

Policy Committee Meeting
Central Office - Library
January 2, 2018
MINUTES

Present: N. Carlow, R. Deakin, A. Dube, J. Moses, M. Nadeau, M. Roy, R. Theriault, L. Harmon

Mr. Dube opened the meeting at 4:32 p.m. He declared a quorum with all members present.

IHBAC – Model Child Find Policy: The MSAD 6 Special Education Department was recently audited by the State. Special Education Director Jennifer Donlon was notified that the District's Model Find Policy was out of compliance. She was advised what sections needed updating and was given the proper language that needed to be added. The Policy Committee reviewed the sample that was supplied by Ms. Donlon.

Moved by Mr. Deakin; seconded by Mr. Nadeau: to accept the changes as presented.
VOTED: Yes, all in favor

This policy will be brought for first reading.

BBAB-E – School Board Self-Evaluation Form: The ad hoc committee appointed by the Board Chair to review this form submitted its finalized draft to the Policy Committee for review. Lester Harmon presented the recommended changes. He explained how this form was developed. The ad hoc committee worked on this form over a 5-month period. The form was simplified with “yes” and “no” answer columns as well as a comment column for each action item. The Policy Committee discussed whether to have a comment after each action versus making a comment at the end of each section. It was decided to have each action item enumerated followed by a comment at the end of the section. The format change was suggested in order to simplify the tallying of answers.

The amended form will be sent to Mr. Dube for review. He will then present it to the full Board as an FYI since administrative procedures and forms do not need to go to the Board for approval. Other policies ADA, BBAB, CBI, and CM will need to be reviewed to ensure alignment of timelines.

This committee felt that the new Board member orientation was lacking. They discussed reviewing the new Board member orientation at June or July Board meetings when new members are present as there have been times when new members are not mentored.

BBAB – Board Self Evaluation: This policy was adopted in February 2014. It was brought to the Policy Committee to ensure that timelines were consistent with form BBAB-E that was being reviewed at tonight's meeting. This policy will be put on the next Policy Committee Agenda as there was not adequate time for its review. Mr. Harmon said he would speak to Mr. Penna about the timelines.

Moved by Mr. Deakin; seconded by Mr. Carlow: to adjourn at 5:27 p.m.
VOTED: Yes, all in favor

Next Meeting: January 16, 2018 (*Tuesday*)