

Bonny Eagle School District

FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Wednesday, March 8, 2023/4:00 p.m.

Central Office Conference Room
94 Main Street, Buxton, ME 04093

Present Erika Creutz
 Don Marean
 John Sargent, Finance-Facilities Chair
 Christina Silvestri
 Riley McKinley, Student Representative

Excused: Lindsay Atkinson

Other: Bill Brockman, Business Manager
 Clay Gleason, Superintendent
 Dawn Pooler, Finance Manager
 Adam Thibodeau, Facilities Director

Meeting Packet link: [Finance-Facilities Meeting Packet 3/8/23](#)

1. Mr. Sargent called the meeting to order at 4:01 p.m.

2. **Public Comments**
 No public comments.

3. **Approval of the previous Finance-Facilities Committee Meeting Minutes**

Moved by Ms. Creutz seconded by Ms. Silvestri:

To approve the minutes of the February 8, 2023 Finance-Facilities Committee meeting as presented.

VOTED: Yes, unanimous

4. **Review of A/P and Payroll Warrants and Financial Reports:**

a. Review of the A/P and Payroll Warrants
 February 2023 warrants [Warrant Summary February 2023](#)

b. The Top 25 Expenditures were reviewed
 February 2023 Top 25 Expenditures: [Top 25 Expenditures February 2023](#)

c. Financial Report:
 Mr. Brockman and Ms. Pooler reviewed the Financial Reports for February 2023: [Financial Report February 2023](#)

- d. Mr. Brockman shared with the committee the Dashboard for the month of February 2023. These can be found within the meeting packet on pages 11 through 15. [Finance-Facilities meeting packet 3/8/23](#)

Mr. Brockman and Ms. Pooler reported that overall the district is in good financial shape. A current estimate for funding to be rolled into the Capital Reserve fund at the end of year is approximately \$325,000. Mr. Brockman will be monitoring Article 2 Special Education and Article 8 Transportation as the district gets closer to year end.

- e. COVID Funding Update: [Covid Funding Update February 2023](#) Ms. Pooler reviewed the funding update.

5. **Other Finance Discussion Items**

- a. BHHS Discuss/Review proposed lease and future plans:

The Buxton Hollis Historical Society (BHHS) has had an opportunity review the lease revisions proposed by Drummond Woodsum. Overall, they agree with the suggested revisions but would still like to have a lease term of 20 years. The Finance-Facilities will invite the BHHS to the next committee meeting on April 12, 2023 to continue the lease revision discussion. Mr. Brockman shared with the committee that Bill Stockmeyer from Drummond Woodsum has come across a statute would have to be considered in future planning of unused district buildings:

MRS Title 20-A, §2414 Charter School Right of First Refusal

Title 20-A Chapter 112: PUBLIC CHARTER SCHOOLS

§2414. Facilities

1. Facilities; property. A public charter school may acquire facilities and property in accordance with this subsection.

A. A public charter school has a right of first refusal to purchase or lease at or below fair market value a closed non charter public school facility or property or unused portions of a non charter public school facility or property located in a school administrative unit from which it draws its students if the school administrative unit decides to sell or lease the non charter public school facility or property. The school administrative unit may not require purchase or lease payments that exceed the fair market value of the property. [PL 2011, c. 414, §5 (NEW).]

- b. Budget Advisory Committee Policy Revision:

Ms. Creutz shared with the committee that Policy NEPN/NSBA Code DBA is in the process of being reviewed and revised by the Policy Committee and as such wanted to share the revisions with the Finance-Facilities committee. The proposed revisions are in Section 4: Selection of Members and provides guidelines for the committee to follow should the district receive more applications for BAC membership than openings within each category.

The committee supports the proposed revisions.

6. **Facilities Update**

- a. [Facilities Update/Photos](#) - Mr. Thibodeau reviewed the items within the Facilities update: [Facilities Update February 2023](#)

7. **Other Facilities Discussion/Action Items**

- Mr. Thibodeau proposed having some type of lettering such as "BE Proud" added to the new propane tank at the fueling station (reference photo on page 39 of meeting packet). The Committee is in favor of this.
- Mr. Thibodeau shared with the committee that PitStop Fuels and their parent company, Stone Road Energy have reached out to him to propose an event at the new Transportation Fueling station to celebrate Bonny Eagle in choosing a Green option by utilizing propane fueling for school buses. The company would host the event on May 11th and would have several speakers for the event. After discussion, the committee is supportive of this event but would like to see an agenda and talking points before fully committing.
- Ms. Creutz has asked for an update after the winter months for a comparison of electrical costs as many lights have been updated to LED's. Mr. Thibodeau will present this at the next meeting.

8. **Adjournment:**

Moved by Mr. Marean, seconded by Ms. Creutz

To adjourn the meeting at 6:10 p.m.

All in favor, meeting is adjourned