Bonny Eagle School District

NEGOTIATIONS COMMITTEE MEETING MINUTES

Tuesday, June 12, 2018
District Central Office
Conference Room

The Negotiations Committee held a meeting on **Tuesday, June 12, 2018**, in the Conference Room at the District Central Office located in Buxton, Maine. Present were Committee members Rebecca Bowley, Robert Deakin, Cynthia Meserve *(arrived late)*, and Jim Moses. Also present were Peter Felmly, MSAD 6 Board Legal Counsel; Paul Penna, Superintendent of Schools; Jennifer Barschdorf, Human Resources Manager; and Hedy Smith, Executive Secretary.

Moved by Ms. Bowley; seconded by Mr. Moses:
To elect Robert Deakin as Committee Chair pro tempore.

VOTED: "Yes," Unanimously

Mr. Deakin called the meeting to order at **4:47** p.m.

1. Approval of the June 5, 2018, Negotiations Committee Meeting Minutes

Moved by Ms. Bowley; seconded by Mr. Moses:
To approve the June 5, 2018, Negotiations Committee meeting minutes as presented.

VOTED: "Yes," Unanimously

2. Discussion and Review of the Following Revised Job Descriptions: Dean of Students and Director of Alternative Education

Mr. Penna presented to the Committee two revised job descriptions for their consideration: Dean of Students and Director of Alternative Education. He explained that the job descriptions had been revised to reflect the work that was actually being done.

Ms. Meserve joined the meeting at **4:50** p.m. Mr. Deakin conceded the running of the meeting to the Committee Chairperson.

Discussion:

- *With regard to the Dean of Students, it appears that the High School Dean will no longer assist with parking lot supervision. Is that correct?*
  Yes. The School Resource Officer is responsible for the parking lot. It is not a primary responsibility of the Dean.

- *Because of the changes to the Dean's job description in items #7 and #14, you are proposing a movement on the pay scale?*
  The elementary Dean of Students will remain on the same band of the non-bargaining employees' pay scale. The high school Dean of Students has moved a little more on the non-

bargaining employees' pay scale because of the added responsibility of the Freshman Academy and the attendance at co- and extracurricular events.

- *Does this increase what has been funded or what has been approved by the Board?*
  No. The Board does not approve individual pay or placement on the non-bargaining employees' pay scale. The Board does, however, approve the pay scale (bands) itself.

- *There is no more Middle School alternative education program at Frank Jewett?*
  No. The students have been moved back to the Middle School for their programming. Students have a transition plan and will work with a person to help them back into the Middle School.

- *How many Middle School students were in the program?*
  Five.

- *If these students don't settle in, what will be the cost to the District for outside placement?*
  The students are not special education students, and even if they were, the District would be guided by their IEPs.

Mr. Moses voiced his concern over the number of administrators located at Bonny Eagle High School and the declining student enrollment there.

Mr. Penna stated that maintaining the climate and culture of the building requires the Dean of Students. He noted that there had been some discussion about redistributing the Middle School administration. Another discussion included changing the Director of Alternative Education back to being a part-time Dean of Students. Mr. Penna admitted that when that was done before, it did not yield positive results.

Moved by Ms. Bowley; seconded by Mr. Moses:
To approve the revised job descriptions as presented and to send them to the full Board for approval at the June 18, 2018, regular Board meeting.

VOTED: "Yes," Unanimously

3. Executive Session Pursuant to 1 MRSA § 405 (6)(d) to Prepare for Upcoming Negotiations with the Saco Valley Licensed Practical Nurses Association (SVLPN)

Moved by Mr. Deakin; seconded by Ms. Bowley:
To move into executive session at **5:04** p.m. with the Board's Legal Counsel, the Superintendent of Schools, the Human Resources Manager, and the Executive Secretary pursuant to 1 MRSA § 405 (6)(d) to prepare for upcoming negotiations with the SVLPN Association.

VOTED: "Yes," Unanimously

The Committee moved out of executive session at **5:22** p.m.

4. Executive Session Pursuant to 1 MRSA § 405 (6)(d) to Continue in Negotiations with the SVLPN Association

Moved by Mr. Deakin; seconded by Ms. Bowley:
To move into executive session at **5:23** p.m. with the SVLPN Association's Negotiating Team, the MEA Uniserv Director, the Board's Legal Counsel, the Superintendent of Schools, the Human Resources Manager, and the Executive Secretary pursuant to 1 MRSA § 405 (6)(d) to continue in negotiations towards a collective bargaining agreement.

VOTED: "Yes" Unanimously

The Association's Negotiating Team and the MEA Uniserv Director left the meeting at **6:59** p.m.

The Board moved out of executive session at **7:08** p.m.

5. Other

There were no other items introduced at this time.

6. Adjournment

Moved by Mr. Deakin; seconded by Mr. Moses:
To adjourn the meeting at **7:08** p.m.

VOTED: "Yes," Unanimously