

Maine School Administrative District No. 6

## **NEGOTIATIONS COMMITTEE MEETING**

Tuesday, August 22, 2017

1:00 PM

Central Office Conference Room

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### **AGENDA**

#### **1:00 PM**

1. Executive Session Pursuant to 1 MRSA § 405 (6)(d) to Continue in Negotiations with the Saco Valley Teachers Association (SVTA) towards a Successor Collective Bargaining Agreement
2. Approval of the August 14, 2017, Negotiations Committee Meeting Minutes
3. Review and Discussion of the Salary Proposal for Non-Bargaining Unit Employees
4. Other
5. Adjournment

## NEGOTIATIONS COMMITTEE MEETING MINUTES

Monday, August 14, 2017

District Central Office  
Conference Room

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The Negotiations Committee held a meeting on **Monday, August 14, 2017**, in the Conference Room at the District Central Office located in Buxton, Maine. Present were Committee members: Rebecca Bowley, Robert Deakin, Cynthia Meserve, and James Moses. Also present were Peter Felmly, MSAD 6 Legal Counsel; Paul Penna, Superintendent of Schools; William Brockman, Business Manager; Jennifer Barschdorf, Human Resources/Accounting Manager; and Hedy Smith, Executive Secretary.

The meeting opened at **3:58** p.m.

**1. Approval of the July 11 and 13, 2017, Negotiations Committee Meeting Minutes**

**Moved by Ms. Bowley; seconded by Mr. Deakin:**

To approve the July 11 and 13, 2017, Negotiations Committee meeting minutes.

**VOTED:** “Yes,” Unanimously

**2. Review of the Following Revised Job Descriptions: Dean of Students, PK-12; Director of Alternative Education; and Receptionist**

Committee members reviewed the revised job descriptions as presented in their agenda packets.

**Discussion:**

- *Why did you change the number of days in the Dean of Students and the Director of Alternative Education job descriptions?*  
The days align with those of an assistant principal
- *Have the salaries been determined?*  
Because they are part of the non-bargaining unit employees group, the salaries for the 2017-2018 school year have yet to be determined. The Negotiations Committee will be reviewing a proposal on those salaries at its next meeting.
- *Why is the receptionist position changing?*  
In the budget, there is a position for only 20 hours per week. Because of that, the duties had to be paired down.
- *Is there a job career line for this position?*  
No more than for any other position within the District. The person may apply for a position in another category should one become available.

**Moved by Ms. Bowley; seconded by Mr. Deakin:**

To recommend that the job descriptions move forward to the full Board for their approval.

**VOTED:** “Yes,” Unanimously

**3. Executive Session Pursuant to 1 MRSA § 405 (6)(d) to Prepare for Upcoming Negotiations with the Saco Valley Teachers Association (SVTA)**

**Moved by Ms. Bowley; seconded by Mr. Moses:**

To move into executive session at **4:05** p.m. with MSAD 6 Legal Counsel, the Superintendent of Schools, the Business Manager, the Human Resources/Accounting Manager, and the Executive Secretary pursuant to 1 MRSA § 405 (6)(d) to prepare for upcoming negotiations with the SVTA.

The Board moved out of executive session at **4:20** p.m.

**4. Executive Session Pursuant to 1 MRSA § 405 (6)(d) to Continue in Negotiations with the Saco Valley Teachers Association towards a Successor Collective Bargaining Agreement**

The Committee moved into executive session at **4:21** p.m. with the Saco Valley Teachers Association’s Negotiating Team, the MEA Uniserv Director, MSAD 6 Legal Counsel, the Superintendent of Schools, the Business Manager, the Human Resources/Accounting Manager, and the Executive Secretary pursuant to 1 MRSA § 405 (6)(d) to continue in negotiations with the SVTA towards a successor collective bargaining agreement.

The SVTA’s Negotiating Team and the MEA Uniserv Director left the meeting at **6:04** p.m.

The Committee moved out of executive session at **7:04** p.m.

**5. Other**

Next Meeting:

Tuesday, August 22                      1:00 – 4:00 PM                      To continue negotiations with the SVTA

No other items were introduced at this time.

**6. Adjournment**

**Moved by Ms. Bowley; seconded by Mr. Moses:**

To adjourn the meeting at **7:04** p.m.

**VOTED:** “Yes,” Unanimously