

**Policy Committee Meeting**  
**Central Office – Library**  
**November 19, 2018**  
**MINUTES**

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**Present:** Robert Deakin, Ellen DeCotiis, Alan Dube, Arthur Payeur

**Also Present:** Julie Bruni, Paul Penna, Rae Theriault (Recorder)

The meeting began at 4:33 p.m.

**GCFB – Recruiting and Hiring of Administrative Staff:** Title VI and VII of the Civil Rights Act of 1964 includes the word color in its description; Mr. Deakin would like it added. Rae will talk to Charlotte Bates of MSMA. This policy will be brought back to committee once some research has been conducted.

**GCFB-R– Recruiting and Hiring of Administrative Staff Administrative Procedure:** This procedure includes the Board for gender equity training. Rae will have technology add the Board to Frontline and open this training for them. Once this is done, Rae will contact Julie Bruni so that she can inform the Board that this training is required and needs to be completed. This procedure will be reviewed further when GCFB comes back to the Policy Committee.

**GCI – Professional Staff Development Opportunities:** This policy is identical to the sample policy supplied by MSMA. This policy will be marked as reviewed and sent to the Board as an FYI.

**GCQC – Resignation of School Department Employees:** This policy was also identical to the MSMA sample policy. The only change is to update the cross-reference by adding GCSA – Employee Computer and Internet Use along with the administrative procedure ( GCSA-R). This policy and procedure will be marked as reviewed and sent to the Board as an FYI.

**GDB – Meeting with Non-Bargaining Unit Employees Re: Salaries & Benefits:** MSMA does not have a sample policy for GDB. The Salaries and Personnel Committee was changed to Negotiations Committee to reflect the current Board Sub-Committees. This policy will also be marked as reviewed and sent to the Board as an FYI.

**GDF – Support Staff Employment:** This policy is not required or recommended. After much discussion, the Policy Committee decided to recommend to the Board that this policy be deleted as employment is covered in other policies as well as in the District’s various bargaining agreements. Mr. Payeur made the motion to recommend deletion of this policy; seconded by Mr. Dube. **VOTED: “Yes”, Unanimously**

Moved by Mr. Payeur; seconded by Mr. Deakin to adjourn at 5:22 p.m. **VOTED: “Yes,” Unanimously**

NEXT MEETING: December 3, 2018