

Bonny Eagle School District

FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Wednesday, September 14, 2022/4:00 p.m.

Central Office Conference Room
94 Main Street, Buxton, ME 04093

Present: Lindsey Atkinson
Don Marean
John Sargent, Finance-Facilities Committee Chair
Riley McKinley, Student Representative

Excused: Erika Creutz
Christina Silvestri

Other: Bill Brockman, Business Manager
Clay Gleason, Superintendent
Dawn Pooler, Finance Manager
Adam Thibodeau, Facilities Director

Meeting Packet link: [Finance-Facilities packet 9/14/22](#)

1. Mr. Sargent called the meeting to order at 3:55 p.m.
2. **Public Comments**
No public comments.
3. **Approval of the previous Finance-Facilities Committee Meeting Minutes**

Moved by Ms. Atkinson seconded by Mr. Sargent:

To approve the minutes of the August 10, 2022 Finance-Facilities Committee meeting as presented.

**VOTED: "Yes," 2
"abstain" 1**

4. **Review of A/P and Payroll Warrants and Financial Reports:**
 - a. Review of the A/P and Payroll Warrants
August warrants [Warrant Summary August 2022](#)
 - b. The Top 25 Expenditures were reviewed
August 2022 Top 25 Expenditures: [Top 25 Expenditures August 2022](#)

Discussion:

- c. Financial Report:
Mr. Brockman reviewed the Financial Reports for August 2022: [Financial Report August 2022](#)

- d. Mr. Brockman shared with the committee the Dashboard for the month of August 2022. These can be found within the meeting packet on pages 11 through 14. [9/14/22 Meeting packet](#)

There are multiple lease purchase payments due in July of each year which tends to drive the expenditures within the Debt Article higher than other times of year. Facilities expenditures are showing a bit higher due to all the summer projects that the department has worked on.

- e. COVID Funding Update: [Covid Funding Update August 2022](#) Ms. Pooler reviewed the funding update provided in the link above noting that ESSER 3 funding continues to be challenging in receiving reimbursement.

5. **Other Finance Discussion Items:**

No other items for this meeting

6. **Facilities Update**

- a. Facilities Update/Photos - Mr. Thibodeau reviewed the items within the Facilities update: [Facilities Update August 2022](#) as well as review photos of summer projects that have been completed and/or close to completion.

Additional Facilities highlights:

- Mr. Thibodeau updated the committee that the district was able to lock in 20,000 gallons of gas at \$2.94 a gallon.

7. **Other Facilities Discussion/Action Items**

a. Storage Building – Revised Bid/Funding Sources

Mr. Brockman reminded the committee of the previous bid results for the Storage Building project. PatCo Construction was the lowest bidder. Mr. Thibodeau worked with the vendor to Value Engineer the initial bid to obtain some cost savings. The project total is at \$1,378,381.40 and source of funding is as follows:

ESSER Federal funds	\$700,000
Facilities 22-23 General Fund	\$400,000
Capital Reserve Fund	\$275,000

b. Hollis Revolving Loan Project – Windows/ADA Update

Mr. Thibodeau reported that this project is mostly wrapped up with a very small punch list. The district obtained the Certificate of Completion.

c. Hollis New Parent Pickup/Parking Area Update

Mr. Thibodeau reached out to two vendors to obtain proposals to look at updating the Hollis Parking Lot in an effort to alleviate parent parking and parent drop off/pick up congestion. Both proposals that Mr. Thibodeau received came in around \$670,000. A complete list of probable costs is available within the meeting packet on page 33. Mr. Brockman noted that with the scope and cost of the project this would have to requested and funded in a future budget.

d. PFAS Update/Poland Spring Donation of Water

Currently Poland Spring Water is providing drinkable water for those sites that testing came in higher than State recommendation. Mr. Thibodeau is working with Maine DEP and Maine CDC Drinking Water Program. The State will be conducting additional tests. These sources will work with our District to find appropriate treatment systems and apply for funding to help offset the cost of water treatment system(s) needed to bring PFA's levels down to below the State recommendation of 20 parts per trillion.

Mr. Gleason was able to put forth a short video addressing common questions that were coming in from the community. The letters received from the Maine Drinking Water Program are available on the district website: <https://www.bonnyeagle.org/>

e. RFQ/RFP for Facilities Master Planning Services

Mr. Brockman made available to the committee the Request for Qualifications Regarding Facilities Master Planning Services. Mr. Brockman will plan on issuing the RFQ on September 30, 2022 with a submission of proposal deadline of October 31, 2022. He has budgeted \$100,000 in the current year's budget for this process and he expects it will likely cost more than that and would need to be done in phases.

Mr. Brockman also noted that should the State open up funding for Capital Projects he would plan on completing the requirements to be placed on their list for funding. Committee members should email Mr. Brockman any feedback after reviewing the complete document provided in the packet before it is advertised at the end of September.

g. Other discussion items

Mr. Gleason shared that he and Mr. Thibodeau selected new bathroom signs for Hollis Elementary and a few people felt that the signs may be controversial as far as gender. Mr. Gleason proposed that prior to replacing or adding any signs within the district that the suggested signs be brought before the Finance-Facilities Committee prior to replacement for approval. This will help in maintaining consistency in signage throughout the district as well as identify whether the language or symbols be deemed controversial.

8. Adjournment:

Moved by Ms. Atkinson: seconded by Mr. Marean

To adjourn the meeting at 5:49 p.m.

VOTED: "Yes," Unanimously