

Bonny Eagle School District

## FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Wednesday, February 8, 2023/4:00 p.m.

Central Office Conference Room  
94 Main Street, Buxton, ME 04093

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Present: Lindsay Atkinson  
Erika Creutz  
Don Marean  
John Sargent, Finance-Facilities Chair  
Christina Silvestri  
Riley McKinley, Student Representative

Other: Bill Brockman, Business Manager  
Clay Gleason, Superintendent  
Dawn Pooler, Finance Manager  
Adam Thibodeau, Facilities Director

Buxton Hollis Historical Society @ 5:00 p.m.  
Nancy Ponzetti, Jan Hill and Barry Plummer

Meeting Packet link: [Finance-Facilities Meeting Packet 2/8/23](#)

1. Mr. Sargent called the meeting to order at 4:00 p.m.

2. **Public Comments**  
No public comments.

3. **Approval of the previous Finance-Facilities Committee Meeting Minutes**

**Moved by Ms. Silvestri seconded by Ms. Atkinson:**

To approve the minutes of the January 11, 2023 Finance-Facilities Committee meeting as presented.

**VOTED: Yes, unanimous**

4. **Review of A/P and Payroll Warrants and Financial Reports:**

a. Review of the A/P and Payroll Warrants  
January 2023 warrants [Warrant Summary January 2023](#)

b. The Top 25 Expenditures were reviewed  
January 2023 Top 25 Expenditures: [Top 25 Expenditures January 2023](#)

c. Financial Report:  
Mr. Brockman and Ms. Pooler reviewed the Financial Reports for January 2023: [Financial Report January 2023](#)

Ms. Pooler noted that the projected year-end balance has not changed but she has revised the fund balance based on the FY'24 carryforward estimate.

Prek program – if expansion of this program is implemented it may provide a small increase in state subsidy. It would not be enough to offset the total cost of implementing additional pre-k classrooms and would increase expenses overall in the general fund budget.

- d. Mr. Brockman shared with the committee the Dashboard for the month of January 2023. These can be found within the meeting packet on pages 11 through 15. [Finance-Facilities meeting packet 2/8/23](#)
- e. COVID Funding Update: [Covid Funding Update January 2023](#) Ms. Pooler reviewed the funding update.

5. **Other Finance Discussion Items**

- a. Request use of Gate funding to replace BEHS backboards

Mr. Thibodeau shared the quote that the Athletic Director, Eric Curtis, obtained to replace the outdated backboards in the gym at the high school. The quote came in at \$35,547.00. Mr. Brockman shared with the committee the Financial Report for Gate funding that shows an available balance of just over \$84,000.

**Moved by Mr. Marean, seconded by Ms. Creutz**

To authorize the purchase and installation of new backboards at Bonny Eagle High School.

**All in favor, motion carries.**

6. **Facilities Update**

- a. Facilities Update/Photos - Mr. Thibodeau reviewed the items within the Facilities update: [Facilities Update January 2023](#)

Additional notes:

- Mr. Thibodeau shared that the PFAS remediation designed system is at approximately 90% completion. Implementation is not likely to occur at any of the sites until summer.
- Repairs and clean-up of the GEJ pipe burst was completed and the building was back open that Monday morning following the incident. Additional painting to be done over February vacation

- b. Endorse Purchase of new Ford 550

Mr. Brockman and Mr. Thibodeau reported that that the department was able to purchase a Ford 550 to replace one that needed extensive and costly repairs. The vehicle that was replaced was a 2006 Ford 550 truck and had over 200,000 miles. The new vehicle will be used specifically for hauling materials as well as the flatbed trailer/loader as needed and will not be used for normal day to day activities. Funding came from FY'23 Supplemental funds.

7. **Other Facilities Discussion/Action Items**

- a. Buxton Hollis Historical Society

Representatives from the historical society attended the meeting to discuss revisions to the current lease for the Administrative 1912 building. Included in their request was changing the length of the lease to a 20-year period. They feel that with this language being part of the lease it would allow them access to additional grant funding. The historical society would like to remove the portables attached to the building and add handicap access as well as a handicap bathroom.

The Finance-Facilities committee had Drummond Woodsum review the revisions submitted by the historical society. Mr. Stockmeyer from Drummond Woodsum reviewed the BHHS requests and sent back his lease suggestions. These were then shared with the Buxton Hollis Historical Society to review. The historical society will take time to review the Drummond Woodsum suggestions and send a response back to the committee. Once the historical society and the Finance-Facilities committee are in agreement with a revised lease, the Finance-Facilities committee will make a recommendation and bring forward to the full School Board for their consideration.

8. **Other Facilities Discussion/Action items**

a. Mr. Marean requested more information on how the district backpack program runs.

9. **Adjournment:**

**Moved by Mr. Marean, seconded by Ms. Creutz**

To adjourn the meeting at 6:03 p.m.

**All in favor, meeting is adjourned**