

**Policy Committee Meeting  
Central Office – Library  
September 17, 2018  
MINUTES**

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**Present:** Robert Deakin, Ellen DeCotiis (arrived @ 5:00 p.m.), Alan Dube, Arthur Payeur, Bill Brockman (arrived @ 5:10 p.m.) Paul Penna, Rae Theriault

Mr. Dube opened the meeting at 4:31 p.m.

**BDE – Board Standing Committees:** At the last Board meeting during first reading, it was suggested that the Negotiations Committee be renamed since its scope of function is much larger than just negotiating contracts. Trevor Hustus sent his suggested changes to Mr. Dube for review. It was suggested that the Negotiations Committee revert back to its old name Salaries and Personnel Committee. The Committee decided not to change the name of the Negotiations Committee since Salaries & Personnel Committee was referred to on Page 4, Subsection C. The Policy Committee did agree to add the two bulleted items as presented under the responsibilities section. Moved by Mr. Deakin; seconded by Mr. Payeur to add the bullets to the policy. **VOTED: Yes, Unanimously**

This policy will go for second reading with the new changes added.

**BDD – Board-Superintendent Relationship:** This is a recommended policy on the MSMA policy list. It is a new policy for MSAD 6. The Policy Committee reviewed the sample policy, and decided to strike the words “or other appropriate personnel” under Section E. Moved by Mr. Payeur; seconded by Mr. Deakin to recommend adoption of this policy. **VOTED: Yes, Unanimously**

This policy will be sent for first reading.

**BE – School Board Meetings:** This policy was revised on September 18, 2017. At that time, the start time of Board meetings was changed to 6:00 p.m. However, the end time of 10:00 p.m. on Page 2 under “Adjournment of Meetings” was not changed.

Mr. Dube noted this oversight and made the suggestion that the end time be changed to 9:00 p.m. Moved by Mr. Payeur; seconded by Mr. Deakin to change the end time of the Board meetings to 9:00 p.m. **VOTED: Yes, Unanimously**

This policy will be sent for first reading.

**BEA – School Board Use of Electronic Mail:** Mr. Dube brought this policy to the Committee for discussion regarding texting during a Board meeting. It was suggested that the name of the policy be changed by removing the word “mail” and adding the word “communications.” Moved by Ms. DeCotiis; seconded by Mr. Deakin to recommend making these changes to the policy. **VOTED: Yes, Unanimously**

This policy will be sent for first reading.

**Policy Committee Meeting Minutes**  
**September 17, 2018**  
**Page 2**

**DFA – Loan Investments:** This policy will replace Policy Code DCA which was incorrectly coded. Bill Brockman, Business Manager, reviewed Policy DCA which was last revised on March 6, 2000. Policy DCA was quite outdated and listed banks that we no longer do business with. Mr. Brockman requested a sample policy from MSMA. The sample policy is more general in nature. He is recommending replacing DCA with DFA. Mr. Brockman explained that the District is allowed to invest money in high security investments that are collateralized; this protects the invested funds. The District also invests in a few CDs with funds that are not needed immediately. All investments are always 100% collateralized and investments are made according to Maine statutes. He then shared a financial dashboard he has created showing revenues and how and when money is invested. This dashboard is open to the public for viewing on the District website. Moved by Mr. Payeur; seconded by Mr. Deakin to replace policy DCA – Loans and Investments with policy DFA – Revenues From Investments. **VOTED: Yes, Unanimously**

This policy will be sent to the Board for first reading with the recommendation to delete DCA when DFA becomes effective.

Moved by Mr. Deakin; seconded by Mr. Payeur to adjourn at 5:25 p.m. **VOTED: Yes, Unanimously**

**Next Meeting: October 1, 2018**