

Bonny Eagle School District

FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Wednesday, January 11, 2023/4:00 p.m.

Central Office Conference Room
94 Main Street, Buxton, ME 04093

Present: Lindsay Atkinson
Erika Creutz @ 4:03 p.m.
Don Marean
John Sargent, Finance-Facilities Chair
Christina Silvestri

Other: Bill Brockman, Business Manager
Clay Gleason, Superintendent
Dawn Pooler, Finance Manager
Adam Thibodeau, Facilities Director

Excused: Riley McKinley, Student Representative

Meeting Packet link: [Finance-Facilities Meeting Packet 1/11/23](#)

1. Mr. Sargent called the meeting to order at 4:00 p.m.

2. **Public Comments**
No public comments.

3. **Approval of the previous Finance-Facilities Committee Meeting Minutes**

Moved by Ms. Silvestri seconded by Ms. Atkinson:

To approve the minutes of the December 14, 2022 Finance-Facilities Committee meeting as presented.

VOTED: "Yes – 4" Minutes are approved

"Abstain 1" – Mr. Marean was not present for the 12/14/22 meeting

Moved by Mr. Sargent seconded by Mr. Marean:

To approve the minutes of the December 15, 2022 Finance-Facilities Committee meeting as presented.

VOTED: "Yes" Unanimous

4. **Review of A/P and Payroll Warrants and Financial Reports:**

a. Review of the A/P and Payroll Warrants
December warrants [Warrant Summary December 2022](#)

b. The Top 25 Expenditures were reviewed
December 2022 Top 25 Expenditures: [Top 25 Expenditures December 2022](#)

- c. Financial Report:
Mr. Brockman and Ms. Pooler reviewed the Financial Reports for December 2022: [Financial Report December 2022](#)
- d. Mr. Brockman shared with the committee the Dashboard for the month of December 2022. These can be found within the meeting packet on pages 12 through 16. [Finance-Facilities meeting packet 1/11/23](#)
- e. COVID Funding Update: [Covid Funding Update December 2022](#) Ms. Pooler reviewed the funding update.

5. **Other Finance Discussion Items**

- a. Review/Approve additional Budget Advisory Committee Member

The committee reviewed the recently submitted application which falls within the Employee category.

Moved by Ms. Creutz, seconded by Ms. Silvestri

To add Transportation Employee, Maryjo Hannah, to be a voting member of the 2022-2023 Budget Advisory Committee.

All in favor, motion carries.

6. **Facilities Update**

- a. [Facilities Update/Photos](#) - Mr. Thibodeau reviewed the items within the Facilities update: [Facilities Update December 2022](#)

Additional notes:

- Mr. Thibodeau is wrapping up his meetings with Principals and Department heads to capture their project requests for their buildings. These will be submitted as supplemental requests during the budget development process.
- Mr. Thibodeau, Mr. Gleason and Mr. Brockman reviewed the options presented after the PFAS study was completed. They were in agreement to move forward with Option 3 which involves FLUORO-SOR 200. The project cost for all identified locations totals \$1,273,041. Mr. Thibodeau has submitted this information to the State. The district is expecting that the State will reimburse the district the funds for this project. Completion date is anticipated for the start of the next school year.

Moved by Mr. Marean, seconded by Ms. Atkinson

To authorize Mr. Thibodeau to move forward with implementing PFAS treatment systems in the schools identified which are Bonny Eagle High School, Bonny Eagle Middle School, Hollis Elementary and Frank Jewett.

All in favor, motion carries.

7. **Other Facilities Discussion/Action Items**

- a. [Buxton Hollis Historical Society](#)

Representatives from the historical society were unable to attend today's meeting. They will be rescheduled for the Finance-Facilities meeting in February. The historical society is requesting that the district expand the current lease to 20 years. They have provided their suggested lease revisions to the Business Office and can be viewed within the packet on page 21.

The Finance-Facilities committee has agreed to have Drummond Woodsum review the revisions submitted by the historical society and draft a proposed lease on behalf of the district.

Questions/Discussion:

- There is concern regarding engaging in another lease as the current lease is only \$12.00 a year, is this fair market? Who provides building insurance? The building is covered under the district's umbrella policy and is tied to the Central Office Building as they sit on the same lot. The Historical Society also carries a policy. There are no additional expenses the district pays on the building as the historical society maintains it. It would be more costly to attempt to separate the old Administrative building as it sits on a non-conforming lot and is tied into shared septic. After further discussion, the committee felt it to be prudent to have Drummond draft a proposed lease for future review and consideration. They would also like to hear Harriman's recommendations on future facilities planning for the district as that may lead to other options to be considered.

8. **Adjournment:**
Moved by Ms. Creutz, seconded by Ms. Silvestri
To adjourn the meeting at 5:21 p.m.

All in favor, meeting is adjourned