

**Policy Committee Meeting
Central Office - Library
January 22, 2019
MINUTES**

Present: E. DeCotiis, A. Dube, A. Payeur

Absent: N. Carlow (Excused)

Others: P. Penna, Superintendent of Schools; R. Theriault, Recorder

Mr. Dube opened the meeting at 4:35 p.m. and declared a quorum with three of the four committee members present.

BBAB – Board Self-Evaluation: The current policy and recommended sample policy from MSMA were presented. In the current policy, the date of February is stated as the date the Board will conduct its self-evaluation. That date was changed to March.

Moved by Ms. DeCotiis; seconded by Mr. Payeur: to change the date from February to March.

Voted: “Yes, “ Unanimously

This policy will be presented to the Board for first reading at tonight’s meeting.

This policy will be re-evaluated at a future meeting so that the sample policy can be reviewed more thoroughly.

BBAB-E – School Board Self-Evaluation: This form was brought to the Policy Committee as part of the review of Policy BBAB. No changes were recommended for this form. It was last revised on January 2, 2018. It will be marked as reviewed by the Committee and presented to the Board as an FYI when Policy BBAB goes for second reading.

BBAB-R – School Board Self-Evaluation – Administrative Procedure: The sentence referring to scoring as “2 – partially meets and 3 – does not meet” was changed by substituting the scoring with the word “No.” This change reflects the scoring on Form BBAB-E School Board Self-Evaluation.

This is an administrative procedure and as such does not need to be voted on by the Board. It will be presented as an FYI when Policy BBAB is presented for second reading.

CBI – Evaluation of the Superintendent: Several changes to this policy were suggested by the Ad Hoc Committee comprised of Ellen DeCotiis and Julie Bruni who met with the superintendent back in September. The changes were reviewed, but the Committee needed

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clarification on a couple of the suggested changes. Ms. Bruni will be invited to attend the next Policy Committee meeting to answer the questions that were raised.

CBI-E1 – MSAD 6 Superintendent’s Summative Evaluation: It was recommended that the word “Exceeds” be added to the Standards and Functions for Evaluation section of this form. At the end of the form, the words “Attach Self-Assessment” were added next to the final line saying Administrator’s Self-Assessment of Annual Goal(s).

This is a form and does not need to be voted on by the Board. It will be presented to the Board as an FYI when CBI goes to the Board for second reading.

CBI-E2 – Superintendent’s Summative Evaluation by Board Standing Committee: The only suggested change to this policy was to add the score of Exceeds which matches form CBI-E1.

This is a form and does not need to be voted on by the Board. It will be presented to the Board as an FYI when CBI goes to the Board for second reading.

JO – Employment of Students: The MSMA sample policy was identical to the District’s policy. This policy was brought to the Committee as part of the five-year review. No changes were recommended.

This policy will go to the Board as an FYI.

Moved by Ms. DeCotiis; seconded by Mr. Payeur: to adjourn at 5:15 p.m.

VOTED: “Yes,” Unanimously

Next Meeting: February 4, 2019 @ 4:30 p.m.