



MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

Finance & Facilities Committee

FINANCE & FACILITIES COMMITTEE MEMBERS

				
Debra M. Black At-Large Board Member; Term Expires 2026 (June) Limington Residency dblack @bonnyeagle.org 207-637-3162	Kelley C. Heath At-Large Board Member; Term Expires 2024 (June) Hollis Residency kheath @bonnyeagle.org 207-727-4518	Donald G. Marean At-Large Board Member; Committee Vice-Chair Term Expires 2025 (June) Hollis Residency dmarean @bonnyeagle.org 207-727-5527	Cynthia J. Meserve At-Large Board Member; Term Expires 2026 (June) Buxton Residency cymeserve @bonnyeagle.org 207-838-7287	John M. Sargent At-Large Board Member; Committee Chair Term Expires 2026 (June) Standish Residency jsargent @bonnyeagle.org 207-776-9687

Finance & Facilities Meeting Packet

Wednesday, July 12, 2023

Finance & Facilities Meeting Agenda

Finance & Facilities Meeting

Wednesday, July 12, 2023

4:00 pm – 6:00 pm Central Office
Conference Room

- ITEM 1 Call to Order / Welcome New Members
 - ITEM 2 Public Comments
 - ITEM 3 Board Policy BDE & Election of Committee Chair and Vice-Chair
 - ITEM 4 Set Meeting Dates and Times for FY24
 - ITEM 5 Approve Minutes of Previous Finance and Facilities Meeting
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FINANCE ITEMS

ITEM 6 REVIEW OF A/P & PAYROLL WARRANTS & FINANCIAL REPORTS

- A. - D/A Accounts Payable / Payroll Warrant Summary
- B. - D/ Top 25 Expenditures
- C. - D/ Interim Financial Report
- D. - D/ Financial Dashboards
- E. - D/ Covid Funding Update

ITEM 7. OTHER FINANCE DISCUSSION/ACTION ITEMS

- A. - D/ Other Discussion Item: *Article - Staffing has surged in schools, but enrollment is falling. What's next?*
-

FACILITIES ITEMS

ITEM 8. FACILITIES DISCUSSION ITEMS

- A - D/ Facilities Update – Adam Thibodeau

ITEM 9. OTHER FACILITIES DISCUSSION/ACTION ITEMS

- A. – D/ Other Discussion Items

ITEM 10. ADJOURNMENT

Respectfully submitted

William Brockman

Business Manager of Finance & Operations

Finance & Facilities Meeting - Policy BDE & Election of Chair & Vice Chair

Item 3

MSAD 6 / RSU

NEPN/NSBA Code: BDE

Board Standing Committees

The Board believes that standing committees can be useful to its decision-making process and in the transaction of Board business. The Board may establish such standing committees as it deems necessary to facilitate MSAD 6 governance and address ongoing district needs. A standing committee has only such authority as specified by the Board.

All standing committees will be comprised of less than a majority of the Board.

All standing committee meetings are open to the public except as provided by the Freedom of Access Law and the Municipal Public Employees Labor Relations Law.

Establishment and Functions of Standing Committees

The following provisions apply to the establishment and functions of standing committees:

A. All standing committees will be established by vote of the Board. A motion to establish a standing committee will state the purpose and responsibilities of the committee (the “charge”) and set the number of members comprising the committee.

B. The Board Chair will appoint members to the following standing committees - Curriculum, Negotiations, ***Finance and Facilities***, and Policy, from among the membership of the Board. Appointments will be made at or as soon as practicable after the School Board’s annual organizational meeting.

C. The Board Chair will also make appointments to standing committee vacancies on standing committees that occur prior to the Board’s next organizational meeting.

D. The term of appointment to a standing committee will be until the next organizational meeting.

E. Each standing committee will elect its own chair and vice chair.

Finance & Facilities Meeting - Policy BDE & Election of Chair & Vice Chair

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F. The Board Chair and Superintendent will be ex officio (non-voting) members of all standing committees, with the exception of when a quorum has been established and a tie-vote occurs among committee members. In this case, the Board Chair (if present at the meeting) may cast a vote to establish a majority.

G. Any Board member may attend standing committee meetings, but only appointed members of the committee (and the Board Chair in the exception noted above) may vote.

H. Except as authorized by law or Board action, a standing committee may research issues and make recommendations for Board action, but may not act for the Board.

I. A standing committee may be abolished at any time by a majority vote of the Board.

J. The number of members on a standing committee and/or the responsibilities of a standing committee may be modified at any time by a majority vote of the Board.

K. The Board Chair can appoint an alternate Board member with voting rights for a committee to cover any extended absence by a Board member. The appointment will only be for the length of the Board member's absence.

L. If the Board Chair is in attendance at a committee meeting and a quorum is not present, the Board Chair may vote and count towards a quorum notwithstanding Section F.

Authorization/Appointment of Standing Committees

The Board will have the following standing committees:

- **Finance and Facilities**
- Policy
- Negotiations
- Curriculum

Finance & Facilities Meeting - Policy BDE & Election of Chair & Vice Chair

Item 3

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Standing Committees and Their Responsibilities

The following is a summary of the responsibilities of the Board's Standing Committees.

A. Finance and Facilities Committee (5 Members)

The Finance and Facilities Committee's role is to oversee the financial affairs of MSAD 6, and review and make recommendations to the Board about the financial affairs and policies of the district. This Committee oversees the preparation of the annual budget, and the financial performance of the organization in meeting its budgeted revenues and expenses. The Committee is responsible for providing oversight of the current year's budget and for helping set the Parameters for the development of the next school year budget. The Committee also reviews and monitors the needs and uses of district buildings and grounds in order to ensure that the district's buildings, facilities and infrastructure are appropriate for the educational, environmental, social, cultural and economic needs of the district. The committee studies the budgetary impact of needed improvements, and collaborates with administration and staff in the development and implementation of short and long-range improvement plans and capital projects that are in the best interest of the community and the district.

Responsibilities are:

- *Monitor cash flow.*
- *Analyze financial data.*
- *Collect and analyze data to forecast revenue and expenditures.*
- *Generate financial reports.*
- *Support the budget development process.*
- *Sign payroll, accounts payable and food services warrants.*
- *Spot-check accounts payable invoices.*
- *Be present at opening of bids and ascertain that bids comply with the Board's bidding policy.*
- *Review and make recommendations related to district finances.*
- *Prepare financial reports for presentation to the Board.*
- *Perform other duties as delegated by the Board.*
- *Periodic facilities visits.*
- *Site visits.*

Finance & Facilities Meeting - Policy BDE & Election of Chair & Vice Chair

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- *Provide advice to the Superintendent in the crafting of a recommended budget.*
- *Participate in presentations of the Board-approved District Budget Meeting.*
- *Architect interviews.*
- *Liaison with town governments regarding facilities.*
- *Making facilities recommendations to the Board.*
- *Be aware of state and regional events and issues that may impact the budget.*
- *Receive and review communications from towns within the district in regard to new program modifications that may impact the budget.*
- *Conduct budget development meetings with school administrators.*
- *Provide advice to the Superintendent in the crafting of a recommended budget.*
- *Participate in presentations of the Board-approved District Budget Meeting.*
- *Other functions as delegated by the Board.*

B. Policy Committee (4 Members)

The Policy Committee is charged with reviewing and recommending all policies/policy changes to be considered by the Board. The Policy Committee will review and research timely topics, monitor state and federal statutes impacting school district policy, prepare draft policies as appropriate, and propose new or amended policies for consideration by the whole Board. Changes in needs, conditions, purposes and objectives require frequent revisions, deletions, and additions to the policies of present and future School Boards.

Responsibilities are:

- Making recommendations in regard to new policies.
- Making recommendations concerning revision of policies.
- Making recommendations concerning deletion/repeal of policies.
- Drafting proposed policies and revisions, or requesting the Superintendent to draft policy language for specific policies for its review.
- Review of exhibits and administrative procedures.
- Other functions as delegated by the Board.

Finance & Facilities Meeting - Policy BDE & Election of Chair & Vice Chair

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C. Negotiations Committee (4 Members)

The Negotiations Committee (also referred to as Salaries & Personnel Committee) oversees the negotiation of contracts with district personnel. The Committee reviews and recommends to the School Board salaries, benefits and policies for represented and non-represented employees. The Committee participates on the negotiating team and reviews and recommends parameters for negotiating collective bargaining agreements. The Negotiations Committee meets on as-needed basis.

Responsibilities are:

- Attend grievance hearings.
- Represent the Board during collective bargaining negotiations.
- Represent the Board during discussions of compensation and benefits for non-union personnel.
- Holds exit interviews with employees as requested.
- Periodically reviews and recommends to the Board approval of job descriptions.
- Other functions as delegated by the Board.

D. Committee for Curriculum (4 Members)

The Committee for Curriculum oversees the adoption, revision and evaluation of the district's curriculum and programs. The Committee participates in discussions with the MSAD 6 Curriculum Department and makes recommendations for new curriculum adoption and curriculum changes to the School Board pursuant with the Board approved curriculum adoption framework. The Committee for Curriculum meets as needed.

Responsibilities are:

- Follow the process for curriculum development, adoption and review as outlined in policy IGA.
- Establish timelines for curriculum review and establish annual curriculum goals.
- Provide opportunities for consultation on proposed curriculum changes from the Curriculum Advisory, the MSAD 6 Curriculum Coordinators, teaching staff and School Administration.
- Make recommendations to the School Board in regard to new curriculum programs, courses, or curriculum revisions to existing curriculum programs.
- Other functions as delegated by the Board via the curriculum adoption framework.

The Board may establish other standing committees it deems necessary in accordance with this policy.

Legal Reference: 1 M.R.S.A. § 401 et seq.

First Reading: December 6, 2004

Adopted: February 7, 2005

Reviewed: March 7, 2011

Revised: April 4, 2011, August 11, 2014; June 20, 2015;

April 2, 2018; November 11, 2018; November 19, 2019;

Finance & Facilities Meeting - Set Meeting Dates and Times

Item 4

Set Meeting Dates and Times for FY24

SUGGEST: Thursdays from 3:30 to 5:00
(if possible)

Finance & Facilities Meeting Minutes

Item 5

Bonny Eagle School District

FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Wednesday, June 14, 2023/4:00 p.m.

Central Office Conference Room
94 Main Street, Buxton, ME 04093

Present Lindsay Atkinson
 Erika Creutz
 John Sargent, Finance-Facilities Chair
 Christina Silvestri
 Riley McKinley, Student Representative

Excused: Don Marean

Other: Bill Brockman, Business Manager
 Clay Gleason, Superintendent
 Dawn Pooler, Finance Manager
 Adam Thibodeau, Facilities Director

Meeting Packet link: [Finance-Facilities Meeting Packet 6/14/23](#)

1. Mr. Sargent called the meeting to order at 4:06 p.m.
2. **Public Comments**
 No public comments.
3. **Approval of the previous Finance-Facilities Committee Meeting Minutes**

 Moved by Ms. Creutz seconded by Ms. Atkinson:
 To approve the minutes of the May 10, 2023 Finance-Facilities Committee meeting minutes as presented.

 VOTED: Yes - unanimous
4. **Review of A/P and Payroll Warrants and Financial Reports:**
 - a. Review of the A/P and Payroll Warrants
 May 2023 warrants [Warrant Summary May 2023](#)
 - b. The Top 25 Expenditures were reviewed
 May 2023 Top 25 Expenditures: [Top 25 Expenditures May 2023](#)
 - Mr. Sargent inquired about the additional security cameras and where would they be going? Ms. Pooler and Mr. Gleason felt that they were replacement cameras for those that may be failing and/or aging out. Mr. Gleason added that Technology was working on obtaining grant funding through COPS Grant to provide for additional security measures. The district has not heard yet if it was awarded any funding through this grant.

Finance & Facilities Meeting Minutes

Item 5

c. Financial Report:

Ms. Pooler reviewed the Financial Reports for May 2023: [Financial Report May 2023](#)

- Mr. Brockman noted that the Transportation lines would need some year-end adjustments.

d. Mr. Brockman shared with the committee the Dashboard for the month of May 2023. These can be found within the meeting packet on pages 11 through 15. [Finance-Facilities meeting packet 6/14/23](#)

- There was an issue with the charging of field trips to the transportation lines and adjustments were made to correct this.

e. COVID Funding Update: [Covid Funding Update May 2023](#) Ms. Pooler reviewed the funding update.

5. **Other Finance Discussion Items**

a. Property and Casualty Insurance bid

Ms. Pooler informed the committee that the current provider, Maine School Management Association had been notified last year the district would be going out to bid for Property and Casualty Coverage. The district engaged the services of a broker, Fred C. Church, to obtain bids on behalf of the district.

The broker provided the district a comparison of the current provider's bid (Maine School Management Assoc.) with the best outside bid received which is submitted by Liberty Mutual.

In overall coverage and cost Liberty Mutual came in as the best option for the district. Liberty Mutual projected 2023-2023 cost was \$336,056 and Maine School Management was at \$444,643. Changing providers for the 2023-2024 would provide the district with an overall cost savings of \$108,587.

Moved by Ms. Creutz seconded by Ms. Atkinson:

To recommend to the School Board changing Property and Casualty Insurance provider from MSMA to Liberty Mutual based on recent bid results provided at the 6/14/23 Finance-Facilities Committee meeting.

VOTED: Yes - unanimous

b. Notification of New Workers Comp Experience Mod rate for FY'2024 was shared with the committee and can be viewed on page 22 fir the 6/14/23 meeting packet.

c. Propane School Bus Information:

Mr. Brockman shared an article with the committee and can be viewed on pages 24-26 of the 6/14/23 meeting packet.

6. **Facilities Update**

a. [Facilities Update/Photos](#) - Mr. Thibodeau reviewed the items within the Facilities update: [Facilities Update May 2023](#)

7. **Other Facilities Discussion/Action Items**

a. Hollis SRRF Project Closeout Update:

Final Project amount was \$781,882.80. Actual funds taken from Capital Reserve \$363,810.07 and the amount forgiven from the SRRF Loan is \$418,072.73

b. Request to Move Propane Refueling Station Costs from General Fund to Capital Reserve Fund (Subject to Board Approval):

Finance & Facilities Meeting Minutes

Item 5

Mr. Brockman shared with the committee the amounts that will be taken to the Board for their consideration to approve using Capital Reserve funds.as expensed for the Propane Refueling Station.

Paid to date: \$385,343.02

Encumbered expenses: \$190,560.18

Total project cost: \$575,903.20

c. Summary of Year To Date Capital Reserve Adjustments/Expenditures

Mr. Brockman provided the committee an estimate of the fiscal year end for the Capital Reserve on page 32 of the 6/14/23 meeting packet. The estimated balance before Art 9 Transfer is \$1,414,046.82.

8. **Adjournment:**

Moved by Ms. Creutz; seconded by Ms. Atkinson

To adjourn the meeting at 5:20 p.m.

VOTED: Yes - unanimous



FINANCE & FACILITIES COMMITTEE

Finance Items

FINANCE ITEMS

ITEM 6 REVIEW OF A/P & PAYROLL WARRANTS & FINANCIAL REPORTS

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ITEM 7. OTHER FINANCE DISCUSSION/ACTION ITEMS

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Finance & Facilities Meeting Packet Wednesday, July 12, 2023

MAINE SCHOOL ADMINISTRATIVE DISTRICT # 6

Serving the Towns of Buxton, Hollis, Limington, Standish and Frye Island
94 Main Street, Buxton, E 04093 Phone 207-929-3831 | Fax 866-646-9748

Finance & Facilities Meeting Warrant/Payroll Summary

Item 6-A

MAINE SCHOOL ADMINISTRATIVE DISTRICT 6 FINANCE & FACILITIES WARRANT SUMMARIES June-23				
WARRANT				
#	TYPE	DATE		AMOUNT
23.25	AP	06/09/23		\$ 428,821.98
23.24	PR	06/02/23	Gross Payroll	\$ 1,781,803.39
	PR		Insurance	
			MainePERS	\$ 244,733.43
SUBTOTAL				\$ 2,455,358.80
23.26	AP	06/23/23		\$ 588,445.70
23.25	PR		Gross Payroll	\$ 1,653,062.27
	PR		Insurance	
			MainePERS	
SUBTOTAL				\$ 2,241,507.97
23.26	PR	06/30/23	Gross Payroll	\$ 1,625,672.94
(three payrolls in June)				
GRAND TOTAL				\$ 6,322,539.71

Finance & Facilities Meeting Top 25 Expenditures

Item 6-B

Top 25 Expenditures
June 2023

Accounts Payable
Warrants 23-25 & 23-26
Total: \$1,017,267.68

Check #	Vendor	Description	Amount
154001	MSMA WORKERS COMPENSATION	FINAL QUARTER PAYMENT 2022-2023	110,209.00
153862	SEVEE & MAHER ENGINEERS, INC.	PFAS REMEDIATION - STATE FUNDED	98,815.47
153993	MCGRAW-HILL SCHOOL EDUCATION	CURRICULUM BOOKS DISTRICT WIDE	72,997.00
153980	HARRIMAN ASSOCIATES	FACILITIES MASTER PLANNING	39,130.00
154044	SYSCO OF NORTHERN NEW ENGLAND	NUTRITION SUPPLIES - DISTRICT WIDE 23-26	30,114.38
153960	CENTRAL MAINE POWER	ELECTRICITY EXPENSE 23-26	26,455.21
153981	HILLYARD NEW ENGLAND	CUSTODIAL SUPPLIES DISTRICT WIDE 23-26	24,717.11
153954	AMAZON CAPITAL SERVICES	DISTRICT WIDE SUPPLIES 23-26	19,276.72
153999	MORRISON CENTER	SP-ED CONTRACTED SERVICES	17,169.00
154017	PINE TREE SOCIETY FOR HANDICAPPED	SP-ED CONTRACTED SERVICES 23-26	16,869.25
153771	CROWN ENERGY SOLUTIONS	PROPANE FUELING STATION PROJECT	16,380.00
153987	MAINE BEHAVIORAL HEALTHCARE	SP-ED CONTRACTED SERVICES	16,029.09
154029	PORTLAND TINT INC.	WINDOW TINTING - BEHS	15,950.00
153766	CENTRAL MAINE POWER	ELECTRICITY EXPENSE 23-25	14,611.66
154013	OTELCO, INC	MONTHLY PHONE EXPENSE	12,199.20
153870	SYSCO OF NORTHERN NEW ENGLAND	NUTRITION SUPPLIES - DISTRICT WIDE 23-25	11,979.53
153819	MINUTEMAN PRESS	FOCUS ON FINANCE PRINTING AND MAILING	11,877.75
153865	SMR, INC.	ROOF REPAIRS AT BEMS	11,826.00
154018	PINE TREE WASTE INC.	TRASH REMOVAL 23-26	11,589.90
153838	PINE TREE SOCIETY FOR HANDICAPPED	SP-ED CONTRACTED SERVICES 23.25	11,179.02
154020	PITSTOP FUELS INC.	PROPANE EXPENSE 23-26	10,924.56
153840	PITSTOP FUELS INC.	PROPANE EXPENSE 23-25	10,817.21
153754	AMAZON CAPITAL SERVICES	DISTRICT WIDE SUPPLIES 23-25	10,798.79
153797	HILLYEARD	CUSTODIAL SUPPLIES DISTRICT WIDE 23-25	10,729.64
153839	PINE TREE WASTE INC.	TRASH REMOVAL 23-25	10,261.19
	% OF ALL AP	63.20%	\$642,906.68

Finance & Facilities Meeting Interim Financial Report

Item 6-C

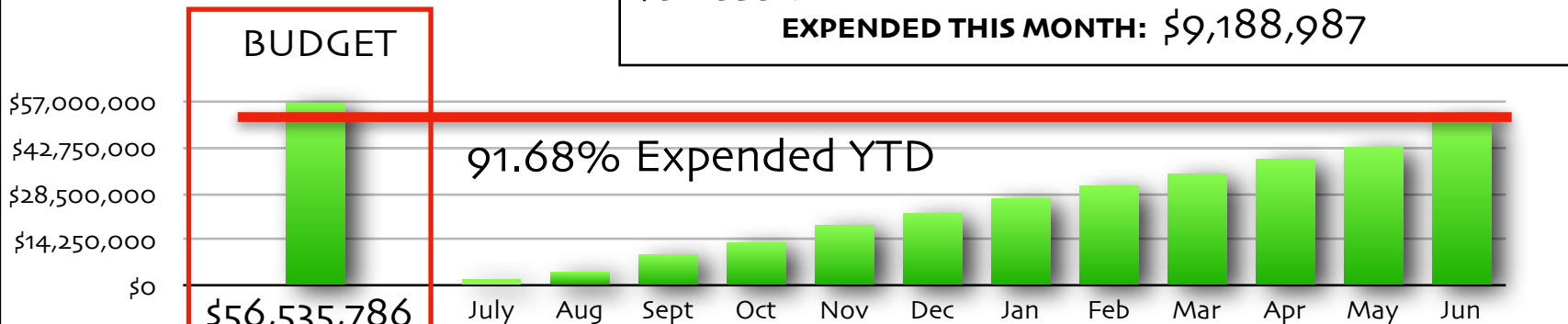
Revenues, Expenditures, and Changes in Fund Balance							
2022-2023 GENERAL FUND BUDGET	General Fund Summary: for the year ending 6/30/23 at the finance committee meeting	ADOPTED / ADJUSTED BUDGET 2022-23	ACTUALS YTD 2022-23 6/30/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2022-23	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2021-22 6/30/2022
	STATE SUBSIDY (GPA)	\$21,947,907	\$21,881,413	0.30%	\$21,881,413	(\$66,494)	\$23,466,710
	BALANCE FORWARD	\$2,350,000	\$2,350,000	0.00%	\$2,350,000	\$0	\$1,375,000
	SPECIAL ED REVENUES	\$200,000	\$176,839	11.58%	\$176,839	(\$23,161)	\$198,019
	MISCELLANEOUS REVENUES	\$40,000	\$491,779	-1129.45%	\$491,779	\$451,779	\$189,607
	BUILDING USE RECEIPTS	\$0	\$0	#DIV/0!	\$0	\$0	\$0
	LOCAL TAX ASSESSMENT	\$31,997,879	\$31,997,879	0.00%	\$31,997,879	\$0	\$28,877,694
	REVENUES OVER (UNDER) ESTIMATES	\$56,535,786	\$56,897,909	-0.64%	\$56,897,909	A \$362,123	\$54,107,030
	Article 1 - REGULAR INSTRUCTION	\$21,989,114	\$20,548,906	6.55%	\$20,548,906	\$1,440,208	\$19,503,914
	Article 2 - SPECIAL EDUCATION	\$9,712,670	\$9,014,808	7.19%	\$9,014,808	\$697,861	\$8,496,885
	Article 3 - CAREER & TECH ED	\$10,000	\$0	100.00%	\$0	\$10,000	\$0
	Article 4 - OTHER INSTRUCTION	\$1,002,459	\$990,326	1.21%	\$990,326	\$12,133	\$762,984
	Article 5 - STUDENT & STAFF SUPPORT	\$5,570,928	\$4,387,690	21.24%	\$4,387,690	\$1,183,238	\$4,656,569
	Article 6 - SYSTEM ADMINISTRATION	\$1,588,558	\$1,445,337	9.02%	\$1,445,337	\$143,221	\$1,281,380
	Article 7 - SCHOOL ADMINISTRATION	\$2,815,945	\$2,382,162	15.40%	\$2,382,162	\$433,782	\$2,408,293
	Article 8 - TRANSPORTATION & BUSES	\$3,866,082	\$3,756,833	2.83%	\$3,756,833	\$109,249	\$3,278,067
	Article 9 - FACILITIES MAINTENANCE	\$8,159,441	\$7,489,511	8.21%	\$7,784,511	\$374,930	\$6,464,015
	Article 10 - DEBT & OTHER COMMITMENTS	\$1,803,690	\$1,803,689	0.00%	\$1,803,689	\$1	\$1,880,816
	Article 11 - ALL OTHER EXPENSES	\$16,900	\$13,375	20.86%	\$13,375	\$3,526	\$16,000
	EXPENDITURES (OVER) UNDER BUDGET	\$56,535,786	\$51,832,637	8.32%	\$52,127,637	B \$4,408,149	\$48,748,922
REVENUES OVER / (UNDER) EXPENSES	\$0	\$2,715,272		A + B = C	C	\$3,983,107	
As a % of Approved Budget		91.68%			4.28%	93.33%	
PROJECTED CHANGE IN FUND BALANCE (FY23 YEAR END)							
CHANGE IN FUND BALANCE	FUND BALANCE BEGINNING OF YEAR					\$9,395,381	
	As a % of ENACTED Budget					16.62%	
	LESS: FUND BAL Carried Forward FY22					(\$2,350,000)	
	REVENUES OVER / (UNDER) EXPENSES					\$2,420,272	
	LESS:						
	>Article 9 BALANCE to Capital Reserve					(\$374,930)	
	>Article 5 BALANCE to Capital Technology Reserve					(\$460,000)	
	> PROJECTED AUDIT ADJUSTMENTS					(\$225,000)	
	FUND BALANCE END OF YEAR 22-23					\$8,405,722	
	As a % of 22-23 Budget					14.87%	
NET CHANGE IN FUND BALANCE					(\$989,658)		
PROJECTED CARRY FORWARD 23-24					\$3,500,000		
FUND BALANCE AVAILABLE FOR FY25					\$4,905,722		
		ADOPTED / ADJUSTED BUDGET 2022-23	ACTUALS YTD 2022-23 6/30/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2022-23	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2021-22 6/30/2022
FOOD SERVICE							
REVENUES		\$1,935,150	\$2,541,390	-31.33%	\$2,031,908	\$96,758	\$2,501,567
EXPENDITURES		\$1,935,150	\$2,286,629	-18.16%	\$2,031,908	(\$96,758)	\$1,995,846
BALANCE		\$0	\$254,761		\$0	\$193,515	\$505,722
		ADOPTED / ADJUSTED BUDGET 2022-23	ACTUALS YTD 2022-23 6/30/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2022-23	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2021-22 6/30/2022
ADULT EDUCATION							
REVENUES		\$359,400	\$296,965	17.37%	\$296,965	(\$62,435)	\$269,900
EXPENDITURES		\$359,400	\$293,858	18.24%	\$293,858	\$65,542	\$252,923
BALANCE		\$0	\$3,107		\$3,107	(\$127,977)	\$16,977

Finance & Facilities Meeting - Financial Dashboards

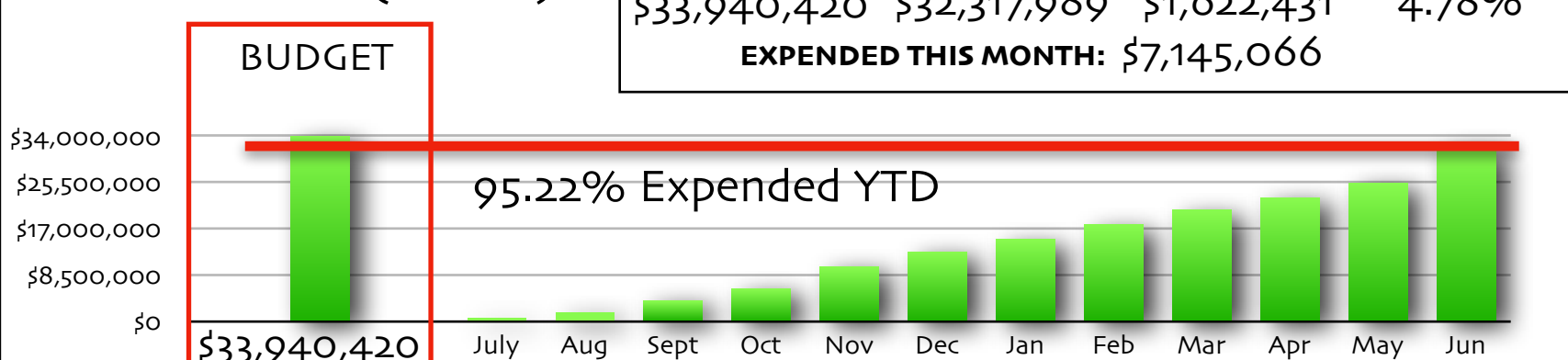
Item 6-D

EXPENDITURES - JUNE

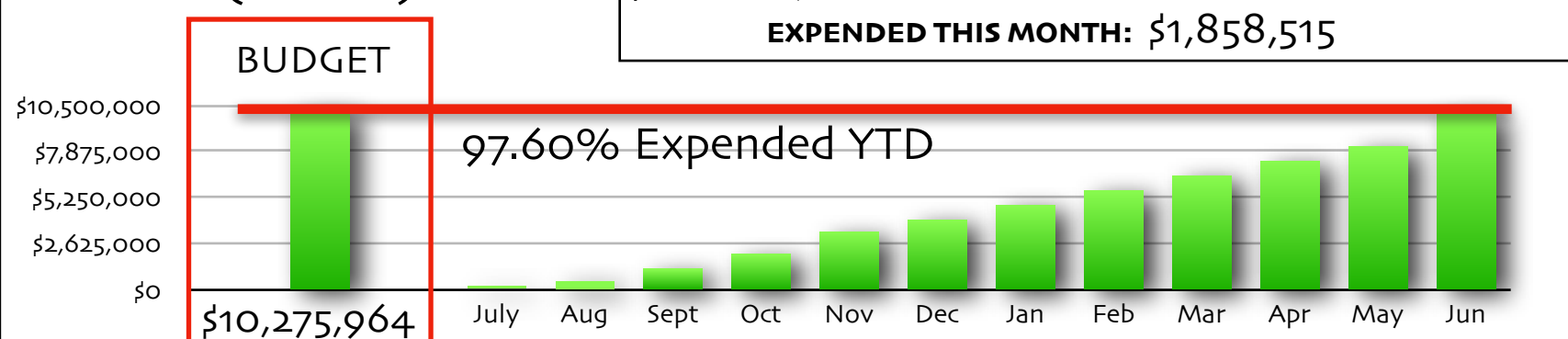
TOTAL GENERAL FUND EXPENDITURES



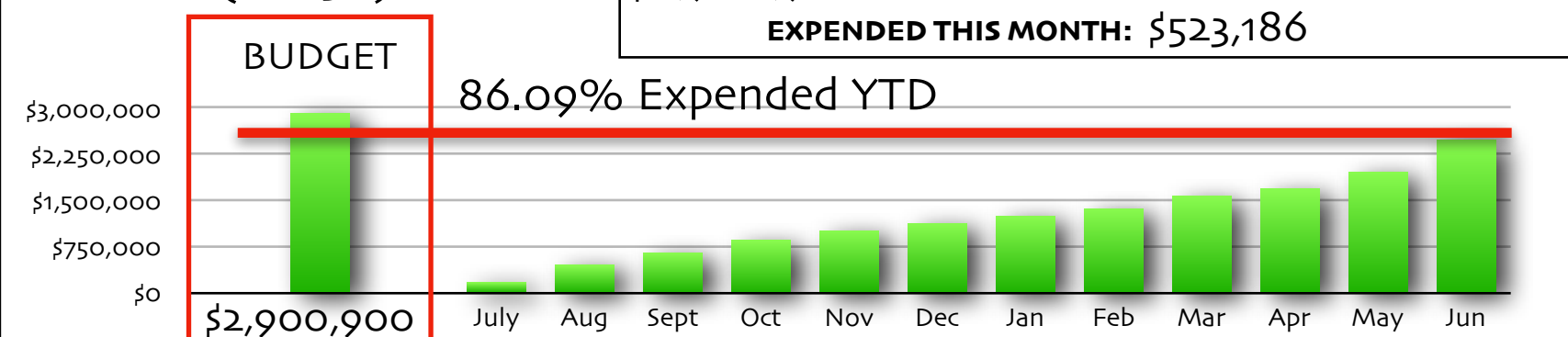
SALARIES (Cat 10)



EMPLOYEE BENEFITS (Cat 20)



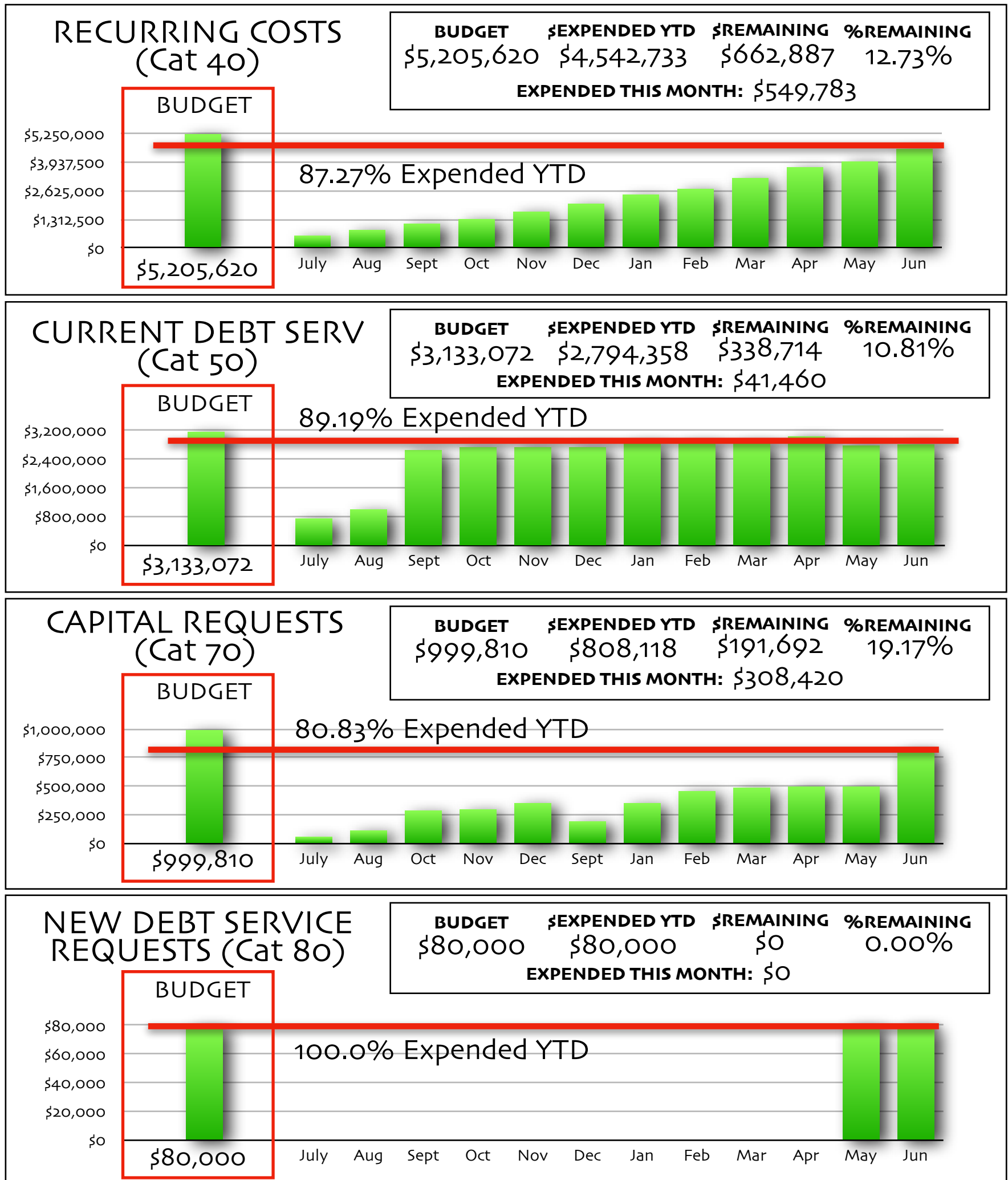
PER PUPIL ALLOCATIONS (Cat 30)



Finance & Facilities Meeting - Financial Dashboards

Item 6-D

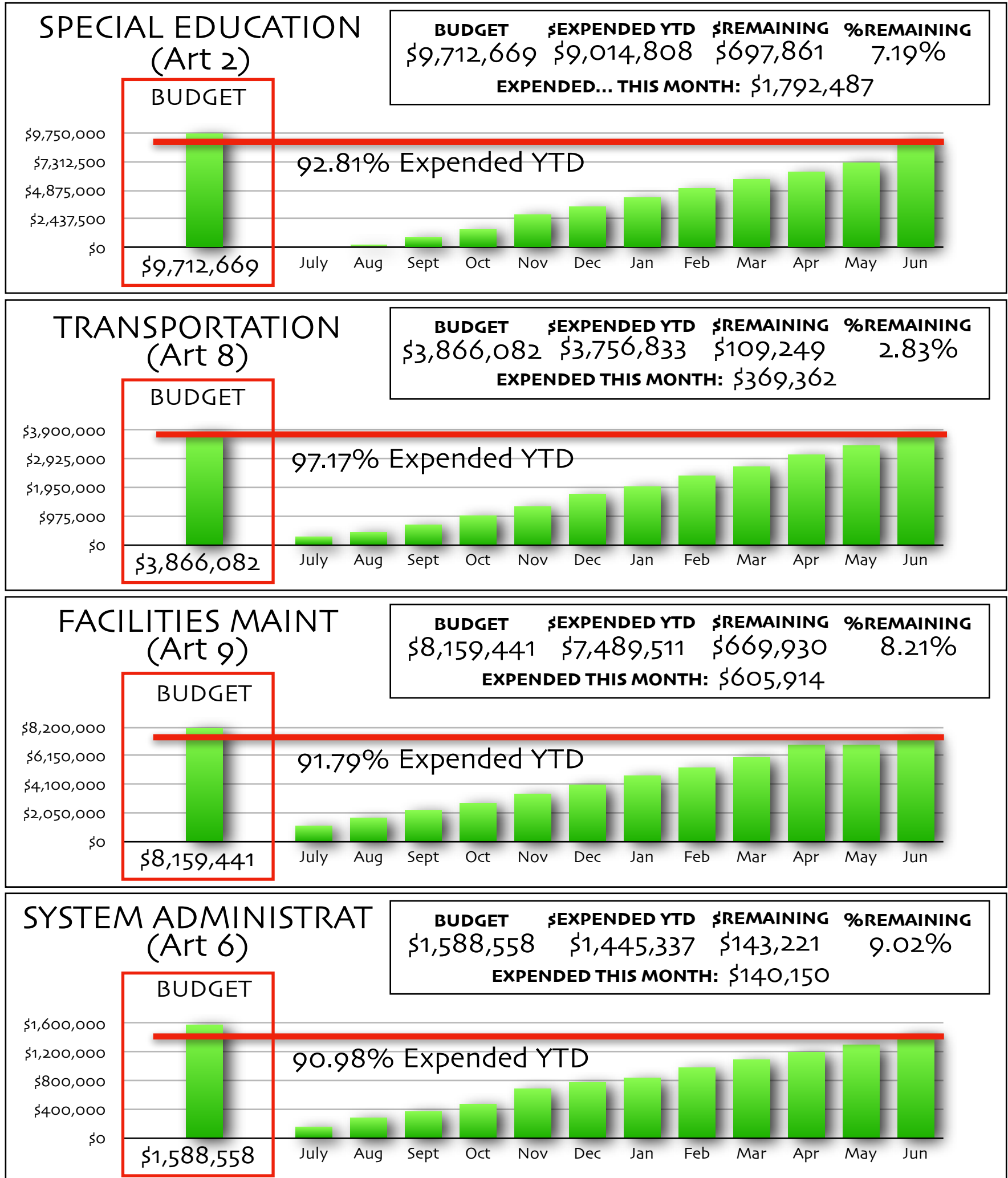
EXPENDITURES - JUNE



Finance & Facilities Meeting - Financial Dashboards

Item 6-D

EXPENDITURES - JUNE



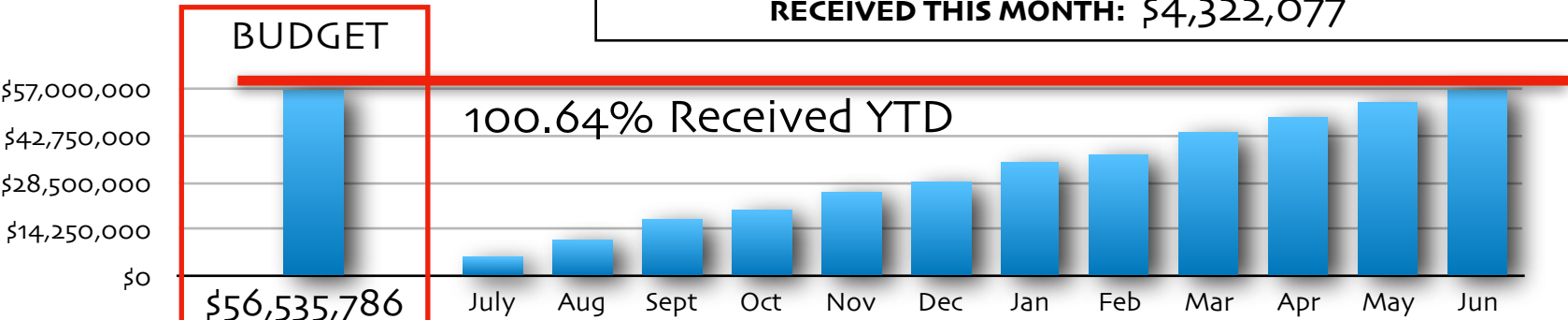
Finance & Facilities Meeting - Financial Dashboards

Item 6-D

REVENUES - JUNE

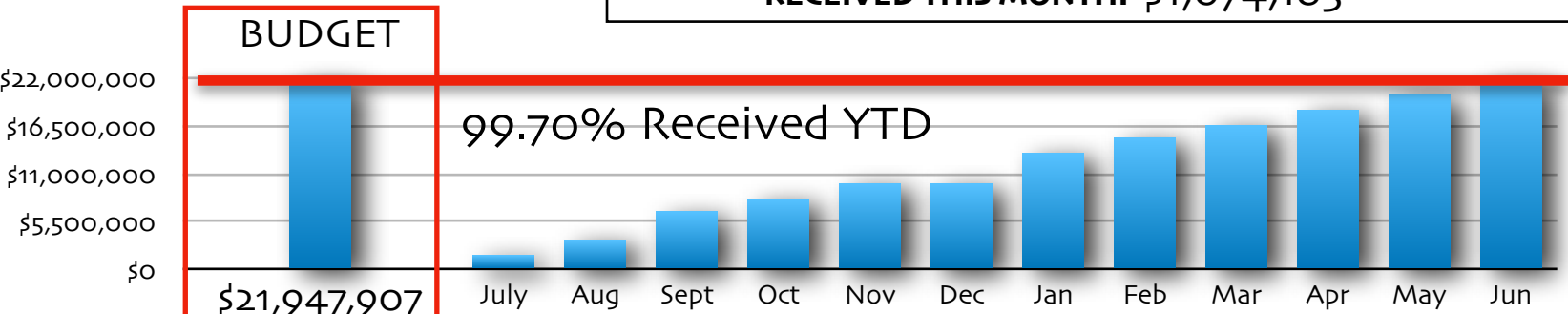
TOTAL GENERAL FUND REVENUES

BUDGET	\$RECEIVED YTD	\$REMAINING	%REMAINING
\$56,535,786	\$56,897,909	+\$362,123	+ 0.64%
RECEIVED THIS MONTH: \$4,322,077			



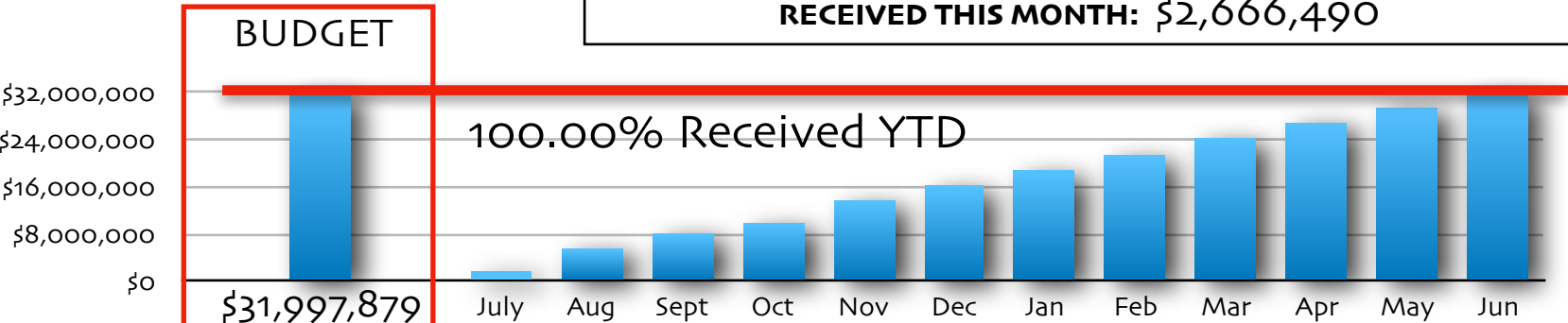
STATE SUBSIDY (GPA)

BUDGET	\$RECEIVED YTD	\$REMAINING	%REMAINING
\$21,947,907	\$21,881,413	\$66,494	0.30%
RECEIVED THIS MONTH: \$1,674,183			



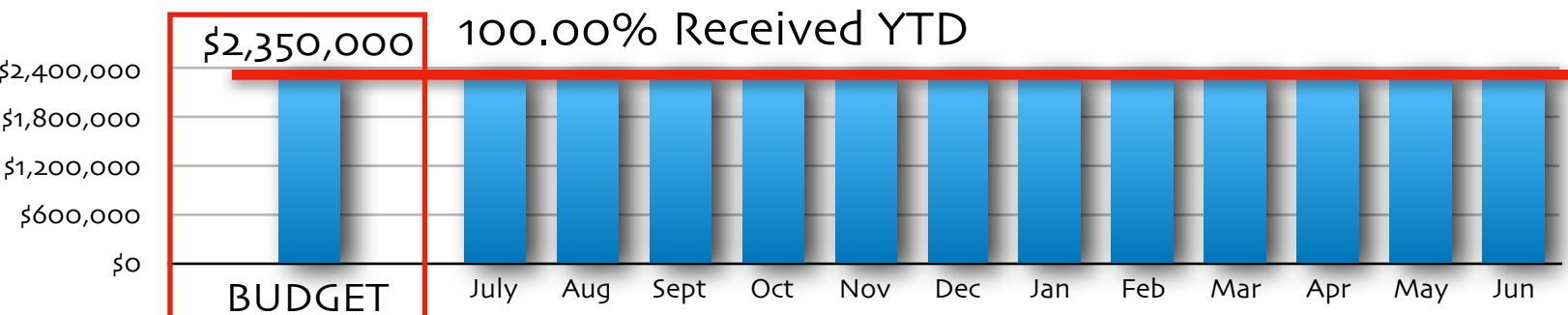
LOCAL ASSESSMENTS

BUDGET	\$RECEIVED YTD	\$REMAINING	%REMAINING
\$31,997,879	\$31,997,879	\$0	0.00%
RECEIVED THIS MONTH: \$2,666,490			



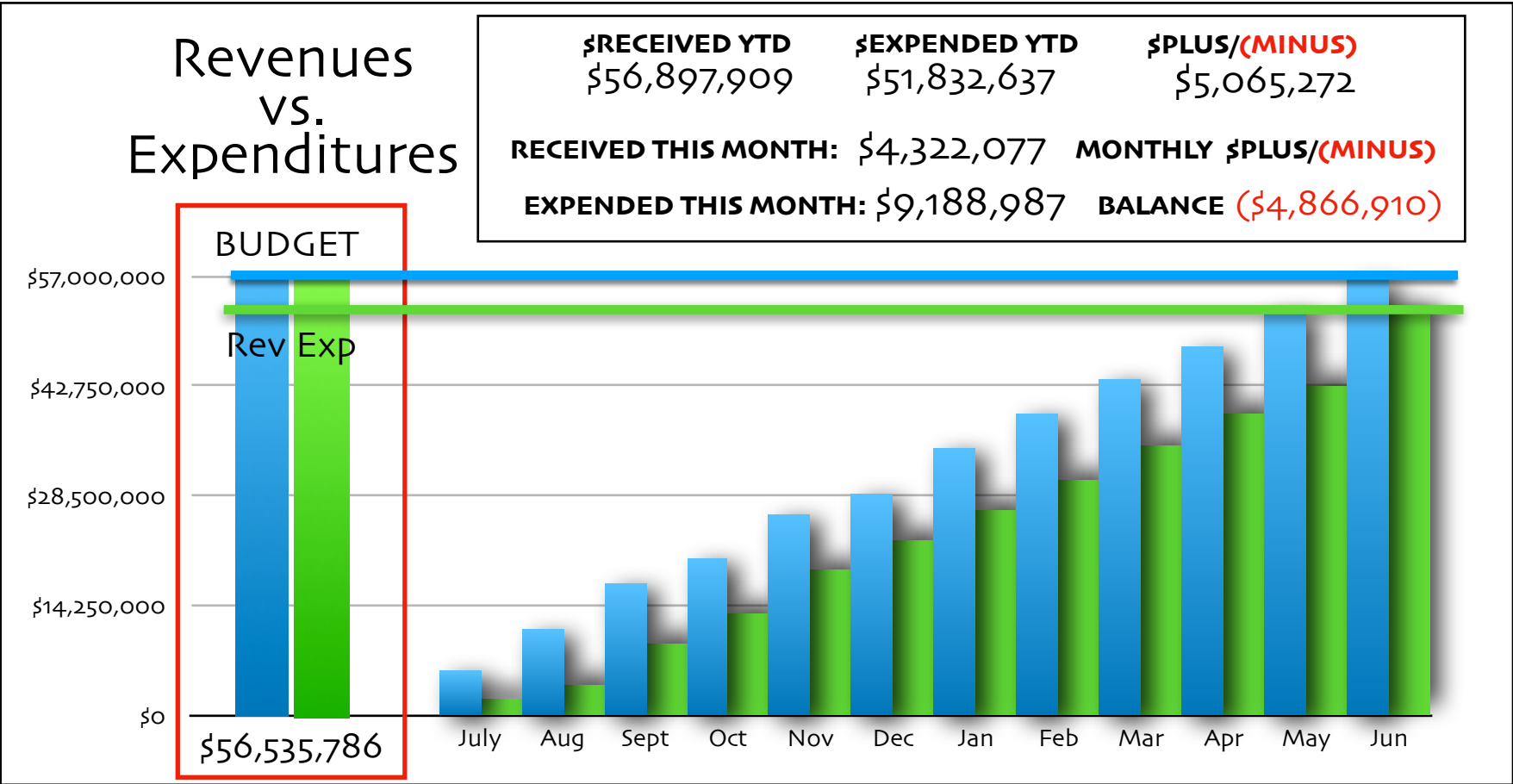
BALANCE FORWARD

BUDGET	\$RECEIVED YTD	\$REMAINING	%REMAINING
\$2,350,000	\$2,350,000	\$0.00	0.00%

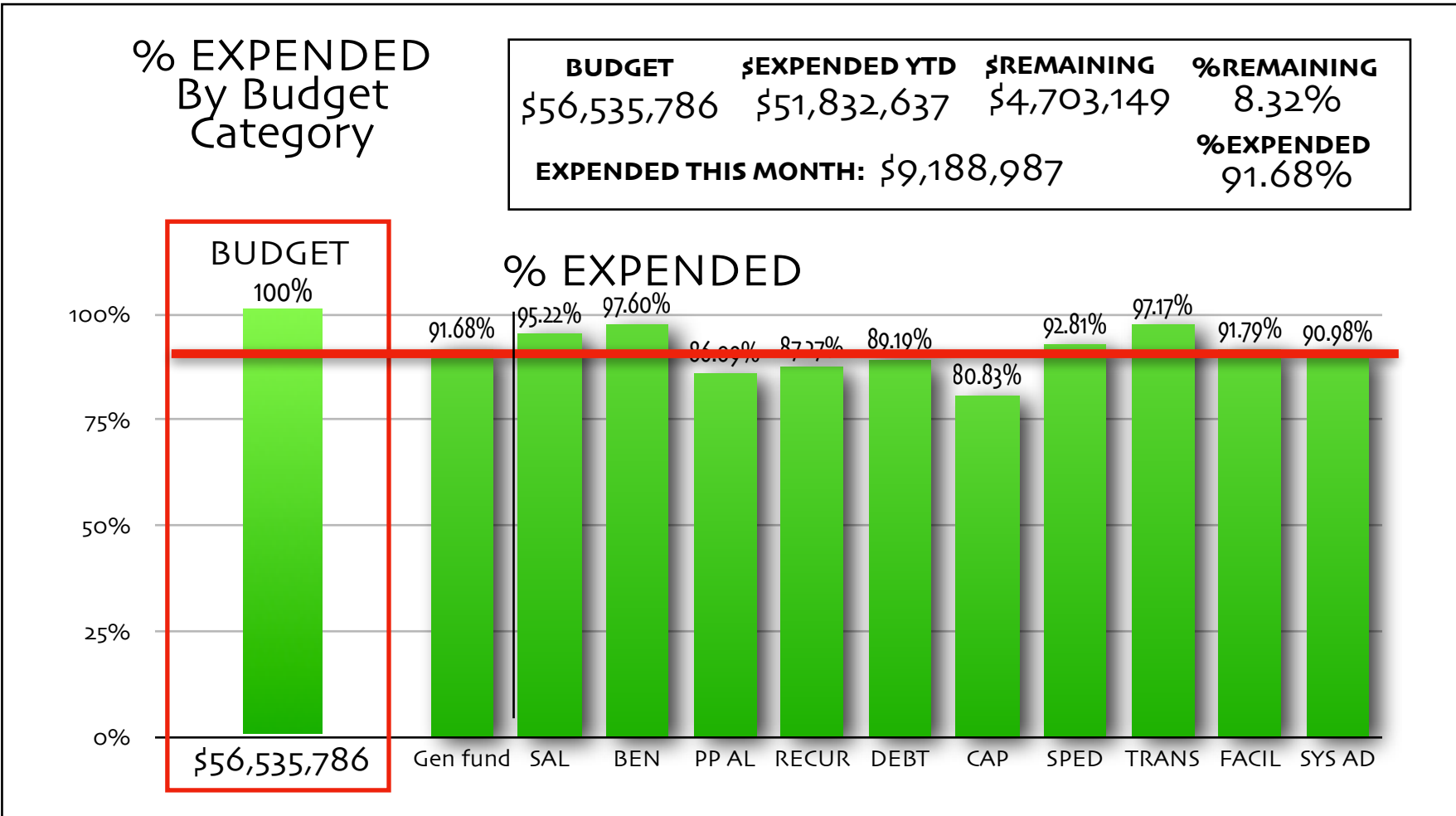


Finance & Facilities Meeting - Financial Dashboards

Item 6-D REVENUES VS. EXPENDITURES - JUNE



Item 4-D EXPENDITURES - JUNE YTD



Finance & Facilities Meeting Covid-19 Financial Report

Item 6-E

COVID Funding							
Expires	Name	Fund	Award	Revenue	Expense	Left to Spend	Due to MSAD 6
9/30/2022	LE School Age (ARP)	2480	215,246	184,142	214,583	663	30,442
9/30/2022	LE Preschool (ARP)	2515	25,067	24,979	24,979	89	0
9/30/2022	ESSER1 (CARES)	2605	447,096	445,589	445,589	1,507	0
9/30/2023	ESSER2 (CRRSA)	2614	1,851,263	1,733,542	1,733,542	117,721	0
9/30/2024	ESSER3 (ARP)	2615	4,158,948	3,275,957	3,734,237	424,711	458,281
9/30/2023	RREV	2616	100,000	13,506	44,845	55,155	31,339
9/1/2024	LMS Sub-Grant	2617	73,018	31,296	31,296	41,722	0
9/30/2024	Homeless Children (ARP)	2618	24,668	12,116	20,530	4,138	8,414
			6,895,307	5,721,126	6,249,602	645,705	528,476
				82.97%	90.64%		

Item 7-A

Staffing has surged in schools, but enrollment is falling. What's next?

"Never have we seen such rapid expansion of labor in education," said Marguerite Roza, director of Georgetown University's Edunomics Lab. This surge in staffing coincides with a steady decline in student enrollment in many states. Here's how that will impact districts in the coming years.

June 16, 2023

"Districts now have more staff than ever and fewer students. So what happens next? That's an unusual place for us to be. We're new to it. That means there are changes afoot."

As more time passes, what experts predicted surrounding the four financial shocks on public education is getting closer to becoming a reality, explained *Marguerite Roza, director of Georgetown University's Edunomics Lab* during a [webinar](#) on Thursday. But before districts reach that fourth and final financial shock, they'll have to **brace a steep decline in financial resources, a.k.a. "the bloodletting,"** as she calls it.

According to Roza, these are the districts most at risk when ESSER spending ends abruptly in September of 2024:

1. ESSER is boosting spending, but that ends abruptly in September 2024.

Most at risk: Districts using ESSER for recurring financial commitments via budget backfilling, new hires, or permanent raises.

2. Enrollment declines mean fewer revenues in the long run.

Most at risk: Urban districts, districts closed longer, and northern states.

3. Inflation, labor scarcity, and new hiring are driving up recurring commitments.

Item 7-A

Staffing has surged in schools, but enrollment is falling. What's next?

Most at risk: Those offering permanent raises that are larger than typical and those growing their staff roles.

4. An economic slowdown would affect growth in state revenues.

Most at risk: Districts that are more dependent on state revenue (or in states more affected by economic slowdowns).

But this likely isn't new to you. Superintendents have been bracing for this event for some time. However, Roza explained that as districts are finalizing their 2023-24 budgets, they're getting a clearer picture of public education's financial outlook. And one of the most concerning trends they've identified is the **disproportionate balance between school staffing and student enrollment**.

"Enrollment has fallen and it's not rebounding," said Roza. "So maybe there's a little bit of a rebound, not everywhere, but enrollment really looks to be going the opposite direction of staffing."

Many districts are already predicting deficits in their budgets in the next few years, she added.

"That's what spells trouble," she said. "It could be very disruptive in the coming months."

How severe is the gap between staffing and enrollment?

Unfortunately, there isn't any national school staffing data for economists like Roza to pull from to give us the most accurate forecast, she explained. Instead, her team at the Edunomics Lab had to take an "apples-to-apples" approach to conduct staffing counts by analyzing data from several states and hundreds of districts.

Item 7-A

Staffing has surged in schools, but enrollment is falling. What's next?

For instance, in Connecticut, staffing levels went up roughly 8% over the last decade while enrollment fell 7%. Michigan is experiencing a similar trend as staffing levels rose 9% while student enrollment fell by 8%.

"Our systems are becoming more staff heavy, even as they have fewer students," said Roza.

In Massachusetts, districts have added more than 17,000 staff, roughly a 14% increase while losing 4% or 42,000 students.

"Never have we seen such rapid expansion of labor in education," she said. "And obviously that's been fueled by ESSER, but that's a real sizeable growth in the labor force in a short amount of time in places like Massachusetts."

Even in states where enrollment is growing, like Texas and Washington, staffing rates are growing much faster. She also pointed out that while other job industries are reducing their labor forces due to transformation and disruption caused by technology, the education sector is only becoming more reliant on labor.

What comes next?

To recap, districts are experiencing these enrollment and staffing trends in response to two primary waves of funding sources:

- In 2015-2019, strong state revenues fueled hiring before enrollment started declining.
- ESSER funds boosted an already-growing hiring trend while enrollment continued to decline.

Item 7-A

Staffing has surged in schools, but enrollment is falling. What's next?

Looking ahead, Roza said districts should prepare for a **significant reduction in jobs after September of 2024** since districts will no longer be able to leverage ESSER funds for labor. At the moment, roughly \$24 billion of ESSER III is being allocated toward labor costs in school districts. According to Roza, this equates to roughly 250,000 education jobs.

"But we're not expecting quite this many job cuts, certainly not immediately because districts can tap their reserves and shrink some of their vendor contracts and things like that to hold onto staff and potentially go with flatter raises going forward," she said. "But all told, 4% of the education jobs out there hang in the ESSER balance right now."

The next question, Roza asked, is **will state revenues make up the difference. The answer: it's not likely.** Most states aren't experiencing the necessary growth in revenue to sustain promised pay raises and other financial decisions districts made during and after the pandemic.

In conclusion, Roza said district leaders and educators alike can anticipate staff reductions in five ways:

- **Attrition (hiring freezes)**
- **Layoffs**
- **Incentives for early retirement**
- **Reduced days/furloughs**
- **Lower pay raises**



Marguerite Roza, Director

Marguerite Roza, Ph.D., is Director of the Edunomics Lab and Research Professor at Georgetown University's McCourt School of Public Policy, where she leads the Certificate in Education Finance program.



MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

Finance & Facilities Committee Website

FINANCE & FACILITIES COMMITTEE

Facilities Items

FACILITIES ITEMS

ITEM 8. FACILITIES DISCUSSION ITEMS

A - D/ Facilities Update – Adam Thibodeau

ITEM 9. OTHER FACILITIES DISCUSSION/ACTION ITEMS

A. – D/ Other Discussion Items

Finance & Facilities Meeting Packet

Wednesday, July 12, 2023

MAINE SCHOOL ADMINISTRATIVE DISTRICT # 6

Serving the Towns of Buxton, Hollis, Limington, Standish and Frye Island
94 Main Street, Buxton, E 04093 Phone 207-929-3831 | Fax 866-646-9748

Finance & Facilities Meeting - Facilities Update

Item 8-A

Facilities Update - 7/12/23 Meeting

- FJ/Hollis - PFAS systems installed. Samples taken for confirmation of PFAS levels. Awaiting results
- BEHS/BEMS - PFAS project received no bids. Working with State on solution for summer/next school year to provide clean water and rebid the work for next summer.
- BEHS - Removed underground oil tank, patch and pave. Oil distributed to remaining schools.
- BEHS - Installed (2) new backboard frames, (4) new backboard and (4) hoops on side courts.
- BEMS - Install electrical for Technology - Generator Back-up
- EL - New carpet in admin offices and pre-K classrooms
- BEMS - 8th Grade wing - Painting of walls, doors and frame
- BEHS - Interior painting - corridor, doors and frames painting.
- HBE - Interior painting - Corridor walls, doors and frames
- BEHS - Renovations to the photo developing lab
- Hollis - Demo/Replacement of cafeteria floor
- FJ - Demo/replacement of cafeteria floor
- BEMS - New counters and sinks in the 8th grade wing bathrooms
- BEMS - Roof replacement on two story wing and IA/shop area
- BEHS - Replaced failed irrigation pump.
- District Wide - Ongoing summer cleaning of schools

Thank you for your participation!



Any Questions?

Finance & Facilities Meeting NOTES

[illegible]