

Budget Advisory Committee  
Meeting Minutes  
Thursday, December 15, 2022 at 6:00 p.m.

Next Meeting: January 5, 2023 at 6:00 p.m.

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*The video recording of this meeting can be found at the BETV YouTube site [BAC Meeting 12/15/22](#)*

### **BAC Meeting packet 12/15/22**

**Call to Order:** 6:04 p.m.

**1. Welcome:**

Superintendent Clay Gleason welcomed all those in attendance. He notified those present that the meeting is being recorded. Mr. Gleason spoke to how unique the district is by using this process to involve citizens in the development of the school budget.

**2. Ground Rules & Norms:**

Mr. Brockman reviewed the Ground rules and Norms that can be found in the meeting packet. All packet information can be accessed at:

Mr. Blier – can they bring in other municipal officers from other towns that are within the district. Must complete an application and be submitted to the Finance-Facilities Committee.

**3. Public Comments:**

The following members of the public were recognized by the Superintendent. Mr. Gleason explained that the Budget Advisory Committee meetings would follow the same guidelines that School Board meetings and to keep comments concise. The public comment session may be viewed in the recording of the December 15, 2022 BAC meeting which has been posted on the BETV YouTube site <https://www.youtube.com/@bonnyeagletv/playlists>

Vickie Shane – Ms. Shane is a resident of Buxton. To see Ms. Shane's full statement please see minute marker 23:55 of tonight's meeting

Eric Bleiken – Mr. Bleiken is a resident of Standish. To see Mr. Bleiken's full statement please see minute marker 26:00 of tonight's meeting.

Charity Boedeker – Ms. Boedeker is a resident of Standish and also a member of the Budget Advisory Committee. To see Ms. Boedeker's full statement please see minute marker 29:23 of tonight's meeting.

**4. Election of Officers:**

**Chair:**

**Motion by Mr. Bussiere; seconded by Ms. Boedeker**  
To Nominate Mr. Todd Delaney as Chair of BAC.

**Motion by Ms. Cox; seconded by Ms. Weyrauch**  
To Nominate Ms. Kate McDonald as Chair of the BAC

The two BAC Chair nominees were given a few minutes to share with the BAC members their background and experience that would assist them in becoming this year's BAC Chair.

***Mr. Delaney is elected the Budget Advisory Chair for 2022-2023 by a majority vote of 13-10.***

**Vice-Chair:**

**Motion by Mr. Bussiere; seconded by Mr. Delaney**

To Nominate Ms. Charity Boedeker as Vice-Chair

**Motion by Ms. Creutz; seconded by Ms. McDonald**

To Nominate Mr. Eric Kuntz as Chair of the BAC

The two nominees were given the same time allotment to share why they felt they would serve well in the Vice-Chair capacity.

***Mr. Kuntz is elected the Budget Advisory Vice-Chair for 2022-2023 by a majority vote of 14-8***

Mr. Delaney discussed the BAC schedule with the options of meeting in person, hybrid, or holding meetings via Zoom. The majority of the committee was in favor of holding all future meetings in person. He asked the committee to be attentive to emails for any meeting adjustments due to inclement weather.

**5. Rules for Public Comments at BAC Meetings**

Mr. Brockman reviewed the Rules for Public Comments which can be reviewed within the meeting packet on page 5

<https://www.bonnyeagle.org/budget/m s a d 6 budget information>

**6. Purpose and Functions of the BAC:**

The purpose of the Budget Advisory Committee (BAC) shall be to:

- a. Bring transparency to our budget process and provide a channel for feedback from stakeholders (teachers, staff, students, parents and community).
- b. Provide the Board and administration with a community view point
- c. Enhance community understanding of district goals, policies and initiatives
- d. Ensure active community participation in and an understanding of the MSAD 6 budget planning and development process
- e. Provide input to the Board and administration on budget plans that support district goals, policies and initiatives.

**7. Responsibilities of the Superintendent and Business Manager:**

- A Budget Calendar and timeline
- An outline of each step in the budget building process as well as the person(s) responsible for completing each activity.
- Detailed information concerning State Requirements, funding sources and Fund balance utilization
- Preliminary Board and Superintendent goals, priorities and expectations.
- At least 5 years of historical financial data including the most recent audit report.
- At least 3 years of momentum projections of future revenues and expenses.
- Current year income and expenses for all programs.

- A preliminary estimate of income/expenses for the coming year.

**8. Expectation of BAC Members:**

The scope and authority of members of the BAC is limited to that assigned by the Board and is only advisory in nature. BAC expectations may be found beginning on page 15 of the meeting packet and may also reference **Policy DBA (formerly DB-R)** [Link to Policy DBA](#)

**9. BAC Recommendations to administration and the Board:**

All recommendations emanating from the BAC shall be submitted to the Superintendent and the Finance/Budget Committee shall be considered advisory in nature. The MSAD 6 School Board retains its legal responsibility to adopt the final budget.

**Review Future Meeting Times and Dates:**

The committee reviewed the Budget Development timeline.

**Thursday – 01/05/23**

**Thursday – 03/02/23**

**Thursday – 01/19/23**

**Thursday – 03/16/23**

**Thursday – 02/02/23**

**Thursday – 03/30/23**

**Thursday – 02/09/23**

**Thursday – 04/06/23**

**Thursday – 02/16/23**

**Thursday – 04/13/23**

**10. Group Q&A:**

- Mr. Blier would like to see more exact figures on tax impacts for each town.
- Ms. Walton is interested in long-range planning for keeping buildings safe and maintained.
- Mr. Leach would like to see information referencing results-based financing
- Mr. Bussiere is interested in looking at overhead costs related to Facilities
- Mr. Burns requested testing/data results in regards to previous implemented programs
- Ms. Cox would like to ensure educators feel respected, trusted and to promote retention of staff.

To view the complete discussion, please reference minute marker 1:04:36 of the recorded meeting.

<https://www.youtube.com/playlist?list=PL7MEcgTOoe6A93o3ROLmVgmYR9DL3Es9f>

**Next meeting:** Will be held on Thursday, January 5, 2023

The meeting adjourned at 7:34 p.m.