

Policy Committee Meeting
Central Office – Library
October 2, 2017
MINUTES

Present: N. Carlow, R. Deakin, A. Dube, M. Roy, R. Theriault

Absent/Excused: J. Moses, M. Nadeau

The meeting began at 4:39 p.m.

GCSA-R – Employee Computer and Internet Use Administrative Procedure:

Mr. Dube suggested a few changes to this procedure. Under Section A on the first page he suggested adding the following language after the 3rd paragraph:

Access to MSAD 6 systems will be removed within 2 business days or as soon as practicable after an employee is terminated, resigns or is otherwise at the end of employment. Employees may not export or forward any emails, calendar information or data files that were composed or received into their MSAD 6 account (specifically those that detail information which are sensitive to MSAD 6 students, practices, or staff and/or is subject to copyright protection for the district.)

Under Section B, No. 13, the words “email” and “removed” were added.

The section lettering was corrected.

No vote was needed as procedures do not need to be approved by the Board.

Ms. Theriault will send the newly drafted procedure to Mr. Nason. If he is in agreement, the procedure will be updated and processed by Ms. Theriault.

JEA – Compulsory Attendance: MSMA recently revised this policy adding on-line and charter schools to the policy language. Moved by Mr. Deakin; seconded by Mr. Dube: to accept the changes as recommended by MSMA. **Voted, Yes Unanimously**

ECE – School Closing and Cancellations: MSMA recently revised this policy adding language for different ways to make up snow days. The decision on how to make up missed school days due to weather would still need to be approved by the Board. Therefore, it was decided to not adopt these changes. No vote was needed as no changes were made. The policy will be marked as reviewed.

BCB – Conflict of Interest: MSMA recommended adding language that pertained to grants. Moved by Mr. Carlow; seconded by Mr. Dube to accept the changes as recommended by MSMA. **Voted: Yes, Unanimously**

The meeting ended at 5:20 p.m.

NEXT MEETING: October 16 @ 4:30 p.m.