

Bonny Eagle School District

FINANCE-FACILITIES COMMITTEE MEETING MINUTES

Wednesday, February 9, 2022

Central Office Conference Room
94 Main Street, Buxton, ME 04093

Present: Don Marean, Committee Chair
Julie Anderson
Kelley Heath

Excused: Nathan Carlow
John Sargent

Other: Paul Penna, Superintendent
Bill Brockman, Business Manager
Dawn Pooler, Finance Manager
Adam Thibodeau, Co-Facilities Director
Kevin Cooper, Teacher/Football Coach
Eric Curtis, Athletic Director, BEHS

1. Mr. Marean called the meeting to order at 4:01 p.m.

2. **Public Comments:**

There were no members of the public present to address the committee

3. **Approval of the January 12, 2022 Finance-Facilities Committee Meeting Minutes**

Moved by Ms. Heath: seconded by Ms. Anderson:

To approve the minutes of the January 12, 2022 Finance-Facilities Committee meeting as presented.

Discussion: Ms. Anderson requested the minutes be amended to reflect information that she brought forward in reference to the Limington Land request. The minutes reflect an approximate 350-foot frontage and she has confirmed that it is 450-foot frontage.

The minutes will stand as presented and the current meeting minutes will reflect the new information brought forward.

VOTED: "Yes," Unanimously

5. **Turf Field Consideration:**

Mr. Marean moved this item up before item 4. Facilities Update.

Mr. Cooper brought forward his request for the committee to consider installation of a turf athletic field at the high school complex. Mr. Cooper noted that use of the current stadium field is limited and that a turf field would be utilized by multiple sports for both practices and games. He estimates that the stadium field use is about 73 hours in total but having a turf field could increase the use to 300 hours.

Mr. Cooper notes that maintenance to a turf field would require less and cost less than the current field. Mr. Cooper understands that this would take much planning and consideration and would like serve on a future committee that may be developed should the district decide to move forward.

Discussion:

- *Why are we not playing that many hours now?*
Mr. Cooper responded that current field use is limited to varsity games to save wear and tear on the field.
- *Are there any safety concerns playing on a turf field?*
Mr. Cooper responded that early turf fields had some issues but the technology and development has come a long way and newer fields are much improved.
- *What is the life time usefulness of a turf field?*
Mr. Cooper reported that schools that have installed turf fields are looking at replacing them between the 10-15-year mark.
- *Timeline for a project like this?* Mr. Brockman responded that it would likely take up to three years to develop and fund.
- Mr. Marean asked Mr. Brockman to identify how this would fall within a school budget. Mr. Brockman gave a rough estimate of around 4 million for a new field and would require a bond. He would be hopeful that boosters would be willing to donate/fundraise to help offset expenses of such a project. Perhaps private business donations may be viable. Mr. Cooper noted that Lewiston appealed to the public and businesses for donations and he would be willing to contact them to see the model they used to obtain donations. Mr. Brockman noted the first step would be to do a campus assessment to find the right location.

Mr. Thibodeau shared that he has prior experience with turf field noting that once installed, maintenance of the field would be less. He added that initial steps would have to include site analysis, design and engineering before breaking ground.

Mr. Brockman added that in order to begin the process, some funding would need to be included in the upcoming budget to at least start with some basic engineering fees.

Mr. Marean advised the committee that they will discuss this further when the full Finance-Facilities Committee is in attendance before presenting to the full Board. Mr. Cooper added that he feels there is a strong support within the community for this project. Mr. Cooper was asked to attend the next meeting for a continued discussion on this topic.

4. Facilities Update:

- a. Facilities Update - Mr. Thibodeau reviewed the items within the Facilities update noting that lead testing continues within the district. Testing is currently focused on the elementary schools before moving on to the middle and high school.
- b. Hollis Elementary project - Mr. Thibodeau reported that the district received the full award from the School Revolving Renovation fund/grant. The scope of this award will target two areas at Hollis Elementary; ADA compliance and addressing the "Window Wall" as well as other identified areas

within the scope of the project. He is currently working with the architects to complete the design plan so that contractors can bid on the project. New windows, walls and insulation will create better energy efficiency.

- c. Storage building – Mr. Thibodeau reported that design work continues on the new district Storage building. It would be located behind the Transportation building. They are also looking at installing a propane filling station to allow two buses to fill at the same time. The current filling station is located within a congested parking lot.

Mr. Thibodeau added that additional surveying is required due to wetland consideration. If everything goes well they could possibly begin site development in either June or July 2022.

Discussion:

- *Where is the funding coming from for the storage building?* Mr. Brockman responded that it is coming from ESSER 3 funding.
- d. Davis Martin Property Request update – Mr. Thibodeau informed the committee that he has shared with Mr. Martin the district's response that Mr. Martin should submit a written offer for the School Board's consideration.

Discussion:

- Ms. Anderson shared that with the research she has done she feels a fair market value of the property Mr. Martin is requesting would be valued at \$2,700.00

6. Review of A/P and Payroll Warrants and Financial Reports:

- a. Approval of the A/P and Payroll Warrants

MAINE SCHOOL ADMINISTRATIVE DISTRICT 6 FINANCE & FACILITIES WARRANT SUMMARIES January-22				
#	WARRANT TYPE DATE		AMOUNT	
22.14	AP	01/14/22		312,806.41
22.14	PR	01/07/22	Gross Payroll	1,482,458.13
SUBTOTAL				1,795,264.54
22.15	AP	01/28/22		323,906.87
22.15	PR	01/21/22	Gross Payroll	1,511,894.68
	PR		MainePERS	242,576.73
	PR		Insurance	849,819.53
SUBTOTAL				2,928,197.81
GRAND TOTAL				4,723,462.35

Moved by Ms. Anderson: seconded by Ms. Heath:
To approve all warrants as presented

VOTED: "Yes," Unanimously

- b. The Top 25 Expenditures were reviewed. No questions.
- c. Financial Report:
Ms. Pooler reviewed the Financial Report. No questions

7. **Other Finance Discussion Items:**

- a. Acceptance of School Revolving Renovation Fund award in the amount of \$1,184,045.00 for Hollis Elementary repairs and renovations, and to recommend to the School Board, approval to transfer and expend Capital Reserve funds in the amount of \$550,936.14.

Moved by Ms. Heath: seconded by Ms. Anderson:

To Authorize the Transfer of Capital Reserve Funds in the amount of \$550,936.14 for the Hollis Project, to be repaid to the Capital Reserve fund from SRRF proceeds when received.

VOTED: "Yes," Unanimously

b. Gate Budget Update and Expenditure Request by Eric Curtis:

The committee reviewed the current Gates financial report which reflects an available balance of \$88,693.74.

Mr. Curtis asked the committee to authorize a purchase of new cheering mats in the amount of \$9,425.00 (includes freight). Mr. Curtis added that the current mats have exceeded their life expectancy and are used by all grade levels who practice at the high school.

Discussion:

- Mr. Penna noted that it can be difficult to move the mats out of and back into storage. Is there equipment available that may assist in this? Mr. Curtis reported that yes, there is equipment that can also be purchased to move mats. He gave a rough estimate that it may increase the requested amount by up to \$400.00.

Moved by Ms. Heath: seconded by Ms. Anderson:

To Authorize the purchase of replacement cheering mats and to also include adding the equipment to move the mats not to exceed 10% of quote pricing of \$9,425.00.

VOTED: "Yes," Unanimously

- c. COVID Funding Update:
Ms. Pooler provided a financial update of expenditures and reimbursement of COVID funding noting that she has removed those funds that have expired.

Discussion:

- Ms. Anderson noted that there are additional funds reported (ARP) and asked what they were for. Ms. Pooler responded that the ARP funds were included as additional funding within the Local Entitlement grant (IDEA). The district did not request the funds but were added by the State based on each district's Local Entitlement award.

Mr. Penna added that the Homeless Children grant went before the Board in January 2022. These funds are targeted to provide support to assist homeless students in attending school. They can be used to purchase supplies, pay for physicals or other barriers that make it difficult for homeless students to attend.

- *Can we provide "see through masks for students"?* The district does have a variety of masks available to students when staff request a need. The Business Office can look into this further.

- d. Additional BAC Applications – *if available*:

There were no additional applications submitted for review.

8. **Adjournment:**

Moved by Ms. Heath: seconded by Mr. Marean

To adjourn the meeting at 5:36 p.m.

VOTED: "Yes," Unanimously