

**Bonny Eagle School District**

**NEGOTIATIONS COMMITTEE MEETING MINUTES**

**Wednesday, May 15, 2019**

**District Central Office**

**Conference Room**

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The Negotiations Committee held a meeting on **Wednesday, May 15, 2019**, in the Conference Room at the District Central Office located in Buxton, Maine. Present were Committee members Robert Deakin, James Moses, and Jeffrey Williams. Also present were Paul Penna, Superintendent of Schools; Jennifer Barschdorf, Human Resources Manager; and Hedy Smith, Executive Secretary.

Mr. Hustus called the meeting to order at **4:35** p.m.

**1. Approval of the Minutes of the April 9, 2019, Negotiations Committee Meeting**

**Moved by Mr. Deakin; seconded by Mr. Williams:**

To approve the minutes of the April 9, 2019, Negotiations Committee meeting as presented.

**VOTED:** “Yes,” Unanimously

**2. Executive Session Pursuant to 1 MRSA § 405 (6)(d) to Prepare for Negotiations with the MSAD 6 Administrative Association**

**Moved by Mr. Williams; seconded by Mr. Deakin:**

To move into executive session at **4:36** p.m. with the Superintendent of Schools, the Human Resources Manager, and the Executive Secretary pursuant to 1 MRSA § 405 (6)(d) to prepare for negotiations with the MSAD 6 Administrative Association.

**VOTED:** “Yes,” Unanimously

The Committee moved out of executive session at **5:00** p.m.

**3. Executive Session Pursuant to 1 MRSA § 405 (6)(d) to Continue in Negotiations with the MSAD 6 Administrative Association**

**Moved by Mr. Williams; seconded by Mr. Deakin:**

To move into executive session at **5:04** p.m. with the MSAD 6 Administrative Association’s Negotiating Team, the Superintendent of Schools, the Human Resources Manager, and the Executive Secretary pursuant to 1 MRSA § 405 (6)(d) to continue negotiations with the MSAD 6 Administrative Association.

**VOTED:** “Yes,” Unanimously

The Committee moved out of executive session at **6:13** p.m. The Administrative Association’s Negotiating Team left the meeting.

**4. Discussion to Set Meeting Dates and Times to Continue Negotiations with the Saco Valley Instructional Support Personnel Association (SVISPA)**

After a brief discussion, the Committee suggested the following dates and charged Ms. Smith to contact Ms. Crosby, SVISPA President, to share the information.

May 21, 2019	4:30 PM 5:00 PM	Committee Meets to Prepare Committee Meets with SVISPA
May 29, 2019	4:30 PM 5:00 PM	Committee Meets to Prepare Committee Meets with SVISPA
June 8, 2019 (Saturday)	9:00 AM	Committee Meets with SVISPA
June 11, 2019	4:30 PM 5:00 PM	Committee Meets to Prepare Committee Meets with SVISPA

**5. Discussion to Set Meeting Dates and Times to Review the Salaries and Benefits for the Superintendent of Schools, Business Manager, and Non-Bargaining Personnel for the 2019-2020 School Year**

After a discussion with Mr. Penna, it was decided to meet on Wednesday, May 22, 2019, at 4:00 p.m. Due to the All District Arts Night event scheduled for the same evening, the meeting will have an end time of 5:00 p.m.

**6. Review and Approval of the Revised Dean of Students Job Description**

At Mr. Penna's request, the Committee considered the revision of the job description for Dean of Students. With the addition of a Dean at the Middle School level, it was necessary for some minor changes.

**Moved by Mr. Williams; seconded by Mr. Deakin:**

To recommend the job description for adoption by the Board.

**VOTED:** "Yes," Unanimously

**7. Executive Session Pursuant to 1 MRSA § 405 (6)(a) to Discuss a Personnel Matter and to Complete the Superintendent's Summative Evaluation by Board Standing Committees in Accordance to Policy Code CBI-E2**

**Moved by Mr. Williams; seconded by Mr. Deakin:**

To move into executive session at **6:31** p.m. pursuant to 1 MRSA § 405 (6)(a) to discuss a personnel matter and to complete the Superintendent's Summative Evaluation by Board Standing Committees in accordance to Policy Code CBI-E2.

**VOTED:** "Yes," Unanimously

The Committee moved out of executive session at **6:36** p.m.

**8. Other**

Mr. Deakin suggested that Mr. Hustus reach out to Committee Chairperson James Moses to update him on the negotiations session with the MSAD 6 Administrative Association.

Future Meetings:

Wednesday, May 22, 2019	4:00 PM	Meeting to Discuss Salary and Benefits for Superintendent, Business Manager, and Non-Bargaining Personnel
Tuesday, May 28, 2019	4:30 PM	Committee Meets to Prepare for Negotiations with Administrators
	5:00 PM	Committee Meets with Administrators
Wednesday, June 12, 2019	4:30 PM	Committee Meets to Prepare for Negotiations with Administrators
	5:00 PM	Committee Meets with Administrators

**9. Adjournment**

**Moved by Mr. Deakin; seconded by Mr. Williams:**

To adjourn the meeting at **6:38** p.m.

**VOTED:** “Yes,” Unanimously