



# MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

Finance & Facilities Committee Website

## FINANCE & FACILITIES COMMITTEE MEMBERS



<p>Lindsey A. Atkinson At-Large Board Member; Term Expires 2023 (June) MSBA Delegate Buxton Residency <a href="#">latkinson</a> <a href="#">@bonnyeagle.org</a> 207-939-8556</p>	<p>Erika M. Creutz At-Large Board Member; Board Vice-Chair; Term Expires 2025 (June) Standish Residency <a href="#">ecreutz</a> <a href="#">@bonnyeagle.org</a> 727-804-3171</p>	<p>Donald G. Marean At-Large Board Member; Committee Vice-Chair Term Expires 2025 (June) Hollis Residency <a href="#">dmarean</a> <a href="#">@bonnyeagle.org</a> 207-727-5527</p>	<p>John M. Sargent At-Large Board Member; Committee Chair Term Expires 2023 (June) Standish Residency <a href="#">jsargent</a> <a href="#">@bonnyeagle.org</a> 207-776-9687</p>	<p>Christina M. Silvestri At-Large Board Member; Term Expires 2025 (June) Limington Residency <a href="#">csilvestri</a> <a href="#">@bonnyeagle.org</a> 207-749-3336</p>
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Finance & Facilities Meeting Packet  
Wednesday, April 12, 2023



# Finance & Facilities Meeting Agenda

## **Finance & Facilities Meeting**

**Wednesday, April 12, 2023**

4:00 pm – 6:00 pm Central Office  
Conference Room

- ITEM 1      Call to Order
  - ITEM 2      Public Comments
  - ITEM 3      Approve Minutes of Previous Finance and Facilities Meeting
  - ITEM 4      Approve Minutes of Joint BAC & Finance and Facilities Meeting 3/30/23
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### **FINANCE ITEMS**

#### ITEM 5 REVIEW OF A/P & PAYROLL WARRANTS & FINANCIAL REPORTS

- A. - D/A Accounts Payable / Payroll Warrant Summary
- B. - D/ Top 25 Expenditures
- C. - D/ Interim Financial Report
- D. - D/ Financial Dashboards
- E. - D/ Covid Funding Update

#### ITEM 6. OTHER FINANCE DISCUSSION/ACTION ITEMS

- A. – D/ Other Discussion Items
- 

### **FACILITIES ITEMS**

#### ITEM 7. FACILITIES DISCUSSION ITEMS

- A - D/ Facilities Update – Adam Thibodeau

#### ITEM 8. OTHER FACILITIES DISCUSSION/ACTION ITEMS

- A. – D/ Other Discussion Items
- 

#### ITEM 9. ADJOURNMENT

Respectfully submitted

William Brockman

Business Manager of Finance & Operations

# Finance & Facilities Meeting Minutes

## Item 3

**Draft**

Bonny Eagle School District

### FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Wednesday, March 8, 2023/4:00 p.m.

Central Office Conference Room  
94 Main Street, Buxton, ME 04093

**Present** Erika Creutz  
Don Marean  
John Sargent, Finance-Facilities Chair  
Christina Silvestri  
Riley McKinley, Student Representative

**Excused:** Lindsay Atkinson

**Other:** Bill Brockman, Business Manager  
Clay Gleason, Superintendent  
Dawn Pooler, Finance Manager  
Adam Thibodeau, Facilities Director

Meeting Packet link: [Finance-Facilities Meeting Packet 3/8/23](#)

1. Mr. Sargent called the meeting to order at 4:01 p.m.
2. **Public Comments**  
No public comments.
3. **Approval of the previous Finance-Facilities Committee Meeting Minutes**  
  
Moved by Ms. Creutz seconded by Ms. Silvestri:  
To approve the minutes of the February 8, 2023 Finance-Facilities Committee meeting as presented.  
  
VOTED: Yes, unanimous
4. **Review of A/P and Payroll Warrants and Financial Reports:**
  - a. Review of the A/P and Payroll Warrants  
February 2023 warrants [Warrant Summary February 2023](#)
  - b. The Top 25 Expenditures were reviewed  
February 2023 Top 25 Expenditures: [Top 25 Expenditures February 2023](#)
  - c. Financial Report:  
Mr. Brockman and Ms. Pooler reviewed the Financial Reports for February 2023: [Financial Report February 2023](#)



# Finance & Facilities Meeting Minutes

## Item 3

**Draft**

- d. Mr. Brockman shared with the committee the Dashboard for the month of February 2023. These can be found within the meeting packet on pages 11 through 15. [Finance-Facilities meeting packet 3/8/23](#)

Mr. Brockman and Ms. Pooler reported that overall the district is in good financial shape. A current estimate for funding to be rolled into the Capital Reserve fund at the end of year is approximately \$325,000. Mr. Brockman will be monitoring Article 2 Special Education and Article 8 Transportation as the district gets closer to year end.

- e. COVID Funding Update: [Covid Funding Update February 2023](#) Ms. Pooler reviewed the funding update.

### 5. Other Finance Discussion Items

- a. BHHS Discuss/Review proposed lease and future plans:

The Buxton Hollis Historical Society (BHHS) has had an opportunity review the lease revisions proposed by Drummond Woodsum. Overall, they agree with the suggested revisions but would still like to have a lease term of 20 years. The Finance-Facilities will invite the BHHS to the next committee meeting on April 12, 2023 to continue the lease revision discussion. Mr. Brockman shared with the committee that Bill Stockmeyer from Drummond Woodsum has come across a statute would have to be considered in future planning of unused district buildings:

*MRS Title 20-A, §2414 Charter School Right of First Refusal*

*Title 20-A Chapter 112: PUBLIC CHARTER SCHOOLS*

*§2414. Facilities*

*1. Facilities; property. A public charter school may acquire facilities and property in accordance with this subsection.*

*A. A public charter school has a right of first refusal to purchase or lease at or below fair market value a closed non charter public school facility or property or unused portions of a non charter public school facility or property located in a school administrative unit from which it draws its students if the school administrative unit decides to sell or lease the non charter public school facility or property. The school administrative unit may not require purchase or lease payments that exceed the fair market value of the property. [PL 2011, c. 414, §5 (NEW).]*

- b. Budget Advisory Committee Policy Revision:

Ms. Creutz shared with the committee that Policy NEPN/NSBA Code DBA is in the process of being reviewed and revised by the Policy Committee and as such wanted to share the revisions with the Finance-Facilities committee. The proposed revisions are in Section 4: Selection of Members and provides guidelines for the committee to follow should the district receive more applications for BAC membership than openings within each category.

The committee supports the proposed revisions.

### 6. Facilities Update

- a. [Facilities Update/Photos](#) - Mr. Thibodeau reviewed the items within the Facilities update: [Facilities Update February 2023](#)

# Finance & Facilities Meeting Minutes

## Item 3

**Draft**

### 7. Other Facilities Discussion/Action Items

- Mr. Thibodeau proposed having some type of lettering such as "BE Proud" added to the new propane tank at the fueling station (reference photo on page 39 of meeting packet). The Committee is in favor of this.
- Mr. Thibodeau shared with the committee that PitStop Fuels and their parent company, Stone Road Energy have reached out to him the propose an event at the new Transportation Fueling station to celebrate Bonny Eagle in choosing a Green option by utilizing propane fueling for school buses. The company would host the event on May 11<sup>th</sup> and would have several speakers for the event. After discussion, the committee is supportive of this event but would like to see an agenda and talking points before fully committing.
- Ms. Creutz has asked for an update after the winter months for a comparison of electrical costs as many lights have been updated to LED's. Mr. Thibodeau will present this at the next meeting.

### 8. Adjournment:

Moved by Mr. Marean, seconded by Ms. Creutz

To adjourn the meeting at 6:10 p.m.

All in favor, meeting is adjourned

# Finance & Facilities Meeting Minutes

## Item 4

**Draft**

Budget Advisory Committee & Finance-Facilities Committee  
Meeting Minutes  
Thursday, March 30, 2023 at 6:00 p.m.

*The video recording of this meeting can be found at the BETV YouTube site [BAC Recorded Meeting 3/30/23](#)*

Finance-Facilities Committee members in attendance:

Lindsay Atkinson  
Erika Creutz  
Don Marean  
John Sargent  
Christina Silvestri (Ms. Silvestri left @ 6:45 p.m.)

### [BAC Meeting Packet 3/30/23](#)

1. Welcome:

Mr. Delaney opened the meeting at 6:00 p.m. The committee observed a moment of silence for the victims of the Nashville school shooting.

2. Pledge of Allegiance

3. Public Comments:

Mr. Delaney opened the meeting up to public comment. To hear the public comments portion in its entirety please refer to minute marker 02:33 of the recorded meeting.

- Ms. Heath is a School Board Member. Ms. Heath's full statement begins at minute marker 02:33
- Ms. Anderson is a School Board Member. Ms. Anderson's full statement begins at minute marker 05:00
- Mr. Leach is a Budget Advisory Committee member and resident of Buxton. Mr. Leach's full statement begins at minute marker 08:40. Mr. Delaney added that Mr. Leach had sent himself and Mr. Kuntz an analysis comparison and Mr. Delaney will ask that this be included as part of the minutes. (See Addendum)

Mr. Delaney shared with those present that this meeting was a joint meeting with the district's Finance-Facilities committee members. The Finance-Facilities Committee members introduced themselves.

4. Rules for Public Comments at BAC Meetings:

Mr. Delaney referred the Committee to page 4 of the meeting packet should they wish to view the Rules for Public Comments.

5. Ground Rules & Norms:

Mr. Delaney referred the Committee to page 5 of the meeting packet should they wish to view the Ground Rules and Norms.

6. Approve Minutes of Previous Meeting:

Mr. Leach asked that the minutes be amended to clarify a statement he made.

Motion by Mr. Leach seconded by Ms. Boedeker

To approve the March 23, 2023 Budget Advisory Committee meeting minutes amended as requested.



# Finance & Facilities Meeting Minutes

## Item 4

**Draft**

All in favor and motion carries.

**7. Questions from Previous Meeting:**

There were no questions from the previous meeting.

**8. Review/Recommend General Fund Budget:**

The full discussion can be viewed at minute marker 16:00 of the 3/30/23 BAC meeting and can be viewed on pages 20 through 46 of the BAC 3/30/23 meeting packet.

Mr. Gleason and Mr. Brockman shared with the committee that due to a calculating error in the State funding formula, the district will be receiving additional State Subsidy in the ED279. Mr. Gleason noted that because this additional funding is attributed to a change in the mil rate that this additional funding will be helpful to offset tax implications to the taxpayers. Mr. Brockman shared with the committee that the State share of GPA increased from \$21,863,166 to \$22,875,038 which results in an increase of \$1,011,872 over what had been calculated previously.

Scenarios A, B, and C had been discussed at previous meetings.

Mr. Brockman reviewed Scenario D which includes the revised ED 279 figures.

Scenario D presented a General Fund Budget of \$59,248,764 with an overall budget increase of 4.80% and an overall tax assessment increase of 3.53%

General Fund Tax Assessment Overall implications by town (Scenario D):

Buxton	Percent increase of 3.25 with a dollar amount increase of \$293,467
Frye Island	Percent increase of 6.26% with a dollar amount increase of \$110,223
Hollis	Percent increase of 3.06% with a dollar amount increase of \$165,687
Limington	Percent increase of 4.80% with a dollar amount increase of \$185,530
Standish	Percent increase of 3.14% with a dollar amount increase of \$374,942

The committee had an opportunity to ask questions in regards to Scenario D and can be heard in its entirety at minute marker 42:00 of the recorded meeting [BAC 3/30/23](#)

Mr. Delaney addressed the committee in order to come to a consensus of which budget scenario the committee is in favor by majority vote.

**9. Review/Approve Budget Resolution:**

Motion by Mr. Kuntz; seconded by Mr. Burns

To Recommend and approve Budget Resolution represented by Scenario D to the Finance-Facilities Committee.

All in favor and motion carries.

The Finance-Facilities Committee as represented by Ms. Atkinson, Ms. Creutz, Mr. Marean, and Mr. Sargent, considered the Budget Advisory Committee's Resolution and Recommendation of School Budget Scenario D.

Motion by Mr. Marean; seconded by Mr. Sargent

To Recommend to the School Board the Budget Advisory Committee's recommendation to accept Budget Scenario D and move this item forward to the School Budget for their consideration.

# Finance & Facilities Meeting Minutes

## Item 4

**Draft**

All in favor and motion carries

### 10. BAC Schedule and Budget Timeline:

**Next meeting:** There are no additional BAC meetings scheduled for this budget session. The District Budget Referendum meeting is scheduled for Thursday, May 25<sup>th</sup> beginning at 6:00 p.m. at Bonny Eagle High School.

### Adjournment:

Moved by Ms. Hoffman; seconded by Ms. McDonald  
Motion to Adjourn the meeting at 7:43 p.m.

All in favor and meeting is adjourned

### ADDEMDUM

Mr. Leach is a Budget Advisory Committee member and resident of Buxton. Mr. Leach's full statement begins at minute marker 08:40. Mr. Delaney added that Mr. Leach had sent himself and Mr. Kuntz an analysis comparison and Mr. Delaney will ask that this be included as part of the minutes. \*\*

	2019	2020	2021	2022	2023	2024
Budget - Expenditures	49,581,850	50,125,470	50,997,051	52,251,936	56,535,786	57,597,098
Actual - Expenditures	48,814,647	47,405,078	47,698,905	49,256,219	51,050,546	
Over/(under) budgeted	767,203	2,720,392	3,298,146	2,995,717	5,485,240	
As a %	1.55%	5.43%	6.47%	5.73%	9.70%	
					Actuals Extrapolated	

Forecast 22-23			
General fund expenditures		YTD Thru Jan	Monthly Avg
Budgeted	\$56,535,786		
Extrapolated Actuals	\$51,050,546	\$26,740,762	\$4,861,957
Over/(Under) Budgeted	\$5,485,240		
Salaries			
Budgeted	\$33,940,420		
Extrapolated Actuals	\$27,506,555	\$15,128,605	\$2,750,655
Over/(Under) Budgeted	\$6,433,865		
Per pupil allocation			
Budgeted	\$2,900,900		
Extrapolated Actuals	\$2,279,820	\$1,253,901	\$227,982
Over/(Under) Budgeted	\$621,080		
Special education			
Budgeted	\$9,712,699		
Extrapolated Actuals	\$7,657,213	\$4,211,467	\$765,721
Over/(Under) Budgeted	\$2,055,486		
Facilities Maint			
Budgeted	\$8,159,441		
Extrapolated Actuals	\$8,529,825	\$4,691,404	\$852,983
Over/(Under) Budgeted	(\$370,384)		
System Admin			
Budgeted	\$1,588,588		
Extrapolated Actuals	\$1,587,813	\$873,297	\$158,781
Over/(Under) Budgeted	\$775		

\*\* The above figures presented by Mr. Leach have not been verified for accuracy by district administration





## MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

Finance & Facilities Committee Website

### FINANCE & FACILITIES COMMITTEE

# Finance Items

#### FINANCE ITEMS

#### ITEM 4 REVIEW OF A/P & PAYROLL WARRANTS & FINANCIAL REPORTS

- A. - D/A Accounts Payable / Payroll Warrant Summary
- B. - D/ Top 25 Expenditures
- C. - D/ Interim Financial Report
- D. - D/ Financial Dashboards
- E. - D/ Covid Funding Update

#### ITEM 5. OTHER FINANCE DISCUSSION/ACTION ITEMS

- A. – D/ Other Discussion Items

## Finance & Facilities Meeting Packet

Wednesday, April 12, 2023

### MAINE SCHOOL ADMINISTRATIVE DISTRICT # 6

Serving the Towns of Buxton, Hollis, Limington, Standish and Frye Island  
94 Main Street, Buxton, E 04093 Phone 207-929-3831 | Fax 866-646-9748

Finance & Facilities Meeting Warrant/Payroll Summary

Item 4-A

MAINE SCHOOL ADMINISTRATIVE DISTRICT 6 FINANCE & FACILITIES WARRANT SUMMARIES March-23			
WARRANT			
#	TYPE	DATE	AMOUNT
23.18	AP		\$ 743,424.77
23.18	PR	Gross Payroll	\$ 1,654,049.95
	PR	Insurance	
		MainePERS	\$ 251,435.30
SUBTOTAL			\$ 2,648,910.02
23.19	AP		\$ 502,970.92
23.19	PR	Gross Payroll	\$ 1,602,768.59
	PR	Insurance	\$ 833,389.64
		MainePERS	
SUBTOTAL			\$ 2,939,129.15
23.20	AP		\$ 406,482.01
GRAND TOTAL			\$ 5,994,521.18



# Finance & Facilities Meeting Top 25 Expenditures

## Item 4-B

Top 25 Expenditures  
March 2023

Accounts Payable  
Warrants 23-18, 23-19 & 23-20  
Total: \$1,652,877.70

Check #	Vendor	Description	Amount
152775	MAINE MUNICIPAL BOND BANK	SRRF LOAN CLOSE OUT	363,810.07
152857	PATCO CONSTRUCTION, INC.	WAREHOUSE AND FUELING STATION PROJECT	85,268.70
152991	HONEYWELL, INC.	ANNUAL CONTRACT QUARTERLY PAYMENT	51,004.64
152800	DENNIS K. BURKE, INC.	FUEL EXPENSE 23-19	42,699.84
152733	SYSCO OF NORTHERN NEW ENGLAND	NUTRITION SUPPLIES DISTRICT WIDE 23-18	39,068.96
152860	PITSTOP FUELS, INC.	PROPANE EXPENSE 23-19	36,918.54
152659	DENNIS K. BURKE, INC.	FUEL EXPENSE 23-18	34,725.37
153049	SYSCO OF NORTHERN NEW ENGLAND	NUTRITION SUPPLIES DISTRICT WIDE 23-20	34,702.33
153027	PITSTOP FUELS, INC.	PROPANE EXPENSE 23-20	34,544.35
152985	GREATER SEBAGO ED. ALLIANCE (GSEA)	TRANSFER OF REGIONAL SERVICE FUNDS/STATE	32,250.00
152793	CENTRAL MAINE POWER	ELECTRICITY EXPENSE 23-19	31,590.49
152806	EDUPOINT EDUCATIONAL SYSTEMS, LLC.	SYNERGY - STUDENT SOFTWARE	29,741.05
152703	PITSTOP FUELS, INC.	PROPANE EXPENSE 23-18	29,330.93
152686	MSMA WORKERS COMP TRUST	WORKERS COMP PAYMENT 23-18	27,638.00
153009	MSMA WORKERS COMP TRUST	WORKERS COMP PAYMENT 23-20	27,638.00
152972	DENNIS K. BURKE, INC.	FUEL EXPENSE 23-20	25,516.20
152687	MST GOVERNMENT LEASING, LLC	COPIER CONTRACT EXPENSE	24,672.53
152892	SYSCO OF NORTHERN NEW ENGLAND	NUTRITION SUPPLIES DISTRICT WIDE 23-19	23,166.83
152859	PINE TREE SOCIETY FOR HANDICAPPED	SP-ED CONTRACTED SERVICES	21,111.99
152894	TREAS STATE OF ME DEPT/EDUCATION	TITLE ii ADJUSTMENT	17,270.00
152651	CENTRAL MAINE POWER	ELECTRICITY EXPENSE 23-18	16,355.76
152875	RSU 14	FEDES GRANT	15,982.00
153059	VODAVI TECHNOLOGIES, LLC	REPLACEMENT OF NETWORK SWITCHES	14,332.74
153025	PINE TREE SOCIETY FOR HANDICAPPED	SP-ED CONTRACTED SERVICES	13,607.75
153034	PROAV SYSTEMS INC.	DOCUMENT CAMERAS	13,537.30
	% OF ALL AP	65.73%	\$1,086,484.37

# Finance & Facilities Meeting Interim Financial Report

## Item 4-C

Revenues, Expenditures, and Changes in Fund Balance							
2022-2023 GENERAL FUND BUDGET	General Fund Summary: Prepared for the November 9th finance committee meeting	ADOPTED / ADJUSTED BUDGET 2022-23	ACTUALS YTD 2022-23 3/31/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2022-23	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2021-22 3/31/2022
	STATE SUBSIDY (GPA)	\$21,947,907	\$16,701,366	23.90%	\$21,947,907	\$0	\$17,800,653
	BALANCE FORWARD	\$2,350,000	\$2,350,000	0.00%	\$2,350,000	\$0	\$1,375,000
	SPECIAL ED REVENUES	\$200,000	\$150,124	24.94%	\$190,000	(\$10,000)	\$90,281
	MISCELLANEOUS REVENUES	\$40,000	\$333,249	-733.12%	\$450,000	\$410,000	\$154,821
	BUILDING USE RECEIPTS	\$0	\$0	#DIV/0!	\$0	\$0	\$0
	LOCAL TAX ASSESSMENT	\$31,997,879	\$23,998,410	25.00%	\$31,997,879	\$0	\$19,189,856
	REVENUES OVER (UNDER) ESTIMATES	\$56,535,786	\$43,533,148	23.00%	\$56,935,786 A	\$400,000	\$38,610,611
	Article 1 - REGULAR INSTRUCTION	\$21,989,114	\$12,127,189	44.85%	\$21,590,451	\$398,663	\$11,549,181
	Article 2 - SPECIAL EDUCATION	\$9,712,670	\$5,732,869	40.98%	\$9,536,579	\$176,091	\$5,347,897
	Article 3 - CAREER & TECH ED	\$10,000	\$0	100.00%	\$0	\$10,000	\$0
	Article 4 - OTHER INSTRUCTION	\$1,002,459	\$651,453	35.01%	\$984,285	\$18,175	\$489,618
	Article 5 - STUDENT & STAFF SUPPORT	\$5,570,928	\$3,242,568	41.79%	\$5,469,927	\$101,001	\$3,231,613
	Article 6 - SYSTEM ADMINISTRATION	\$1,588,558	\$1,093,069	31.19%	\$1,559,757	\$28,801	\$879,784
	Article 7 - SCHOOL ADMINISTRATION	\$2,815,945	\$1,718,258	38.98%	\$2,764,892	\$51,053	\$1,721,218
	Article 8 - TRANSPORTATION & BUSES	\$3,866,082	\$2,635,998	31.82%	\$3,795,990	\$70,092	\$2,324,874
	Article 9 - FACILITIES MAINTENANCE	\$8,159,441	\$6,005,664	26.40%	\$7,833,064	\$326,378	\$4,573,067
	Article 10 - DEBT & OTHER COMMITMENTS	\$1,803,690	\$1,633,655	9.43%	\$1,803,690	\$0	\$1,614,093
	Article 11 - ALL OTHER EXPENSES	\$16,900	\$1,497	91.14%	\$16,900	\$0	\$2,350
	EXPENDITURES (OVER) UNDER BUDGET	\$56,535,786	\$34,842,218	38.37%	\$55,355,534 B	\$1,180,252	\$31,733,695
	REVENUES OVER / (UNDER) EXPENSES	\$0	\$8,690,929		A + B = C C	\$1,580,252	\$6,876,916
	As a % of Approved Budget		61.63%			2.80%	60.76%
PROJECTED CHANGE IN FUND BALANCE (FY23 YEAR END)							
CHANGE IN FUND BALANCE	FUND BALANCE BEGINNING OF YEAR					\$9,395,381	
	As a % of ENACTED Budget					16.62%	
	LESS: FUND BAL Carried Forward FY22					(\$2,350,000)	
	REVENUES OVER / (UNDER) EXPENSES					\$1,580,252	
	LESS:						
	>Article 9 BALANCE to Capital Reserve					(\$326,378)	
	>Article 5 BALANCE to Capital Technology Reserve					(\$80,000)	
	> PROJECTED AUDIT ADJUSTMENTS					(\$225,000)	
	FUND BALANCE END OF YEAR 22-23					\$7,994,255	
	As a % of 22-23 Budget					14.14%	
	NET CHANGE IN FUND BALANCE					(\$1,401,125)	
	PROJECTED CARRY FORWARD 23-24					\$3,000,000	
FUND BALANCE AVAILABLE FOR FY25					\$4,994,255		
	FOOD SERVICE	ADOPTED / ADJUSTED BUDGET 2022-23	ACTUALS YTD 2022-23 3/31/2023	% BAL LEFT YTD	PROJECTED YEAR END TOTALS 2022-23	PROJECTED YEAR END BALANCES REMAINING	ACTUALS YTD 2021-22 3/31/2022
	REVENUES	\$1,935,150	\$1,713,729	11.44%	\$1,838,393	(\$96,758)	\$1,371,127
	EXPENDITURES	\$1,935,150	\$1,608,316	16.89%	\$1,896,447	\$38,703	\$1,346,257
	BALANCE	\$0	\$105,414		(\$58,055)	(\$135,461)	\$24,870



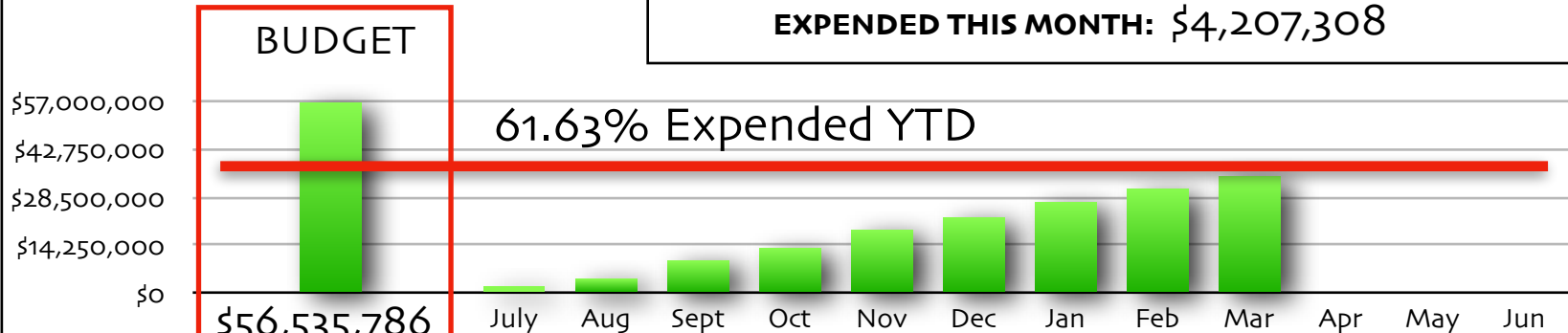
# Finance & Facilities Meeting - Financial Dashboards

## Item 4-D

## EXPENDITURES - MARCH

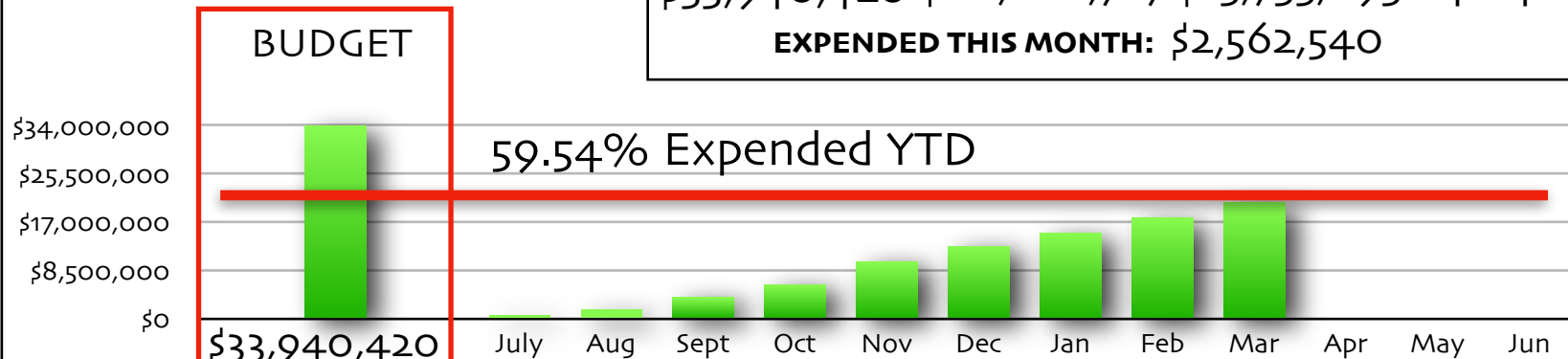
### TOTAL GENERAL FUND EXPENDITURES

BUDGET	\$EXPENDED YTD	\$REMAINING	%REMAINING
\$56,535,786	\$34,842,218	\$21,693,568	38.37%
EXPENDED THIS MONTH: \$4,207,308			



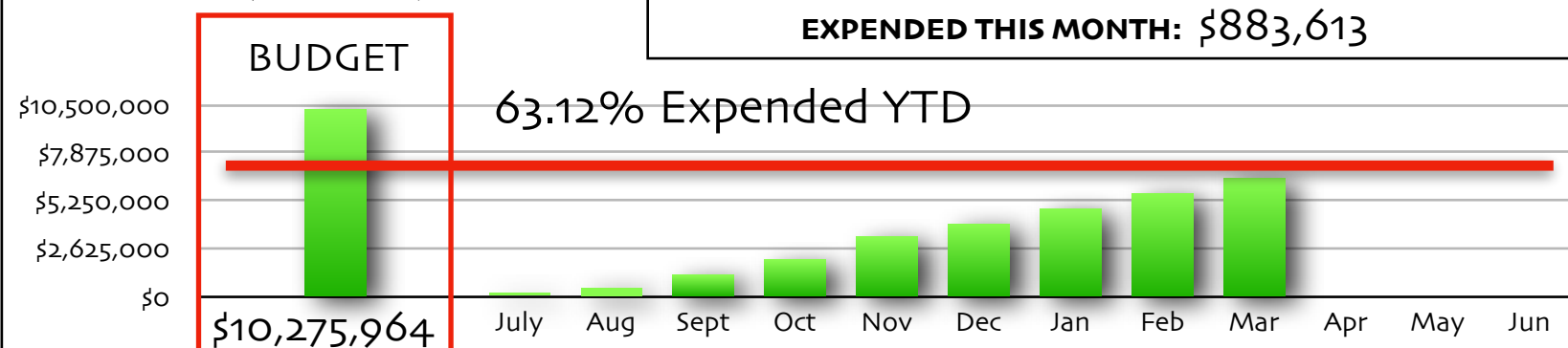
### SALARIES (Cat 10)

BUDGET	\$EXPENDED YTD	\$REMAINING	%REMAINING
\$33,940,420	\$20,206,727	\$13,733,693	40.46%
EXPENDED THIS MONTH: \$2,562,540			



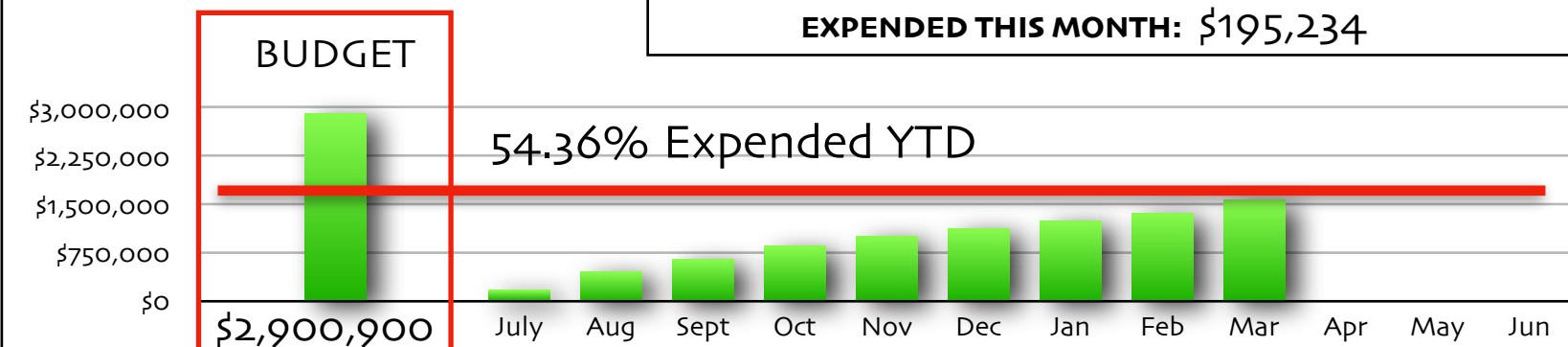
### EMPLOYEE BENEFITS (Cat 20)

BUDGET	\$EXPENDED YTD	\$REMAINING	%REMAINING
\$10,275,964	\$6,486,449	\$3,789,515	36.88%
EXPENDED THIS MONTH: \$883,613			



### PER PUPIL ALLOCATIONS (Cat 30)

BUDGET	\$EXPENDED YTD	\$REMAINING	%REMAINING
\$2,900,900	\$1,576,793	1,324,107	45.64%
EXPENDED THIS MONTH: \$195,234			





# Finance & Facilities Meeting - Financial Dashboards

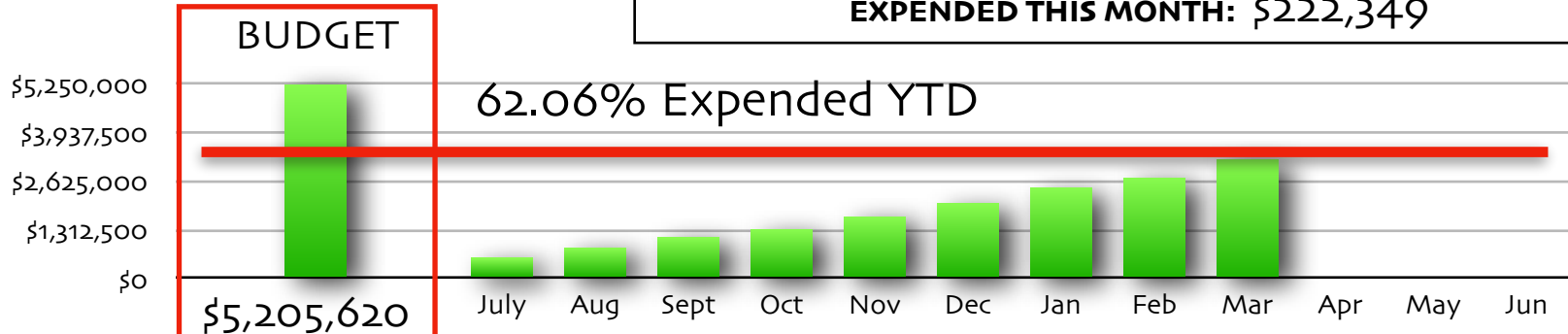
## Item 4-D

## EXPENDITURES - MARCH

### RECURRING COSTS (Cat 40)

BUDGET	\$EXPENDED YTD	\$REMAINING	%REMAINING
\$5,205,620	\$3,230,429	\$1,975,191	37.94%

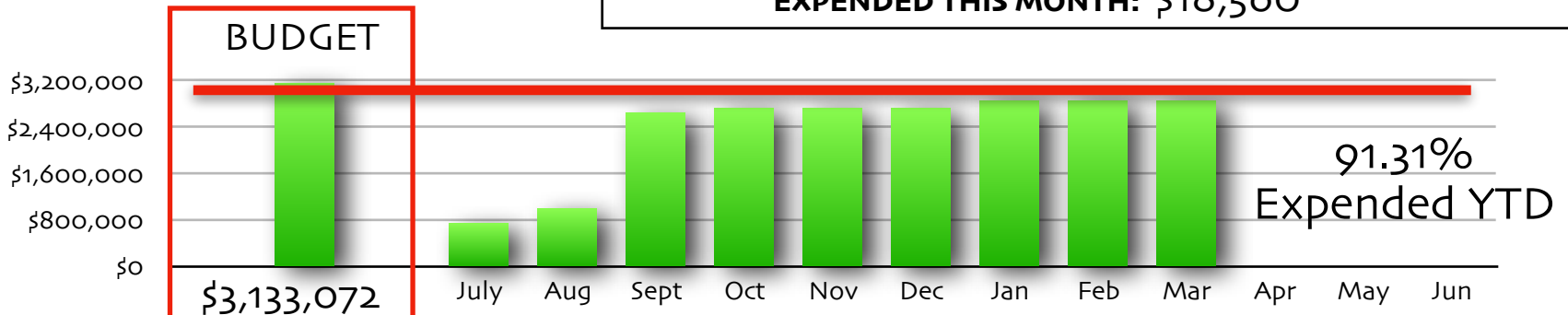
EXPENDED THIS MONTH: \$222,349



### CURRENT DEBT SERV (Cat 50)

BUDGET	\$EXPENDED YTD	\$REMAINING	%REMAINING
\$3,133,072	\$2,860,918	\$272,154	8.69%

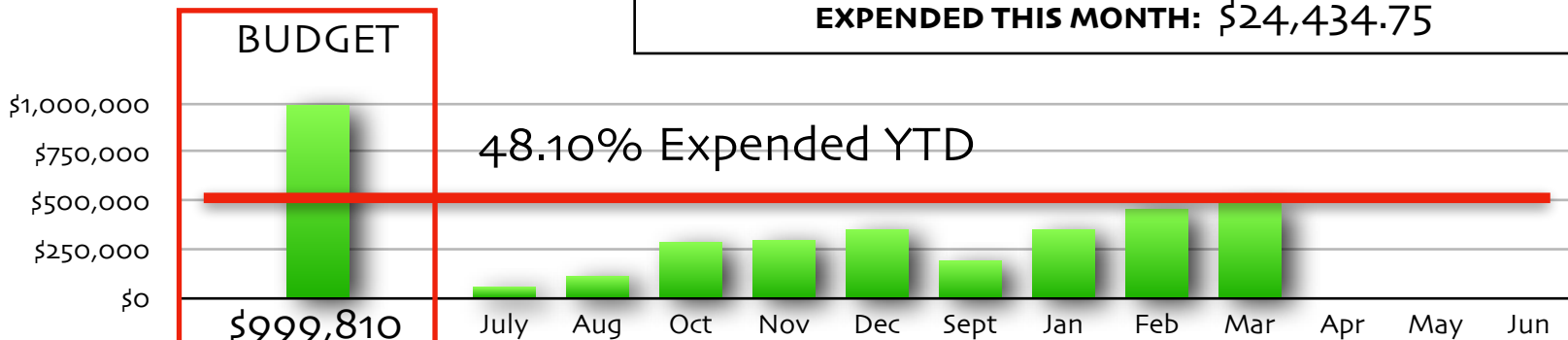
EXPENDED THIS MONTH: \$18,560



### CAPITAL REQUESTS (Cat 70)

BUDGET	\$EXPENDED YTD	\$REMAINING	%REMAINING
\$999,810	\$480,902	\$518,908	51.90%

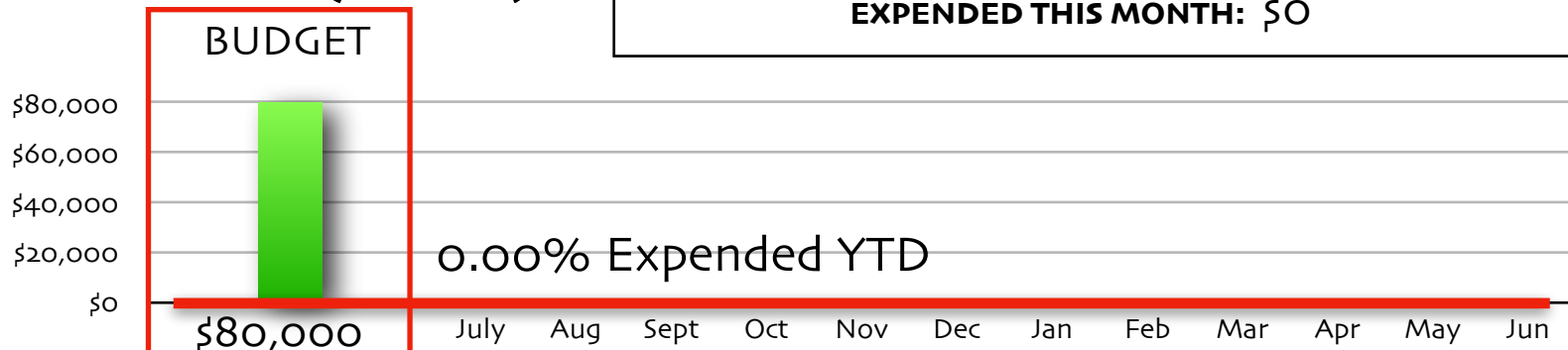
EXPENDED THIS MONTH: \$24,434.75



### NEW DEBT SERVICE REQUESTS (Cat 80)

BUDGET	\$EXPENDED YTD	\$REMAINING	%REMAINING
\$80,000	\$0	\$80,000	100.00%

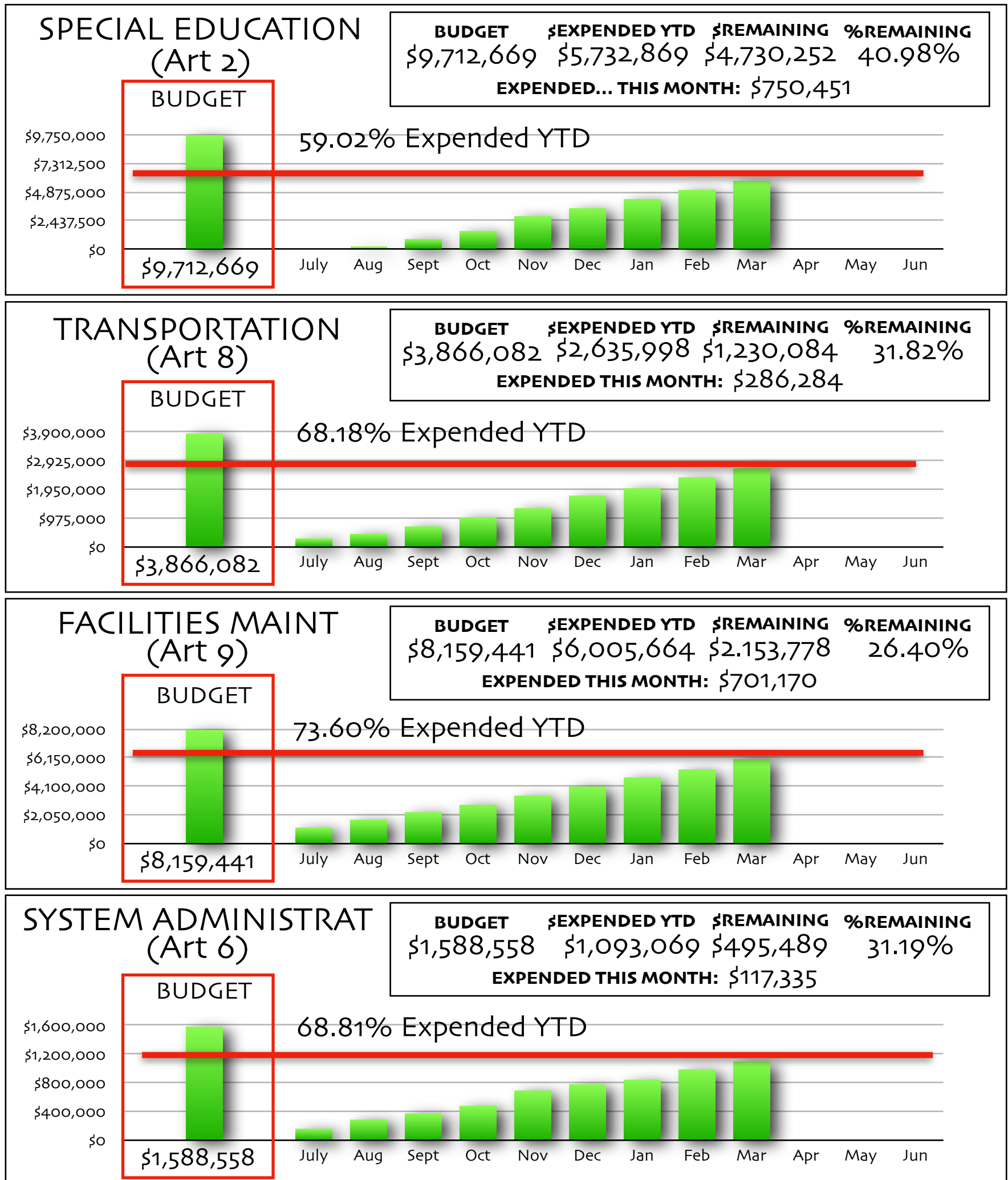
EXPENDED THIS MONTH: \$0



# Finance & Facilities Meeting - Financial Dashboards

## Item 4-D

## EXPENDITURES - MARCH



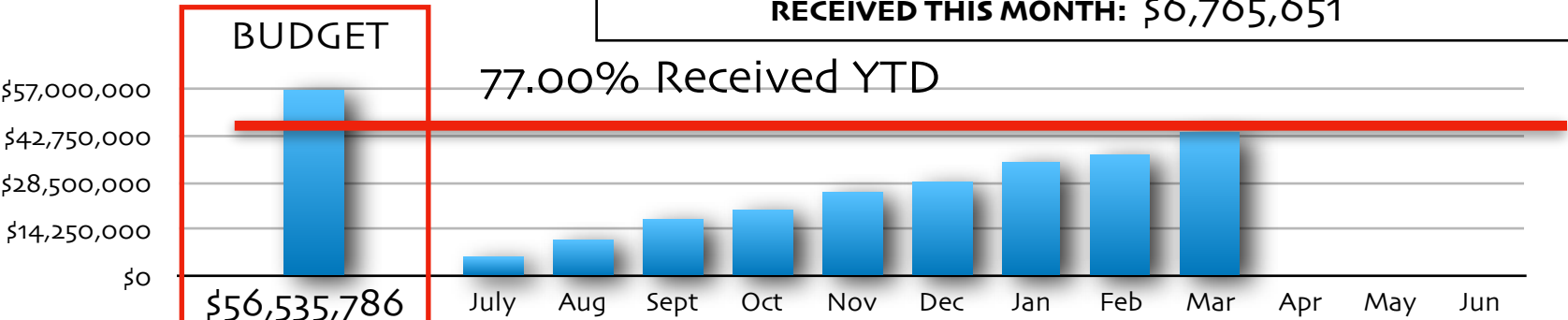
# Finance & Facilities Meeting - Financial Dashboards

## Item 4-D

## REVENUES - MARCH

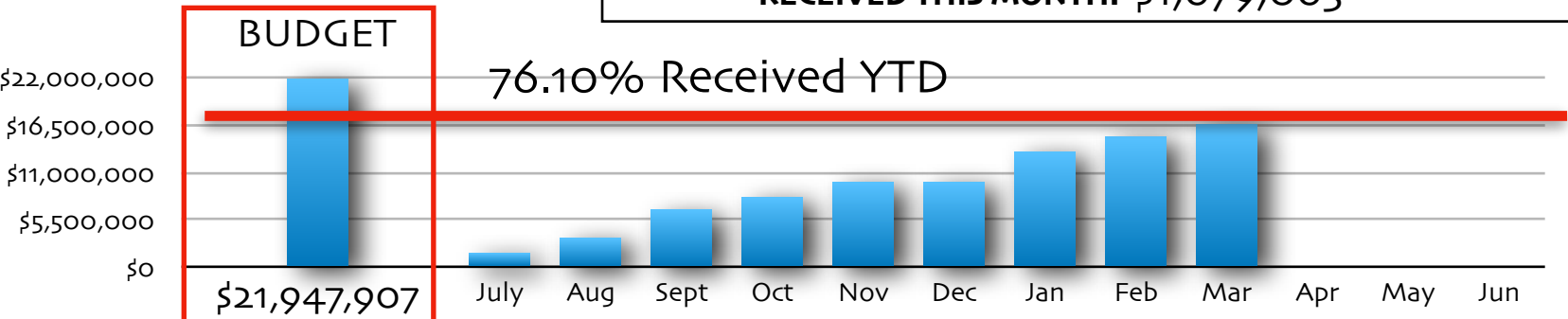
### TOTAL GENERAL FUND REVENUES

BUDGET	\$RECEIVED YTD	\$REMAINING	%REMAINING
\$56,535,786	\$43,533,148	\$13,002,638	23.00%
RECEIVED THIS MONTH: \$6,765,651			



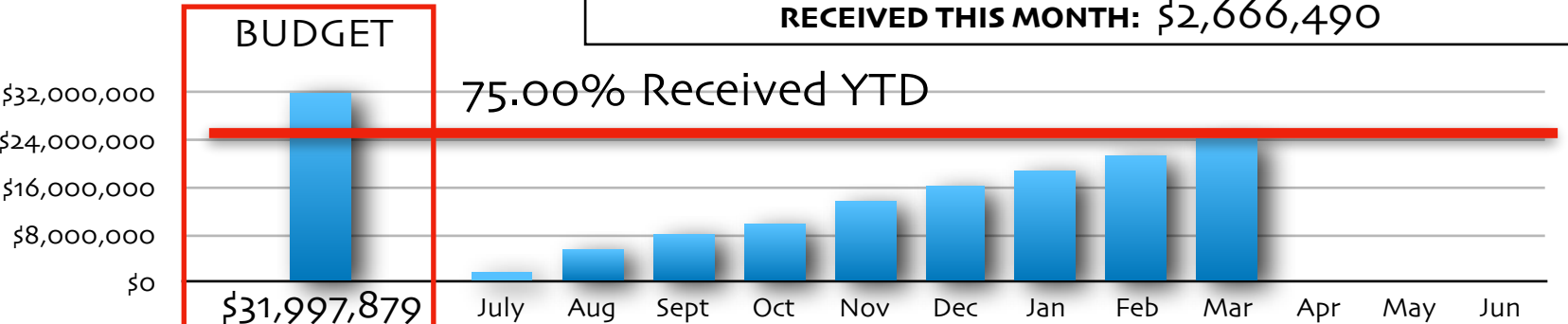
### STATE SUBSIDY (GPA)

BUDGET	\$RECEIVED YTD	\$REMAINING	%REMAINING
\$21,947,907	\$16,701,366	\$5,246,541	23.90%
RECEIVED THIS MONTH: \$1,679,063			



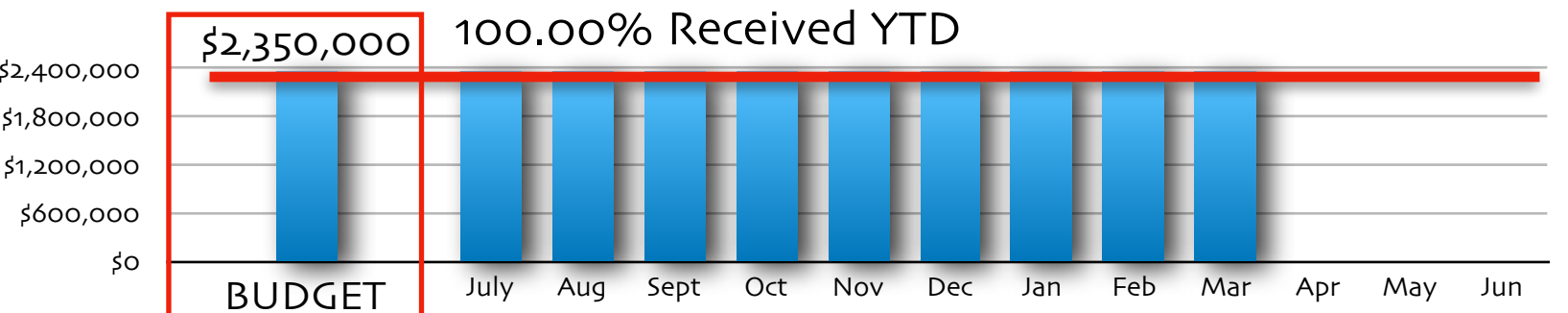
### LOCAL ASSESSMENTS

BUDGET	\$RECEIVED YTD	\$REMAINING	%REMAINING
\$31,997,879	\$23,998,410	\$7,999,469	25.00%
RECEIVED THIS MONTH: \$2,666,490			



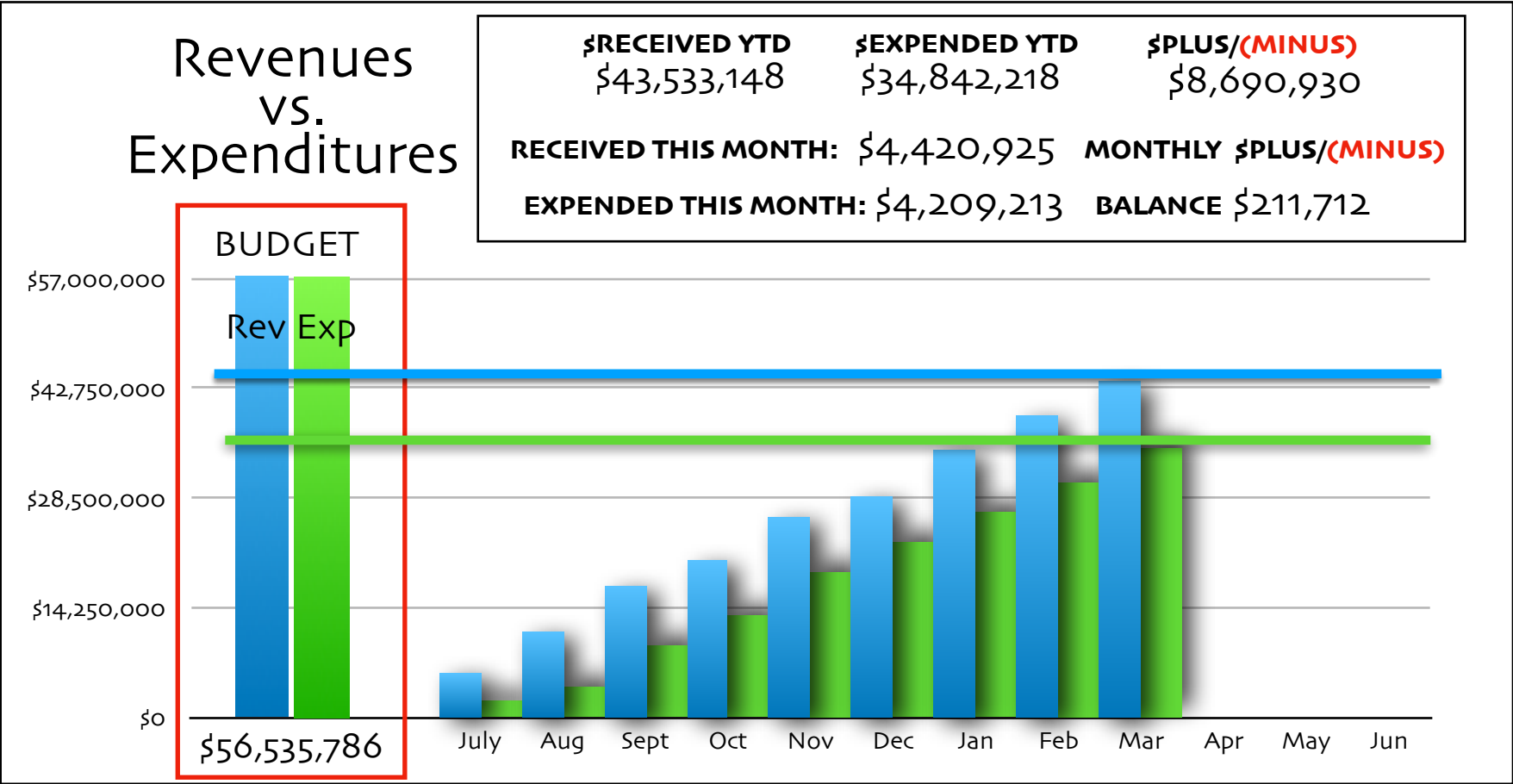
### BALANCE FORWARD

BUDGET	\$RECEIVED YTD	\$REMAINING	%REMAINING
\$2,350,000	\$2,350,000	\$0.00	0.00%

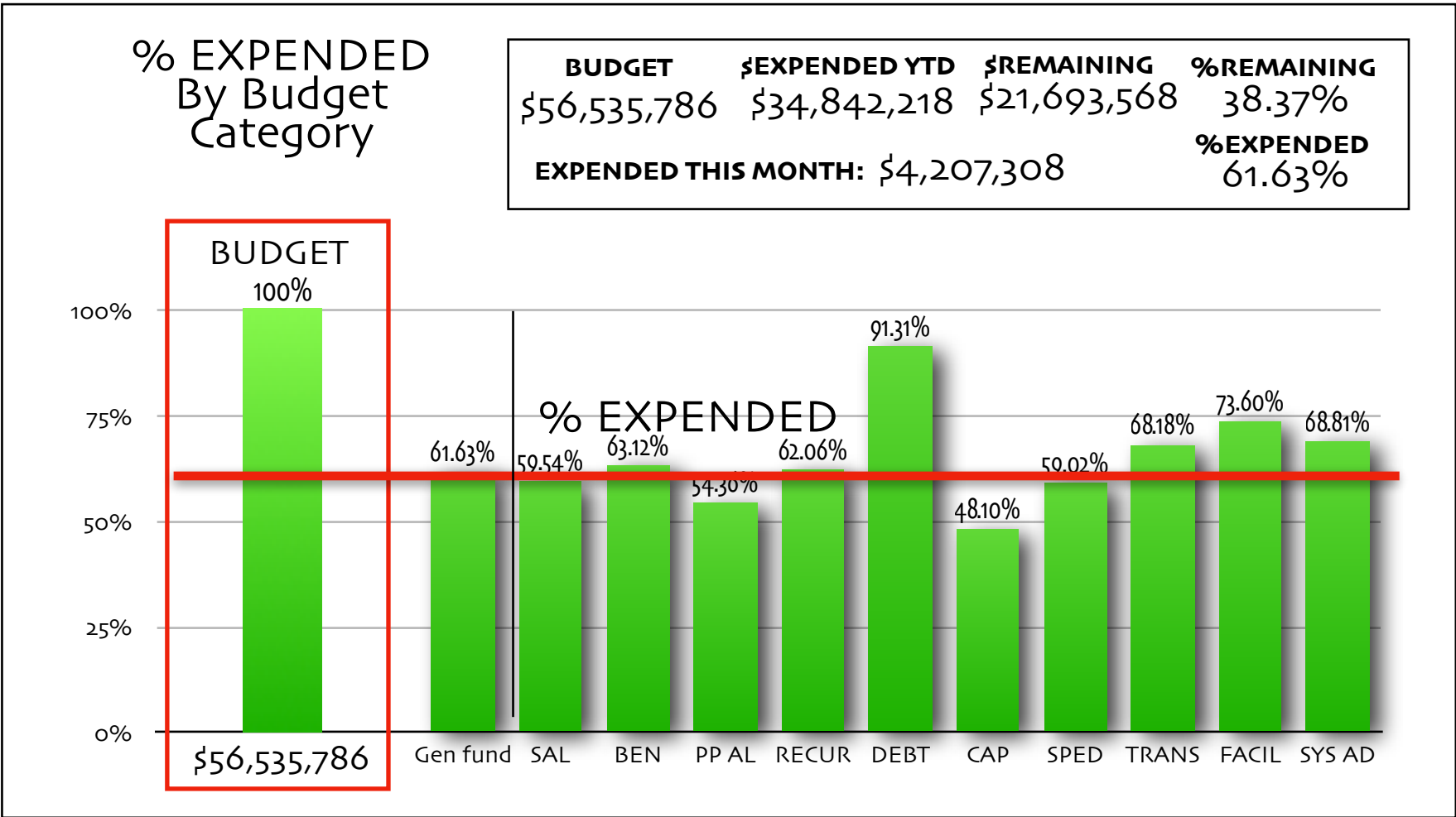


# Finance & Facilities Meeting - Financial Dashboards

## Item 4-D REVENUES VS. EXPENDITURES - MARCH



## Item 4-D EXPENDITURES - JANUARY YTD



# Finance & Facilities Meeting Covid-19 Financial Report

## Item 4-E

COVID Funding							
Expires	Name	Fund	Award	Revenue	Expense	Left to Spend	Due to MSAD 6
9/30/2022	LE School Age (ARP)	2480	215,246	184,142	198,116	17,131	13,974
9/30/2022	LE Preschool (ARP)	2515	25,067	24,979	24,979	89	0
9/30/2022	ESSER1 (CARES)	2605	447,096	445,589	445,589	1,507	0
9/30/2023	ESSER2 (CRRSA)	2614	1,851,263	1,733,542	1,733,542	117,721	0
9/30/2024	ESSER3 (ARP)	2615	4,158,948	3,006,432	3,423,865	735,083	417,432
9/30/2023	RREV	2616	100,000	0	18,126	81,874	18,126
9/1/2024	LMS Sub-Grant	2617	73,018	31,296	31,296	41,722	0
9/30/2024	Homeless Children (ARP)	2618	24,668	12,116	14,168	10,500	2,052
			<b>6,895,307</b>	<b>5,438,096</b>	<b>5,889,680</b>	<b>1,005,626</b>	<b>451,584</b>
				78.87%	85.42%		





## MAINE SCHOOL ADMINISTRATIVE DISTRICT #6

### Finance & Facilities Committee Website

## FINANCE & FACILITIES COMMITTEE

# Facilities Items

### FACILITIES ITEMS

#### ITEM 6. FACILITIES DISCUSSION ITEMS

A - D/ Facilities Update – Adam Thibodeau

#### ITEM 7. OTHER FACILITIES DISCUSSION/ACTION ITEMS

A. – D/ Other Discussion Items

## Finance & Facilities Meeting Packet

Wednesday, April 12, 2023

### MAINE SCHOOL ADMINISTRATIVE DISTRICT # 6

Serving the Towns of Buxton, Hollis, Limington, Standish and Frye Island  
94 Main Street, Buxton, E 04093 Phone 207-929-3831 | Fax 866-646-9748

# Finance & Facilities Meeting - Facilities Update

## Item 6-A

### Facilities Update - 4/12/23 Meeting

- Preparation for Treatment Plant Shut-down and Cleaning
- EL - Repaired damaged heating coil in AHU
- Campus Clean-up Ongoing
- BCES - Food Waste Study
- BCES - Food Waste Proposal - Agricycle
- Hollis - Upgrade interior lighting to LED
- Bus Filling Station - Preparation for Propane Education

Event on 5/11/23

- Central Office/Historical Society - New Street Sign
- Spring Sports Field Prep
- Winter Clean-up
- PFAS - State Funding/Award - \$1,010,000
- Hollis / Frank Jewett PFAS - Projects out to bid. Pricing is coming in from multiple vendors
- BEHS / BEMS PFAS - 90% documents completed and reviewed. 100% document due next week.
- April 13, 2023 - Campus Clean-up Day

# Finance & Facilities - Meeting Schedule



Maine School Administrative District 6  
 Business Office  
 94 Main Street  
 Buxton, ME 04093  
 (207) 929-2318  
 Fax 866-636-2011  
 Finance & Facilities Meeting Schedule

## MSAD #6 ~ 2022-2023 FINANCE COMMITTEE MEETINGS CONFERENCE ROOM, CENTRAL OFFICE

**All REGULAR FINANCE AND FACILITIES MEETINGS will be held at the Central Office at 4:00 pm**

MONTH	DAY	MEETING TIME	WARRANT TYPE
JULY	13	<u>FINANCE &amp; FACILITIES MEETING @ 4:00 pm (Review of Warrants for June 2022)</u>	
JULY	15	Warrant #22-27 last of 2022	
		Warrant #23-01 prepared	
	29	Warrant #23-02 prepared	
AUGUST	10	<u>FINANCE &amp; FACILITIES MEETING @ 4:00 pm (Review of FINAL Warrants for 2022)</u>	
AUGUST	12	Warrant #23-03 prepared	
AUGUST	26	Warrant #23-04 prepared	
SEPTEMBER	14	<u>FINANCE &amp; FACILITIES MEETING @ 4:00 pm (Review of Warrants August 2022)</u>	
SEPTEMBER	2	Warrant #23-05 prepared	
SEPTEMBER	16	Warrant #23-06 prepared	
SEPTEMBER	30	Warrant #23-07 prepared	
OCTOBER	12	<u>FINANCE &amp; FACILITIES MEETING @ 4:00 pm (Review of Warrants September 2022)</u>	
OCTOBER	14	Warrant #23-08 prepared	
OCTOBER	28	Warrant #23-09 prepared	
NOVEMBER	9	<u>FINANCE &amp; FACILITIES MEETING @ 4:00 pm (Review of Warrants October 2022)</u>	
NOVEMBER	10	Warrant #23-10 prepared	
NOVEMBER	25	Warrant #23-11 prepared	
DECEMBER	14	<u>FINANCE &amp; FACILITIES MEETING @ 4:00 pm (Review of Warrants November 2022)</u>	
DECEMBER	9	Warrant #23-12 prepared	
DECEMBER	23	Warrant #23-13 prepared	
JANUARY	11	<u>FINANCE &amp; FACILITIES MEETING @ 4:00 pm (Review of Warrants December 2022)</u>	
JANUARY	6	Warrant #23-14 prepared	
JANUARY	20	Warrant #23-15 prepared	
FEBRUARY	8	<u>FINANCE &amp; FACILITIES MEETING @ 4:00 pm (Review of Warrants January 2023)</u>	
FEBRUARY	3	Warrant #23-16 prepared	
FEBRUARY	17	Warrant #23-17 prepared	
MARCH	8	<u>FINANCE &amp; FACILITIES MEETING @ 4:00 pm (Review of Warrants February 2023)</u>	
MARCH	3	Warrant #23-18 prepared	
MARCH	17	Warrant #23-19 prepared	
MARCH	31	Warrant #23-20 prepared	
APRIL	12	<u>FINANCE &amp; FACILITIES MEETING @ 4:00 pm (Review of Warrants March 2023)</u>	
APRIL	14	Warrant #23-21 prepared	
APRIL	28	Warrant #23-22 prepared	

# Finance & Facilities - Meeting Schedule

<u>MAY</u>	<u>10</u>	<u>FINANCE &amp; FACILITIES MEETING @ 4:00 pm (Review of Warrants April 2023)</u>
<u>MAY</u>	<u>12</u>	<u>Warrant #23-23 prepared</u>
<u>MAY</u>	<u>26</u>	<u>Warrant #23-24 prepared</u>
<u>JUNE</u>	<u>14</u>	<u>FINANCE &amp; FACILITIES MEETING @ 4:00 pm (Review of Warrants May 2023)</u>
<u>JUNE</u>	<u>9</u>	<u>Warrant #23-25 prepared</u>
<u>JUNE</u>	<u>23</u>	<u>Warrant #23-26 prepared</u>
<u>JULY</u>	<u>12</u>	<u>FINANCE &amp; FACILITIES MEETING @ 4:00 pm (Review of Warrants June 2023)</u>
<u>JULY</u>	<u>7</u>	<u>Warrant #23-27 prepared</u>
		<u>Warrant #24-01 first for 2024</u>
<u>JULY</u>	<u>21</u>	<u>Warrant #23-28 last of 2023</u>
<u>AUGUST</u>	<u>9</u>	<u>FINANCE &amp; FACILITIES MEETING @ 4:00 pm (Review of FINAL FY23 Warrants)</u>

**Thank you for  
your participation!**



**Any  
Questions?**



# Finance & Facilities Meeting NOTES

[illegible]



