

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 6
BUXTON, MAINE
Minutes of the Finance & Facilities Meeting
Monday, October 25, 2021

SPECIAL FINANCE & FACILITIES MEETING

1. The Finance-Facilities meeting was called to order at 5:00 p.m. by Chairperson Don Marean.
2. Present: J. Anderson D. Marean
 N. Carlow J. Sargent
 K. Heath

Others: P. Penna Superintendent of Schools
 L. Napolitano, Assistant Superintendent
 W. Brockman, Business Manager
 D. Pooler, Finance Manager
 B. Ellis, Facilities Manager
 A. Thibodeau, Co-Facilities Manager
 J. Barschdorf, HR Manager
 Lita Semrau, Port City Architects.
3. Public Comments
No public comments
4. Mr. Marean reported that the purpose of the meeting was to discuss the presented applications for SRRF funding and to move the item to the full Board for their consideration and approval. The deadline for submitting the applications is October 29, 2021. The meeting was then turned over to Mr. Thibodeau to provide background on the applications.

Mr. Thibodeau reviewed the applications with the Finance-Facilities committee noting that there were two applications written to obtain funding for repairs at Hollis Elementary. The two specific projects the applications were written for are:

- a. Project to address the window walls on the original wing of the building. There has been major deterioration and there is now structure concern.
- b. Project to address ADA needs and code compliance. Specifics are listed in the application.

Mr. Thibodeau added that they would plan on completing these items during summer months so that it will not impact student and staff in the building.

Mr. Brockman discussed the process and financial requirements of a School Revolving Renovation fund (SRRF). Specifically, that it would be part loan (at 0%) and part grant that would not require repayment. The loan portion would be pre-paid upon approval which would leave the grant funds that would require no repayment.

Discussion:

- *Do the applications have to meet a criteria?*
Yes, under the Other category
- *What are the concerns with the roof?*
An issue was created when the roof went from flat roof to a pitched roof in 2004 and the wall has sustained water damage.
- *Are these projects funded in the current year budget?*
No, but Capital Reserve funds could be used to pay for the non-grant portion of the cost.
- *Is this an emergency situation? Are students and staff in danger?*
It is an emergency but facilities have shored up the building to make it usable until the district can do the renovations.
- *If the pitched roof created a problem how can the repairs wait?*
The wall has been stabilized and can wait until funding is approved. If the SRRF applications are not approved then the projects will still be completed but would have to be paid for from the Capital Reserve fund.

Port City Architects added that there would be much to do to make classroom bathrooms ADA compliant. We're not able to address the ramp that leads to the stage, which is quite steep and at a strange placement. They are amending the application to add a ramp to the new portable to ensure ADA compliance.

Moved by Mr. Carlow; seconded by Mr. Sargent:

To move forward to the full Board consideration and approval to submit to the Maine Department of Education the presented SRRF grant applications.

VOTED: "Yes," Unanimously

5. The meeting was adjourned at 5:30 p.m.