

Bonny Eagle School District

## FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Wednesday, March 9, 2022/4:00 p.m.

Central Office Conference Room  
94 Main Street, Buxton, ME 04093

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Present: Don Marean, Committee Chair  
Julie Anderson  
Kelley Heath  
John Sargent arrived at 4:17 p.m.

Excused: Nathan Carlow

Other: Bill Brockman, Business Manager  
Dawn Pooler, Finance Manager  
Adam Thibodeau, Co-Facilities Director  
Kevin Cooper, Teacher/Football Coach  
Eric Curtis, Athletic Director, BEHS

1. Mr. Marean called the meeting to order at 4:00 p.m.

2. **Public Comments**

There were no members of the public present to address the committee

3. **Approval of the February 9, 2022 Finance-Facilities Committee Meeting Minutes**

**Moved by Ms. Anderson: seconded by Ms. Heath:**

To approve the minutes of the February 9, 2022 Finance-Facilities Committee meeting as presented.

**VOTED:** "Yes," Unanimously

4. **Facilities Update**

a. Facilities Update - Mr. Thibodeau reviewed the items within the Facilities update

[Facilities Update 3.9.22](#)

- Mr. Thibodeau expanded on his report by adding that he is looking at reducing costs in custodial supplies and will be conducting cost comparisons with other vendor(s).
- BCES Water loss – identified as debris lodged in the control valve which prevented the tank from filling.
- ECO-Maine will be instrumental in assisting in education and implementation in district wide recycling efforts.
- Hollis Window Wall project – anticipate project bids to begin. This is done through the architect firm; Port City Architects.

**Discussion:**

- *Are there financial incentives to increase recycling?* Cost savings could be experienced through less waste going through main stream trash and would reduce tipping fees.
- *Will there be incentives to encourage recycling?* That could be something identified at each school to encourage recycling.
- Compositing is another area of recycling that can be used to reduce trash. This would need to be further researched to identify how to implement at school sites/locations.

5. **Other Facilities Discussion:**

a. **Turf Field Discussion**

Mr. Cooper and Mr. Curtis continued discussion from the prior meeting on February 9, 2022 in regards to requesting consideration for installing a turf field at the BEHS Athletic Complex.

- A turf field would increase the usable hours considerably as opposed to grass field
- Not dependent on weather conditions impacting the use of the field
- Minimal maintenance required
- Ability to host more sporting events

**Discussion:**

- *What is the life usefulness of a turf field?* Averaging 10-12 years before need to be replaced.
- Mr. Marean asked if the committee will be willing to request that the Board to put forth a question on the June Ballot asking the community to support a study on adding a turf field.
- *What would this ballot questions look like?*

Mr. Brockman recommends that a complete master facility audit be completed in order to address deferred maintenance items within a future bond that would also include a turf field.

Mr. Thibodeau believes that the master audit would help in identifying the best location for a turf field which would need to include appropriate restrooms, concessions, stadium seating, power supply, etc.

- *Can deferred maintenance be dealt with in the operating budget?* No, deferred maintenance has been ongoing and increased substantially to a point that it can't be addressed through the operating budget but would need a bond to fund repairs and/or renovations.
- It is important to pose the question to the community to see if there is support.
- There may be a risk in trying to "bundle" other projects within the scope of adding a turf field where the voters may not want to fund additional expenses and a bond may fail.

Mr. Marean has requested that Mr. Brockman draft a bond question and to email it to the Finance-Facilities committee for their review in preparation for moving this item on to the full Board for their consideration.

6. **Review of A/P and Payroll Warrants and Financial Reports:**

- a. Approval of the A/P and Payroll Warrants  
February warrants: [February 2022 Warrant Totals](#)

**Moved by Ms. Anderson: seconded by Ms. Heath:**

To approve all warrants as presented

**VOTED:** "Yes," Unanimously

b. The Top 25 Expenditures were reviewed.

[Top 25 Warrant Expenditures February 2022](#)

Discussion:

- *What was included in the Apple Invoice and where was it funded from?* Upon further review of the invoice it was identified that this expense is comprised of the purchase of technology devices and supporting 3-year warranties. Funding is from ESSER 3.
- *Who is Port City Architects?* They are the architectural firm who has been working on Hollis window wall and ADA project as well as drafting plans/specs for the Storage building.
- *Have we seen an increase in electricity expense?* Not yet, the district has a contract for electricity that is still in effect.

c. Financial Report:

Ms. Pooler reviewed the Financial Report: link to report is [Financial Report February 2022](#)

Discussion:

- *Is there a percent threshold and/or cap for the fund balance?* Yes, normally it is 3% however, recent Legislation has temporarily increased the limit to 10% of a district's total approved budget.

7. **Other Finance Discussion Items:**

a. COVID Funding Update: [Covid funding update February 2022](#)

Ms. Pooler reviewed the funding update provided in the link above.

Discussion:

- Ms. Anderson questioned how the additional ARP funding was obtained as she noted that policy states grant applications must be approved through the committee. Ms. Pooler explained that the additional LE ARP funding is tied to Local Entitlement funding and that districts were notified that through Entitlement funding, they were to be awarded additional funds. Ms. Pooler felt that this should be reported out as well as the other Covid funding grants the district has. There was not an additional application required for these particular funds.

b. Additional BAC Applications – *if available*:

There were no additional applications submitted for review.

c. Ms. Anderson inquired as to the leasing of the one room school house the Buxton Hollis Historical Society made mention to at the Board meeting on 3/7/22 and whether there is a cost. Mr. Brockman responded that during his time here employed in the district there has not been a fee involved.

8. **Adjournment:**

**Moved by Ms. Anderson: seconded by Mr. Sargent**

To adjourn the meeting at 5:36 p.m.

**VOTED:** "Yes," Unanimously