,610.00	\$0.00	\$0.00	\$1,726,610.00	100.00%
11 Article 11 - ALL OTHER EXPENSES	\$16,000.00	\$14,124.50	\$18,000.00	\$0.00	\$0.00	\$18,000.00	100.00%
GRAND TOTAL	\$48,748,854.16	\$51,965,111.49	\$59,748,764.00	\$2,113,761.26	\$2,375,830.76	\$57,372,933.24	96.02%

MAINE SCHOOL ADMINISTRATIVE DISTRICT # 6

Serving the Towns of Buxton, Hollis, Limington, Standish and Frye Island  
94 Main Street, Buxton, E 04093 Phone 207-929-3831 | Fax 866-646-9748

# Finance & Facilities Meeting - Interim Financial Report

## Item 5-C

## FY24 YTD REPORT - JULY

Revenues, Expenditures, and Changes in Fund Balance						
General Fund Summary: Prepared for the August 17th finance committee meeting	ADOPTED / ADJUSTED BUDGET 2023-24	ACTUALS YTD 2023-24 7/31/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2023-24	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2022-23 7/31/2022
STATE SUBSIDY (GPA)	\$22,875,038	\$1,768,910	92.27%	\$22,875,038	\$0	\$1,685,959
BALANCE FORWARD	\$3,500,000	\$3,500,000	0.00%	\$3,500,000	\$0	\$2,350,000
SPECIAL ED REVENUES	\$175,000	\$4,604	97.37%	\$175,000	\$0	\$2,640
MISCELLANEOUS REVENUES	\$51,000	\$1,600	96.86%	\$51,000	\$0	\$25,336
BUILDING USE RECEIPTS	\$0	\$1,207	#DIV/0!	\$1,207	(\$1,207)	\$0
LOCAL TAX ASSESSMENT	\$33,147,726	\$2,762,310	91.67%	\$33,147,726	\$0	\$1,768,886
<b>REVENUES OVER (UNDER) ESTIMATES</b>	<b>\$59,748,764</b>	<b>\$8,038,633</b>	<b>86.55%</b>	<b>\$59,749,971 A</b>	<b>(\$1,207)</b>	<b>\$5,832,822</b>
Article 1 - REGULAR INSTRUCTION	\$22,631,418	\$60,238	99.73%	\$22,221,111	\$410,308	\$242,957
Article 2 - SPECIAL EDUCATION	\$10,765,717	\$145,388	98.65%	\$10,570,534	\$195,182	\$78,876
Article 3 - CAREER & TECH ED	\$10,000	\$0	100.00%	\$0	\$10,000	\$0
Article 4 - OTHER INSTRUCTION	\$1,079,035	\$28,292	97.38%	\$1,059,472	\$19,563	\$32,743
Article 5 - STUDENT & STAFF SUPPORT	\$5,594,708	\$432,546	92.27%	\$5,493,276	\$101,432	\$266,305
Article 6 - SYSTEM ADMINISTRATION	\$1,674,400	\$139,361	91.68%	\$1,644,043	\$30,357	\$147,472
Article 7 - SCHOOL ADMINISTRATION	\$2,510,737	\$156,874	93.75%	\$2,465,217	\$45,520	\$154,665
Article 8 - TRANSPORTATION & BUSES	\$4,509,084	\$248,299	94.49%	\$4,427,334	\$81,750	\$266,606
Article 9 - FACILITIES MAINTENANCE	\$9,229,055	\$902,764	90.22%	\$9,061,732	\$167,323	\$1,101,362
Article 10 - DEBT & OTHER COMMITMENTS	\$1,726,610	\$0	100.00%	\$1,695,307	\$31,303	\$0
Article 11 - ALL OTHER EXPENSES	\$18,000	\$0	100.00%	\$17,674	\$326	\$0
<b>EXPENDITURES (OVER) UNDER BUDGET</b>	<b>\$59,748,764</b>	<b>\$2,113,761</b>	<b>96.46%</b>	<b>\$58,655,700 B</b>	<b>\$1,093,064</b>	<b>\$2,290,985</b>
REVENUES OVER / (UNDER) EXPENSES	\$0	\$2,424,871		A + B = C C	(\$2,408,143)	\$1,191,837
As a % of Approved Budget		3.54%			-4.03%	4.05%
<b>PROJECTED CHANGE IN FUND BALANCE (FY24 YEAR END)</b>						
FUND BALANCE BEGINNING OF YEAR					\$12,040,013	
As a % of ENACTED Budget					20.15%	
LESS: FUND BAL Carried Forward FY24					\$3,500,000	
REVENUES OVER / (UNDER) EXPENSES					(\$2,408,143)	
LESS:						
>Article 9 BALANCE to Capital Reserve					(\$167,323)	
>Article 5 BALANCE to Capital Technology Reserve					(\$75,000)	
> PROJECTED AUDIT ADJUSTMENTS					(\$225,000)	
FUND BALANCE END OF YEAR 23-24					\$5,664,547	
As a % of 22-23 Budget					9.48%	
NET CHANGE IN FUND BALANCE					(\$6,375,466)	
PROJECTED CARRY FORWARD 24-25					\$3,500,000	
FUND BALANCE AVAILABLE FOR FY25					\$2,164,547	
FOOD SERVICE	ADOPTED / ADJUSTED BUDGET 2023-24	ACTUALS YTD 2023-24 7/31/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2023-24	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2022-23 7/31/2022
REVENUES	\$2,028,000	\$26,952	98.67%	\$1,991,232	(\$36,768)	\$43,564
EXPENDITURES	\$2,028,000	\$15,265	99.25%	\$1,991,232	\$36,768	\$1,995,846
<b>BALANCE</b>	<b>\$0</b>	<b>\$11,687</b>		<b>\$0</b>	<b>\$0</b>	<b>(\$1,952,281)</b>
ADULT EDUCATION	ADOPTED / ADJUSTED BUDGET 2023-24	ACTUALS YTD 2023-24 7/31/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2023-24	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2022-23 7/31/2022
REVENUES	\$376,650	\$15,708	95.83%	\$369,821	(\$6,829)	\$10,167
EXPENDITURES	\$376,650	\$20,201	94.64%	\$369,821	\$6,829	\$252,923
<b>BALANCE</b>	<b>\$0</b>	<b>(\$4,493)</b>		<b>\$0</b>	<b>\$0</b>	<b>(\$242,756)</b>



# Finance & Facilities Meeting - Financial Dashboards

## GENERAL FUND - SAFE ZONES & MONTHLY EXPENDITURES FOR 2023-2024

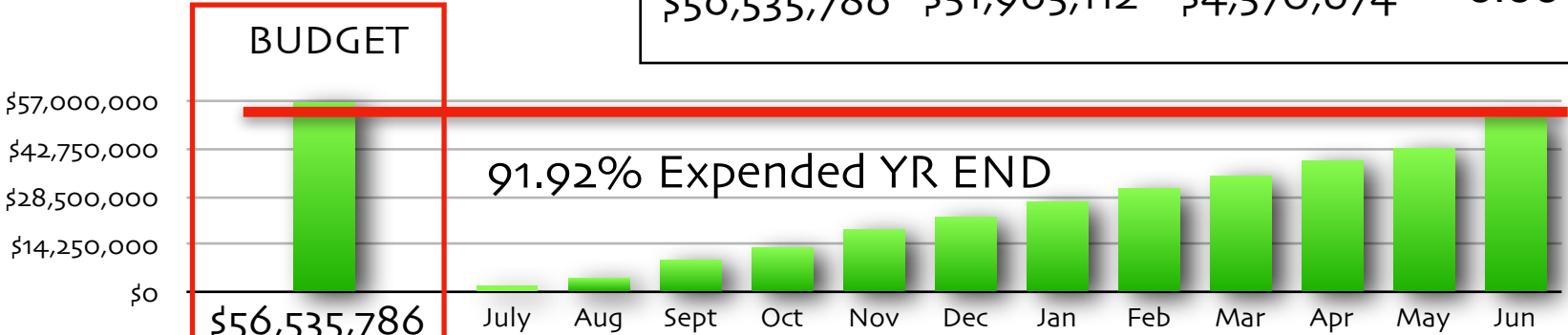
GENERAL FUND EXPENDITURES		EXPENDED THIS MONTH				PERCENTAGE EXPENDED THIS MONTH				EXPENDED YTD				PERCENTAGE EXPENDED YTD				YTD BALANCE REMAINING				YTD PERCENT REMAINING					
JULY 2023		2023-2024 BUDGET																									
		\$59,748,764				\$2,113,761				3.54%				\$2,113,761				3.54%				\$57,635,003				96.46%	
SAFE ZONE	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>																										
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# Finance & Facilities Meeting - Financial Dashboards

## Item 5-D EXPENDITURES - FY23 YR END (UNAUDITED)

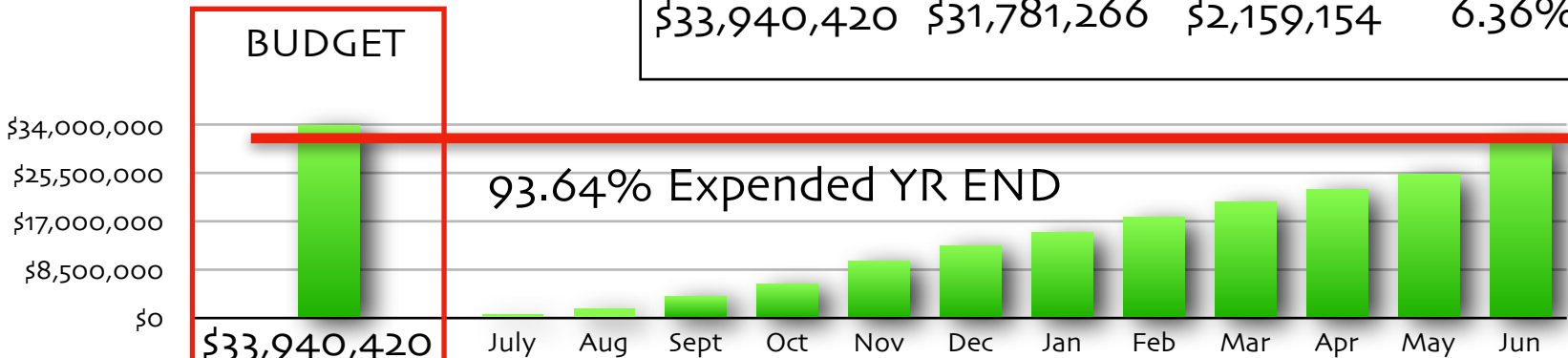
### TOTAL GENERAL FUND EXPENDITURES

BUDGET	EXPENDED	\$REMAINING	%REMAINING
\$56,535,786	\$51,965,112	\$4,570,674	8.08%



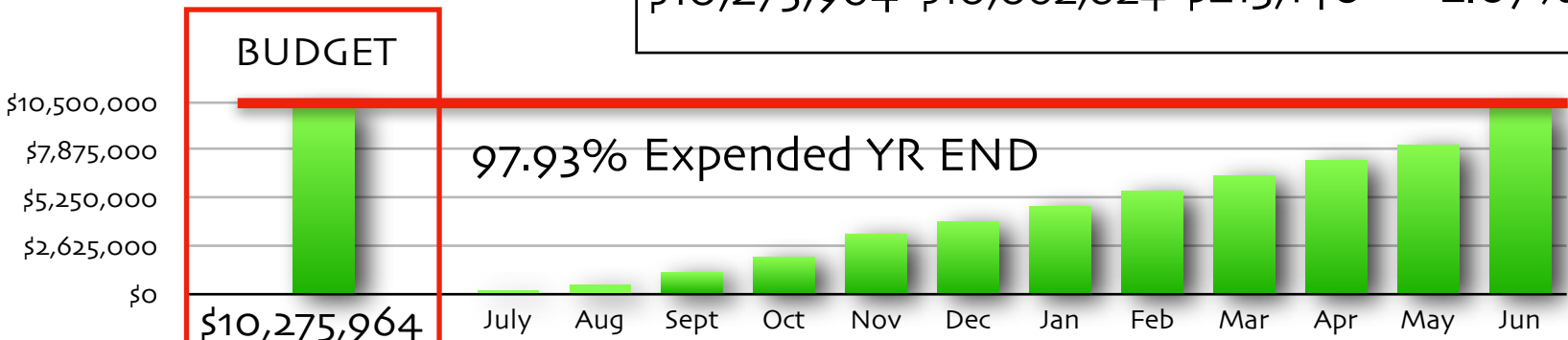
### SALARIES (Cat 10)

BUDGET	EXPENDED	\$REMAINING	%REMAINING
\$33,940,420	\$31,781,266	\$2,159,154	6.36%



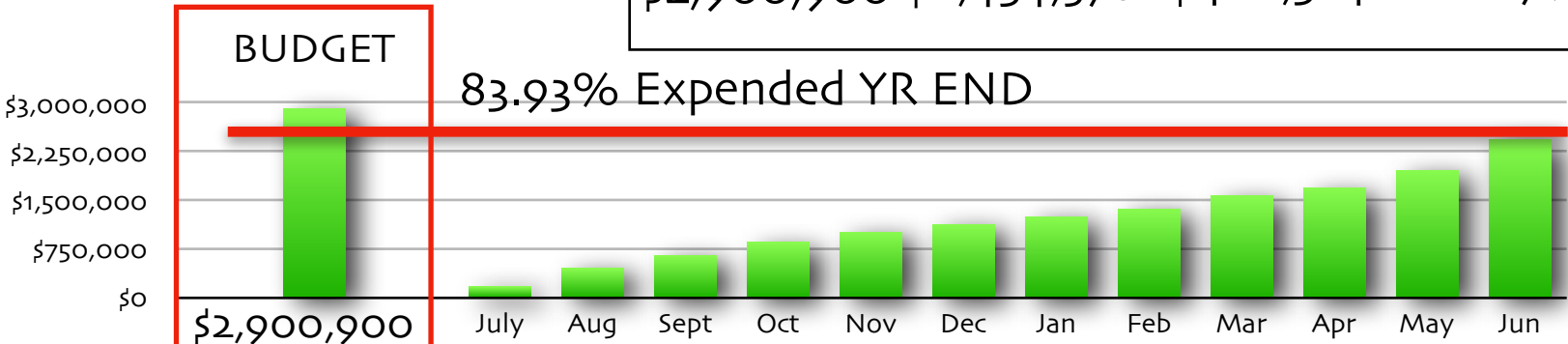
### EMPLOYEE BENEFITS (Cat 20)

BUDGET	EXPENDED	\$REMAINING	%REMAINING
\$10,275,964	\$10,062,824	\$213,140	2.07%



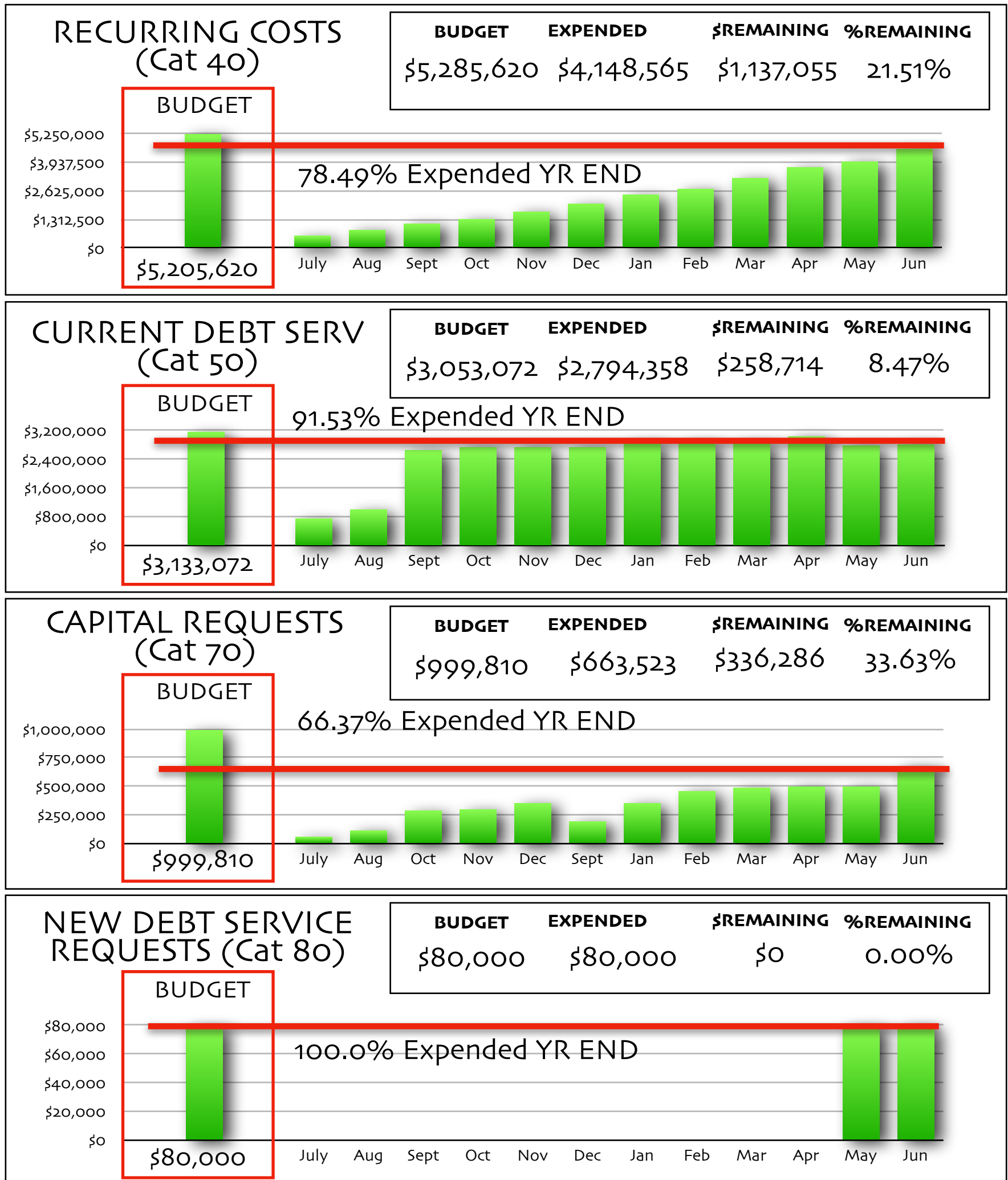
### PER PUPIL ALLOCATIONS (Cat 30)

BUDGET	EXPENDED	\$REMAINING	%REMAINING
\$2,900,900	\$2,434,576	\$466,324	16.07%



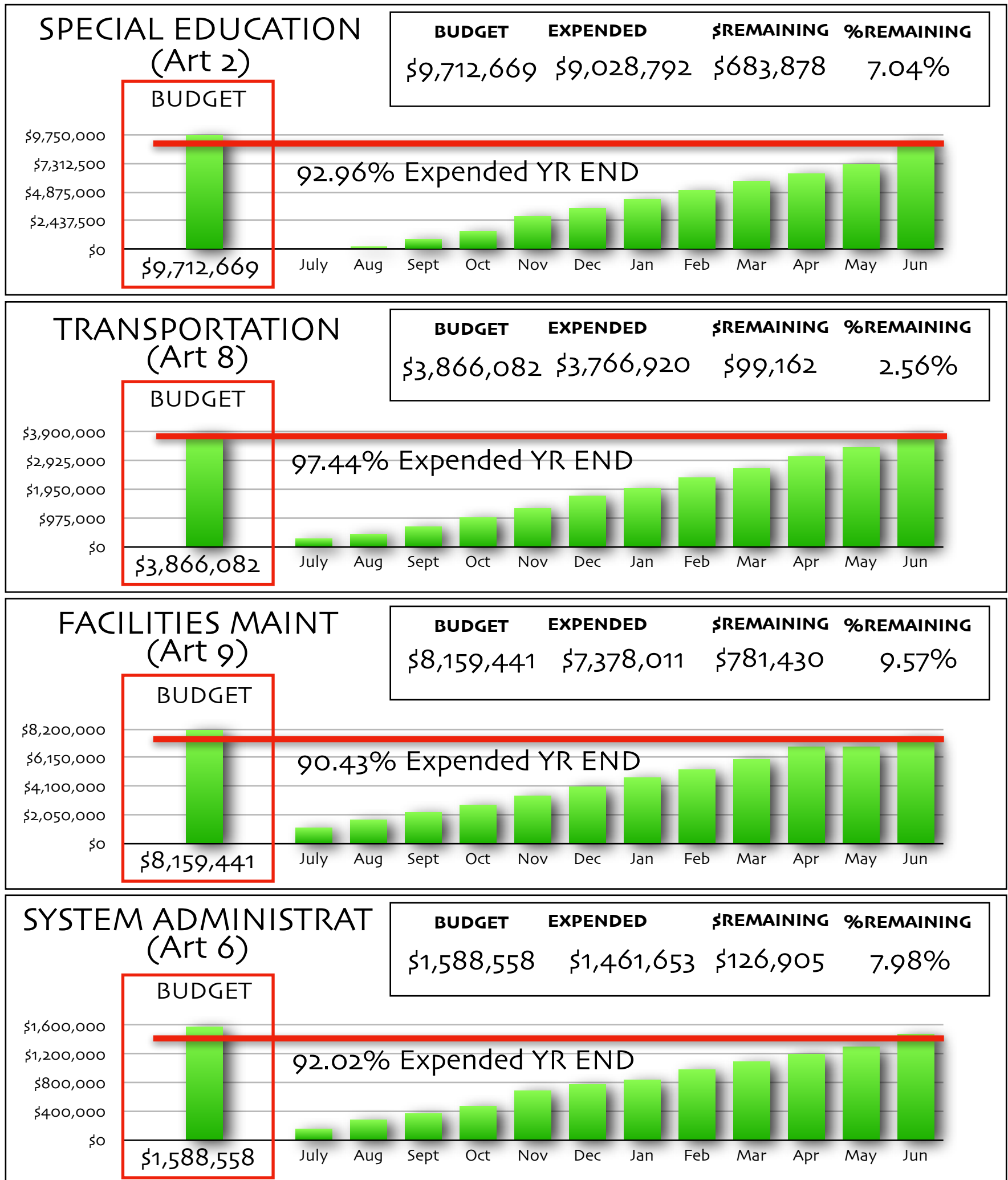
# Finance & Facilities Meeting - Financial Dashboards

## Item 5-D EXPENDITURES - FY23 YR END (UNAUDITED)



# Finance & Facilities Meeting - Financial Dashboards

## Item 5-D EXPENDITURES - FY23 YR END (UNAUDITED)



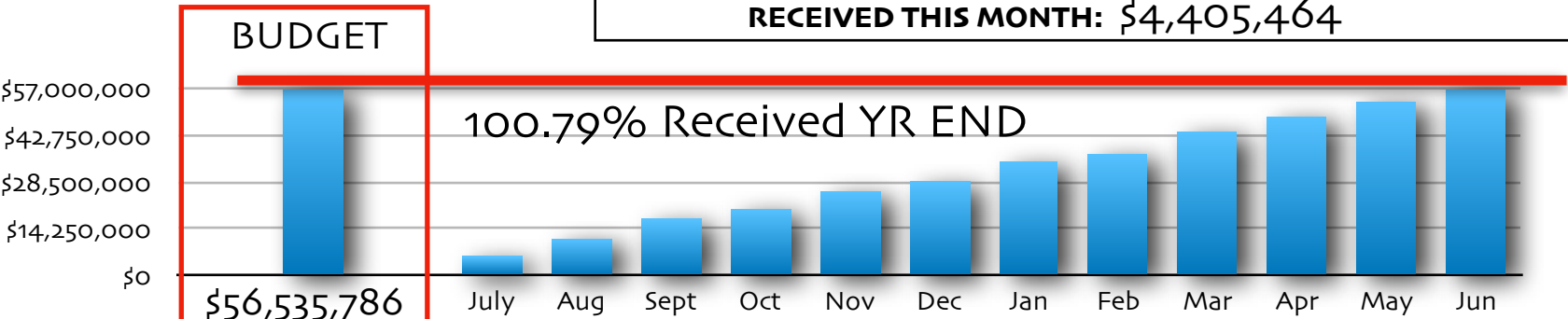


# Finance & Facilities Meeting - Financial Dashboards

## Item 5-D REVENUES - FY23 YR END (UNAUDITED)

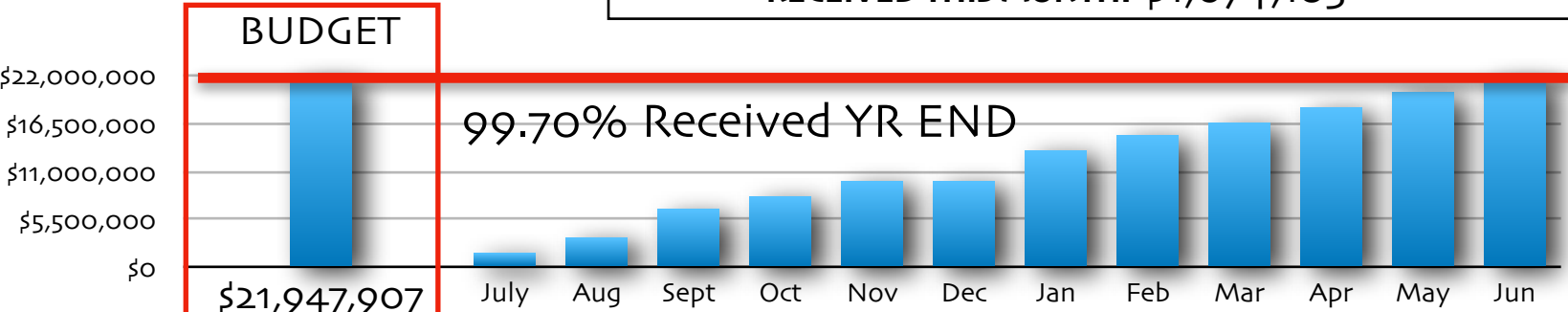
### TOTAL GENERAL FUND REVENUES

BUDGET	\$RECEIVED YTD	\$REMAINING	%REMAINING
\$56,535,786	\$56,981,320	+\$445,534	+ 0.79%
RECEIVED THIS MONTH: \$4,405,464			



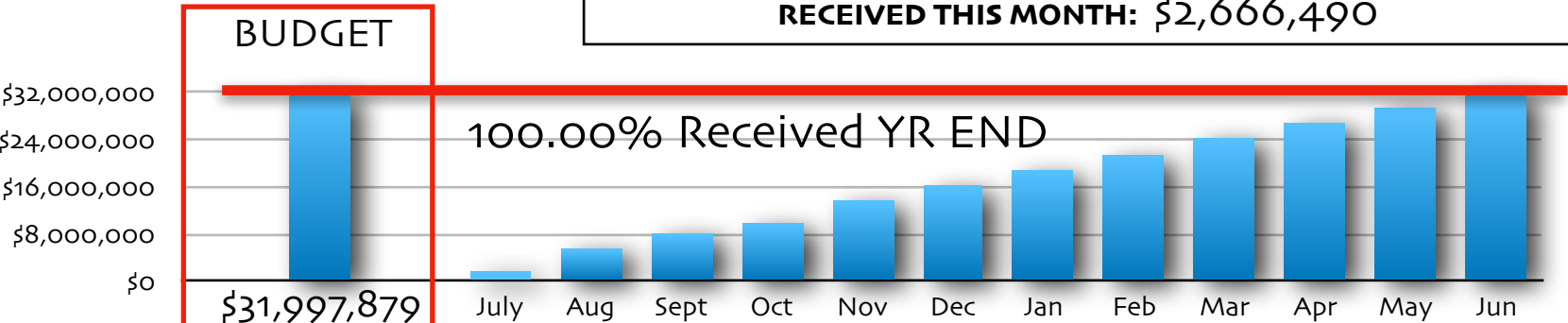
### STATE SUBSIDY (GPA)

BUDGET	\$RECEIVED YTD	\$REMAINING	%REMAINING
\$21,947,907	\$21,881,413	\$66,494	0.30%
RECEIVED THIS MONTH: \$1,674,183			



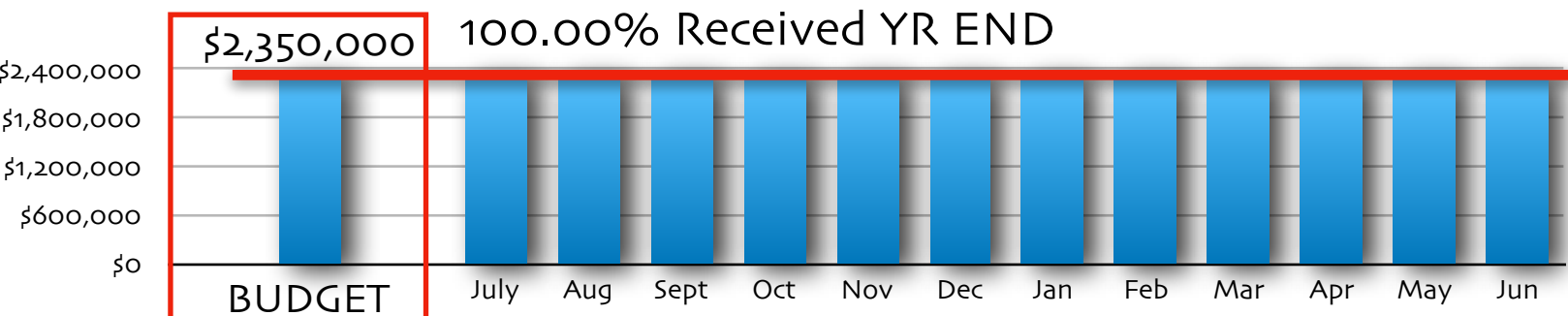
### LOCAL ASSESSMENTS

BUDGET	\$RECEIVED YTD	\$REMAINING	%REMAINING
\$31,997,879	\$31,997,879	\$0	0.00%
RECEIVED THIS MONTH: \$2,666,490			



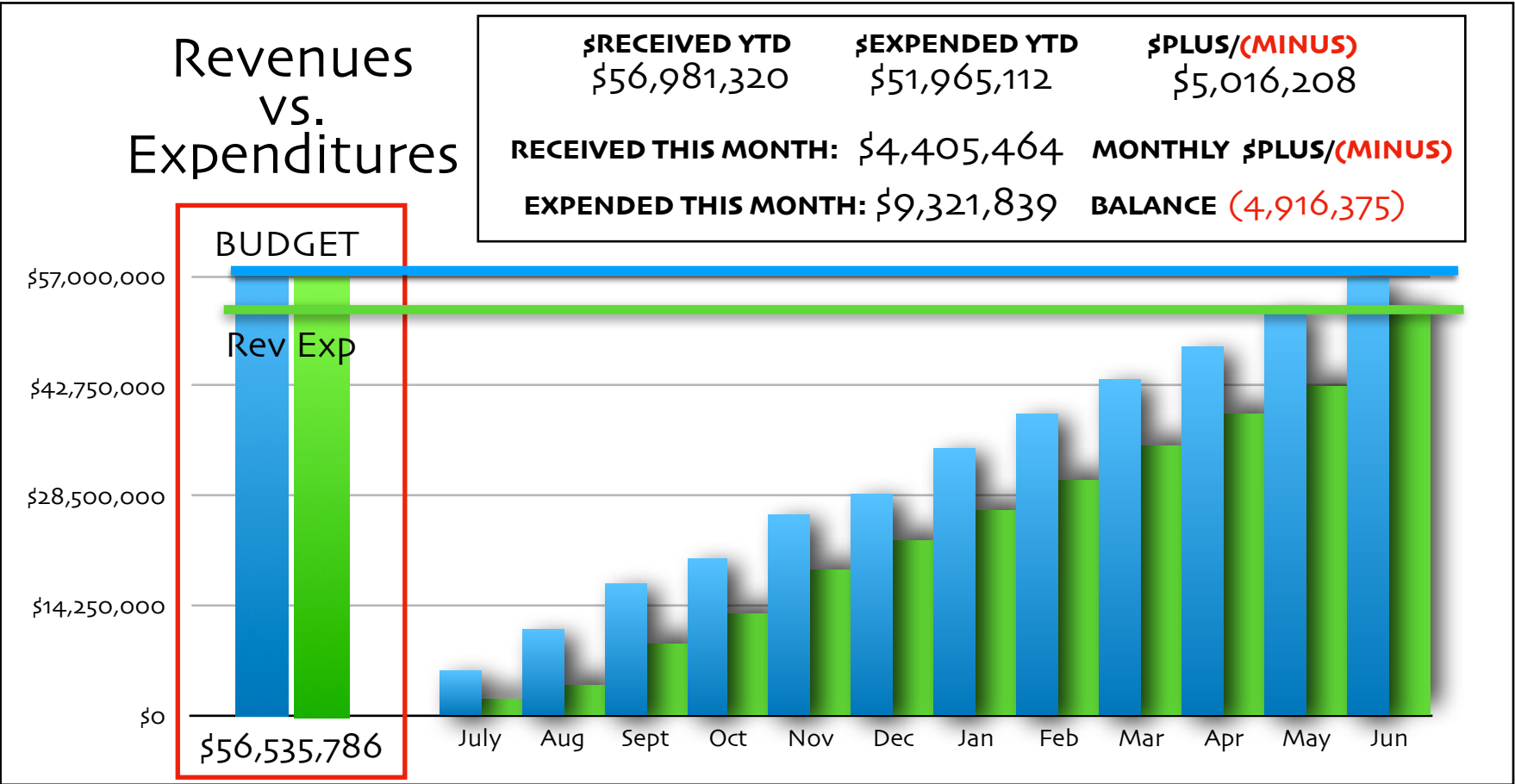
### BALANCE FORWARD

BUDGET	\$RECEIVED YTD	\$REMAINING	%REMAINING
\$2,350,000	\$2,350,000	\$0.00	0.00%

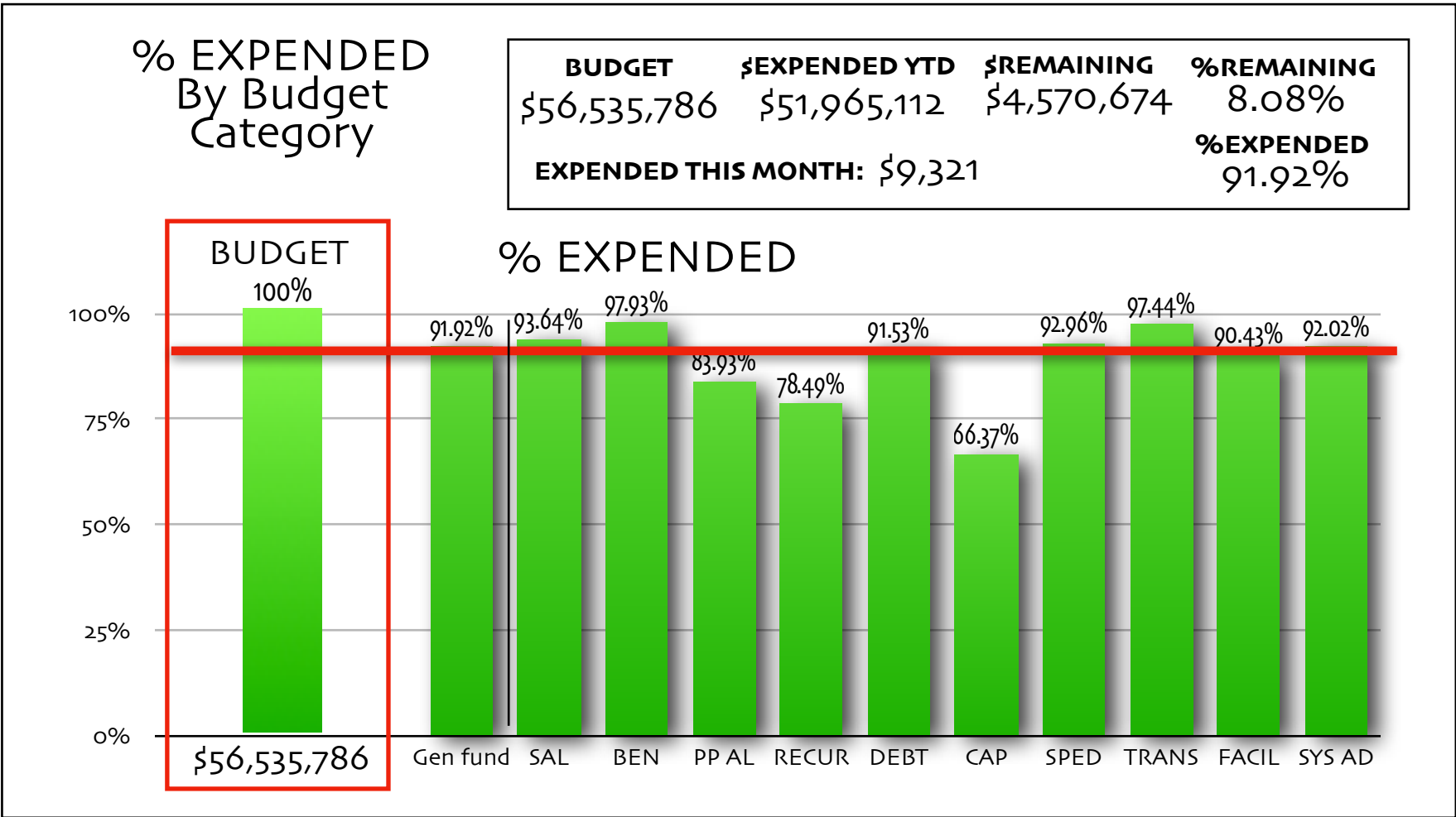


# Finance & Facilities Meeting - Financial Dashboards

## Item 5-D REVENUES VS. EXPENDITURES - FY23 YR END (UNAUDITED)



## Item 5-D EXPENDITURES - JUNE YTD

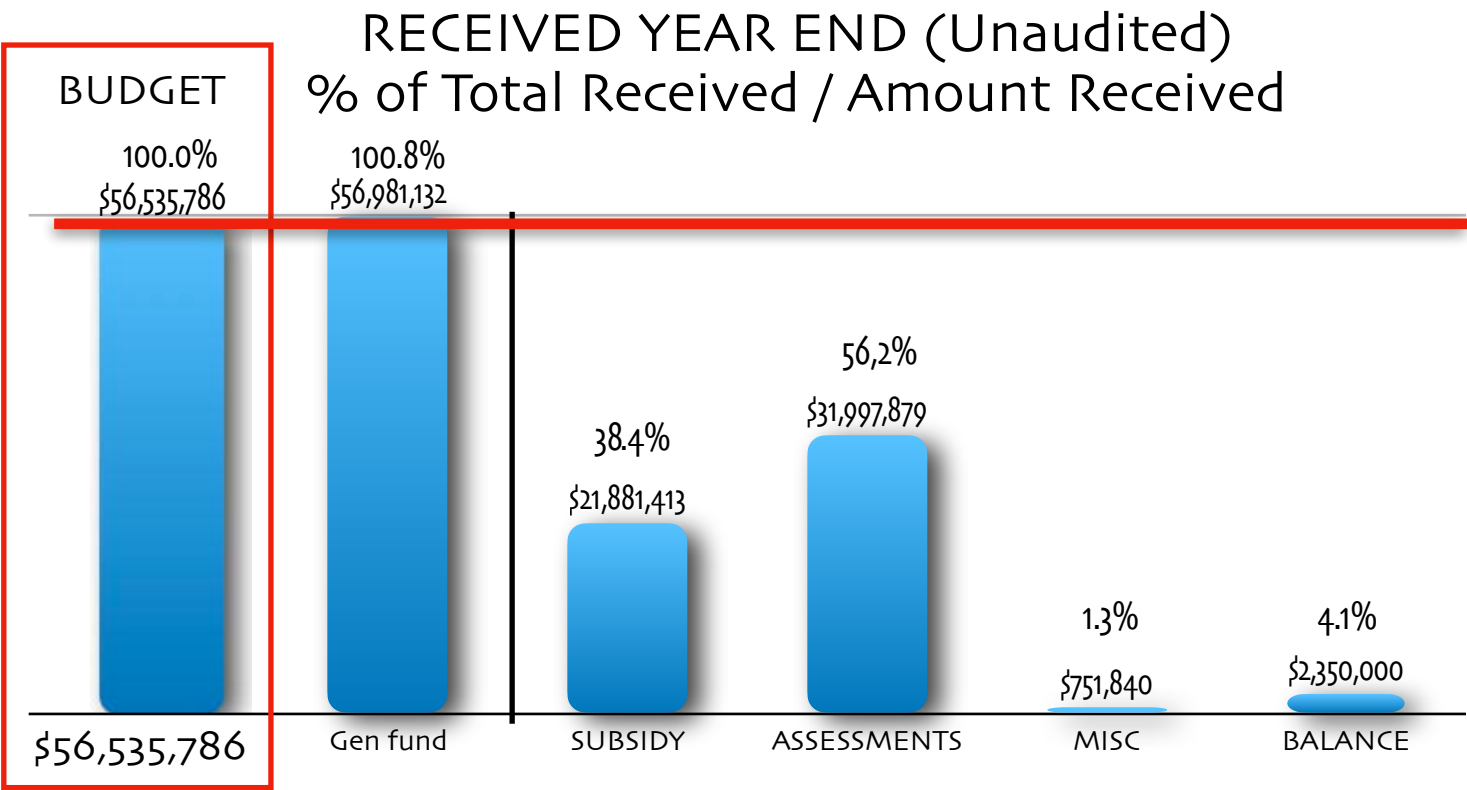
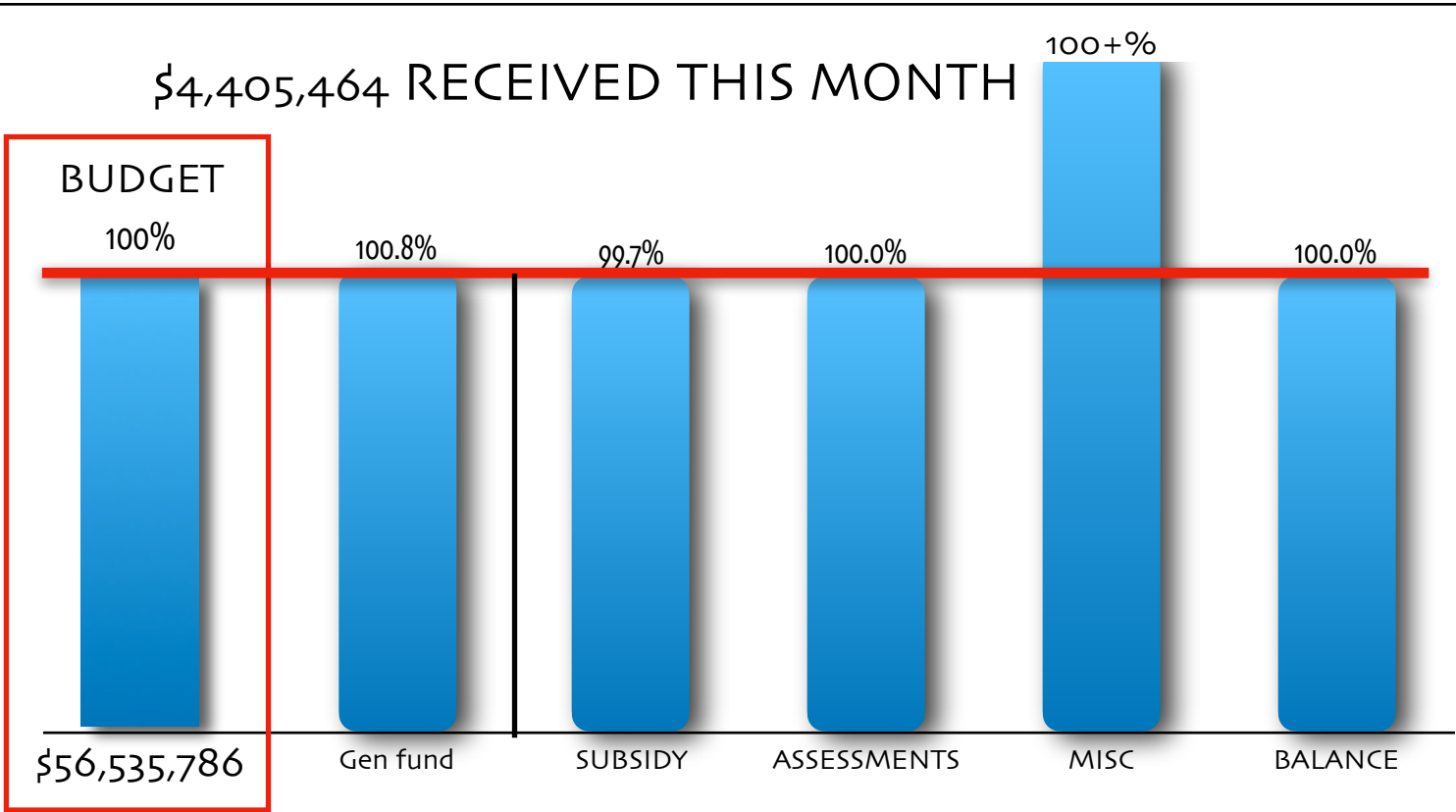


# Finance & Facilities Meeting - Financial Dashboards

## Item 5-D REVENUES - FY23 YR END (UNAUDITED)

% RECEIVED  
By Revenue  
Category

BUDGET	\$RECEIVED YTD	\$REMAINING	%REMAINING
\$56,535,786	\$56,981,132	+\$445,534	+0.79%
RECEIVED THIS MONTH: \$4,405,464 / 7.65 %			



# Finance & Facilities Meeting - Financial Dashboards

## Item 5-D

### CAPITAL RESERVE BALANCES - FY23 YR END (UNAUDITED)

#### TECHNOLOGY CAPITAL RESERVE

Summary of YTD Capital Reserve  
Adjustments/Expenditures /and Current Balances

Beginning Balance 7/1/2022	\$0.00
Adjustments/Expenditures	\$0.00
<u>ESTIMATED TRANSFER FROM ART 5 Function 2230</u>	<u>\$ 466,291.63</u>
<u>ESTIMATED TECHNOLOGY CAP RESERVE Ending Balance</u>	<u>\$ 466,291.63</u>

#### FACILITIES CAPITAL RESERVE

Summary of YTD Capital Reserve  
Adjustments/Expenditures /and Current Balances

Beginning Balance 7/1/2022	\$2,284,000.91
Interest Earned 2023	\$69,759.18
Hollis SRRF Expenses (\$781,882.80)	
Hollis SRRF Bond Revenue \$418,072.73	(\$363,810.07)
PFAS SRRF Expenses (\$87,126.62)	
PFAS Revenue (Received) \$87,126.62	
\$0.00	
Propane Refueling Station Expenses	(\$575,903.20)
Estimated Balance (Before Art 9 Transfer)	<u>\$1,414,046.82</u>
<u>ESTIMATED TRANSFER FROM ART 9</u>	<u>\$ 781,430.41</u>
<u>ESTIMATED FACILITIES CAP RESERVE Ending Balance</u>	<u>\$ 2,195,477.23</u>



# Finance & Facilities Meeting - Financial Dashboards

## Item 5-D

### FUND BALANCE - FY21 thru FY23 YR END (UNAUDITED)

	ACTUAL 2020-2021	ACTUAL 2021-2022	PROJECTED 2022-2023	PROJECTED 2023-2024
BUDGET	\$51,264,940	\$52,230,257	\$56,535,786	\$59,748,764
BEGINNING FUND BALANCE	\$3,462,106	\$5,897,531	\$9,373,356	\$10,791,842
LESS: BALANCE FORWARD	(\$1,189,000)	(\$1,350,000)	(\$2,350,000)	(\$3,500,000)
UNASSIGNED FUND BALANCE	\$2,273,106	\$4,547,531	\$7,023,356	\$7,291,842
REVENUES OVER(UNDER) EXPENDITURES	\$3,624,425	\$4,825,825	\$5,016,208	TBD
TRANSFERS TO CAP RESERVES			(\$1,247,722)	TBD
ENDING FUND BALANCE	\$5,897,531	\$9,373,356	\$10,791,842	TBD
% of Budget	11.50%	17.95%	19.09%	12.20%

# Finance & Facilities Meeting - COVID-19 Funding Report

## Item 5-E

COVID Funding							
Expires	Name	Fund	Award	Revenue	Expense	Left to Spend	Due to MSAD 6
9/30/2022	LE School Age (ARP)	2480	215,246	184,142	214,583	663	30,442
9/30/2022	LE Preschool (ARP)	2515	25,067	24,979	24,979	89	0
9/30/2022	ESSER1 (CARES)	2605	447,096	445,589	445,589	1,507	0
9/30/2023	ESSER2 (CRRSA)	2614	1,851,263	1,733,542	1,733,542	117,721	0
9/30/2024	ESSER3 (ARP)	2615	4,158,948	3,452,363	3,734,286	424,662	281,923
9/30/2023	RREV	2616	100,000	44,845	44,863	55,137	18
9/1/2024	LMS Sub-Grant	2617	73,018	31,296	31,296	41,722	0
9/30/2024	Homeless Children (ARP)	2618	24,668	12,116	20,530	4,138	8,414
			<b>6,895,307</b>	<b>5,928,871</b>	<b>6,249,668</b>	<b>645,639</b>	<b>320,797</b>
				85.98%	90.64%		

### Item 6-A

Article: Bonny Eagle Transportation makes the Big(ger) stage with *School Transportation News* RENO, Nev. – [STN Article](#)



*Three school district staff members from different departments spoke on a panel about getting buy-in from key decision-makers to launch a successful transition to the propane-autogas school buses.*



## MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

Finance & Facilities Committee Website

### FINANCE & FACILITIES COMMITTEE

# Facilities Items

#### ITEM 7. FACILITIES DISCUSSION ITEMS

A - D/ Facilities Update – Adam Thibodeau

#### ITEM 8. OTHER FACILITIES DISCUSSION/ACTION ITEMS

A. – D/ Other Discussion Items:

## Finance & Facilities Meeting Packet

Thursday, August 17, 2023

### MAINE SCHOOL ADMINISTRATIVE DISTRICT # 6

Serving the Towns of Buxton, Hollis, Limington, Standish and Frye Island  
94 Main Street, Buxton, E 04093 Phone 207-929-3831 | Fax 866-646-9748



# Finance & Facilities Meeting - Facilities Update

## Item 7-A

### Facilities Update - 8/17/23 Meeting

- BEMS - Painted corridors, classrooms, doors and frames
- BEMS - Removed old oil tank and installed propane tanks and vaporizer. Awaiting fence and banner install to surround the tank area. Removed from State registry.
- BEMS - Painted nurses suite
- BEMS - Replaced counters and sinks from 8th grade wing bathrooms.
- BEHS - Removed old underground oil tank. Removed from State registry
- BEHS - Paved old sidewalk along tennis court side of building and entrance to rear of building.
- BEHS - More painting of corridor walls, doors and frames, cafeteria interior walls.
- BCES - Installed concrete ramp at Door 9 for handicapped access to paved walkway.
- EL - Renovations to two pre-K classrooms - Paint, carpet, shelving, etc.
- EL - Remove large pine trees to prep for a small pre-K playground. Grant funded.
- GEJ - Replaced rear deck and stairs for safety
- GEJ - Repair broken window 12 (Rec Dept damages)
- GEJ - Painted hand rails at gym entrance
- HBE - Completed the discontinuance of the oil tanks by filling and removing it from the State registry.
- HBE - Repaired broken windows, damaged to the portable and replaced the street sign (vandalism).
- HBE - Removed weed mat and mulch from playground hillside and replaced with loam, hydroseed and seed matting.
- Hollis - Painted all classroom side doors and frames. Painted cafeteria.
- Hollis - Abated old floor tile and asbestos mastic. Installed epoxy floor.
- FJ - Removed old floor tile and mastic. Installed epoxy floor.
- WH - Completed project. Installed final paving and striping.
- Transportation - Repaired rotten subfloor and install new flooring in lobby.
- Transportation - Replaced fencing along the bus garage parking area.
- CO - New street sign for CO and Historical Society
- Moves - Many classroom moves at all schools. Time consuming for what benefit??
- Prep for fall sports - mowing, striping, coaches meetings, etc.
- District Wide - Ongoing summer cleaning of schools

# Finance & Facilities Meeting - Facilities Update

## Item 7-A

### Facilities Update - 8/17/23 Meeting



BEMS - New Propane Tanks



BEMS 8th Grade Corridor Painting



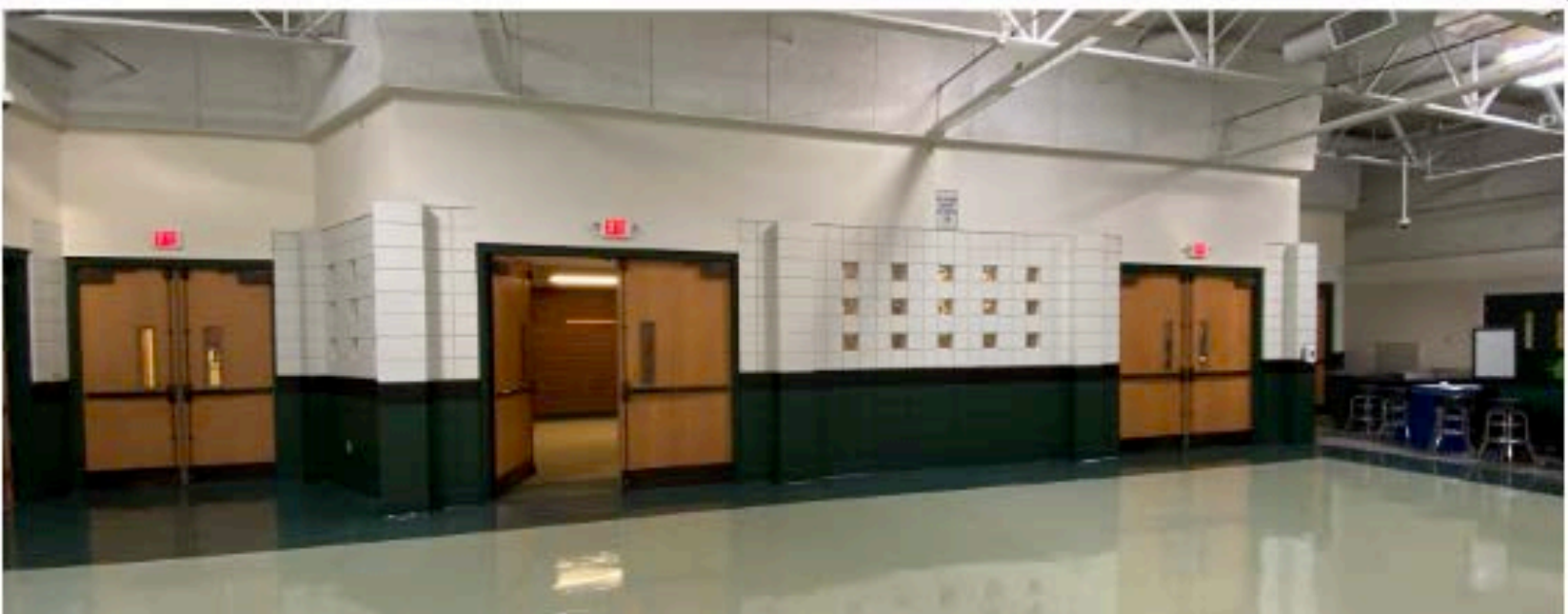
BEMS - LP Gas Hot Water Heater



# Finance & Facilities Meeting - Facilities Update

## Item 7-A

Facilities Update - 8/17/23 Meeting



High School Cafeteria



# Finance & Facilities Meeting - Facilities Update

## Item 7-A

Facilities Update - 8/17/23 Meeting



Hollis - New Epoxy Cafe Floor



FJ - New Cafe Epoxy Floor



# Finance & Facilities Meeting - Facilities Update

## Item 7-A

### Facilities Update - 8/17/23 Meeting



Bus Parking Fencing



# Finance & Facilities Meeting - Facilities Update

## Item 7-A

Facilities Update - 8/17/23 Meeting



GEJ - New Rear Deck and Stair



HB Emery Playground Hillside Reno



# Finance & Facilities Meeting - Facilities Update

## Item 7-A

Facilities Update - 8/17/23 Meeting



## Finance & Facilities Meeting

**Thank you  
For  
your participation**

**Any  
Questions?**



# Finance & Facilities Meeting CALENDAR for FY24

All REGULAR FINANCE AND FACILITIES MEETINGS will be held on the 2nd Thursday of the Month at the Central Office beginning at 3:00 pm

Warrant Preparation Dates:	Meeting Dates & Times	Warrant Review Dates:
07/07 - Warrants #23-27 Prepared 07/07 - Warrant #24-01 Prepared	<b>Wednesday, JULY 12TH</b> 4:00 pm- 5:30 pm	7/12 - Warrants for JUNE FY23 Reviewed (#23-24/#23-25/#23-26/#23-27)
07/21 - Warrant #23-28 Prepared 07/21 - Warrant #24-02 Prepared 08/04 - Warrant #24-03 Prepared	<b>Thursday, AUG 17TH</b> 3:00 pm- 4:30 pm	8/17 - Final Warrant for FY23 Reviewed Warrants for JULY FY24 Reviewed (#23-28/#24-01/#24-02/#24-03)
08/18 - Warrant #24-04 Prepared 09/01 - Warrant #24-05 Prepared	<b>Thursday, SEPT 14TH</b> 3:00 pm- 4:30 pm	9/14 - Warrants for AUG FY24 Reviewed (#24-04/#24-05)
09/15 - Warrant #24-06 Prepared 09/29 - Warrant #24-07 Prepared	<b>Thursday, OCT 12TH</b> 3:00 pm- 4:30 pm	10/12 - Warrants for SEPT FY24 Reviewed (#24-06/#24-07)
10/13 - Warrant #24-08 Prepared 10/27 - Warrant #24-09 Prepared	<b>Thursday, NOV 9TH</b> 3:00 pm- 4:30 pm	11/09 - Warrants for OCT FY24 Reviewed (#24-08/#24-09)
11/09 - Warrant #24-10 Prepared 11/22 - Warrant #24-11 Prepared	<b>Thursday, DEC 14TH</b> 3:00 pm- 4:30 pm	12/14 - Warrants for NOV FY24 Reviewed (#24-10/#24-11)
12/08 - Warrant #24-12 Prepared 12/22 - Warrant #24-13 Prepared	<b>Thursday, JAN 11TH</b> 3:00 pm- 4:30 pm	01/11 - Warrants for DEC FY24 Reviewed (#24-12/#24-13)
01/05 - Warrant #24-14 Prepared 01/19 - Warrant #24-15 Prepared	<b>Thursday, FEB 8TH</b> 3:00 pm- 4:30 pm	02/08 - Warrants for JAN FY24 Reviewed (#24-14/#24-15)
02/02 - Warrant #24-16 Prepared 02/16 - Warrant #24-17 Prepared	<b>Thursday, MAR 14TH</b> 3:00 pm- 4:30 pm	03/14 - Warrants for FEB FY24 Reviewed (#24-16/#24-17)
03/01 - Warrant #24-18 Prepared 03/15 - Warrant #24-19 Prepared 03/29 - Warrant #24-20 Prepared	<b>Thursday, APR 11TH</b> 3:00 pm- 4:30 pm	04/11 - Warrants for MAR FY24 Reviewed (#24-18/#24-19/#24-20)
04/12 - Warrant #24-21 Prepared 04/26 - Warrant #24-22 Prepared	<b>Thursday, MAY 9TH</b> 3:00 pm- 4:30 pm	05/09 - Warrants for APR FY24 Reviewed (#24-21/#24-22)
05/10 - Warrant #24-23 Prepared 05/24 - Warrant #24-24 Prepared	<b>Thursday, JUNE 13TH</b> 3:00 pm- 4:30 pm	06/13 - Warrants for MAY FY24 Reviewed (#24-23/#24-24)
06/07 - Warrant #24-25 Prepared 06/21 - Warrant #24-26 Prepared 07/05 - Warrant #24-27 Prepared 07/05 - Warrant #25-01 Prepared	<b>Thursday, JULY 11TH</b> 3:00 pm- 4:30 pm	07/11 - Warrants for JUNE FY24 Reviewed (#24-25/#24-26/#24-27/#25-01)