

**Policy Committee Meeting
Central Office - Library
December 2, 2019
MINUTES**

Present: Nathan Carlow (Arrived Late), Ellen DeCotiis, Robert Deakin

Absent: Erika Creutz, Elizabeth Forestiere, Student Representative (Both Excused)

Also Present: Trevor Hustus, Board Member
Paul Penna, Superintendent of Schools
Lori Napolitano, Assistant Superintendent
Rae Theriault, Administrative Secretary - Recorder

Ms. DeCotiis called the meeting to order at **5:18** p.m.

DM — Cash in School Buildings: Mr. Brockman, Business Manager, compared the MSMA sample policy with the District’s current policy. He recommended adoption of the MSMA policy since the current policy was last revised in March of 2000.

Moved by Mr. Deakin; seconded by Mr. Carlow: To recommend adoption of the updated MSMA sample policy. VOTED: “Yes,” Unanimously

This policy will be presented for first reading.

DFD – Activities Tickets: MSMA does not have a sample for this policy. The Athletic Director, Eric Curtis, recommended removing the words “with a MSAD 6 silver card” as those cards are no longer used. After a brief discussion, the Policy Committee, along with Mr. Penna, agreed that this policy was not needed.

Moved by Mr. Deakin; seconded by Mr. Carlow: To recommend deletion of the policy. VOTED: “Yes,” Unanimously

This policy will be presented to the Board for deletion.

DI – Fiscal Accounting and Reporting: This policy was removed from the agenda, as the Committee is awaiting recommendations from Mr. Brockman.

EHB – Records Management – This policy was compared to the updated MSMA sample policy. A few changes were made, including the updating of legal references.

Moved by Mr. Deakin; seconded by Mr. Carlow: To recommend adoption of the changes as presented. VOTED: “Yes,” Unanimously

This policy will be presented to the Board for first reading.

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JL – Wellness Policy: Changes were suggested after comparing the District’s policy to the MSMA sample. It will be sent to the Wellness Committee for their review. The Policy Committee will again review the policy prior to submitting it for first reading.

KHB – Advertising in the Schools: After reviewing the MSMA sample policy, a couple of simple language changes were suggested. Legal references and cross references were updated.

Moved by Mr. Deakin; seconded by Mr. Carlow: To recommend adoption of the changes as presented. **VOTED: “Yes,” Unanimously**

This policy will be presented to the Board for first reading.

Moved by Mr. Carlow; seconded by Mr. Deakin: To adjourn at 5:45 p.m.
VOTED: “Yes,” Unanimously

Next Meeting: December 16, 2019