

**Policy Committee Meeting  
Central Office - Library  
March 18, 2019  
MINUTES**

**Present:** Nathan Carlow, Ellen DeCotiis, Alan Dube, Arthur Payeur

**Also Present:** Michael Roy, Assistant Superintendent  
Rae Theriault, Administrative Assistant  
Eric Curtis, Athletic Director - BEHS

Mr. Dube opened the meeting at 4:25 p.m. A quorum was declared with 3 members present. Ellen DeCotiis entered five minutes later bringing the number to 4 members present.

**EEA-R – Transportation Field Trips:** Mr. Curtis, Athletic Director, at Bonny Eagle High School requested to meet with the Policy Committee as he had questions regarding this administrative procedure. He questioned what happens when an athletic trip comes up before the Board is scheduled to meet. The Board only needs to approve out-of-state, overnight field trips. The superintendent approves all in-state and out-of-state day trips and reports them to the Board, so as long as the superintendent has approved the trip it is legal to proceed. This discussion helped to alleviate his concerns.

No changes were made. This procedure will be marked as reviewed and presented to the Board as an FYI.

**IJOA – Foreign Travel:** Mr. Dube requested that this policy be brought to the Committee. He suggested that language be added regarding reimbursement. This change was made under the request for consideration of a school-sponsored, foreign educational trip, page 2 of 2, no. 5 – add *and trip cancelation refund policy*.

Moved by Mr. Carlow; seconded by Mr. Payeur to accept this change and recommend adoption.

**VOTED: “Yes,” Unanimously**

This policy will be presented for first reading.

**IMB – Teaching About Controversial/Sensitive Issues:** This policy was reviewed as part of the five-year rotation and is the same as the MSMA sample policy. The Committee suggested changes

- Section A, No. 2 by adding the words *or in lower grades when instruction is mandated by state law*.
- Section B, lead sentence, remove the word “the” and add the words *high school*.

Moved by Mr. Carlow; seconded by Mr. Payeur to accept changes as presented.

**VOTED: “Yes,” Unanimously**

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This policy will be presented for first reading.

**JFC – Dropout Prevention, Student Withdrawal from School:** Again, this policy was presented as part of the five-year review. The MSMA sample policy is the same; the Committee recommended no changes. This policy will be marked as reviewed and presented to the Board as an FYI.

**JFC-R – Student Withdrawal from School Administrative Procedure:** This administrative procedure was reviewed in conjunction with Policy JFC. No changes were recommended. It will be marked as reviewed and presented to the Board as an FYI.

**JFC-E – BEHS Withdrawal/Transfer Form:** This form was also brought to the Committee as part of the review for Policy JFC. It will be marked as reviewed and presented to the Committee as an FYI.

**JIC – Student Code of Conduct:** The MSAD 6 policy is current when checking with MSMA. This policy was brought to the Committee as part of the five-year review. No changes were suggested. It will be marked as reviewed and presented to the Board as an FYI.

**JICC – Conduct on School Buses:** The MSAD 6 policy is current when checking with MSMA. This policy was brought to the Committee as part of the five-year review. One word was added in the last paragraph. This is not a substantial change, so the policy will be marked as reviewed and presented to the Board as an FYI.

**JICC-R – Conduct on School Buses Administrative Procedure:** The MSAD 6 procedure is current when checking with MSMA. This administrative procedure was reviewed in conjunction with Policy JICC. No changes were suggested. This procedure will be marked as reviewed and presented to the Board as an FYI.

Moved by Mr. Payeur; seconded by Ms. DeCotiis to adjourn at 5:37 p.m.

**VOTED: “Yes,” Unanimously**

Next Meeting: April 1, 2019